

**Members Attending:** Ms. Curran, Mr. Arquiett, Mr. Acres, Mr. Burke, Mr. Denesha, Mr. Fay, Ms. Fiacco, Mr. Forsythe, Ms. Haggard, Mr. Lightfoot, Mr. Perkins, Mr. Reagen, Mr. Sheridan, Mr. Smithers, and Ms. Terminelli

**Others Attending in Person or via Video:** Ruth Doyle, Dylan Soper, Kelly Pearson, Brooks Bigwarfe, Matt Denner, Jason Pfothenauer, Jennie Bacon, Tom Nichols, Rick Johnson, and Amy Dona

**1. CALL TO ORDER AND APPROVAL OF AGENDA** – Ms. Curran called the meeting to order at 5:30 p.m. Mr. Denesha moved to approve the agenda, seconded by Mr. Lightfoot, and carried unanimously by a voice vote with fifteen (15) yes votes.

**2. APPROVAL OF MINUTES** – Mr. Denesha moved to approve the June 14<sup>th</sup> meeting minutes, seconded by Mr. Forsythe and Mr. Lightfoot, and carried unanimously by a voice vote with fifteen (15) yes votes.

### **3. SHERIFF – BROOKS BIGWARFE**

A. Modifying the 2021 Budget for the Sheriff’s Office for a 2020 Operation Stonegarden Grant from the NYS Division of Homeland Security and Emergency Services (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Mr. Lightfoot, and carried unanimously by a voice vote with fifteen (15) yes votes.

B. Modifying the 2021 Budget for the Sheriff’s Office to Accept a FY21 CTZ-8 Red Team Exercise Grant from the New York State Division of Homeland Security and Emergency Services Offices (Res) – Mr. Burke moved to forward this resolution to full Board, seconded by Mr. Denesha and Mr. Smithers, and carried unanimously by a voice vote with fifteen (15) yes votes.

C. Modifying the 2021 Budget for the Sheriff’s Office Criminal Division for the Purchase of a Boat Motor for the Sheriff’s Patrol (Res) – Mr. Denesha moved to table this resolution to Finance Committee, seconded by Mr. Acres, and carried unanimously by a voice vote with fifteen (15) yes votes.

### **4. EMERGENCY SERVICES – MATT DENNER**

A. Authorizing the Chair to Sign a Contract with New York State Office of Homeland Security to Accept FY21 State Homeland Security Preparedness Grant and Modifying the 2021 Budget for Emergency Services and Sheriff’s Office (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Mr. Denesha, and carried unanimously by a voice vote with fifteen (15) yes votes.

B. Authorizing the Chair to Sign a Contract with New York State Office of Homeland Security for a FY20 PSAP Grant and Modifying the 2021 Budget for Emergency Services (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Lightfoot, and carried unanimously by a voice vote with fifteen (15) yes votes.

C. Authorizing the Chair to Sign a Memorandum of Agreement with the Department of Homeland Security to Accept a Temporary Loan of the Mutualink Interoperable Communications Resources (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Ms. Terminelli, and carried unanimously by a voice vote with fifteen (15) yes votes.

D. Modifying the 2021 Emergency Services Budget for the Purpose of Purchasing an Updated FIT Testing Machine (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Mr. Smithers, and carried unanimously by a voice vote with fifteen (15) yes votes.

## **5. PLANNING – JASON PFOTENHAUER**

A. Lead Grant Update (Presentation) – Jason Pfothauer

B. Authorizing the Planning Office to Apply for Community Development Block Grant Funding and for the Chair to Sign Necessary Application Documentation and a Contract with the New York State Office of Community Renewal (Res) – Mr. Denesha moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes.

C. National Marine Sanctuary in Eastern Lake Ontario and the St. Lawrence River (Discussion) – Mr. Pfothauer

Mr. Reagen requested a resolution be prepared by the Planning Office regarding the National Marine Sanctuary.

## **6. BOARD OF ELECTIONS – JENNIE BACON AND TOM NICHOLS**

A. Authorizing the Chair to Sign an Early Voting Expansion Grant and Modifying the 2021 Budget for the Board of Elections (Res) – Mr. Burke moved to forward this resolution to full Board, seconded by Ms. Haggard, and carried unanimously by a voice vote with fifteen (15) yes votes.

B. Authorizing the Chair to Sign a Technology Innovation and Election Resource (TIER) Grant and Modifying the 2021 Budget for the Board of Elections (Res) – Mr. Burke moved to forward this resolution to full Board, seconded by Mr. Forsythe and Ms. Haggard, and carried unanimously by a voice vote with fifteen (15) yes votes.

## **7. INFORMATION TECHNOLOGY – RICK JOHNSON**

A. Authorizing the Chair to Sign a Contract with Juniper Networks and Meridian IT to Purchase Replacement Network Switches and Management Software (Res) – Mr. Burke moved to forward this resolution to full Board, seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

## **8. CONFLICT DEFENDER – AMY DONA**

A. Authorizing the Chair to Sign a Contract with the New York State Defenders Association for the Public Defender Case Management System (Res) – Mr. Arquiett moved to forward this resolution to full Board, seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

## **9. VACANCY REVIEW COMMITTEE – RUTH DOYLE**

- A. Review Committee Summary (Info) – Ms. Doyle
- B. Probation – Mr. LePage requested to fill a Secretary I, Position No 005100010, in Probation.
- C. Conflict Defender – Ms. Dona requested to fill an Assistant Conflict Defender, Position No. 02150003, in the Conflict Defender’s Office.
- D. Emergency Services – Mr. Denner requested to fill a Dispatcher, Position No. 61210001, in Emergency Services.
- E. Purchasing – Mr. Soper requested to abolish a Keyboard Specialist and create and fill a Purchasing Clerk, Position No. 011500001, in Purchasing.

## **10. COMMITTEE REPORTS**

- A. Agriculture & Farmland Protection Board – no report
- B. Alternatives to Incarceration Board – no report
- C. Board of Trustees for Supreme Court Library – Ms. Fiacco
- D. Emergency Medical Services Advisory Board – no report
- E. Environmental Management Council – no report
- F. Fire Advisory Board – no report
- G. Intercounty Legislative Committee – Ms. Curran
- H. Jury Board – no report
- I. Planning Board – Mr. Fay

**11. OLD/NEW BUSINESS** – There was no old/new business

**12. EXECUTIVE SESSION** – Executive Session will be held in conjunction with the following Services Committee.

**13. ADJOURNMENT** – Ms. Curran adjourned the July Operations Committee Meeting at 6:50 p.m., as there was no further business.