

The Deputy Clerk called the meeting to order at 6:00 p.m.

The Deputy Clerk asked for nominations for Temporary Chair.

Mr. Forsythe nominated Mr. Acres for Temporary Chair, seconded by Mr. Reagen. Deputy Clerk Pearson asked if there were any other nominations for Temporary Chair, and there were none.

Mr. Forsythe moved to close the nominations for Temporary Chair, seconded by Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes.

Temporary Chair Acres came to the dais to conduct this portion of the meeting.

ROLL CALL: All Legislators were present.

DISTRICT	LEGISLATOR
District 1	James E. Reagen
District 2	David Forsythe
District 3	Joseph Lightfoot
District 4	William J. Sheridan
District 5	Henry J. Leader
District 6	Larry Denesha
District 7	Rick Perkins
District 8	Kevin Acres
District 9	Daniel Fay
District 10	David A. Haggard
District 11	Nance A. Arquiett
District 12	John Burke
District 13	Tony Arquiett
District 14	Nicole A. Terminelli (via teleconference)
District 15	Rita E. Curran

Mr. Tom Nichols led everyone in prayer, followed by the Pledge of Allegiance.

Mr. Arquiett made a motion to take a ten (10) minute recess at 6:03 p.m., seconded by Mr. Haggard, and carried unanimously with a voice vote of fifteen (15) yes votes. Meeting resumed at 6:13 p.m.

Mr. Acres said he enjoyed his two terms as Chairman. He thought the Board worked well together, and even though there were some bipartisan differences, everyone should be proud of what was accomplished and the Budgets that were adopted. He said as Chairman you work closely with the staff and Department Heads and it gives you a better understanding of all that they do for the County. He said the County is lucky to have such great staff. He acknowledged the Deputy Clerk as being of great assistance during his time as Chair.

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NOMINATIONS FOR CHAIR: Mr. Forsythe nominated Mr. Lightfoot as Chair of the Board of Legislators, seconded by Mr. Denesha, Ms. Curran, Mr. Sheridan, Mr. Leader and Mr. Reagan.

Temporary Chair Acres asked if there were any other nominations, and there were none.

Mr. Forsythe moved to close the polls, seconded by Mr. Fay, and carried unanimously by a voice vote with fifteen (15) yes votes.

Mr. Lightfoot was unanimously elected as Chair of the Board of Legislators with a roll call vote with fifteen (15) yes votes.

COMMENTS BY CHAIR OF THE BOARD OF LEGISLATORS:

Chair Lightfoot said, "Back in 2015 the Board, at that time, afforded me the same opportunity you are affording me tonight to lead this Board for the next year. My comments to the Board at that time were the people who elected us wanted to see change in the way the County did business, and to make it run in a more efficient and responsible manner. I said that if we were to accomplish those changes, this Board had to set priorities that would lead to fiscal stability, operational efficiencies, and to continue high level of services to County residents. In the past four years, the policies that the previous Board established have not only been accomplished, but I think we exceeded them. I think we have done an exceptional job in conjunction with the County Staff. St. Lawrence County no longer borrows money, we are not on the Comptroller's list as being in fiscal distress, we remain under the 2% tax cap for the past five years, and the internal audit that was conducted in 2017 found no material deficiencies. That is a first in about four years that they have not found material deficiencies. The Fund Balance Policy was established and it has increased significantly since that policy was established in 2015. We have seen two new reserve funds: A Capital Reserve Fund and an Employee Accrued Liability Fund, both put into place and funded. We have concentrated, through the County Attorney's Office, on contaminated property. We have cleaned up and brought back into use nearly two dozen properties, not including the GM Site or the J&L Site. Indigent Defense costs – the prior board got the ball rolling in our complaint about the Hurrell-Harring Decision where five counties in the State of New York were fully funded for their Indigent Defense. The remaining counties received nothing. We led the fight with that; we got the ball rolling on that! With the help of Democrat Patricia Fahy in the Assembly, in Albany, we were able to have the Governor sign this. What we are looking at for Indigent Defense is a five year phase-in period and at the end of that five years will bring in over 8 million dollars into St. Lawrence County to fund Indigent Defense in the criminal courts. Those are some of the most important things that the prior Board has accomplished. Now we are looking at what challenges this Board to accomplish. First and foremost are County roads and bridges. Our County Highway Superintendent has kept us apprised of the fact that at least forty percent (40%) of our roads and bridges need to be attended to in one extreme or another. He and his staff have gone the extra mile in bringing in revenue to accomplish some of those. In fact I have been told that St. Lawrence County, in 2018, was the highest awarded county in the State for finances, and that speaks highly of at least one member of the staff that we have here onboard and all of that staff does a good job. We will be entering into sales tax negotiations with the City of Ogdensburg who also represents the rest of the towns and villages in how the sales tax is split. It will also give us the opportunity to look at the four percent (4%) County sales tax on heating fuel. Heating fuel meaning: wood, kerosene, fuel oil,

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electricity, and so on. Is there a will out there to eliminate that and put some money back into the pockets of the local taxpayers? That needs to be explored, and negotiations with the City would provide us with the perfect venue to do that. In addition to that, we will be entering into contract negotiations with our largest union in 2019. In 2020 we will be doing and dealing with the census and the redistricting that will come into play because of the census. The Raise the Age law that the State enacted in a hurry and put into practice without any infrastructure being put into place was left on the backs of the counties to figure it out. The second phase will go into effect in October when 17 year olds who commit crimes will be classified as juveniles. We still have to deal with that, and with chemical dependency and how to better deal with that. Public Health is taking the initiative in this and forming a task force. There is a lot of work to be done with that as well as dependency of other drugs and mental health that is dealt with by the Public Health Department and Community Services. Last, but not least, I see two major items that remain to be addressed. They are not new they have been languishing for years. First we need to make some well thought out options on what the future holds for the old St. Lawrence County jail. That building has been vacant, for all practical purposes, the majority of it has been vacant for ten years. It is in a deteriorating condition and continuing vacancy means that we are ensuring a continuing deterioration. We have to develop a workable set of options and then move forward on whatever we decide but in my estimation that is something that needs to be addressed now-it can't go on any further. We have to save that structure that is there before it deteriorates to the point of it needing a wrecking ball. Second, and just as important, is the County Highway Department Facility. It has been long talked about that we wanted to combine the Highway Department with the Town and Village of Canton in order to make things more efficient and in response to the Governor's edict that we need to share our services. So what I would like to see and what I hope is able to happen is that we need to see whether or not the village and town are still on board with such shared service, and if so what are the best ways to go about it and end up with something that, overall, will save the taxpayers money. Even if this doesn't come to fruition the Highway physical plant needs attention. In closing I would like to give a warm welcome to the newly elected member of the Board. I would remind us all that our Board's successes comes from policy decisions that are put into motion and carried out by our County Administrator and her staff, and the dedicated employees that work here. We set the goals and that's the easy part – setting the goals. The hard part is getting the job done, and we owe a debt of gratitude to the people who get the job done here in this County. The coming year will present this Board with many new challenges, I'm certain. There also will be many new and exciting opportunities that become apparent as the year progresses. We have a course set, one with proven, positive results. The questions is do we have the will and the wisdom to follow that course. Time will tell. Again, I thank you very much for this opportunity.”

NOMINATIONS FOR VICE CHAIR: Mr. Denesha nominated Mr. Forsythe for Vice Chair of the Board of Legislators, seconded by Mr. Acres, Mr. Leader, Mr. Sheridan, Ms. Curran, and Mr. Reagen.

Mr. Burke nominated Mr. Arquiett as Vice Chair. Mr. Arquiett declined this nomination.

Mr. Arquiett nominated Mr. Perkins as Vice Chair, seconded by Mr. Haggard, Mr. Fay, and Ms. Arquiett.

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The polls were closed by a voice vote with fifteen (15) yes votes. Mr. Arquiett said he would like an opportunity to speak to the nomination and moved to re-open polls, seconded by Mr. Haggard, and carried by a roll call vote with nine (9) yes votes (Leader, Denesha, Perkins, Fay, Haggard, N. Arquiett, Burke, T. Arquiett, Terminelli) and six (6) no votes (Reagen, Forsythe, Lightfoot, Sheridan, Acres, and Curran).

Mr. Arquiett said he commends previous leadership on identifying successes, on many occasions with bipartisanship and working across the aisle. The new election cycle just began, and people in all levels of government while running for office profess that they will work across the aisle. He believes this County government has worked well together, and it has been to the benefit of the people of the County. He said he understands that as groups move into organizational meetings there are strategies formed, but there has been a lack of transparency. He said if this group truly, as professed, is willing to work across party lines and work together, he thinks the Democratic Party should be able to share in the leadership of the Board. Rick Perkins is a gentleman who has served on this Board for over 4 years. He has a great deal of experience; his honesty and integrity are second to none. He has great leadership skills and he asks the Board to consider voting for Mr. Perkins as Vice Chair.

Mr. Acres said elections have consequences and the roll of the Vice Chair is to step in if the Chair cannot continue in his roll. He said it is the responsibility of the leaders of the Republican Party to put leadership in place as the majority of constituents have voted. He will be supporting a Republican candidate as Vice Chair, but said that does not negate the ability for anyone to speak or participate in discussion. Mr. Acres said his statement is nothing against Mr. Perkins, as he has nothing but respect for Mr. Perkins.

Mr. Burke said he agrees with Mr. Arquiett that there needs to be inclusion. He said during the Chair's address, the Chair outlined an agenda and the items spoke about were not discussions he was included in. Either there will be inclusion with all fifteen Legislators, and seek to gain input from all fifteen or the show will be run by a simple majority. The request of a democrat to have a leadership role is in no way to disparage Mr. Forsythe, it is purely to share in the leadership and inclusiveness for the future. He said he supports Mr. Perkins as Vice Chair.

Mr. Acres called the Question, seconded by Ms. Curran, and carried by a voice vote with eleven (11) yes votes, and four (4) no votes (Fay, T. Arquiett, Burke, and Haggard).

Mr. Acres moved to close the polls, seconded by Mr. Perkins, Ms. Curran, and Mr. Denesha, and carried unanimously by a voice vote with fifteen (15) yes votes.

Mr. Forsythe was elected Vice Chair of the Board of Legislators by a roll call vote of eight (8) votes for Mr. Forsythe (Reagen, Forsythe, Lightfoot, Sheridan, Leader, Denesha, Acres, and Curran), and seven (7) votes for Mr. Perkins (Perkins, Fay, Haggard, N. Arquiett, Burke, T. Arquiett, and Terminelli).

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APPROVAL OF AGENDA: Mr. Sheridan moved to approve the agenda, seconded by Mr. Denesha, and carried unanimously by a voice vote with fifteen (15) yes votes.

APPROVAL OF MINUTES – Mr. Sheridan moved to approve the December 3, 2018, meeting minutes, seconded by Mr. Perkins, Mr. Burke, and Mr. Denesha, and carried unanimously by a voice vote with fifteen (15) yes votes.

COMMUNICATIONS: The following correspondence was read by the Deputy Clerk:

1. A resolution was received from Orange County calling on New York State Legislative Action to classify as controlled substances certain fentanyl that is responsible for opioid overdose deaths.

CITIZEN PARTICIPATION: “Any citizen wanting to address the Board is asked to stand at the podium during the time that they address the Board. The address will be limited to a time of five minutes. Please state your name before beginning your address.”

Mr. Kevin Beary said he wanted to address the Board regarding the resolution on page 40 titled “Authorizing Chair to Sign an Agreement with Berkshire Farms for Recruitment of Adoptive Families.” He said he hopes all the Legislators will review the agreement before authorizing the Chair to sign it. He trusts that the Legislators will make sure that grant money coming into the County will not encourage County agencies to be over zealous in taking children from their families and placing them into foster care or up for adoption.

PRESENTATION OF RESOLUTIONS:

Finance Committee: 12-17-2018

RESOLUTION NO. 1-2019

ADOPTION OF THE RULES OF PROCEDURE

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, each Board must establish its RULES OF PROCEDURE at the Organizational Meeting,

NOW, THEREFORE, BE IT RESOLVED that the enclosed St. Lawrence County Board of Legislators RULES OF PROCEDURE as provided in the Organizational Meeting packet and dated January 2, 2019, are hereby adopted, and

BE IT FURTHER RESOLVED that the Board meeting dates in the attached calendar be set with a start time of 6:00 p.m., and

BE IT FURTHER RESOLVED that Committee meeting dates be tentatively set as in the attached calendar and be set with a start time of 5:30 p.m., and a copy of the schedule will be available in the Board Office.

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Mr. Acres moved to adopt Resolution No. 1-2018, seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

St. Lawrence County

BOARD OF LEGISLATORS

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RULES OF PROCEDURE

Adopted January 2, 2019

Resolution No. 1-2019

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Note: Page numbers will be entered to match the proceedings.

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ARTICLE I
Quorum

A majority of the duly constituted membership of the Board of Legislators shall constitute a quorum.

ARTICLE II
Meetings

- A. The Organizational Meeting shall be called pursuant to Section 151 of the County Law. At such Organizational Meeting, the Board will elect a Temporary Chair, Chair, and a Vice Chair.
- B. The Regular Meetings of the Board of Legislators shall be held as identified in Attachment A, or by resolution during a regular meeting or special meeting, the Legislature may determine a date and time for the next meeting.
- C. Special Meetings shall be held at the call of the Clerk upon direction of the Chair or upon written request signed by a majority of the members of the Legislature.

ARTICLE III
Order of Business

The Order of Business at each session, except as may be set apart for the consideration of matters for which a Special Meeting has been called, shall be as follows:

- 1. Roll Call
- 2. Prayer
- 3. Pledge of Allegiance
- 4. Approval of Agenda
- 5. Approval of Previous Meeting Minutes
- 6. Reading of Communications
- 7. Citizen Participation
- 8. Presentation of Resolutions
- 9. County Administrator's Report
- 10. Committee Reports
- 11. Old/New Business
- 12. Executive Session
- 13. Appointments
- 14. Chair's Appointments
- 15. Adjournment

ARTICLE IV
Members

- A. All members of the County Board of Legislators shall attend all regular and specially scheduled meetings of the Legislature, all duly called meetings of any special or standing

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committees of which any of the said Legislators are members, unless they are absent by reason of sickness, or excused by the Chair of the appropriate body.

- B. No member shall speak or debate until he/she has received recognition from the Chair.
- C. No member shall speak a second time to a question, as long as any member desires to speak who has not spoken to the question.

ARTICLE V
Non-members

Citizens may speak before the Board of Legislators in one of the following ways:

- A. During Citizen Participation period, upon recognition by the Chair. The Speaker will state his/her name and is limited to five minutes. The total Citizen Participation time period shall not exceed thirty [30] minutes, unless extended at the discretion of the Chair.
- B. During the "Presentation of Resolutions" by being granted the floor by the Chair upon request of a Legislator. The citizen may speak on the current agenda item only.

ARTICLE VI
Resolutions

- A. The term "resolution" as herein used, shall mean a formal proposed action in writing, by one or more of the Legislators, and/or a Committee of the Legislature. Upon introduction, the resolution shall be read by the Clerk upon request. The motion for adoption shall be properly seconded immediately, preceding any debate on the main question.
- B. A member sponsoring a resolution shall file with the Clerk of the Legislature a copy of said resolution one week prior to the Regular Meeting, at which it is to be introduced. Copies of it, and the entire agenda, shall be sent to each Legislator to arrive no later than three days preceding the Regular Meeting.
- C. Any resolution approved by a committee and forwarded to the Board for consideration may only be withdrawn upon the approval of the Board.
- D. Individual Legislators who wish to have their names added, as co-sponsors, to resolutions approved by a Committee may do so at the Committee Meeting by notifying the Deputy Clerk of the Board.

ARTICLE VII
Committees

- A. The Chair and Vice-Chair of the Board of Legislators shall be ex-officio members of all standing and special committees with all the rights & privileges thereof. Except that if both the Chair of the Board and Vice-Chair of the Board are present at a committee

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meeting, ONLY the Chair will have voting privilege unless the Vice-Chair is a designated member of the Standing Committee, then both would have voting privilege.

- B. The Chair of the Board shall appoint the members and designate the Chair of all standing committees within ten days following his/her election. He/she shall also appoint the members and designate the Chair of all special committees or subsequently created standing committees within ten days following creation thereof.
- C. Any vacancy occurring on any standing or special committee shall be filled by the Chair of the Board within thirty days after such vacancy occurs. In the event that such vacancy occurs in the position of Committee Chair, the Board Chair shall designate a new Committee Chair.
- D. All committee appointments serve until new appointments are made by the Chair.
- E. No member shall be Chair of more than one standing committee.
- F. Each Standing or Special Committee shall perform the duties, so designated by the rules of the Board of Legislators, or as assigned by the Chair of the Board.
- G. The Chair of each Standing or Special Committee shall be the presiding officer and shall cause the members thereof to be notified in advance of each meeting. The Committee Chair shall call all necessary meetings. Upon his/her refusal or neglect to call any meetings, the Clerk of the Board, upon written request signed by the Chair of the Board or by a majority of the Committee, shall call such meeting.
- H. A quorum for all committees shall be a majority of the membership of the Committee. Once a quorum has been established, a majority of the Committee members present is sufficient to approve or disapprove a proposed action.
- I. There shall be the following Standing Committees and their duties shall be those required by law, as directed by the Chair of the Board, or as so designated herein:

OPERATIONS COMMITTEE: Issues within the jurisdiction of this committee would be those arising out of the following departments: Board of Elections, Conflict Defender, County Clerk, District Attorney, Emergency Services, Governmental Services, Human Resources, Information Technology, Planning, Probation, Public Defender, and Sheriff, the expenditure of money not already appropriated and the transfer of funds.

SERVICES COMMITTEE: Issues within the jurisdiction of this committee would be those arising out of the following departments: Community Services, Office for the Aging, Public Health, Social Services, Veterans Services, Weights and Measures, and Youth Bureau, and the expenditure of money not already appropriated and the transfer of funds.

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FINANCE COMMITTEE: Within the jurisdiction of this committee would be issues which would incur the expenditure of money not already appropriated; the issuance of bonds and payments thereon and the transfer of funds. Issues arising from the Board of Legislators, Office of the County Attorney, Office of the County Treasurer, Office of Real Property Tax Service, the Highway Department and the Solid Waste Department

shall be under the jurisdiction of this committee, as well as issues involving any outside agencies that are not currently funded within other departmental budgets, such as the Partner Agencies: Cornell Cooperative Extension, Chamber of Commerce, Soil and Water Conservation District, Forestry, IDA, and Historical Association.

Special Committees may be created as needed. Any resolution or action by the Chair establishing a Special Committee shall specify powers, duties, and duration. Special Committees shall include the Labor-Management Committee. Each special committee shall report to the appropriate standing committee or full Board as directed by the Chair. These reports shall be at least quarterly, and more often if needed. When the Committee has completed its work, a final written report shall be made.

J. The Deputy Clerk of the Board shall arrange for the taking of minutes at all committee meetings and be responsible for their safekeeping. The minutes of each committee shall be kept in a separate minute book provided by the Clerk of the Board of Legislators. The minutes shall contain the time and place and persons present at the meeting; a record of all committee votes and other actions. Written statements by members or non-members may be submitted and shall become a part of the record of the committee. Written summaries may be required by the Committee Chair. The minute book shall be filed in the Office of the Clerk of the Board of Legislators and open to the public. Written Committee minutes and agendas will be posted to Google Drive for the Legislators and be available on the St. Lawrence County website for the public.

K. Committee Procedures

1. Committees shall meet in accordance with the 2019 Meetings Schedule. Regular Committee Meetings shall begin at 5:30 p.m. When the Chair of a Committee calls special meetings it shall be the intent of this Board that public announcement thereof will be done as soon as possible.
2. County Departments must submit any resolution for Committee consideration with the Clerk of the Board by the submission deadline as indicated on the Meeting Schedule.
3. Rules for Legislators wishing to submit a resolution for committee consideration:
 - a. If the resolution is to be in the committee packet, then it must be submitted by the submission deadline, or

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- b. If the resolution is to be on a revised committee agenda, then it must be received by close of business the Friday before the regular committee meeting, or
 - c. If during discussion of any agenda item then by motion with or without a copy of the resolution, or
 - d. If under old/new business, then by motion with or without a copy of the resolution.
4. Within three days of its introduction, any and every resolution, which has not been acted upon by the Board shall be referred by the Chair to the appropriate committee.
 5. Every resolution referred to any committee shall be placed on the regular agenda of that committee in chronological order of receipt in committee.
 6. Within six weeks of its referral to committee, every resolution shall be reported back to the Board of Legislators with the committee's recommendation either favorable or unfavorable, and with minority reports, if any.
 7. When any resolution is being considered by a committee, its proponent or any other legislator may come before the Committee and speak for or against the resolution. Any member of the public wishing to address the Committee on an agenda item may, upon nomination by a Legislator and recognition by the Chair, speak for or against the measure. The Committee may set a time limit of not more than five minutes on how long each individual may speak.
 8. A member of the public who wishes to be on the agenda shall contact the Board Office, by submission date, eleven (11) days in advance of a committee meeting, and request to be put on the agenda. The Board of Legislators' Office will discuss the matter to be put on the agenda with the Chair of the Committee, and at the Chair's discretion, may or may not add the matter to the agenda for the next committee meeting, or a future committee meeting.
 9. All presentations to Committees, which are unrelated to resolutions on the agenda, will be limited to a ten-minute presentation and a ten-minute question session.
 10. In accordance with County Law Article 4, Section 154, committees have no power to do anything by which the County may become obligated and all of their actions must be reported to and sanctioned by the Board.

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ARTICLE VIII
Limitations and Amendment

- A. Notwithstanding any provisions herein contained, any decision of any committee or Chair thereof, or of the Chair of the Board of Legislators, may be overruled by a majority vote of the Legislature.
- B. These rules may be suspended by a two-thirds vote of the total membership of the Legislature at any meeting of the Legislature upon the following conditions:
 - 1. The Legislator requesting the Suspension of the Rules shall provide an explanation of the necessity for the Suspension of the Rules.
 - 2. A copy of the resolution to be offered under Suspension of the Rules shall be on the desk of each Legislator at the beginning of the meeting or placed there before a vote is taken.
- C. These rules may be rescinded or changed by a majority vote of the total membership of the Legislature at any meeting of the Legislature, provided each member has had ten days written notice of the proposed change.
- D. Questions of Order and procedure not governed by these rules, or the laws of the State of New York, shall be decided according to Robert's Rules of Order Revised. The Legislature shall provide a desk copy of a current edition of Robert's Rules of Order Revised for each member.
- E. For purposes of a reconsideration vote, the next monthly meeting is considered to be the "next succeeding day" to our previous session. (rf. Roberts Rules of Order Revised, Section 36, page 156).
- F. A Legislator will be permitted to abstain from voting if he/she declares a conflict of interest.
- G. At each meeting of the Board the roll call votes will be on a rotation basis with the first roll call of the year starting with District One. Thereafter, the first roll call of each Board Meeting shall start with the next person in the rotation as determined by the rotation of the Board.

ATTACHMENT A
 St. Lawrence County Board of Legislators 2019 Meetings Schedule
 January – December

DATE	MEETING	SUBMISSION DATE	PRE-COMM DATE	DATE	MEETING	SUBMISSION DATE	PRE-COMM DATE
January 2	Organizational Meeting	12/27	1/2	July 1	Board Meeting		
7	Operations/Services	1/3	1/9	8	OPEN		
14	Finance			15	Operations/Services	7/3	7/10
21	Martin Luther King, Jr.			22	Finance	7/11	7/17
NYSAC 28	Open			29	OPEN		
February 4	Board Meeting			August 5	Board Meeting		
11	Services/Operations	1/31	2/6	12	Services/Operations	8/1	8/7
18	President's Day			19	OPEN		
25	Finance	2/14	2/20	26	Finance	8/15	8/21
March 4	Board Meeting			September 2	Labor Day		
11	Operations	2/28	3/6	9	Board Meeting		
18	Services	3/7	3/13	16	Operations/Services	9/5	9/11
25	Finance	3/14	3/20	NYSAC 23	Open		
April 1	Board Meeting			30	Finance	9/19	9/25
8	Operations	3/28	4/3	October 7	Board Meeting – Tentative Budget		
15	Services	4/4	4/10	14	Columbus Day		
22	Open			21	Services/Operations	10/10	10/16
29	Finance	4/18	4/24	28	Finance	10/17	10/23
May 6	Board Meeting			November 4	Board Meeting – Longevity Ceremony		
13	Operations/Services	5/2	5/8	11	Veterans' Day		
20	Finance	5/9	5/15	18	Operations/Services	11/7	11/13
27	Memorial Day			25	Finance	11/14	11/20
June 3	Board Meeting			December 2	Board Meeting – Memorial Ceremony		
10	Services/Operations	5/30	6/5	9	Services/Operations	11/27	12/4
17	Open			16	Finance	12/5	12/11
24	Finance	6/13	6/19	23	Open		
				30	Open		

Please Note: The deadline for submission date is noon on the submission date.
 Pre-Committee Review will begin at 9:15 a.m. for Operations, Services and Finance Committees.

Services Committee: 12-10-2018

RESOLUTION NO. 2-2019

**MODIFYING THE 2018 BUDGET FOR COMMUNITY SERVICES
FOR PASS THROUGH FUNDING FOR REACHOUT**

By Mr. Colbert, Chair, Services Committee

WHEREAS, Reachout of St. Lawrence County is a free confidential crisis and information hotline serving the residents of St. Lawrence County focusing on crisis services, supportive listening, and a host of other services as needed, and

WHEREAS, Community Services has received pass-through funding for Reachout, and

WHEREAS, this is 100% pass through funding for contract agencies,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2018 Community Services Budget for pass-through funding for Reachout, as follows:

INCREASE APPROPRIATIONS:

A4243224 465RO	A CRV Reachout Advances	\$27,000
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INCREASE REVENUE:

A3644905 57000	A FA FED Salary Sharing-Mental	\$27,000
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Mr. Sheridan moved to adopt Resolution No. 2-2019, seconded by Mr. Burke, and carried unanimously by a roll call vote with fifteen (15) yes votes.

Services Committee: 12-10-2018

RESOLUTION NO. 3-2019

**AUTHORIZATION TO CREATE AND FILL A CHEMICAL DEPENDENCY
CASE AIDE POSITION IN THE DEPARTMENT OF COMMUNITY SERVICES
AND MODIFYING THE 2019 BUDGET FOR THE DEPARTMENT OF SOCIAL
SERVICES AND COMMUNITY SERVICES**

By Mr. Colbert, Chair, Services Committee
Co-Sponsored by Mr. Forsythe, District 2 and Mr. Lightfoot, District 3

WHEREAS, on August 4, 2008, the St. Lawrence County Board of Legislators adopted Resolution No. 281-2008, which implemented a non-essential services hiring freeze, and

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WHEREAS, the Board of Legislators reinstated the Vacancy Review Committee on August 13, 2015, which authorized the Committee to review all position requests and make recommendations to the Board of Legislators, and

WHEREAS, this vacancy has been reviewed and recommended by the Vacancy Review Committee to be filled, and now requires approval by the full Board of Legislators, and

WHEREAS, Position No. 510300001, Chemical Dependency Case Aide, is to be co-located with Child Welfare staff consistent with a memorandum of understanding between the Department of Social Services and Community Services, and

WHEREAS, this position is an important response to address the need for the child welfare system and chemical dependency system to improve the alignment of assessment services and case management practices to improve outcomes for children and families who cross both systems, and

WHEREAS, this position is completely reimbursed to Community Services by the Department of Social Services,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Director of Community Services to create and immediately fill Position No. 510300001, Chemical Dependency Case Aide, in the Department of Community Services, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2019 Budget for the Department of Social Services and Community Services, as follows:

INCREASE APPROPRIATIONS:

A1642501 11000	A CD Direct Service Workers	\$38,436
A1642508 81000	Retirement	\$5,389
A1642508 83000	Social Security	\$2,687
A1642508 84000	Workers Comp	\$1,176
A1642508 84500	Life	\$58
A1642508 86000	Medical	\$9,663
A1642508 86500	Dental	\$400
A1642508 89000	Vision	\$188
DAG60104 43007 CCDS	CCDS Collocation Chemical Dependency	\$57,997

INCREASE REVENUE:

A1627705 55000	A CD Collocation DSS Reimbursement	\$57,997
DAG36105 56000 CCDS	D SA CCDS Collocation Chemical	\$57,997

BE IT FURTHER RESOLVED that if the funding for this position ends, the position will be abolished.

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Mr. Sheridan moved to adopt Resolution No. 3-2019, seconded by Mr. Forsythe, and carried unanimously by a roll call vote with fifteen (15) yes votes.

Services Committee: 12-10-2018

RESOLUTION NO. 4-2019

AUTHORIZATION TO ABOLISH A QUALITY ASSURANCE/REGISTERED PROFESSIONAL NURSE POSITION IN COMMUNITY SERVICES AND PUBLIC HEALTH DEPARTMENTS AND CREATE AND FILL A COORDINATOR OF QUALITY ASSURANCE AND IMPROVEMENTS IN THE PUBLIC HEALTH DEPARTMENT

By Mr. Colbert, Chair, Services Committee
Co-Sponsored by Mr. Forsythe, District 2 and Mr. Lightfoot, District 3

WHEREAS, on August 4, 2008, the St. Lawrence County Board of Legislators adopted Resolution No. 281-2008, which implemented a non-essential services hiring freeze, and

WHEREAS, the Board of Legislators reinstated the Vacancy Review Committee on August 13, 2015, which authorized the Committee to review all position requests and make recommendations to the Board of Legislators, and

WHEREAS, this new position has been reviewed and recommended by the Vacancy Review Committee to be filled, and now requires approval by the full Board of Legislators, and

WHEREAS, Resolution No. 11-2018, adopted January 2, 2018, created Position No. 505800001, Registered Professional Nurse/Quality Assurance Coordinator Position in the Community Services and Public Health Departments, and

WHEREAS, this position will evaluate the needs and requirements of the Department, and provide for the flexibility to evolve as needs change while ensuring the required function to maintain licensure, up-to-date policies, procedures, and work plans are in place, and

WHEREAS, the functions of quality assurance and improvement remain necessary and essential functions for the Public Health Department, and

WHEREAS, we have been unable to fill the position as intended, and

WHEREAS, a position with a title such as Coordinator of Quality Assurance and Programs will allow for the continued approach of addressing needs as they arise and this position would be responsible for the quality assurance requirements and would also coordinate other departmental programs,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Public Health Director to abolish the Registered Professional Nurse/Quality Assurance

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Coordinator Position in the Community Services and Public Health Departments and create and immediately fill Position No. 505800001, Coordinator of Quality Assurance and Improvements in the Public Health Department as follows:

ABOLISH:

PP040101 12000	Quality Assurance/Registered Professional Nurse	\$25,440
A1142501 12000	Grade 28, Base	7,632
A1342501 12000		7,632
A3143201 12000		<u>10,176</u>
		\$50,880

CREATE:

PP040101 12000	Coordinator of Quality Assurance and Improvements Grade 27, Base	\$50,009
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BE IT FURTHER RESOLVED that this position will be subject to a one (1) year review by the County Administrator and Public Health Director.

Mr. Sheridan moved to adopt Resolution No. 4-2019, seconded by Mr. Acres and Mr. Burke, and carried unanimously by a voice vote with fifteen (15) yes votes.

Services Committee: 12-10-2018

RESOLUTION NO. 5-2019

**AUTHORIZATION TO FILL A NUTRITION SERVICES AIDE
POSITION IN THE OFFICE FOR THE AGING**

By Mr. Colbert, Chair, Services Committee
Co-Sponsored by Mr. Forsythe, District 2 and Mr. Lightfoot, District 3

WHEREAS, on August 4, 2008, the St. Lawrence County Board of Legislators adopted Resolution No. 281-2008, which implemented a non-essential services hiring freeze, and

WHEREAS, the Board of Legislators reinstated the Vacancy Review Committee on August 13, 2015 which authorizes the Committee to review all positions requests and make recommendations to the Board of Legislators, and

WHEREAS, this vacancy has been reviewed and recommended by the Vacancy Committee to be filled, and now requires approval of the full Board, and

WHEREAS, Position No. 801000006, Nutrition Services Aide, is vacant as of December 14, 2018, due to a resignation, and

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WHEREAS, this position is critical to providing congregate and home delivered meals in St. Lawrence County, and

WHEREAS, the Nutrition Services Aide is fifty-seven percent (57%) funded by the Title III C1, III C2, and Wellness in Nutrition (WIN) Grant,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Director of the Office for the Aging to immediately fill position No. 801000006, Nutrition Services Aide, in the Office for the Aging.

Mr. Sheridan moved to adopt Resolution No. 5-2019, seconded by Mr. Denesha, Mr. Forsythe, and Ms. Arquiett, and carried unanimously by a voice vote with fifteen (15) yes votes.

Services Committee: 12-10-2018

RESOLUTION NO. 6-2019

**AUTHORIZATION TO FILL A SOCIAL WELFARE EXAMINER POSITION
IN THE DEPARTMENT OF SOCIAL SERVICES**

By Mr. Colbert, Chair, Services Committee
Co-Sponsored by Mr. Forsythe, District 2 and Mr. Lightfoot, District 3

WHEREAS, on August 4, 2008, the St. Lawrence County Board of Legislators adopted Resolution No. 281-2008, which implemented a non-essential services hiring freeze, and

WHEREAS, the Board of Legislators reinstated the Vacancy Review Committee on August 13, 2015, which authorized the Committee to review all position requests and make recommendations to the Board of Legislators, and

WHEREAS, this vacancy has been reviewed and recommended by the Vacancy Review Committee to be filled, and now requires approval by the full Board of Legislators, and

WHEREAS, Position No. 814000018, Social Welfare Examiner, was vacated on November 8, 2018, due to a resignation, and

WHEREAS, this position is needed to determine eligibility for various Medicaid programs at the initial application, at recertification, and when there are household changes, and

WHEREAS, this position will help to ensure that individuals and families receive reimbursement for health care premiums, and where possible third party health insurance is used instead of Medicaid, and

WHEREAS, if this position were not filled, recoveries of monies paid by Medicaid that should be paid by third party health insurers would be reduced, County residents would not

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receive reimbursement checks for health care premiums, and medical providers would not receive necessary help with billing issues,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Commissioner of Social Services to fill Position No. 814000018, Social Welfare Examiner, in the Department of Social Services, no earlier than thirty (30) days from the date vacated.

Mr. Sheridan moved to adopt Resolution No. 6-2019, seconded by Mr. Denesha and Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

Services Committee: 12-10-2018

RESOLUTION NO. 7-2019

**AUTHORIZATION TO FILL A CASEWORKER POSITION
IN THE DEPARTMENT OF SOCIAL SERVICES**

By Mr. Colbert, Chair, Services Committee
Co-Sponsored by Mr. Forsythe, District 2 and Mr. Lightfoot, District 3

WHEREAS, on August 4, 2008, the St. Lawrence County Board of Legislators adopted Resolution No. 281-2008, which implemented a non-essential services hiring freeze, and

WHEREAS, the Board of Legislators reinstated the Vacancy Review Committee on August 13, 2015, which authorized the Committee to review all position requests and make recommendations to the Board of Legislators, and

WHEREAS, this vacancy has been reviewed and recommended by the Vacancy Review Committee to be filled, and now requires approval by the full Board of Legislators, and

WHEREAS, Position No. 815000021, Caseworker, will be vacated as of December 14, 2018, due to a resignation, and

WHEREAS, this position is essential for providing adequate Caseworker services to children and families needing services, and

WHEREAS, not filling this position would deter the ability to ensure safety, and State requirements would be compromised,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Commissioner of Social Services to fill Position No. 815000021, Caseworker, in the Department of Social Services, no earlier than thirty (30) days from the date vacated.

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Mr. Sheridan moved to adopt Resolution No. 7-2019, seconded by Mr. Fay, Mr. Perkins, Mr. Burke, and Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

Services Committee: 12-10-2018

RESOLUTION NO. 8-2019

**AUTHORIZATION TO ABOLISH A HALF-TIME ACCOUNT CLERK POSITION
AND CREATE AND FILL A FULL-TIME ACCOUNT CLERK POSITION
IN THE DEPARTMENT OF SOCIAL SERVICES**

By Mr. Colbert, Chair, Services Committee
Co-Sponsored by Mr. Forsythe, District 2 and Mr. Lightfoot, District 3

WHEREAS, on August 4, 2008, the St. Lawrence County Board of Legislators adopted Resolution No. 281-2008, which implemented a non-essential services hiring freeze, and

WHEREAS, the Board of Legislators reinstated the Vacancy Review Committee on August 13, 2015, which authorized the Committee to review all position requests and make recommendations to the Board of Legislators, and

WHEREAS, this vacancy has been reviewed and recommended by the Vacancy Review Committee to be filled, and now requires approval by the full Board of Legislators, and

WHEREAS, Position No. 100100008, Account Clerk, a half-time position shared with WIOA, was vacated on November 30, 2018, due to a promotion, and

WHEREAS, this position is an integral part of the accounting unit and is needed to review documentation for day care eligibility determinations, process accounts payable, assist with rent, and other benefit payments, and

WHEREAS, there are no other positions in the accounting unit that would be able to absorb the volume of this position, and

WHEREAS, if this position were not filled, vendors would not be paid timely, and transactions would not be processed timely impacting reports and reconciliations required by the State,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Commissioner of Social Services to abolish a half-time Account Clerk Position and create and immediately fill Position No. 100100008, Account Clerk, in the Department of Social Services.

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Mr. Sheridan moved to adopt Resolution No. 8-2019, seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

Services Committee: 12-10-2018

RESOLUTION NO. 9-2019

**AUTHORIZATION TO ABOLISH A HALF-TIME ACCOUNT CLERK POSITION
AND CREATE AND FILL A FULL-TIME ACCOUNT CLERK POSITION
IN THE WORKFORCE INNOVATION AND OPPORTUNITY ACT BUDGET**

By Mr. Colbert, Chair, Services Committee
Co-Sponsored by Mr. Forsythe, District 2 and Mr. Lightfoot, District 3

WHEREAS, on August 4, 2008, the St. Lawrence County Board of Legislators adopted Resolution No. 281-2008, which implemented a non-essential services hiring freeze, and

WHEREAS, the Board of Legislators reinstated the Vacancy Review Committee on August 13, 2015, which authorized the Committee to review all position requests and make recommendations to the Board of Legislators, and

WHEREAS, the creating and filling of an Account Clerk position has been reviewed and recommended by the Vacancy Review Committee, and now requires approval by the full Board of Legislators, and

WHEREAS, Position No. 100100008, Account Clerk, a half-time position shared with the Department of Social Services, was vacated on November 30, 2018 due to a promotion, and

WHEREAS, the person that was recently promoted was responsible primarily for many of the daily fiscal functions for Workforce Innovation and Opportunity Act (WIOA), and

WHEREAS, to meet reporting deadlines, report accurate information, meet payroll deadlines and to avoid penalties that could result in suspension of cash draw-downs,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the County Administrator to abolish a half-time Account Clerk Position and create and immediately fill Position No. 100100037, Account Clerk, in the Workforce Innovation and Opportunity Act Budget.

Mr. Sheridan moved to adopt Resolution No. 9-2019, seconded by Mr. Burke, Ms. Curran, and Mr. Acres, and carried unanimously by a voice vote with fifteen (15) yes votes.

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Operations Committee: 12-10-2018

RESOLUTION NO. 10-2019

MODIFYING THE 2018 BUDGET FOR EMERGENCY SERVICE FOR THE FY16 STATEWIDE INTEROPERABLE COMMUNICATIONS FORMULA GRANT (SICG)

By Mr. Hooper, Chair, Operations Committee

WHEREAS, Resolution No. 256-2017 accepted the FY16 SICG Formula Grant from the New York State Division of Homeland Security Emergency Services in the amount of \$759,073 to the Office of Emergency Services which concentrates on improving interoperability and operability of communication systems in New York State (Contract dates: January 1, 2017 to December 31, 2018), and

WHEREAS, the resolution established an equipment account (X2Z63402 25000 16SI) in the amount of \$729,073 and a contractual account (X2Z36404 43007 16SI) in the amount of \$30,000, and

WHEREAS, a one-year extension has been approved by New York State Division of Homeland Security Emergency Services to December 31, 2019, and

WHEREAS, contractual expenses have exceeded the original amount budgeted,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer’s Office to modify the 2018 Budget for Emergency Services for the FY16 Statewide Interoperable Communications Formula Grant (SICG), as follows:

DECREASE APPROPRIATIONS:

X2Z36402 25000 16SI X Technical Equipment 16SI \$78,000

INCREASE APPROPRIATIONS:

X2Z36404 43007 16SI X Other Fees & Services 16SI \$78,000

BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until the grant is expended.

Mr. Denesha moved to adopt Resolution No. 10-2019, seconded by Mr. Forsythe, and carried unanimously by a roll call vote with fifteen (15) yes votes.

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Operations Committee: 12-10-2018

RESOLUTION NO. 11-2019

**MODIFYING THE 2018 BUDGET FOR THE SHERIFF'S OFFICE FOR THE
FY17 OPERATIONS STONEGARDEN GRANT AND AMENDING
RESOLUTION NO. 171-2018**

By Mr. Hooper, Chair, Operations Committee

WHEREAS, Resolution No. 171-2018 approved the acceptance of a FY17 Operation Stonegarden Grant with a contract period of October 1, 2017 through August 31, 2020 in the amount of \$176,786, and

WHEREAS, New York State Division of Homeland Security and Emergency Services recently completed a reallocation of the grant funds for the law enforcement agencies involved in this enforcement with the overall grant totaling \$177,000, and

WHEREAS, grant allocation changes for our reporting agencies are as follows: St. Lawrence County \$52,527 (previously \$73,047); City of Ogdensburg Police Department \$53,480 (no change); and Town of Norfolk Police Department \$0 (previously \$1,500), and

WHEREAS, grant allocation changes for State agencies performing their own reporting and are part of the overall grant award, are as follows: New York State Police/New York State Parks/New York State Department of Environmental Conservation \$70,994 (previously \$48,760),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2018 Budget for the Sheriff's Office for the FY17 Operations Stonegarden Grant and amending Resolution No. 171-2018, as follows:

DECREASE APPROPRIATIONS:

S1Z31102 25000 SG17	S CRIM Technical Equipment SG17	\$22,234
S1Z31104 43007 SG17	S CRIM SG Passthrough SG17	<u>1,500</u>
		\$23,734

INCREASE APPROPRIATIONS:

S1Z31101 18000 SG17	S CRIM Overtime SG17	\$1,169
S1Z31104 44100 SG17	S CRIM Gasoline & Oil SG17	214
S1Z31108 81000 SG17	S CRIM Retirement SG17	185
S1Z31108 83000 SG17	S CRIM Social Security SG17	94
S1Z31108 84000 SG17	S CRIM Workmens Compensation SG17	<u>52</u>
		\$1,714

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DECREASE REVENUE:

S1Z43895 57000 HSEC S FA Homeland Security \$22,020

BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until the grant is expended.

Mr. Denesha moved to adopt Resolution No. 11-2019, seconded by Mr. Perkins, Mr. Reagen, Mr. Forsythe, and Mr. Acres, and carried unanimously by a roll call vote with fifteen (15) yes votes.

Operations Committee: 12-10-2018

RESOLUTION NO. 12-2019

AUTHORIZATION TO CREATE AND FILL A TEMPORARY DEPUTY SHERIFF POSITION IN THE SHERIFF'S OFFICE CRIMINAL DIVISION

By Mr. Hooper, Chair, Operations Committee
Co-Sponsored by Mr. Forsythe, District 2 and Mr. Lightfoot, District 3

WHEREAS, on August 4, 2008, the St. Lawrence County Board of Legislators adopted Resolution No. 281-2008, which implemented a non-essential services hiring freeze, and

WHEREAS, the Board of Legislators reinstated the Vacancy Review Committee on August 13, 2015, which authorized the Committee to review all position requests and make recommendations to the Board of Legislators, and

WHEREAS, this vacancy has been reviewed and recommended by the Vacancy Review Committee to create a temporary position that will enable hiring a deputy in a timely manner to allow the cadet to attend the Police Academy, and now requires approval by the full Board of Legislators, and

WHEREAS, Position No. 605100005, Sergeant, will become vacant due on January 18, 2019, due to a retirement in the Sheriff's Office Criminal Division and a promotion from within will create a vacancy which will leave a vacant position of Deputy Sheriff, and

WHEREAS, the Sergeant position will be filled at a later date, and the temporary position will be abolished when a full-time Deputy Sheriff position becomes available due to back-filling positions,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Sheriff to immediately create and fill temporary Position No. 605000047, Deputy Sheriff, in the Sheriff's Office Criminal Division.

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Mr. Denesha moved to adopt Resolution No. 12-2019, seconded by Mr. Sheridan and Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

Operations Committee: 12-10-2018

RESOLUTION NO. 13-2019

AUTHORIZING THE CHAIR TO SIGN AN EXTENSION OF THE CONTRACT WITH EXCELLUS BLUE CROSS BLUE SHIELD TO ACT AS THIRD PARTY ADMINISTRATOR FOR THE ST. LAWRENCE COUNTY HEALTH BENEFITS PLAN

By Mr. Hooper, Chair, Operations Committee

WHEREAS, on April 1, 2017 St. Lawrence County (SLC) contracted with Excellus Blue Cross/Blue Shield for third party administrator (TPA) services, after a full review of health insurance benefit changes by SLC Health Care Consultants, SLC, and the seven Unions associated with SLC, and

WHEREAS, Excellus Blue Cross Blue Shield has provided a 49% savings as percent of billed amount from April 1, 2017 through December 31, 2017, an expanded network of providers to enrollees, as well as no reduction in benefits from enrollees, and

WHEREAS, the County realized a savings of \$554,967 in TPA administrative fees, consultant fees, medical claims, RX claims in 2017 compared to 2016 after accessing a penalty of \$225,000 from the previous TPA (Resolve), and

WHEREAS, Excellus Blue Cross Blue Shield administrative costs are averaging \$48,599/month (T5090608 86000), and has guaranteed administrative fees for services no more than provided for the time frames indicated below:

<u>Year:</u>	<u>Price of Contract per Month:</u>
2018	\$37.50 (\$38.15 on 1/1/18 but was reduced on 7/1/18 due to eliminating the admin fee for MD Live)
2019	\$39.00
2020	\$40.37
2021	\$41.58
2022	\$42.83

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign an extension of the contract with Excellus Blue Cross/Blue Shield to act as Third Party Administrator for the St. Lawrence County health benefits plan from January 1, 2019 through December 31, 2019, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Chair is authorized to execute up to three (3) optional one year extensions of this agreement with the same terms and conditions, upon approval of the County Attorney.

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Mr. Denesha moved to adopt Resolution No. 13-2019, seconded by Mr. Perkins and Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

Operations Committee: 12-10-2018

RESOLUTION NO. 14-2019

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH GUARDIAN LIFE INSURANCE COMPANY FOR GROUP LIFE INSURANCE COVERAGE

By Mr. Hooper, Chair, Operations Committee

WHEREAS, St. Lawrence County provides life insurance coverage to the active employees and to the retiree population and additional dependent coverage may be purchased by the enrollee, and

WHEREAS, the current carrier contract will expire February 2019, and

WHEREAS, an RFP was conducted on behalf of the County in 2017 to review bids for this service and the County entered into a contract with the Guardian Life Insurance Company (T5090458 84500) at the following rates:

<u>Years:</u>	<u>Individual & Retirees:</u>	<u>Dependents:</u>
2017	\$0.63 per \$1,000 per month	\$2.50 per month
2018	\$0.64 per \$1,000 per month	\$2.50 per month
2019	\$0.65 per \$1,000 per month	\$2.50 per month

WHEREAS, the result being a projected increase of \$106/month for contract year 2019, for a projected total cost of \$96,400,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Guardian Life Insurance Company as our Group Life Insurance coverage for a contract term of February 1, 2019 through February 1, 2020, upon approval of the County Attorney.

Mr. Denesha moved to adopt Resolution No. 14-2019, seconded by Mr. Forsythe, Mr. Acres, Mr. Fay, and Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes.

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Operations Committee: 12-10-2018

RESOLUTION NO. 15-2019

APPOINTING THE AFFIRMATIVE ACTION, EQUAL OPPORTUNITY, AND AMERICAN DISABILITIES ACT OFFICER FOR ST. LAWRENCE COUNTY

By Mr. Hooper, Chair, Operations Committee

WHEREAS, the Affirmative Action Plan requires the Board of Legislators appoint an Affirmative Action, Equal Opportunity/American Disabilities Act Officer (AAEO/ADA), for a four (4) year term,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators appoints Jonnie Dorothy as the Affirmative Action, Equal Opportunity, and American Disabilities Action Officer for St. Lawrence County, and

BE IT FURTHER RESOLVED that in accordance with the County Affirmative Action Plan, this appointment shall commence effective the date of this resolution and expire on December 31, 2022.

Mr. Denesha moved to adopt Resolution No. 15-2019, seconded by Mr. Perkins and Ms. Arquiett, and carried unanimously by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-17-2018

RESOLUTION NO. 16-2019

AUTHORIZATION TO FILL A HEAVY EQUIPMENT OPERATOR POSITION IN THE SOLID WASTE DEPARTMENT

By Mr. Timmerman, Chair, Finance Committee
Co-Sponsored by Mr. Forsythe, District 2 and Mr. Lightfoot, District 3

WHEREAS, on August 4, 2008, the St. Lawrence County Board of Legislators adopted Resolution No. 281-2008, which implemented a non-essential services hiring freeze, and

WHEREAS, the Board of Legislators reinstated the Vacancy Review Committee on August 13, 2015 which authorizes the Committee to review all positions requests and make recommendations to the Board of Legislators, and

WHEREAS, this vacancy has been reviewed and recommended by the Vacancy Committee to be filled, and now requires approval of the full Board, and

January 2, 2019

WHEREAS, Position No. 309800008, Heavy Equipment Operator-SW, was vacated on November 30, 2018, due to retirement, and

WHEREAS, not filling this position would seriously impede the ability to provide adequate customer service at the four (4) Solid Waste transfer stations,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Solid Waste Director to immediately fill Position No. 309800008, Heavy Equipment Operator-SW, in the Solid Waste Department.

Mr. Acres moved to adopt Resolution No. 16-2019, seconded by Mr. Perkins, Ms. Curran, Mr. Haggard, and Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-17-2018

RESOLUTION NO. 17-2019

**AUTHORIZATION TO ABOLISH A CRANE OPERATOR POSITION AND CREATE
AND FILL A HEAVY EQUIPMENT OPERATOR POSITION
IN THE DEPARTMENT OF HIGHWAYS**

By Mr. Timmerman, Chair, Finance Committee
Co-Sponsored by Mr. Forsythe, District 2 and Mr. Lightfoot, District 3

WHEREAS, on August 4, 2008, the St. Lawrence County Board of Legislators adopted Resolution No. 281-2008, which implemented a non-essential services hiring freeze, and

WHEREAS, the Board of Legislators reinstated the Vacancy Review Committee on August 13, 2015 which authorizes the Committee to review all positions requests and make recommendations to the Board of Legislators, and

WHEREAS, this vacancy has been reviewed and an alternative position is recommended by the Vacancy Review Committee to be filled, and now requires approval by the full Board of Legislators, and

WHEREAS, Position No. 310900001, Crane Operator, was vacated on November 30, 2018, due to retirement, and

WHEREAS, the needs of the Department can best be met by abolishing the Crane Operator Position and creating and filling a Heavy Equipment Operator Position,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Superintendent of Highways to abolish the Crane Operator Position and create and fill a Heavy Equipment Operator Position in the Department of Highways, as follows:

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ABOLISH:

HM351101 13000	Crane Operator Grade 24, Base	\$44,620
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CREATE:

HM351101 13000	Heavy Equipment Operator Grade 23, Base	\$42,934
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BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Superintendent of Highways to immediately fill Position No. 310100023, Heavy Equipment Operator, in the Department of Highways.

Mr. Acres moved to adopt Resolution No. 17-2019, seconded by Mr. Haggard and Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-17-2018

RESOLUTION NO. 18-2019

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT FOR
ST. LAWRENCE COUNTY BRIDGE PRESERVATION PROJECT
BINS 3340850, 3341310, 3341710, 3341720, PIN 775378**

By Mr. Timmerman, Finance Committee

WHEREAS, the Board of Legislators approved and funded Capital Bridge Projects, and

WHEREAS, the Department of Highways has solicited qualifications for consultant services, and

WHEREAS, the best qualified consultant for this project has been determined,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the following contract to:

Consultant: Barton & Loguidice, D.P.C.

Contract Title: St. Lawrence County Bridge Preservation Project
BINS: 3340850, 3341310, 3341710, 3341720
PIN: 775378, Towns of Dekalb, Massena and Rossie

Engineering Fee: Not to Exceed \$290,000
HM651204 430ED 1801

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BE IT FURTHER RESOLVED that Board of Legislators authorizes the Chair to sign a contract for St. Lawrence County Bridge Preservation Project, to execute all necessary contracts, upon approval of the County Attorney.

Mr. Acres moved to adopt Resolution No. 18-2019, seconded by Mr. Denesha and Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-17-2018

RESOLUTION NO. 19-2019

USE OF COUNTY-OWNED MACHINERY

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, the St. Lawrence County Superintendent of Highways recommends that the Board of Legislators permit the use of County-owned machinery, tools, equipment, and personnel by any terms as provided for in Section 133-A of the Highway Law, when it is for the public interest,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators hereby approve the use of any county-owned street or highway machinery, tools or equipment, by New York State, any municipal corporation, political subdivision, district, district corporation or school district located within the State, when recommended, by the County Superintendent of Highways.

Mr. Acres moved to adopt Resolution No. 19-2019, seconded by Mr. Leader and Mr. Burke, and carried unanimously by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-17-2018

RESOLUTION NO. 20-2019

CORRECTING AND REFUNDING ERRONEOUS TAXES

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, Chapter 515 of the Laws of 1997 provides a local option for erroneously levied taxes in the amount of \$2,500 or less to be corrected or refunded upon application according to Section 554 and 556, respectively, of the Real Property Tax Law upon recommendation of the County Director of Real Property Tax Services and approval of the Chief Fiscal Officer of the County, and

January 2, 2019

WHEREAS, the County Treasurer and the Director of Real Property Tax Services recommend that this option be adopted in order to make these corrections and/or refunds to the taxpayer erroneously assessed in a more timely and efficient fashion,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators adopt the provisions set forth in Chapter 515 of the Laws of 1997 allowing the County Treasurer to correct tax bills or issue a check for the refund where taxes have been paid, upon the recommendation of the Director of Real Property Tax Services and the approval of the Chief Fiscal Officer for the calendar year 2019, and

BE IT FURTHER RESOLVED that on or before the 15th day of each month, the Real Property Director shall submit a report to the Board of Legislators of the corrections or refunds processed by the Treasurer during the preceding month indicating the name of each recipient, the location of the property and the amount of the correction or refund.

Mr. Acres moved to adopt Resolution No. 20-2019, seconded by Mr. Fay, Mr. Sheridan, and Mr. Haggard, and carried unanimously by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-17-2018

RESOLUTION NO. 21-2019

**AUTHORIZING BLANKET BOND IN LIEU OF INDIVIDUAL SURETIES
FOR COUNTY OFFICIALS AND EMPLOYEES**

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, official undertakings are required for certain public officials, and

WHEREAS, the surety on such undertakings may be a fidelity or surety corporation, and

WHEREAS, the reasonable expense of procuring such surety shall be a charge against the State or political subdivision or municipal corporation, respectively, in and which the official or employee is elected, and

WHEREAS, St. Lawrence County wishes to provide such a surety for its elected officials and employees as follows:

- \$200,000/loss coverage for the Sheriff, the District Attorney, and all other employees required to be bonded;
- \$200,000/ loss coverage for the County Clerk;
- \$900,000/ loss coverage for the Treasurer;
- \$5,000 deductible on all of the above,

January 2, 2019

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to obtain a blanket bond in lieu of individual sureties for County officials and employees, in the above amount and not exceeding \$9,000.

Mr. Acres moved to adopt Resolution No. 21-2019, seconded by Mr. Forsythe and Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-17-2018

RESOLUTION NO. 22-2019

**AUTHORIZATION OF PETTY CASH ACCOUNTS
AND DEPARTMENTAL CASH DRAWERS**

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, several County Departments utilize petty cash accounts and/or cash drawers in their daily operations,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes establishing petty cash accounts and departmental cash drawers, as follows:

<u>Petty Cash Accounts</u>		<u>Departmental Cash Drawers</u>	
Public Health	\$ 250	Sheriff Civil Department	\$ 100
Probation	\$ 400	Mental Health	\$ 100
Sheriff	\$ 1,500	Chemical Dependency, Ogdensburg	\$ 50
Social Services	\$ 1,700	Chemical Dependency, Canton	\$ 100
Highway	\$ 150	Treasurer	\$ 250
Community Services	\$ 250	County Clerk	\$ 410
Community Services, CCSI	\$ 200	County Clerk DMV, Canton	\$ 600
		County Clerk DMV, Massena	\$ 300
		County Clerk DMV, Ogdensburg	\$ 400
		County Clerk DMV, Gouverneur	\$ 300
		Real Property	\$ 100
		Solid Waste Transfer, Ogdensburg	\$ 450
		Solid Waste Transfer, Massena	\$ 450
		Solid Waste Transfer, Star Lake	\$ 450
		Solid Waste Transfer, Gouverneur	\$ 450
Total	\$ 4,450	Total	\$ 4,510

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BE IT FURTHER RESOLVED that each Department will submit an annual reconciliation of each petty cash account and cash drawer to the Treasurer at the end of each year.

Mr. Acres moved to adopt Resolution No. 22-2019, seconded by Ms. Arquiett and Mr. Fay, and carried unanimously by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-17-2018

RESOLUTION NO. 23-2019

BANK DEPOSITORIES AND INVESTMENT OF COUNTY FUNDS

By Mr. Timmerman, Chair, Finance Committee

NOW, THEREFORE, BE IT RESOLVED that in accordance with County Law and General Municipal Law the following banks are designated as depositories for County funds received by the County Treasurer, with permitted maximum deposits at any one time listed below:

<u>Depository Name</u>	<u>Maximum</u>
Community Bank N.A.	\$25,000,000
Key Bank N.A.	\$60,000,000
Upstate National Bank	\$2,000,000
NBT	\$2,000,000
Citizens National Bank of Hammond	\$2,000,000
Municipal Investors Service Corporation	\$2,000,000
First Empire Securities	\$2,000,000

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to deposit money in accordance with the St. Lawrence County Investment Policy, and this policy authorizes the Treasurer to deposit funds, not needed temporarily, in certificates of deposit, Money Market Accounts, United States Treasury Bills, repurchase agreements, and day-of-deposit to day-of-withdrawal savings account, at prevailing interest rates in any bank authorized for the deposit of County funds as per this resolution, and

BE IT FURTHER RESOLVED that the total deposits, excluding United States Treasury Bills, are not to exceed the amounts authorized by this resolution, and are to be secured as required by Article 10 of the General Municipal Law and as outlined by the County's Investment Policy.

INVESTMENT POLICY FOR ST. LAWRENCE COUNTY

I. SCOPE

This investment policy applies to all moneys and other financial resources available for investment by the County or on behalf of any other entity or individual.

II. OBJECTIVES

The primary objectives of the County's investment activities are, in priority order:

- * To conform with all applicable federal, state and other legal requirements;
- * To adequately safeguard principal;
- * To provide sufficient liquidity to meet all operating requirements;
- * To obtain a reasonable rate of return.
- * To make every effort to invest locally.

III. DELEGATION OF AUTHORITY

The Board of Legislators' responsibility for administration of the investment program is delegated to the County Treasurer, who shall maintain written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a database or records incorporating description and amount of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

IV. PRUDENCE

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the St. Lawrence County Board of Legislators to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

V. DIVERSIFICATION

It is the policy of the County to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling.

VI. INTERNAL CONTROLS

It is the policy of the County for all moneys collected by any officer or employee of the government to transfer those funds to the Treasurer within five (5) days of deposit, or within the time period specified in law, whichever is shorter.

The Treasurer is responsible for establishing and maintaining an internal control structure to provide reasonable assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's

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authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

VII. DESIGNATION OF DEPOSITORIES

The Board of Legislators, at its annual organizational meeting each January, shall designate the banks authorized for the deposit of moneys and the maximum amount, which can be deposited at each bank.

VIII. COLLATERALIZING OF DEPOSITS

In accordance with the provisions of General Municipal Law, all deposits of St. Lawrence County, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

1. By a pledge of eligible securities with an aggregate market value as provided by General Municipal Law, equal to aggregate amount of deposits.

2. By an eligible irrevocable letter of credit issued by a qualified bank other than the bank with the deposits in favor of the government for a term not to exceed ninety (90) days with an aggregate value equal to 140% of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements.

3. By an eligible surety bond payable to the government for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations.

IX. SAFEGUARDING AND COLLATERALIZATION

Eligible securities used for collateralizing deposits shall be held by the depository or a third party bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure County deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection or such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events, which will enable the County to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the County, such securities shall be delivered in a form suitable for transfer or with an assignment to the County or its custodial bank.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the County, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become

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part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the County a perfected interest in the securities.

X. PERMITTED INVESTMENTS

As authorized by General Municipal Law, the County Legislature authorizes the County Treasurer to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- * Special time deposit accounts
- * Certificates of deposits
- * Obligations of the United States of America
- * Obligations guaranteed by agencies of the United States
- * Obligations of the State of New York
- * Obligations issued by a municipality, school district or district corporation in New York State, other than the County
- * Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general state statutes governing such entities or whose specific enabling legislation authorizes such investments
- * Through a Deposit Placement Program, certificates of deposit in one or more "banking institutions", as defined in Banking Law Section 9-r;

All investment obligations shall be payable or redeemable at the option of the County within such times as the proceeds will be needed to meet expenditures for purposes for which the monies were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the County within two years of the date of purchase. When applying this requirement to repurchase agreements, the repurchase date and not the maturity of the underlying maturity, shall govern.

XI. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

The County shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments, which can be made with each financial institution or dealer. All financial institutions with which the local government conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the County. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Treasurer is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

XII. PURCHASE OF INVESTMENTS

The Treasurer is authorized to contract for or place orders for the purchase of investments:

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1. Directly, including through a repurchase agreement, from an authorized trading partner.
2. By participation in a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 88-46, and the specific program has been authorized by the governing board.
3. By utilizing an ongoing investment program with an authorized trading partner pursuant to a contract authorized by the governing board.
4. By utilizing an ongoing investment program with an authorized investment adviser provided that all investments are directed by authorized personnel of the County, all trading partners are authorized by the designated Bank and the investment advisory agreement is approved by the Treasurer.

All purchased obligations, unless registered or inscribed in the name of the County, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the Treasurer by the bank or trust company. Any obligation held in custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the County, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the County a perfected interest in the securities.

XIII. REPURCHASE AGREEMENTS

Repurchase agreements are authorized subject to the following restrictions:

- * All repurchase agreements must be entered into subject to a Master Repurchase Agreement.
- * Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.
- * Obligations shall be limited to obligations of the United States or guaranteed by agencies of the United States.
- * No substitution of securities will be allowed unless the substitute securities are delivered to an independent custodian for the account of the County before the previously purchased securities are released.
- * The custodian shall be a party other than the trading partner.

Mr. Acres moved to adopt Resolution No. 23-2019, seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

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Finance Committee: 12-17-2018

RESOLUTION NO. 24-2019

AUTHORIZING THE CHAIR TO SIGN AN AGREEMENT WITH BERKSHIRE FARMS FOR RECRUITMENT OF ADOPTIVE FAMILIES

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, the Department of Social Services recruits adoptive families for children in foster care and works collaboratively to facilitate the appropriate matching and placement of identified children in permanent homes, and

WHEREAS, with support from the Dave Thomas Foundation for Adoption, the Office of Children and Family Services has contracted with Berkshire Farms to hire permanency recruiters to carry out evidence-based child-focused recruitment using the Wendy's Wonderful Kids program to assist the recruitment efforts of the Department of Social Services, and

WHEREAS, an agreement that outlines the mutual responsibilities between St. Lawrence County and Berkshire Farms for recruiting adoptive families for children in foster care is necessary to access the available additional support from the Wendy's Wonderful Kids Program,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign an agreement with Berkshire Farms for recruitment of adoptive families, upon approval of the County Attorney.

Mr. Acres moved to adopt Resolution No. 24-2019, seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-17-2018

RESOLUTION NO. 25-2019

MODIFYING THE 2019 BUDGET FOR THE PUBLIC HEALTH DEPARTMENT FOR THE OPIOID EPIDEMIC GRANT FUNDING

By Mr. Timmerman, Chair, Services Committee

WHEREAS, the Public Health Department is responsible for the Opioid Epidemic Grant Funding which is part of the Emergency Preparedness Program, and

WHEREAS, Public Health has been selected and approved to received \$75,000 in funding from the New York State Department of Health to address the opioid epidemic in the community, and

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WHEREAS, a contract has been approved and signed with Fort Drum Regional Health Planning Office (FDRHPO), to complete a significant portion of the scope of associated work with the Opioid Epidemic Grant, and

WHEREAS, grant funding will also be used for educational materials and training provided to medical providers in St. Lawrence County,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2019 Budget for the Public Health Department for the Opioid Epidemic Grant Funding as follows:

INCREASE APPROPRIATIONS:

PPZ40104 43007 OP	P OP Other Fees & Services	\$75,000
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INCREASE REVENUE:

PPZ44895 57000 OP	P FA OP Grant	\$75,000
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Mr. Acres moved to adopt Resolution No. 25-2019, seconded by Ms. Curran and Mr. Burke, and carried unanimously by a roll call vote with fifteen (15) yes votes.

Finance Committee: 12-17-2018

RESOLUTION NO. 26-2019

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH
ALBANY MEDICAL CENTER FOR MORGUE AND LABORATORY SERVICES**

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, the Coroners Program is a part of the Public Health Department, and

WHEREAS, the Coroners Program only utilizes the facilities at Albany Medical Center for homicide and high-profile trauma cases for St. Lawrence County, and

WHEREAS, the Public Health Department is required to maintain a Letter of Agreement with Albany Medical Center for morgue and laboratory services (PC011854 45100 and PC011854 407MF),

NOW, THEREFORE, BE IT RESOLVED the Board of Legislators authorizes the Chair to sign a contract with Albany Medical Center for morgue and laboratory services, upon approval of the County Attorney.

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Mr. Acres moved to adopt Resolution No. 26-2019, seconded by Mr. Leader and Mr. Haggard, and carried unanimously by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-17-2018

RESOLUTION NO. 27-2019

**OPPOSING SENATE BILL 9191 “AN ACT TO AMEND THE PENAL LAW, IN
RELATION TO REQUIRING SOCIAL MEDIA AND SEARCH ENGINE REVIEWS
PRIOR TO THE APPROVAL OF AN APPLICATION OR RENEWAL OF A LICENSE TO
CARRY OR POSSESS A PISTOL OR REVOLVER”**

By Mr. Timmerman, Chair, Finance Committee
Co-Sponsored by Mr. Acres, District 8

WHEREAS, the 1st Amendment of the United States Constitution guarantees freedom of speech, and

WHEREAS, the 2nd Amendment of the United States Constitution guarantees the right to keep and bear arms, and

WHEREAS, the 4th Amendment of the United States Constitution guarantees the right of the people to be secure in their papers and effects, and

WHEREAS, Senate Bill 9191, sponsored by Democrat State Senator Kevin Parker, would, if enacted into law, violate all these rights, inasmuch as the bill states that: "In order to ascertain whether any social media account or search engine history of an applicant presents any good cause for the denial of a [pistol] license, the investigating officer shall, after...obtaining any log-in name, password or other means for accessing a personal account, service, or electronic communications device necessary to review such applicant's social media accounts and search engine history, review an applicant's social media accounts for the previous three years and search engine history for the previous year and investigate an applicant's posts or searches related to...any...issue deemed necessary by the investigating officer,"

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators opposes Senate Bill 9191 “An act to amend the penal law, in relation to requiring social media and search engine reviews prior to the approval of an application or renewal of a license to carry or possess a pistol or revolver”, and

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to Governor Andrew Cuomo, Assemblyman Mark Walczyk, Assemblyman Billy Jones, Assemblyman Robert Smullen, Assemblyman Ken Blankenbush, Senator Joseph Griffo, Senator Patricia Ritchie, and Senator Elizabeth Little.

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Mr. Acres moved to adopt Resolution No. 27-2019, seconded by Mr. Forsythe, Mr. Sheridan, Mr. Denesha, Mr. Perkins, Ms. Curran, and Mr. Reagen.

Mr. Haggard moved to table the resolution for thirty (30) days to allow the County Attorney the opportunity to research and determine if this body is authorized to act on this resolution, seconded by Mr. Burke, and failed by a roll call vote with eleven (11) no votes, and four (4) yes votes (Haggard, Arquiatt, Burke, and Terminelli).

Resolution No. 27-2019 was adopted by a roll call vote with eleven (11) yes votes, and four (4) abstain votes (Haggard, Arquiatt, Burke, and Terminelli).

Finance Committee: 12-17-2018

RESOLUTION NO. 28-2019

AUTHORIZING THE CHAIR TO SIGN CONTRACTS

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, the following organizations have appropriations in the 2019 St. Lawrence County Budget,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign contracts with each of the organizations listed, upon approval of the County Attorney:

<u>ORGANIZATIONS:</u>	<u>ACCOUNT NUMBERS:</u>	<u>AMOUNT:</u>
Alzheimer's Disease & Related Disorders Assoc.	OA067724 43007	Rate Schedule
Canton-Potsdam Hospital (Lifeline)	Various Accounts	\$30 per month per case
Catholic Charities (Incest Offenders)	DAS60104 430CA	38,000
Childcare Coordinating Council of North Co.	Various Accounts	Rate Schedule
Claxton-Hepburn Medical Center (Lifeline) (DSS)	Various Accounts	\$30 per month per case
Claxton-Hepburn Medical Center (Lifeline) (OFA)	Various Accounts	\$30 per month per case
Cornell Cooperative Extension (BOL)	B1A87504 46000	191,320
Cornell Cooperative Extension (OFA)	ON067724 430SF	5,000
Cornell Cooperative Extension (PH)	PP040104 465CE	205,007
Mental Health Counseling Services of NNY	Various Accounts	Rate Schedule
DeKalb Development Fund	ON067724 40700	4,140
Dr. Hamed N. Adaime	Various Accounts	Rate Schedule
Family Counseling Services of NNY, Inc.	Various Accounts	Rate Schedule
Gouverneur Community Center, Inc.	ON067724 40700	4,800
SLC CDP Gouv Neigh Ctr (HEAP Outreach)	DAH60104 430OF HEAP	\$35 per unit
Health Services of Northern New York	OA067724 43007	Rate Schedule
Homemakers of Western NY	OA067724 43007	Rate Schedule
Horizon Information Systems, Inc.	DAA60104 47801	(up to) 1,300
LabCorp	DAC60104 43004	\$41 per unit
Linda Buchanan	ON067724 43007	Rate Schedule

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Legal Aid Society of Northeastern NY, Inc.	OA067724 43002	10,000
Massena Meals on Wheels	ON067724 430CA	38,580
Northern Border Counseling Services	Various Accounts	Rate Schedule
NYSARC, Inc.	N2B56304 43007	621,121
NYS DOCCS Office	ON067724 45200	2,000
NYSID, Inc. (DSS)	DAA60104 43006	(up to) 151,000
Renewal House (Services)	DPF61094 46500 ADC	(up to) 90,000
Renewal House (Indirects)	DSG60704 46500 DVIO	(up to) 90,000
Renewal House (TANF, Non-Residential)	DSG61094 46500 DVIO	(up to) 32,000
Residential Treatment and Detention Centers	Various Accounts	Rate Schedule
Rubenzahl, Knudsen & Assoc Psych Svcs	Various Accounts	Rate Schedule
School Districts	Various Accounts	Rate Schedule
SL Child Care Council (Registration Activities)	DSD60554 46500 CCBG	116,487
SL Child Care Council (Legally Exempt)	DSD60554 46500 CCBG	75,425
SLC Chamber of Commerce	B1064104 465CC	159,995
SLC Dept. of Community Services	DAS60104 43007 CCDS	(up to) 160,000
SLC District Attorney (Investigations)	DAB60104 430FI	(up to) 67,322
SLC Historical Association	B1M75104 46000	14,406
SLC Information Technology	DAA60104 47802	(up to) 133,155
SLC Trails Services Agreement	B1070204 46000	72,000
SLC Soil & Water Conservation District	B1S87304 46000	30,243
SLC Forestry	BF087104 43007	71,438
SL-Lewis BOCES (Parenting Education)	DSG60704 465PE	173,390
Seniors Helping Seniors	OA067724 43007	Rate Schedule
Transitional Emp. Advancement Program (TEAP)	Various Accounts	Rate Schedule
Town of Fine	ON067724 40700	4,200
United Helpers (ALP)	Various Accounts	Rate Schedule
United Helpers (OFA)	OA067724 43007	Rate Schedule
Village of Morristown	ON067724 40700	5,400
Volunteer Transportation Center	N2B56304 43007	(up to) 210,000
Youth Advocate Programs, Inc./YAP (CORE)	DSC61194 465YA	623,642
YAP (Raise the Age)	Various Accounts	399,926
YAP (Reunification)	DSC61094 465YA PRP	789,058
YAP (YES)	DSC61094 465YA PJDC	381,945

Mr. Acres moved to adopt Resolution No. 28-2019, seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

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Finance Committee: 12-17-2018

RESOLUTION NO. 29-2019

NEWSPAPER DESIGNATION

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, Section 214, Subdivision 2, of the New York State County Law, requires that the Board of Legislators annually designate at least two (2) newspapers published within the County as official newspapers for the publication of all local law notices and other matters required by law to be published, and

WHEREAS, said section requires that the designation take into consideration two major political parties,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators hereby designates the following newspapers for various publication purposes for the year 2019:

LOCAL LAWS AND OTHER MATTERS REQUIRED BY LAW TO BE PUBLISHED

Courier-Observer

Watertown Daily Times

Mr. Acres moved to adopt Resolution No. 29-2019, seconded by Mr. Haggard and Mr. Sheridan, and unanimously carried by a voice vote with fifteen (15) yes votes.

Finance Committee: 12-17-2018

RESOLUTION NO. 30-2019

AUTHORIZING CHAIR TO REQUEST A DOG QUARANTINE

By Mr. Timmerman, Chair, Finance Committee

BE IT RESOLVED that the Chair of the St. Lawrence County Board of Legislators be, and hereby is, empowered, when deemed necessary by the Chair during the 2019 winter period, to issue an order that all dogs in the County of St. Lawrence be securely confined. Such confinement is to take effect 24 hours after notice is published in a County newspaper having general circulation.

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Mr. Acres moved to adopt Resolution No. 30-2019, seconded by Mr. Forsythe, and carried by a voice vote with eleven (11) yes votes, and four (4) no votes (Curran, Perkins, Forsythe, and Acres).

RESOLUTION NO. 31-2019

APPOINTING AN INTERIM PUBLIC DEFENDER

By Mr. Acres, District 8

WHEREAS, the existing term of Public Defender will expire on December 31, 2018, and

WHEREAS, there is need to fill the position of Public Defender on an interim basis until such time as a Search Committee complete an open recruitment process and make a recommendation for a permanent appointment to be considered by the Board of Legislators,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators appoints James McGahan to the Position of Interim Public Defender, to commence January 1, 2019, until the permanent appointment of a Public Defender, at a salary of \$85,752.

Mr. Acres moved to adopt Resolution No. 31-2019, seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

RESOLUTION NO. 32-2019

REAPPOINTING A COUNTY ATTORNEY

Co-Sponsored by Mr. Acres, District 8 and Mr. Arquiett, District 13

WHEREAS, New York State Law mandates that each County Board of Legislators appoint an Attorney-at-Law as the County Attorney for the term of office for which the then members of such Board are elected, and

WHEREAS, Resolution No. 39-2015 appointed Stephen Button as County Attorney to a term that commenced February 2, 2015 and ended December 31, 2018, and

WHEREAS, a reappointment is recommended for a term to retroactively commence January 1, 2019 that would end December 31, 2022,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators reappoints Stephen Button to serve as the St. Lawrence County Attorney, at a salary of \$115,812, with a term of January 1, 2019 through December 31, 2022.

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Mr. Acres moved to adopt Resolution No. 32-2019, seconded by Mr. Forsythe, T. Arquiett, Mr. Haggard, Mr. Fay, Mr. Denesha, Mr. Perkins, Ms. Curran, Mr. Reagen, and Ms. Arquiett, and carried unanimously by a voice vote with fifteen (15) yes votes.

COUNTY ADMINISTRATOR'S REPORT: Ms. Doyle congratulated Mr. McGahan and Mr. Button on their appointment and reappointment, respectively.

The Plan for Raise the Age has to be approved by the State in order to receive reimbursement from the State, and the third reiteration has been submitted, and a copy is on Google Drive.

The Vacancy Review Committee is scheduled to meet tomorrow and will consider nine positions.

Department Orientations will begin in January with departments coming to the Committee Meetings to give an overview of their departments.

Mr. Forsythe said last month an employee recognition fund was started by the Legislators, and asked Ms. Doyle how that will work. Ms. Doyle said she will bring the information to the next Committee Meeting.

COMMITTEE REPORTS: Mr. Forsythe said he attended the River Valley Redevelopment Agency (RVRDA) Advisory Board, and loans were approved to assist Currans to buy the ACCO Building and \$800,000 was approved for the North Lawrence Dairy.

OLD/NEW BUSINESS: There was no old/new business.

Mr. Forsythe moved to go to Executive Session at 7:43p.m. to discuss litigation, reports, personnel, and appointments, seconded by Mr. Fay, Mr. Sheridan and Mr. Acres, and carried unanimously by a voice vote with fifteen (15) yes votes.

EXECUTIVE SESSION

Mr. Forsythe moved to go to Open Session at 9:24 p.m., seconded by Mr. Fay, and carried unanimously by a voice vote with fifteen (15) yes votes

Mr. Denesha moved to reappoint the following individuals to the Environmental Management Council, seconded by Mr. Leader, and carried unanimously by a voice vote with fifteen (15) yes votes:

Donald O'Shea, Post Office Box 1005, Ogdensburg 13669 (Term to expire: 1/31/2021); and Tiernan Smith, 522 Crescent Street, Ogdensburg 13669 (Term to expire: 12/31/2020)

Mr. Denesha moved to reappoint the following individuals to the Fire Advisory Board (Terms to expire 2/28/2022), seconded by Mr. Leader, and carried unanimously by a voice vote with fifteen (15) yes votes:

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Mark Bomyea, 57 West Front Street, Rensselaer Falls 13680;
Kevin Crosby, 805 Gouverneur Street, Morristown 13664;
Joseph Finnegan, 1919 State Highway 345, Madrid 13660;
Joseph Gallagher, 118 Leroy Street, Apartment K5, Potsdam 13676;
Craig LaPlante, 259 Bagdad Road, Potsdam 13676;
Patrick O'Brien, 44 Beach Street, Massena 13662; and
Olgierd "Augie" Weiss, 16 Chapel Street, Canton 13617

Mr. Sheridan moved to appoint the following individuals to the Community Services Board, seconded by Mr. Reagen and Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes:

Joanne Chambers, 97 Curtis Road, Potsdam 13676; and
Frank Doldo, 6587 US Highway 11, Canton 13617

Mr. Sheridan moved to reappoint the following individual to the Board of Health (Term to expire: 12/31/2024), seconded by Ms. Curran, Mr. Burke, and Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes:

Dr. Andrew Williams, 5 Missouri Avenue, Potsdam 13676

Mr. Acres moved to appoint the following individuals to the Workforce Development Board, seconded by Mr. Burke, and carried unanimously by a voice vote with fifteen (15) yes votes:

Seth Belt, 372 Pickle Street, Potsdam 13676 (Term to expire: 4/11/2021); and
Felicia Dumas, 4653 County Route 27, Canton 13617 (Term to expire: 9/26/2021)

Mr. Acres moved to reappoint the following individuals to the Soil and Water Conservation District Board of Directors (Terms to expire: 12/31/2021), seconded by Mr. Burke, and carried unanimously by a voice vote with fifteen (15) yes votes:

Adam Cook, 49 Reyes Road, Potsdam 13676; and
Mark Matthews, 532 Main Street, Ogdensburg 13669

CHAIR'S APPOINTMENTS

Chair of the Operations Committee: Mr. Denesha
Chair of the Services Committee: Mr. Sheridan
Chair of the Finance Committee: Mr. Acres
Audit Committee: Mr. Fay and Mr. Reagen
Public Defender Search Committee: Mr. Sheridan, Mr. Acres, Mr. Leader, Ms. Terminelli, and Mr. Arquiett

ADJOURNMENT: Chair Lightfoot adjourned the January 2, 2019, Organizational Board Meeting at 9:34 p.m., as there was no further business.