

Members Attending: Ms. Curran, Mr. Burke, Mr. Denesha, Mr. Fay, Mr. Forsythe, Mr. Gennett, Ms. Haggard, ~~Mr. Hull~~, Mr. Lightfoot, Mr. Perkins, Mr. Reagen, Mr. Sheridan, Mr. Smithers, Ms. Terminelli, and Mr. Webster

1. CALL TO ORDER AND APPROVAL OF AGENDA – Ms. Curran called the meeting to order at 6:30 p.m. Mr. Webster moved to approve the agenda, seconded by Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Hull).

2. APPROVAL OF MINUTES – Mr. Forsythe moved to approve the April 15th meeting minutes, seconded by Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Hull).

3. COUNTY CLERK'S OFFICE – SANDY SANTAMOOR

A. Modifying the 2024 Budget for the St. Lawrence County Clerk's Office for Overtime Costs at the Department of Motor Vehicles – Mr. Burke moved to forward this resolution to full Board, seconded by Mr. Forsythe, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Hull).

4. INFORMATION TECHNOLOGY – RICK JOHNSON

A. Authorizing the Chair to Sign a Contract with CDW-G for Adobe Acrobat PDF Editor Software and Modifying the 2024 Budget for Information Technology – Mr. Denesha moved to forward this resolution to full Board, seconded by Mr. Fay, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Hull).

5. PLANNING – JASON PFOTENHAUER

A. Authorizing the Chair to Sign the Third Amended and Restated State Septic System Replacement Program County Participation Agreement with the New York State Environmental Facilities Corporation and Modifying the 2024 Budget for the Planning Office – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Hull).

B. Accepting Additional Administration Funding for the Septic System Replacement Program and Modifying the 2024 Budget for the Planning Office – Mr. Lightfoot moved to forward this resolution to full Board, seconded by Mr. Forsythe and Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Hull).

C. Authorizing the Chair to Sign Contracts with Clarkson University, SUNY Canton and SUNY Potsdam to Provide Public Transportation – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Perkins and Mr. Fay, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Hull).

6. SHERIFF'S OFFICE – PATRICK ENGLE

A. Modifying the 2024 Budget for the Sheriff's Office for the M.A.T. Program Prescription Costs at the Correctional Facility– Mr. Perkins moved to forward this resolution to full Board, seconded by Mr. Forsythe and Mr. Reagen, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Hull).

B. Modifying the 2024 Sheriff's Office Budget for the FY21 Operation Stonegarden Program (OPSG) Grant – Mr. Smithers moved to forward this resolution to full Board, seconded by Mr. Reagen and Mr. Forsythe, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Hull).

C. Accepting a Donation from Purina for the Sheriff's Office For K9 Dog Food – Mr. Smithers moved to forward this resolution to full Board, seconded by Mr. Forsythe, Mr. Reagen, and Mr. Webster, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Hull).

7. VACANCY REVIEW COMMITTEE - RUTH DOYLE

A. Probation – Mr. LePage requested to abolish a Secretary I, and create and fill a Keyboard Specialist, Position No. 003100112; and abolish a Fiscal Officer, and create and fill an Administrative Assistant, Position No. 005200016, in Probation.

B. Conflict Defender – Ms. Dona requested to fill an Assistant Conflict Defender, Position No. 021500007, in Conflict Defenders.

C. County Clerk – Ms. Santamoor requested to fill a Motor Vehicle Clerk, Position No. 009100024, in the County Clerk's Office

8. COUNTY ADMINISTRATOR'S REPORT - RUTH DOYLE

Ms. Doyle said at this time of year many school districts take field trips, and the County offers tours of County Government for these groups.

There will be a Special Board Meeting scheduled next Monday at 5:15 p.m., just prior to the Finance Committee Meeting.

As a reminder, County Offices are closed on Monday, May 27th, in observance of Memorial Day and there will not be a meeting that evening.

On May 15th, the Multi-Use Trails will open. A press release has been sent out detailing the nine (9) locations where permits can be purchased to ride the trail system. A local law regarding trails has been updated and there will be a Public Hearing held on June 3rd. The Sheriff's Office will be patrolling trails to provide a safe environment for users of the trail. All funds raised through the sale of permits is put back into the trail system.

Ms. Doyle is requesting a change to Board of Legislators 2024 meeting schedule to allow a meeting be held at the County Fair on July 29th, just prior to the opening of the Fair.

9. COMMITTEE REPORTS

- A. Agriculture & Farmland Protection Board – Mr. Denesha
- B. Alternative to Incarceration Board – Mr. Burke
- C. Board of Trustees for Supreme Court Library – Ms. Haggard
- D. Emergency Medical Services Advisory Board – Ms. Curran
- E. Environmental Management Council – Ms. Terminelli
- F. Fire Advisory Board – Mr. Denesha
- G. Intercounty Legislative Committee – Ms. Curran
- H. Jury Board – Mr. Sheridan
- I. Planning Board – Mr. Fay

10. OLD/NEW BUSINESS

Mr. Forsythe said the St. Lawrence River is very low for this time of year. He also said he attended the grand opening for the St. Lawrence Seaway Visitor's Center today.

Ms. Curran said in regards to not being able to get volunteers to deliver meals to Seniors under the Meals on Wheels Program, she asked if a meal delivery service could be used, and if the cost of such a service could be researched.

Mr. Smithers moved to go to Executive Session at 8:06 p.m. to discuss litigation, negotiations, personnel and appointments, seconded by Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Hull).

11. EXECUTIVE SESSION

Mr. Fay moved to go to Open Session at 8:26 p.m., seconded by Mr. Forsythe, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Hull).

Mr. Reagen made a motion to accept a donation of \$45,000 from the Howard G. Buffett Foundation and authorized the chair to sign a contract, seconded by Mr. Fay, Ms. Haggard, and Mr. Lightfoot, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Hull).

12. ADJOURNMENT – Chair Curran moved to adjourn the May Operations Committee Meeting at 8:28 p.m., as there was no further business.