

**Members Attending:**

**In Person:** David Hornung, Rob Larrabee, Rick Newvine, Cheryl Shatraw;

**Others Attending:**

**In Person:** Michele Zera, Clerk to the Board; Stephen D. Button – legal counsel

1. **CALL TO ORDER AND APPROVAL OF AGENDA.** Chair Hornung called the meeting to order at 1:10 pm Mr. Hornung moved to approve the agenda, with the removal of number (8) as it was a clerical error, seconded by Ms. Shatraw and carried by voice vote with (3) voice votes.
2. **COMMENTS BY THE CHAIR:** There were no comments by the Chair.

**Discussion of Preliminary matters:**

The December 20, 2022 minutes were reviewed and approved. A motion was made for approval by Ms. Shatraw and seconded by Mr. Larrabee and carried by unanimous voice vote.

Nominations and renewal of the members terms were discussed. The current terms are:

David Hornung expired December 31, 2021

Galen Pletcher expired December 31, 2022. Mr. Pletcher will not be renewing his membership with the Board.

Rick Newvine expired December 31, 2021.

Rob Larrabee's term expires September 30, 2023.

Cheryl Shatraw's term expires December 31, 2025.

David Hornung's membership was renewed by motion of Cheryl Shatraw and seconded by Rob Larrabee and carried by unanimous voice vote.

Rick Newvine's membership was renewed by motion of Cheryl Shatraw and seconded by Rob Larrabee and carried by unanimous voice vote.

Local law discussion and advisory board filings; The Board for the 2022 financial disclosure filing waived the filing for advisory boards and committees. There was discussion regarding the 2023 filings and the Board granted another waiver, based on the fact that there would be changes to the local law to address this issue once and for all. Mr. Larrabee made a motion to grant the waiver and it was seconded by Ms. Shatraw and confirmed with full voice vote – yes.

Mr. Button joined the meeting and there was further discussion regarding the waivers. The Board was under the impression that there was a formal request for the waiver. Mr. Button confirmed that there was in fact no formal request and that it came up for discussion of the 2023 Financial Disclosure requests going out. Mr. Newvine questioned how the Board would address if the issue came up of a conflict and we have no disclosure to reference. This will have to be discussed further when making the determination of the advisory board waivers. The Board, based on that information reversed the

decision to waive the financial disclosures requirement by the advisory boards. This matter will be addressed in the local law changes.

The Board was provided a copy of Article 18 of the GML regarding Conflict of Interest Provisions and for reference to make changes to the current local law to be more in line with the State Ethics Law.

3. **CLOSED SESSION:** Mr. Hornung moved to go to closed session at 3:15 p.m. motion seconded by Mr. Larrabee and confirmed with full voice vote – yes.

4. **ADJOURNMENT:** Mr. Hornung adjourned the meeting at 3:37 pm as there is no further business.