

# St Lawrence County

## EMS Mutual Aid Plan



Updated and Approved by the  
St Lawrence County EMS  
Advisory Board on 05/27/2025

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## Introduction

According to New York State Public Health Law Article 30, “The furnishing of medical assistance in an emergency is a matter of vital concern affecting the public health, safety, and welfare. Prehospital emergency care, the provision of prompt and effective care and transportation of the sick and injured are essential public health services.” Achieving this goal can only be accomplished by creating a patient-driven mutual aid plan, designed to put the patient as top priority without regard to agency bias in the event the agency having primary jurisdiction requires assistance. Every EMS agency has an ethical obligation to assure that the patient always comes first.

Given this obligation, a patient-driven unbiased mutual aid plan must be established to provide the necessary apparatus or appropriately trained personnel when and where needed. IT is important to understand that this mutual aid plan will never replace the judgment of dispatchers and EMS providers in the field to make other choices based on the unique needs of an actual incident.

## Administration

The St. Lawrence County EMS Mutual Aid Plan shall be administered by the St. Lawrence County Office of Emergency Services Director, St. Lawrence County Emergency Medical Services Advisory Board, and St. Lawrence County EMS Coordinator (If appointed). In addition, the legal authority for this document comes from several sections of the law, including: Public Health Law-Article 30 Section 3001(20), County Law Article 5 Section 223-B, Executive Law Article 2B, General Municipal Law Section 209b (3-a), and various New York State Bureau of EMS Policy Statements.

## Annual Review

Each year, this plan shall be reviewed by the St. Lawrence County Office of Emergency Services Director, St. Lawrence County Emergency Medical Services Advisory Board, and the St. Lawrence County EMS Coordinator (If appointed).

## Amendments

Amendments to this plan may be made periodically, and shall follow the following procedure:

- a. Amendment prepared by/presented to the St. Lawrence County Office of Emergency Services Director or St. Lawrence County EMS Coordinator (If appointed).
- b. Presented by the St. Lawrence County Office of Emergency Services Director or St. Lawrence County EMS Coordinator (If appointed) to the following:
  - a. St. Lawrence County Emergency Medical Services Advisory Board

- b. Emergency Medical Service agency in which the change affects
- c. Once reviewed and approved by all parties involved and by the St. Lawrence County Emergency Medical Services Advisory Board, the change shall go into effect once approved by motion at a St. Lawrence County Emergency Medical Services Advisory Board meeting.

## **Participation**

Any EMS agency in St. Lawrence County may participate in the EMS Mutual Aid Plan by approving the contents of this plan and by submitting a completed version of the attached resolution to the St. Lawrence County Office of Emergency Services Bureau of EMS Office. Such resolution shall be filed by the St. Lawrence County Office of Emergency Services Bureau of EMS Office.

If an EMS agency wishes to withdraw from participation in this plan, an authorized representative for the agency must submit, in writing, a statement of intention to the St. Lawrence County Office of Emergency Services Bureau of EMS within thirty (30) days of the desired date of withdrawal. The EMS agency shall be required to file their own plan in accordance with New York State Department of Health Title 10, New York State Codes, Rules and Regulations, Part 800.21 (p. 1-6).

## **Emergency Medical Services Dispatch Procedure**

Emergency Medical Services agencies will be activated by the St. Lawrence County Office of Emergency Services Bureau of Emergency Communications Public Safety Answering Point (PSAP) located in Canton, NY. In the event this PSAP is inoperable, agencies will be activated from the backup PSAP located in Massena, NY.

St. Lawrence County Office of Emergency Services Bureau of Emergency Communications dispatchers are trained and certified in accordance with the standards International Academies of Emergency Dispatch (IAED) to the Emergency Medical Dispatch level to provide appropriate telephonic care and determine the level of response required by field units (BLS/ALS).

Once the appropriate information is obtained and the call is classified via nature and acuity, the call shall be dispatched by the dispatcher to the agency having primary jurisdiction with pertinent information given. Time of call shall be considered "Minute 0". The following chart shall be utilized to determine subsequent paging durations in the event a full ambulance crew fails to acknowledge via radio or telephone:

#### BLS Determination

*If the patient is deemed stable by the dispatcher in accordance with EMD protocol:*

0 Minutes	Initial Dispatch
4 Minutes	Second Page
8 Minutes	Third Page & Mutual Aid

#### ALS Determination

*If the patient is deemed to be having a life-threatening emergency in accordance with EMD protocol:*

0 Minutes	Initial Dispatch
4 Minutes	Second Page & Mutual Aid
8 Minutes	Third Page

*\*\*In exigent circumstances, the dispatcher may enact shorter paging durations, or dispatch mutual aid more quickly. Justification shall be made on the CAD card\*\**

If the emergency will clearly overwhelm the resources of the individual agency having jurisdiction, the dispatcher may dispatch additional agencies at any interval to backup and support the agency having jurisdiction.

## Selection of Mutual Aid

Mutual aid shall be selected by the St. Lawrence County Office of Emergency Services Bureau of Emergency Communications dispatcher by using the following criteria to assist in their selection:

1. Proximity of an agency's ambulance or ambulance station/headquarters to the location of the call
2. Availability/current staffing status of an agency's ambulance or ambulance station/headquarters

Service type (volunteer, fire, hospital, or commercial) will not be a consideration by the dispatcher when selecting an agency to respond to the request for mutual aid.

## Countywide EMS All-Call

In the event four or more agencies are activated and are unable to respond to a singular call for service, the St. Lawrence County Office of Emergency Services Bureau of Emergency Communications dispatcher shall activate the "Countywide EMS All-Call", requesting any available St. Lawrence County ambulance respond. If this occurs, nearby first-responder agencies not having jurisdiction may also be activated to assist in the evaluation and treatment of a patient until an ambulance is able to arrive.

## Cancellation of Responding Mutual Aid

Mutual aid may only be canceled when one of the following occurs:

1. A request to cancel the ambulance is received from an EMS provider on scene
2. It is determined that the patient is no longer at the scene

3. An ambulance checks enroute to the call, and is in closer proximity to the call than the mutual aid being canceled

## County EMS Coordinators

To assist both transporting and first responder agencies, St. Lawrence County may elect to appoint an EMS Coordinator in accordance with Section 223-B New York State County Law, specifying: "It is his or her duty to administer the county programs for EMS training and mutual aid in cases of emergencies in which the service of EMS providers would be used; to act as a liaison officer between the county government and the county EMS advisory board and the EMS providers in the county and the officers and governing boards or bodies thereof; and to perform such other duties as prescribed."

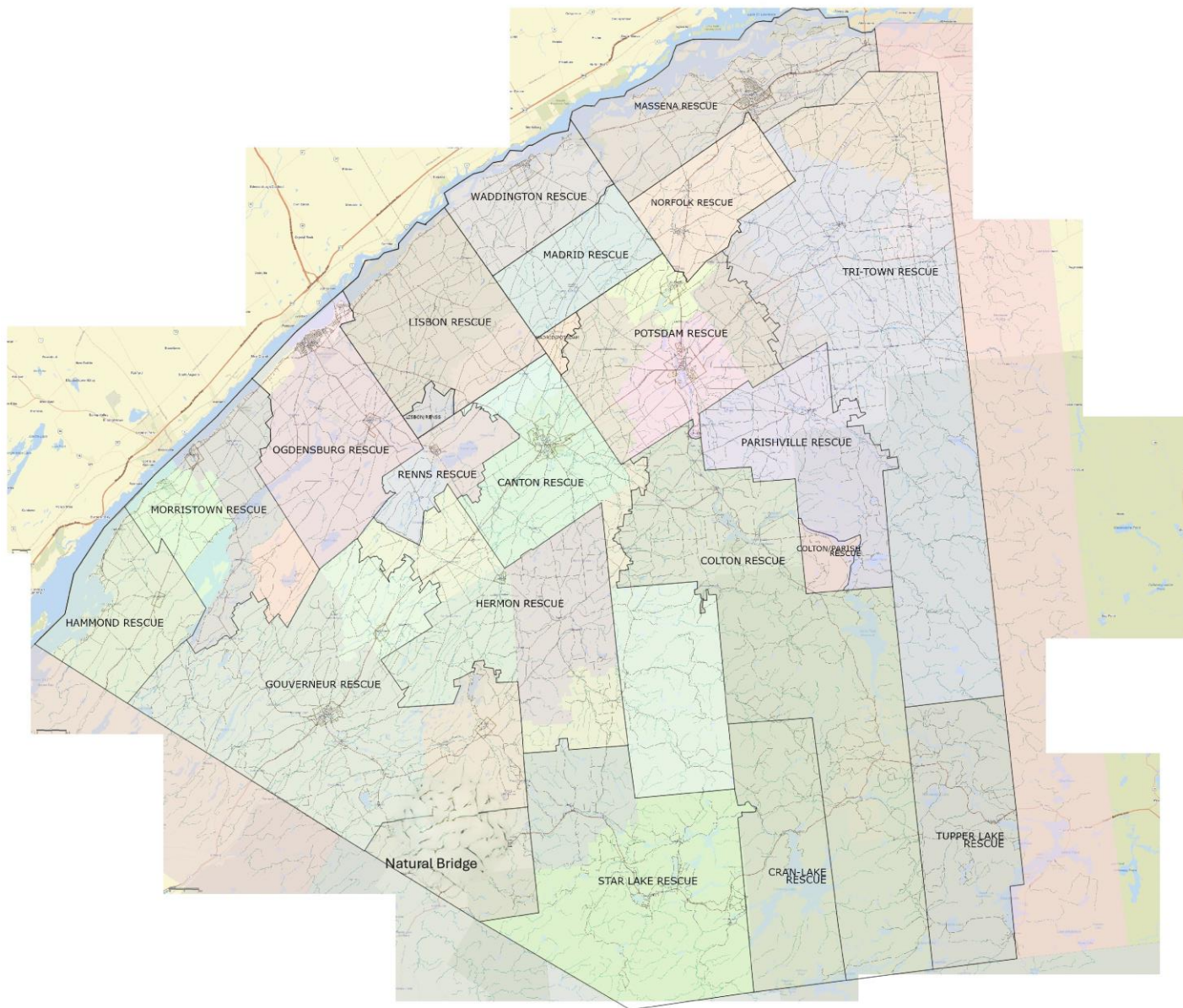
On a routine basis, the role of the County EMS Coordinator and Deputy Coordinator(s) shall be advisory. The County EMS Coordinator or Deputy Coordinator(s) shall be automatically notified of any circumstance listed below. Response will depend on the potential benefit to the EMS providers and agencies at the scene, or if requested by the Incident Commander.

- Any reported or confirmed incident involving five (5) or more patients
- Any event in which four (4) or more different transporting ambulance services are paged to respond to a singular call for service
- Any fire or EMS line of duty death or serious illness/injury
- Any EMS vehicle/ambulance accident with injuries
- When requested by any EMS, Fire, Police, or Governmental Unit
- At the discretion of dispatch

It will not be the purpose of the County EMS Coordinator or Deputy Coordinator(s) to assume command, but to work in conjunction with the incident commander to assist in the coordination and acquisition of resources and/or mutual aid. The County EMS Coordinator or Deputy Coordinator(s) may also assist with incident management, hospital notifications, radio communications, or any other tasks as ordered. The County EMS Coordinator or Deputy Coordinator(s) may be relieved/stood down at any time by the Incident Commander or EMS Commander on scene.



## Appendix 1: County Transporting Agency Map – Primary Operating Territory



## Appendix 2: County Transporting Agencies

Agency	Unit Type	Unit Number
Canton Rescue	Ambulance	A131
77 Riverside Drive Canton, NY 13617  Agency Capabilities: 6 Paramedic Ambulances	Ambulance	A132
	Ambulance	A133
	Ambulance	A134
	Ambulance	A135
	Ambulance	A136
Colton Rescue	Ambulance	A231
87 Riverside Drive Colton, NY 13625  Agency Capabilities: 2 AEMT Ambulances	Ambulance	A232
Cranberry Lake Rescue	Ambulance	A551
7115 NY-3 Cranberry Lake, NY 12927  Agency Capabilities: 1 BLS Ambulance		
Gouverneur Rescue	Ambulance	A171
1024 US-11 Gouverneur, NY 13642  Agency Capabilities: 3 Paramedic Ambulances 1 BLS Ambulance	Ambulance	A172
	Ambulance	A173
	Ambulance	A174



Hammond Rescue	Ambulance	A951
300 Lake Street Hammond, NY 13646		
Agency Capabilities: 1 BLS Ambulance		
Hermon Rescue	Ambulance	A182
1651 County Route 21 Hermon, NY 13652	Ambulance	A183
Agency Capabilities: 2 BLS Ambulances		
Lisbon Rescue	Ambulance	A191
7002 County Route 10 Lisbon, NY 13658		
Agency Capabilities: 1 AEMT Ambulance		
Madrid Rescue	Ambulance	A201
2 Depot Street Madrid, NY 13660	Ambulance	A202
Agency Capabilities: 2 AEMT Ambulances		
Massena Rescue	Ambulance	A211
341 East Orvis Street Massena, NY 13662	Ambulance	A212
Agency Capabilities: 3 Paramedic Ambulances 1 Utility 3 Marine Units	Utility	R215
	Ambulance	A216
	Marine	MAR13
	Marine	MAR14
	Marine	MAR15

Morristown Rescue	Ambulance	A228
200 Morris Street Morristown, NY 13664	Ambulance	A229
Agency Capabilities: 2 Basic Ambulances		
Norfolk Rescue	Ambulance	A141
7 Sedwick Street Norfolk, NY 13667	Ambulance	A142
Agency Capabilities: 2 BLS Ambulances		
Ogdensburg Rescue	Ambulance	A241
1223 Pickering Street Ogdensburg, NY 13669	Ambulance	A242
	Ambulance	A243
	Ambulance	A244
Agency Capabilities: 5 Paramedic Ambulances 1 ALS Fly Car 1 Utility SUV 1 Marine Unit 1 Trailer	Ambulance	A245
	ALS Fly Car	M246
	Utility	R267
	Trailer	SR1
Parishville Rescue	Ambulance	A251
6 Catherine Street Parishville, NY 13676	Ambulance	A252
Agency Capabilities: 2 Paramedic Ambulances		
Seaway Valley Ambulance	Ambulance	A841
202 North Main Street Massena, NY 13662	Ambulance	A842
	Ambulance	A845
	Ambulance	A846
Agency Capabilities: 5 Paramedic Ambulances A-846 Bariatric Transport Capable (1200 lbs)	Ambulance	A847

Potsdam Rescue	Ambulance	A261
29 Elm Street Potsdam, NY 13676  Agency Capabilities: 4 Paramedic Ambulances 1 Rescue Truck with MCI Equipment 1 Paramedic Fly Car 1 Marine Unit 1 Scene Support/Rehab Trailer	Ambulance	A262
	Rescue	R263
	Ambulance	A264
	Ambulance	A265
	Medic	M266
	Marine	MAR21
	Scene Support Trailer	SSU-1
Rensselaer Falls Rescue	Ambulance	A971
424 Rensselaer Street Rensselaer Falls, NY 13680  Agency Capabilities: 1 Paramedic Ambulance		
Star Lake Rescue	Ambulance	A281
Main St, 4078 NY-3 Star Lake, NY 13690  Agency Capabilities: 2 BLS Ambulance	Ambulance	A282
Tri-Town Rescue	Ambulance	A531
900 NY-11C Brasher Falls, NY 13613  Agency Capabilities: 3 Paramedic Ambulance	Ambulance	A532
	Ambulance	A533
Waddington Rescue	Rescue	R301
48 Maple Street Waddington, NY 13694  Agency Capabilities: 2 BLS Ambulance 1 Utility	Ambulance	A303
	Ambulance	A304

### Appendix 3: County First-Response Agencies

Agency	Level of Care
Brier Hill Fire Department 2680 NY-37 Brier Hill, NY 13614	EMT-Basic
Clarkson University EMS Clarkson University EMS 8 Clarkson Avenue Potsdam, NY 13676	EMT-Basic
Degrasse Fire Department 2211 County Route 27 Russell, NY 13684	EMT-Basic
Edwards Fire Department 115 New Street Edwards, NY 13635	EMT-Basic
Heuvelton Fire Department 95 State Street Heuvelton, NY 13654	EMT-Basic
North Lawrence Fire Department 9 County Route 52 North Lawrence, NY 12967	EMT-Basic
Ogdensburg Fire Department 718 Ford Street Ogdensburg, NY 13669	EMT-Basic
Pierrepont Fire Department	EMT-Basic

62 Old County Road Canton, NY 13617	
Richville Fire Department	EMT-Basic
71 Main Street Richville, NY 13681	
St. Lawrence University EMS	EMT-Basic
SLU EMS 23 Romoda Drive Canton, NY 13617	
SUNY Canton EMS	EMT-Basic
SUNY Canton EMS 34 Cornell Drive Canton, NY 13617	
West Potsdam Fire Department	AEMT
801 County Rd 34 Potsdam, NY 13676	
West Stockholm Fire Department	EMT-Basic
143 County Road 57 West Stockholm, NY 13696	

## Appendix 4: Area Hospitals

Hospital	County	Designation	Disposition Code
Adirondack Medical Center, Saranac Lake 2233 NY-86 Saranac Lake, NY 12983  <i>ER Phone: 518-897-2557</i>	Franklin	Level 1 Perinatal Center	162
Alice Hyde Medical Center 133 Park Street Malone, NY 12953  <i>ER Phone: 518-481-2336</i>	Franklin	Critical Access Hospital	161
Canton-Potsdam Hospital 50 Leroy Street Potsdam, NY 13676  <i>ER Phone: 315-261-5909</i>	St. Lawrence	Level 1 Perinatal Center Level 3 Adult Trauma Center SAFE Designated Hospital Primary Stroke Center	446
Carthage Area Hospital Inc. 1001 West Street Carthage, NY 13619  <i>ER Phone: 315-519-5478</i>	Jefferson	Level 1 Perinatal Center	221
Champlain Valley Physicians Hospital 75 Beekman Street Plattsburgh, NY 12901  <i>ER Phone: 518-562-7377</i>	Clinton	Level 1 Perinatal Center Level 3 Adult Trauma Center Psychiatric Facility Catheterization Laboratory	091
Claxton-Hepburn Medical Center 214 King Street Ogdensburg, NY 13669  <i>ER Phone: 315-393-3887</i>	St. Lawrence	Level 1 Perinatal Center Psychiatric Facility Dialysis Center	441

<b>Clifton-Fine Hospital</b> 1014 Oswegatchie Trail Road Star Lake, NY 13690  <i>ER Phone: 315-848-4250</i> <b>OR</b> <i>ER Phone: 315-848-2099</i>	St. Lawrence	Rural Emergency Access Hospital	442
<b>Gouverneur Hospital</b> 77 West Barney Street Gouverneur, NY 13642  <i>ER Phone: 315-535-9217</i>	St. Lawrence	Critical Access Hospital	448
<b>Lewis County General Hospital</b> 7785 North State Street Lowville, NY 13367  <i>ER Phone: 315-376-5252</i>	Lewis	Level 1 Perinatal Center	241
<b>Massena Hospital</b> 1 Hospital Drive Massena, NY 13662  <i>ER Phone: 315-769-4208</i>	St. Lawrence	Critical Access Hospital SAFE Designated Hospital	442
<b>River Hospital, Inc.</b> 4 Fuller Street Alexandria Bay, NY 13607  <i>ER Phone: 315-482-1107</i>	Jefferson	Critical Access Hospital	227
<b>Samaritan Medical Center</b> 830 Washington Street Watertown, NY 13601  <i>ER Phone: 315-782-7673</i>	Jefferson	Level 3 Trauma Center Level 2 Perinatal Center Psychiatric Facility Primary Stroke Center Dialysis Center	223

*Note: Critical Access and Rural Emergency Access facilities will have limited resources and/or capabilities that may impact transport decision on a case by case basis.*



## Appendix 5: Agency Resolution to Participate

### RESOLUTION TO PARTICIPATE IN PLAN

It is resolved that the \_\_\_\_\_  
(EMS AGENCY) elects to participate in the ST LAWRENCE COUNTY EMERGENCY MEDICAL SERVICES MUTUAL AID PLAN. The agency will agree to recognize and respond as able to a call for assistance through Central Dispatch and will comply with the provisions of said plan. Be it further resolved that a copy of this resolution be filed with the St Lawrence County Emergency Services Director.

Agency: \_\_\_\_\_

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_