

1095-C Form

Important Notice

The Affordable Care Act (ACA) requires certain employers to offer health coverage to eligible full-time employees. As a result, the Internal Revenue Service (IRS) created the 1095-C form. The 1095-C form is an annual statement generated by St. Lawrence County (SLC) reporting the health care coverage certain employees were offered and/or provided during the applicable calendar year. SLC is required to provide the 1095-C forms to the IRS each year to confirm who had or was offered coverage.

While the employer mandate of the ACA is still in effect, the individual mandate was repealed by Congress resulting in no federal penalty on individuals for not having health insurance. Therefore, the 1095-C is for information only and individuals do not need to send it to the IRS with their taxes. Hence, individuals do not need to wait until they receive the 1095-C to file their taxes.

There are two ways to obtain a copy of 1095-C forms:

1. MUNIS Self Service access for active employees.
 - a. Log into Self Service
 - b. Click on “Pay/Tax Information” menu option
 - c. Click on “1095-C”
 - d. Click on “View 1095-C image” in the top right corner of screen to view details and/or print the form.

2. Upon Request for active employees, former employees and retirees. Individuals will receive their 1095-C within 30 days of the request. Please contact:

St. Lawrence County
Human Resources Department
48 Court Street
Canton, NY 13617
Phone: 315-379-2210
Email: HumanResourcesStaff@stlawco.gov

If any of the information on the 1095-C form is incorrect, contact Human Resources.

This notice is posted on the St. Lawrence County website under Human Resources.

<https://stlawco.gov/Departments/HumanResources/1095-C>