

January 2, 2026

Finance Committee: 12-22-2025

RESOLUTION NO. 1-2026

ADOPTION OF THE RULES OF PROCEDURE

By Mr. Hull, Chair, Finance Committee

WHEREAS, each Board must establish its RULES OF PROCEDURE at the Organizational Meeting,

NOW, THEREFORE, BE IT RESOLVED that the enclosed St. Lawrence County Board of Legislators RULES OF PROCEDURE as provided in the Organizational Meeting packet and dated January 2, 2026, are hereby adopted, and

BE IT FURTHER RESOLVED that the Board meeting dates in the attached calendar be set with a start time of 6:00 p.m., and

BE IT FURTHER RESOLVED that Committee meeting dates be tentatively set as in the attached calendar and be set with a start time of 5:30 p.m., and a copy of the schedule will be available in the Board of Legislators' Office.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 1-2026 Entitled "Adoption of the Rules of Procedure", adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

St. Lawrence County

BOARD OF LEGISLATORS

* * *

RULES OF PROCEDURE

Adopted January 2, 2026

Resolution No.

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Note: Page numbers will be entered to match the proceedings.

January 2, 2026

ARTICLE I
Quorum

A majority of the duly constituted membership of the Board of Legislators shall constitute a quorum.

ARTICLE II
Meetings

A. The Organizational Meeting shall be called pursuant to Section 151 of the County Law. At such Organizational Meeting, the Board will elect a Temporary Chair, Chair, and a Vice Chair.

B. The Regular Meetings of the Board of Legislators shall be held as identified in Attachment A, or by resolution during a regular meeting or special meeting, the Legislature may determine a date and time for the next meeting.

C. Special Meetings shall be held at the call of the Clerk upon direction of the Chair or upon written request signed by a majority of the members of the Legislature. The Order of Business at a Special Meeting shall be as follows:

1. Call to Order
2. Suspension of the Rules, if necessary
3. Roll Call
4. Approval of Agenda
5. Presentation of Resolutions
6. Chair's Appointments
7. Adjournment

D. Pursuant to Chapter 1 of the Laws of 2022 for the State of New York and adopted by Local Law No. 3 for the Year 2022 in Resolution No. 360-2022, Legislators are permitted to attend and participate in Board Meetings where such attendance and participation is occasioned by "extraordinary circumstances" pursuant to the requirements referenced above in State and Local Law.

ARTICLE III
Order of Business

The Order of Business at each session, except as may be set apart for the consideration of matters for which a Special Meeting has been called, shall be as follows:

1. Call to Order
2. Suspension of the Rules, if necessary
3. Roll Call
4. Prayer
5. Pledge of Allegiance
6. Approval of Agenda
7. Approval of Previous Meeting Minutes

January 2, 2026

8. Reading of Communications
9. Citizen Participation
10. Presentation of Resolutions
11. County Administrator's Report
12. Old/New Business
13. Committee Reports
14. Executive Session
15. Appointments
16. Chair's Appointments
17. Adjournment

ARTICLE IV **Members**

- A. All members of the County Board of Legislators shall attend all regular and specially scheduled meetings of the Board of Legislators, and all duly called meetings of any special or standing committees of which any of the said Legislators are members, unless they are absent by reason of sickness, or excused by the Chair of the appropriate body.
- B. No member shall speak or debate until he/she has received recognition from the Chair.
- C. No member shall speak a second time to a question, as long as any member desires to speak who has not spoken to the question.

ARTICLE V **Non-members**

Citizens may participate before the Board of Legislators in one of the following ways:

- A. During Citizen Participation period, upon recognition by the Chair. The Speaker will state his/her name and is limited to five (5) minutes, or the time frame to be announced. The total Citizen Participation time period shall not exceed thirty (30) minutes, unless extended at the discretion of the Chair. Depending on the total number of Speakers, the Chair may reduce the available minutes per Speaker.
- B. During the "Presentation of Resolutions" by being granted the floor by the Chair upon request of a Legislator. The citizen may speak on the current agenda item only.

ARTICLE VI **Resolutions**

- A. The term "resolution" as herein used, shall mean a formal proposed action in writing, by one or more of the Legislators, and/or a Committee of the Legislature. Upon introduction, the resolution shall be read by the Clerk upon request. The motion for adoption shall be properly seconded immediately, preceding any debate on the main question.

January 2, 2026

B. A member sponsoring a resolution shall file with the Clerk of the Legislature a copy of said resolution one week prior to the Regular Meeting, at which it is to be introduced. Copies of the resolution and the entire agenda shall be sent to each Legislator to arrive no later than three days preceding the Regular Meeting.

C. Any resolution approved by a committee and forwarded to the Board for consideration may only be withdrawn upon the approval of the Board.

D. Individual Legislators who wish to have their names added, as co-sponsors, to resolutions approved by a Committee may do so at the Committee Meeting by notifying the Deputy Clerk of the Board.

ARTICLE VII Committees

A. The Chair and Vice-Chair of the Board of Legislators shall be ex-officio members of all standing and special committees with all the rights & privileges thereof. Except if both the Chair of the Board and Vice-Chair of the Board are present at a committee meeting, ONLY the Chair will have voting privilege unless the Vice-Chair is a designated member of the Standing Committee, then both would have voting privilege.

B. The Chair of the Board shall appoint the members and designate the Chair of all standing committees within ten (10) days following his/her election. The Chair of the Board shall also appoint the members and designate the Chair of all special committees or subsequently created standing committees within ten (10) days following creation thereof.

C. Any vacancy occurring on any standing or special committee shall be filled by the Chair of the Board within thirty (30) days after such vacancy occurs. In the event that such a vacancy occurs in the position of Committee Chair, the Board Chair shall designate a new Committee Chair.

D. All committee appointments serve until new appointments are made by the Chair.

E. No member shall be Chair of more than one standing committee.

F. Each Standing or Special Committee shall perform the duties so designated by the rules of the Board of Legislators, or as assigned by the Chair of the Board.

G. The Chair of each Standing or Special Committee shall be the presiding officer and shall cause the members thereof to be notified in advance of each meeting. The Committee Chair shall call all necessary meetings. Upon his/her refusal or neglect to call any meetings, the Clerk of the Board, upon written request signed by the Chair of the Board or by a majority of the Committee, shall call such meeting.

H. A quorum for all committees shall be a majority of the membership of the Committee. Once a quorum has been established, a majority of the Committee members present is sufficient to approve or disapprove a proposed action.

January 2, 2026

I. There shall be the following Standing Committees and their duties shall be those required by law, as directed by the Chair of the Board, or as so designated herein:

OPERATIONS COMMITTEE: Issues within the jurisdiction of this committee would be those arising out of the following departments: Board of Elections, County Clerk, District Attorney, Emergency Services, Human Resources, Information Technology, Planning, Probation, Public Defender, and Sheriff, the expenditure of money not already appropriated and the transfer of funds.

SERVICES COMMITTEE: Issues within the jurisdiction of this committee would be those arising out of the following departments: Community Services, Office for the Aging, Public Health, Social Services, Veterans Services, Weights and Measures, and Youth Bureau, and the expenditure of money not already appropriated and the transfer of funds.

FINANCE COMMITTEE: Within the jurisdiction of this committee would be issues which would incur the expenditure of money not already appropriated; the issuance of bonds and payments thereon and the transfer of funds. Issues arising from the Board of Legislators, County Attorney, County Treasurer, Real Property, Highway, and Solid Waste shall be under the jurisdiction of this committee, as well as issues involving any outside agencies that are not currently funded within other departmental budgets, such as the Partner Agencies: Cornell Cooperative Extension, Chamber of Commerce, Soil and Water Conservation District, Forestry, Industrial Development Agency, Trails, and the Historical Association.

Special Committees may be created as needed. Any resolution or action by the Chair establishing a Special Committee shall specify powers, duties, and duration. Special Committees shall include the Labor-Management Committee. Each special committee shall report to the appropriate standing committee or full Board as directed by the Chair. These reports shall be at least quarterly, and more often if needed. When the Committee has completed its work, a final written report shall be made.

J. The Deputy Clerk of the Board shall arrange for the taking of minutes at all committee meetings and be responsible for their safekeeping. The minutes of each committee shall be kept in the Civic Plus Agenda and Meeting Management Program. The minutes shall contain the time and place and persons present at the meeting and a record of all committee votes and other actions. Written statements by members or non-members may be submitted and shall become a part of the record of the committee. Written summaries may be required by the Committee Chair. The minutes shall be filed in the Civic Plus Agenda and Meeting Management program for each committee and publicly available online via the Civic Plus portal on the St. Lawrence County website once approved. Written Committee minutes and agendas will be posted in the Civic Plus Agenda and Meeting Management program portal for the Legislators and be available on the St. Lawrence County website for the public.

K. Committee Procedures

1. Committees shall meet in accordance with the 2026 Meetings Schedule. Regular Committee Meetings shall begin at 5:30 p.m. When the Chair of a Committee calls special meetings, it shall be the intent of this Board that public announcement thereof will be done as soon as possible.

January 2, 2026

2. County Departments must submit any resolution to the Jurisdictional Committee assigned to their Department for Committee consideration with the Clerk of the Board by the submission deadline in accordance with the 2026 Meeting Schedule. If the Department would like or requires a resolution to be presented to a Committee they do not report to, the resolution will be presented under Old/New Business.
3. Rules for Legislators wishing to submit a resolution for committee consideration:
 - a. If the resolution is to be in the committee agenda packet, then it must be submitted by the submission deadline, or
 - b. If during discussion of any agenda item, then by motion with or without a copy of the resolution, or
 - c. If under old/new business, then by motion with or without a copy of the resolution.
4. Within three (3) days of its introduction, any and every resolution which has not been acted upon by the Board shall be referred by the Chair to the appropriate committee.
5. Every resolution referred to any committee shall be placed on the regular agenda of that committee.
6. Within six (6) weeks of its referral to committee, every resolution shall be reported back to the Board of Legislators with the committee's recommendation, unless tabled to a specific date, either favorable or unfavorable, and with minority reports, if any.
7. When any resolution is being considered by a committee, its proponent or any other Legislator may come before the Committee and speak for or against the resolution. Any member of the public wishing to address the Committee on an agenda item may, upon nomination by a Legislator and recognition by the Chair, speak for or against the measure. The Committee may set a time limit of not more than five minutes on how long each individual may speak.
8. A member of the public who wishes to be on the agenda shall contact the Board Office, by submission date, eleven (11) days in advance of a committee meeting, and request to be put on the agenda. The Board of Legislators' Office will discuss the matter to be put on the agenda with the Chair of the Committee, and at the Chair's discretion, may or may not add the matter to the agenda for the next committee meeting, or a future committee meeting.
9. All presentations to Committees will be limited to a ten-minute presentation and a ten-minute question session. Extension of time will be available at the discretion of the Chair of the Committee.
10. In accordance with County Law Article 4, Section 154, committees have no power to do anything by which the County may become obligated and all of their actions must be reported to and sanctioned by the Board.

January 2, 2026

11. Pursuant to Chapter 1 of the Laws of 2022 for the State of New York and adopted by Local Law No. 3 for the Year 2022 in Resolution No. 360-2022, Legislators are permitted to attend and participate in Committee Meetings where such attendance and participation is occasioned by “extraordinary circumstances” pursuant to the requirements referenced above in State and Local Law.

ARTICLE VIII
Limitations and Amendments

A. Notwithstanding any provisions herein contained, any decision of any committee or Chair thereof, or of the Chair of the Board of Legislators, may be overruled by a majority vote of the Legislature.

B. These rules may be suspended by a two-thirds (2/3) vote of the total membership of the Legislature at any meeting of the Legislature upon the following conditions:

1. The Legislator requesting the Suspension of the Rules shall provide an explanation of the necessity for the Suspension of the Rules.

2. A copy of the resolution to be offered under Suspension of the Rules shall be on the desk of each Legislator at the beginning of the meeting or placed there before a vote is taken.

C. These rules may be rescinded or changed by a majority vote of the total membership of the Board of Legislators at any meeting of the Board of Legislators, provided each member has had ten (10) days written notice of the proposed change.

D. Questions of Order and procedure not governed by these rules, or the laws of the State of New York, shall be decided according to Robert's Rules of Order Revised. The Legislature shall provide a desk copy of a current edition of Robert's Rules of Order Revised for each member.

E. For purposes of a reconsideration vote, the next monthly meeting is considered to be the "next succeeding day" to our previous session. (rf. Roberts Rules of Order Revised, Section 36, page 156).

F. A Legislator will be permitted to abstain from voting if he/she declares a conflict of interest.

G. At each meeting of the Board, the roll call votes will be on a rotation basis with the first roll call of the year starting with District One. Thereafter, the first roll call of each Board Meeting shall start with the next person in the rotation as determined by the rotation of the Roll Call Vote Program, or the designated official vote tally recording program.

H. In order to maintain the integrity of its proceedings, cellular telephones or other recording devices that are deemed to be distractive and disruptive to the meeting may be limited at the discretion of the Chair.

January 2, 2026

ATTACHMENT A – REVISED
 St. Lawrence County Board of Legislators 2026 Meetings Schedule
 January – December

DATE	MEETING/HOLIDAY	SUBMISSION DATE	PRE-COMM DATE	DATE	MEETING	SUBMISSION DATE	PRE-COMM DATE
January 2	Organizational Meeting			July 6	Board Meeting		
5	Open			13	Operations	6/25	7/1
12	Services/Operations	12/26	12/31	20	Services	7/2	7/8
19	Martin Luther King Jr. Day			27	Finance (at the Gouverneur Fair)	7/9	7/15
26	Finance	1/8	1/14	August 3	Board Meeting		
February 2	Board Meeting			10	Operations	7/23	7/29
9	Operations / Services	1/22	1/28	17	Services	7/30	8/5
16	Presidents' Day			24	Finance	8/6	8/12
23	Finance	2/5	2/11	31	Open		
March 2	Board Meeting			September 7	Labor Day		
9	Operations	2/19	2/25	14	Board Meeting		
16	Open (NYSAC)			21	Operations / Services	9/3	9/9
23	Services	3/5	3/11	28	Finance (NYSAC) (Tentative Budget)	9/10	9/16
30	Finance	3/12	3/18	October 5	Board Meeting		
April 6	Board Meeting			12	Columbus Day		
13	Operations	3/26	4/1	19	Services / Operations	10/1	10/7
20	Services	4/2	4/8	26	Finance	10/8	10/14
27	Finance	4/9	4/15	November 2	Board Meeting – Longevity Ceremony		
May 4	Board Meeting			9	Operations	10/22	10/28
11	Services / Operations	4/23	4/29	16	Services	10/29	11/4
18	Finance	4/30	5/6	23	Finance	11/5	11/10*
25	Memorial Day			30	Open		
June 1	Board Meeting			December 7	Board Meeting – Memorial Ceremony		
8	Operations	5/21	5/27	14	Operations	11/25**	12/2
15	Services	5/28	6/3	21	Services	12/3	12/9
22	Open			28	Finance	12/10	12/16
29	Finance	6/11	6/17				

Please Note: The deadline for submission is noon on the submission date. (See CivicClerk for deadlines)

Pre-Committee Review, via Zoom, will begin at 12 p.m. for all Committees

*Please note the 11/10 pre-committee date is on Tuesday due to the Veteran's Day holiday falling on Wednesday

**Please note the 11/25 submission date is on Wednesday due to the Thanksgiving holiday falling on Thursday

January 2, 2026

Operations Committee: 12-8-2025

RESOLUTION NO. 2-2026

**CALLING UPON NEW YORK STATE GOVERNOR KATHY HOCHUL AND THE
NEW YORK STATE DEPARTMENT OF HEALTH TO IMMEDIATELY ACT TO
PRESERVE NORTH STAR HEALTH ALLIANCE AS A CRITICAL PART OF THE
NORTH COUNTRY HEALTH CARE SYSTEM**

By Ms. Curran, Chair, Operations Committee

Cosponsored by Mr. Reagen, District 1; Mr. Forsythe, District 2; Mr. Lightfoot, District 3; and
Mr. Smithers, District 5

WHEREAS, one of St. Lawrence County's largest hospitals and employers is facing closure at a time when Northern New York is facing critical access challenges in health care, mental health care, and jobs for its residents, and

WHEREAS, St. Lawrence County is the largest county geographically in New York State with one of the lowest per capita incomes, consistently high unemployment, and vast distances that make it difficult to efficiently deliver health care to its population of more than one-hundred thousand (100,000) people, and

WHEREAS, North Star Health Alliance, formerly known as Claxton Hepburn Medical Center, is facing possible closure due to a lack of financial assistance from New York State to fulfill long-standing commitments to help ensure the future of health care in St. Lawrence County, and

WHEREAS, the potential closure of the hospital would endanger the lives and safety of thousands of families who depend on the institution and its talented staff for primary care, cancer care, mental health care, and employment, and

WHEREAS, winter is arriving with icy and snow-covered roads, making long-distance travel difficult and at times even dangerous, and the Greater Ogdensburg and surrounding communities need to preserve health care services to prevent the unnecessary loss of life,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators calls upon New York State Governor Kathy Hochul and the New York State Department of Health to immediately act to preserve North Star Health Alliance as a critical part of the North Country Health Care System, and

BE IT FURTHER RESOLVED that the Board of Legislators urges New York State to take necessary actions to preserve one of the region's oldest health care institutions and the jobs it provides and families it serves in the North Country Region, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Senator Charles Schumer, Senator Kirsten Gillibrand, Congresswoman Elise Stefanik, Governor Kathy Hochul, Assemblyman Scott Gray, Senator Mark Walczyk, Assemblyman Ken Blankenbush, and Senator Dan Stec.

January 2, 2026

STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

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I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 2-2026 Entitled "Calling Upon New York State Governor Kathy Hochul and the New York State Department of Health to Immediately Act to Preserve North Star Health Alliance as a Critical Part of the North Country Health Care System", adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham

Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Operations Committee: 12-8-2025

RESOLUTION NO. 3-2026

AUTHORIZATION FOR LOCAL CONSENT AGREEMENTS WITH THE NEW YORK STATE DIVISION OF HOMELAND SECURITY & EMERGENCY SERVICES (NYS DHSES) FOR THE CYBERSECURITY GRANT PROGRAM FOR FEDERAL FISCAL YEARS FOR MULTIFACTOR AUTHENTICATION (MFA) HARD TOKENS

By Ms. Curran, Chair, Operations Committee

WHEREAS, the New York State Division of Homeland Security & Emergency Services (DHSES) solicited applications from eligible entities through a competitive application process aimed at improving cybersecurity posture through providing Multi-Factor Authentication (MFA) hard tokens to successful entities in a shared services model, and

WHEREAS, funding for this initiative is from the State and Local Cybersecurity Grant Program (Combined FY2022 and FY2023 SLCGP), a federal grant program jointly administered by the Federal Emergency Management Agency (FEMA) and the Cybersecurity and Infrastructure Security Agency (CISA) and is aimed at strengthening cybersecurity practices and the resilience of state, local, and territorial (SLT) governments, and

WHEREAS, each state and territory receives a funding allocation as determined by the statutory formula and 80% of total state allocations must support local governments, of which 25% of the 80% must support rural areas/jurisdictions, and

WHEREAS, there is \$4,648,484 in available local-share funding for FY2022 and \$9,271,115 for FY2023 to support the delivery of Multi-Factor Authentication (MFA) hard tokens for eligible entities at no cost to the entity, and

WHEREAS, all New York State local government entities are eligible to apply for the Combined FY2022 and FY2023 SLCGP for cybersecurity shared services, and

WHEREAS, St. Lawrence County in its application reported a user count of 900 to match the number of hardware authentication tokens needed,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes local consent agreements with the New York State Division of Homeland Security & Emergency Services (NYS DHSES) with the State and Local Cybersecurity Grant Program for Federal Fiscal Years 2022 and 2023 for Multifactor Authentication (MFA) hard tokens, and

BE IT FURTHER RESOLVED that the County Administrator is authorized by the Board of Legislators to sign the consent agreements following a discussion on November 17, 2025.

January 2, 2026

STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

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I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 3-2026 Entitled "Authorization for Local Consent Agreements with the New York State Division of Homeland Security & Emergency Services (NYS DHSES) for the Cybersecurity Grant Program for Federal Fiscal Years for Multifactor Authentication (MFA) Hard Tokens", adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham

Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Operations Committee: 12-8-2025

RESOLUTION NO. 4-2026

AUTHORIZING THE CHAIR TO SIGN A GEOGRAPHIC INFORMATION SYSTEM (GIS) HOSTING AGREEMENT EXTENSION WITH THE DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Development Authority of the North Country (DANC) provides Geographic Information System (GIS) hosting services to multiple municipalities within St. Lawrence, Lewis, and Jefferson Counties, as well as to St. Lawrence County Government, and

WHEREAS, Resolution No. 233-2020 authorized a five (5) year hosting agreement for Geographic Information System (GIS) with the Development Authority of the North Country, and

WHEREAS, the Development Authority of the North Country would like to extend this hosting agreement for a period of five (5) years, as specified in the GIS Web-Based Hosting Agreement and it is recommended that St. Lawrence County continue this hosting agreement, and

WHEREAS, the hosting fee for the next five (5) years is identified in the Agreement as \$3,200 for 2026, and \$5,800 for 2027, 2028, 2029 and 2030 (N1080204 42004),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a Geographic Information System Hosting Agreement Extension with the Development Authority of the North Country, upon approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 4-2026 Entitled “Authorizing the Chair to Sign a Geographic Information System (GIS) Hosting Agreement Extension with the Development Authority of the North Country”, adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Operations Committee: 12-8-2025

RESOLUTION NO. 6-2026

AUTHORIZING THE CHAIR TO SIGN AN ADDENDUM TO THE MOBILITY MANAGEMENT CONTRACT WITH VOLUNTEER TRANSPORTATION CENTER, INC. AND MODIFYING THE 2026 BUDGET FOR THE PLANNING OFFICE FOR THE COUNTY TRANSIT SYSTEM

By Ms. Curran, Chair, Operations Committee

WHEREAS, St. Lawrence County administers Section 5311 funding from the Department of Transportation for Mobility Management Services (N2B56304 43007 OP), and

WHEREAS, Resolution No. 359-2025 authorized the Chair to sign a contract for mobility management with Volunteer Transportation Center, Inc. with a 2026 Budget totaling \$217,273, and

WHEREAS, the contribution made through mobility management to improve public transit operations in St. Lawrence County is projected to yield as many as 179,650 one-way trips in 2025, a thirteen (13%) percent increase in ridership from the prior year, and

WHEREAS, due to the increase in ridership and requests for customer assistance, in September the Department of Transportation agreed to provide an additional \$50,000 to fund an Outreach and Education Coordinator's position under the Mobility Management Contract, and

WHEREAS, County funds are not used to provide this service as the program is fully funded by the Department of Transportation with a local match that is satisfied through bus advertising or by the vendor, and

WHEREAS, this funding increase requires an addendum to the contract for service,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign an addendum to the Mobility Management Contract with Volunteer Transportation Center, Inc., upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2026 Budget for the Planning Office, as follows:

INCREASE APPROPRIATIONS:

N2B56304 43007 OP	N Bus Other Fees and Services	\$50,000
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INCREASE REVENUE:

N2B45895 57003 OP	N FA Bus Operations Ogds/Potsd	\$50,000
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January 2, 2026

STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

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I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 6-2026 Entitled "Authorizing the Chair to Sign an Addendum to the Mobility Management Contract with Volunteer Transportation Center, Inc. and Modifying the 2026 Budget for the Planning Office for the County Transit System", adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham

Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Operations Committee: 12-8-2025

RESOLUTION NO. 7-2026

AUTHORIZING THE CHAIR TO SIGN A REVISED 2025 CONTRACT EXTENSION FOR FIRST MILE LAST MILE WITH VOLUNTEER TRANSPORTATION SERVICES, INC. AND MODIFYING THE 2025 BUDGET FOR THE PLANNING OFFICE FOR THE COUNTY TRANSIT SYSTEM

By Ms. Curran, Chair, Operations Committee

WHEREAS, St. Lawrence County administers Section 5311 funding from the Department of Transportation (DOT) for First Mile Last Mile (N2B56304 43007 OP), and

WHEREAS, First Mile Last Mile services complement bus operations by transporting riders who are not within walking distance to a designated stop, and

WHEREAS, Resolution No. 9-2022 authorized the Chair to sign a contract with Volunteer Transportation Center, Inc. to provide First Mile Last Mile services, and

WHEREAS, as a result of a twenty (20%) percent increase in trips and a sixteen (16%) percent increase in miles since 2024, earlier this month the Department of Transportation agreed to provide an additional \$30,000 to fund first mile last mile services, and

WHEREAS, County funds are not used to provide the service as the program is fully funded by the Department of Transportation with a local match that is satisfied by the vendor, and

WHEREAS, this funding increase requires a revision to the 2025 contract extension,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a revised 2025 contract extension for First Mile Last Mile, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2025 Budget for the Planning Office, as follows:

INCREASE APPROPRIATIONS:

N2B56304 43007 OP	N Bus Other Fees and Services	\$30,000
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INCREASE REVENUE:

N2B45895 57003 OP	N FA Bus Operations Ogds/Potsd	\$30,000
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January 2, 2026

STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

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I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 7-2026 Entitled "Authorizing the Chair to Sign a Revised 2025 Contract Extension for First Mile Last Mile with Volunteer Transportation Services, Inc. and Modifying the 2025 Budget for the Planning Office for the County Transit System", adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham

Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Operations Committee: 12-8-2025

RESOLUTION NO. 8-2026

AUTHORIZING THE CHAIR TO SIGN A REVISED 2026 CONTRACT EXTENSION FOR FIRST MILE LAST MILE WITH VOLUNTEER TRANSPORTATION CENTER, INC. AND MODIFYING THE 2026 BUDGET FOR THE PLANNING OFFICE FOR THE COUNTY TRANSIT SYSTEM

By Ms. Curran, Chair, Operations Committee

WHEREAS, St. Lawrence County administers Section 5311 funding from the Department of Transportation (DOT) for First Mile Last Mile (N2B56304 43007 OP), and

WHEREAS, First Mile Last Mile services complement bus operations by transporting riders who are not within walking distance to a designated stop, and

WHEREAS, Resolution No. 9-2022 authorized the Chair to sign a contract with Volunteer Transportation Center, Inc. to provide First Mile Last Mile services, and

WHEREAS, due to a 20% increase in trips and a 16% increase in miles since 2024, the Department of Transportation in November 2025 agreed to provide an additional \$30,000 to fund First Mile Last Mile, and

WHEREAS, no County funds are used to provide the service as the program is fully funded by the DOT with a local match that is satisfied by the vendor, and

WHEREAS, this funding increase requires a revision to the 2026 contract extension,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a revised 2026 contract extension for First Mile Last Mile, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2026 Budget for the Planning Office, as follows:

INCREASE APPROPRIATIONS:

N2B56304 43007 OP	N Bus Other Fees and Services	\$30,000
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INCREASE REVENUE:

N2B45895 57003 OP	N FA Bus Operations Ogds/Potsd	\$30,000
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January 2, 2026

STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

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I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 8-2026 Entitled "Authorizing the Chair to Sign a Revised 2026 Contract Extension for First Mile Last Mile with Volunteer Transportation Center, Inc. and Modifying the 2026 Budget for the Planning Office for the County Transit System", adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham

Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Operations Committee: 12-8-2025

RESOLUTION NO. 9-2026

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH SYMETRA LIFE INSURANCE COMPANY FOR GROUP LIFE INSURANCE COVERAGE

By Ms. Curran, Chair, Operations Committee

WHEREAS, St. Lawrence County (SLC) currently has a contract with The Standard Life Insurance Company of New York to provide group life insurance coverage for eligible active employees and retirees as well as dependent coverage, and

WHEREAS, the current contract with The Standard Life Insurance Company of New York will expire February 1, 2026, and the terms of a new contract would represent an increase in monthly premiums of approximately 16% compared to the 2025 rates, and

WHEREAS, SLC Benefit Consultants (Alera Group) has solicited and reviewed various quotes from other insurance carriers, and

WHEREAS, the lowest cost proposal was received by Symetra Life Insurance Company and represents no change in coverage and no change in monthly premiums for three (3) years, and

WHEREAS, Symetra Life Insurance Company will provide a three (3) year (February 1, 2026, through January 31, 2029) rate guarantee of \$0.79 per \$1,000 per month for active employees and retirees and \$2.50 per month for dependent coverage (T5090458 84500), and

WHEREAS, the current coverage would remain the same as follows:

- CSEA, Non-Union, Solid Waste Department, Correction Officer, Correction Officer Supervisors, and Indigent Defense \$10,000
- Deputies and Deputy Supervisors \$20,000
- Spouses \$5,000
- Dependents \$1,250

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Symetra Life Insurance Company for group life insurance coverage upon approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 9-2026 Entitled "Authorizing the Chair to Sign a Contract with Symetra Life Insurance Company for Group Life Insurance Coverage", adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Services Committee: 12-15-2025

RESOLUTION NO. 10-2026

**MODIFYING THE 2025 BUDGET FOR COMMUNITY SERVICES FOR
FUNDING RECEIVED FROM THE NEW YORK STATE OFFICE OF
MENTAL HEALTH TO ST. LAWRENCE COUNTY AS PASS
THROUGH FUNDING TO APPROVED AGENCIES**

By Mr. Webster, Chair, Services Committee

WHEREAS, Community Services received an updated New York State Office of Mental Health (OMH) State Aid funding authorization to community agencies in St. Lawrence County that includes a Targeted Inflationary Increase (TII) of two point six percent (2.6%) to support a cost of living increase, and

WHEREAS, this is one-hundred percent (100%) pass through funding for contract agencies,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for Community Services for funding received from the New York State Office of Mental Health to St. Lawrence County as pass through funding to the approved agencies, as follows:

INCREASE APPROPRIATIONS:

A4143224 465AR	ARC Advances	\$6,153
A4143224 465CA	Citizen Advocates Advances	1,970
A4143224 465CC	Catholic Charities Advances	5,256
A4143224 465SS	Step by Step Advances	2,838
A4143224 465SV	Seaway Valley Prevention Council	<u>1,176</u>
		\$17,393

INCREASE REVENUE:

A4134905 56000	A SA CSS Mental Health	\$17,393
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INCREASE APPROPRIATIONS:

A4243224 465AR	A CRV ARC Advances	4,062
A4243224 465CA	A CRV Citizen Advocates Advances	3,948
A4243224 465CC	A CRV Catholic Charities	1,803
A4243224 465SS	A CRV Step by Step Advances	2,882
A4243224 465TL	A CRV NCTLS Advances	<u>1,908</u>
		\$14,603

INCREASE REVENUE:

A4234905 56000	A SA CR Other Mental Health Programs	\$14,603
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January 2, 2026

INCREASE APPROPRIATIONS:

A4343224 465CA	A CPP Citizen Advocates Advances	954
A4343224 465SS	A CPP Step by Step Advances	<u>6,355</u>
		\$7,309

INCREASE REVENUE:

A4334905 56000	A SA CPP Other Mental Health Programs	\$7,309
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INCREASE APPROPRIATIONS:

A4443224 465AR	A OFS ARC Advances	9,438
A4443224 465CH	A OFS CHJC Advances	446
A4443224 465JD	A JP Dwyer Vet Peer Support Project	2,085
A4443224 465NR	A OFS NRCIL Advances	3,765
A4443224 465TL	A OFS NCTLS Advances	5,336
A4443224 465UH	A OFS United Helpers Advances	<u>81,734</u>
		\$102,804

INCREASE REVENUE:

A4434905 56000	A SA OFS Other Mental Health Programs	\$102,804
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STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

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I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 10-2026 Entitled "Modifying the 2025 Budget for Community Services for Funding Received from the New York State Office of Mental Health to St. Lawrence County as Pass Through Funding to Approved Agencies", adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham

Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Services Committee: 12-15-2025

RESOLUTION NO. 11-2026

AUTHORIZATION TO ABOLISH ONE (1) COMMUNITY HEALTH EDUCATOR POSITION IN THE PUBLIC HEALTH DEPARTMENT AND TO CREATE AND FILL ONE (1) PUBLIC HEALTH EDUCATOR POSITION

By Mr. Webster, Chair, Services Committee

WHEREAS, the Public Health Department currently utilizes the title “Community Health Educator” to support essential public health education, outreach, and community functions, and

WHEREAS, the Department seeks to update this title to “Public Health Educator” in order to align with Public Health Law and with other existing titles within the Department, and

WHEREAS, the position is responsible for organizing, coordinating, and implementing educational activities and programs addressing health issues and public health needs, and

WHEREAS, this position also analyzes, designs, implements, and evaluates departmental programs and procedures to ensure the delivery of accurate, evidence-based public health information, and

WHEREAS, the Public Health Educator plays a critical role in keeping the community, service providers, and local partners informed and up-to-date on public health activities, initiatives, and educational efforts, and

WHEREAS, Article 6 of the Public Health Law requires local health departments to conduct public health marketing and communication activities that provide accurate, evidence-based education on chronic disease prevention and control, communicable disease control, community health assessment, environmental health, family health, immunizations, and other core public health functions, and

WHEREAS, the update of this position will enhance alignment with these statutory responsibilities and more accurately reflect the scope and duties required,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the County Administrator to abolish one (1) Community Health Educator Position in the Public Health Department and to create and fill one (1) Public Health Educator Position.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 11-2026 Entitled “Authorization to Abolish One (1) Community Health Educator Position in the Public Health Department and to Create and Fill One (1) Public Health Educator Position”, adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Services Committee: 12-15-2025

RESOLUTION NO. 12-2026

ACCEPTING FUNDS FROM THE WALMART SPARK GOOD LOCAL GRANT FOR THE "HEROES OF HEALTH" CAMPAIGN

By Mr. Webster, Chair, Services Committee

WHEREAS, the Public Health Department is committed to promoting the health and wellness of county residents through community-based initiatives, and

WHEREAS, the “Heroes of Health” Campaign is an engaging educational program designed to inspire elementary students to make healthy choices, through interactive presentations, props, and visual aids, we introduce our six (6) “Health Heroes” who model good nutrition, exercise, oral health, and other items, and

WHEREAS, this program will be offered to all elementary schools in St. Lawrence County, the grant support will provide materials that make learning fun, memorable, and impactful, helping children build lifelong healthy habits, and

WHEREAS, the Public Health Department has been awarded the Walmart Spark Good Local Grant funds in the amount of \$750 (PP027055 55000) in support of this initiative, and

WHEREAS, the grant funds will be used to provide education and resources for school-aged students to complete the educational campaign, including presentations, printing supplies, lesson props, and visual aids,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Public Health Department to accept funds from the Walmart Spark Good Local Grant for the “Heroes of Health” Campaign.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 12-2026 Entitled “Accepting Funds from the Walmart Spark Good Local Grant for the "Heroes of Health" Campaign”, adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Services Committee: 12-15-2025

RESOLUTION NO. 13-2026

**AUTHORIZING THE CHAIR TO SIGN A MEMORANDUM OF UNDERSTANDING
BETWEEN THE PUBLIC HEALTH DEPARTMENT AND THE NORTH
COUNTRY PRENATAL/PERINATAL COUNCIL**

By Mr. Webster, Chair, Services Committee

WHEREAS, the New York State Office of Children and Family Services (OCFS) is accepting applications for continued funding of the Family Resource Center (FRC) initiative, which supports families through parenting education, social connectedness, concrete supports, and center-based, home-visiting, and virtual services, and

WHEREAS, the North Country Prenatal/Perinatal Council (NCPPC) will submit an application focused on high-need areas, including Gouverneur and Watertown, where existing Family Resource Centers already provide family space, playrooms, and services such as Health Insurance Navigation, Community Health Worker support, and Healthy Families programming, and

WHEREAS, NCPPC has identified the Public Health Department as a key community partner and has requested a signed Memorandum of Understanding (MOU) and Community Partner Affirmation, and

WHEREAS, the MOU between the Public Health Department and the North Country Prenatal/Perinatal Council outlines mutual responsibilities to support the Family Resource Center initiative, including accepting and making referrals, sharing information within allowable limits, providing education and training opportunities, collaborating to identify service gaps, promoting the initiative, coordinating services for families, and establishing processes for ongoing partnership,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a Memorandum of Understanding between the Public Health Department and the North Country Prenatal/Perinatal Council, upon approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 13-2026 Entitled "Authorizing the Chair to Sign a Memorandum of Understanding between the Public Health Department and the North Country Prenatal/Perinatal Council", adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Finance Committee: 12-22-2025

RESOLUTION NO. 14-2026

RESOLUTION OF SUPPORT FOR CLARKSON UNIVERSITY'S APPLICATION TO THE U.S. ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) FOR FEDERAL FUNDING TO SUPPORT THE SOLINSKY CENTER FOR ENGINEERING INNOVATION AND REGIONAL ECONOMIC RESILIENCE

By Mr. Hull, Chair, Finance Committee
Cosponsored by Mr. Reagen, District 1 and Ms. Haggard, District 10

WHEREAS, Clarkson University, founded in 1896, is a nationally recognized STEM-focused institution and anchor institution in St. Lawrence County that has a long-standing mission to solve real-world problems facing the American people while educating the next generation of engineers, scientists, healthcare professionals, and technology leaders, and

WHEREAS, Clarkson University has demonstrated a consistent record of service to the County and to the broader North Country, through faculty and student-led engineering, planning, and technical assistance, that provides municipalities, nonprofit organizations, and small communities with early-stage engineering analysis, infrastructure assessment, and project scoping that would otherwise be cost-prohibitive, and

WHEREAS, these efforts have supported critical regional needs including bridge stability, highway safety, stormwater and wastewater system upgrades, air-handling and indoor air quality improvements, fire safety and emergency response technologies, and sustainable trail and recreation infrastructure, often serving as the foundation for successful state and federal grant applications that unlock millions of dollars in outside investment for rural communities, and

WHEREAS, Clarkson students and faculty played a central role in supporting the Village of Potsdam's successful \$9 million New York State Green Resiliency Grant award in November 2025 by conducting preliminary engineering analyses and infrastructure scoping following severe storm events, including those experienced during Hurricane Debbie, and

WHEREAS, Clarkson University is currently partnering with St. Lawrence County, the County Chamber of Commerce, municipalities, businesses, and trail organizations to evaluate and strengthen the County's 130-mile Multi-Use Trail system, providing data-driven recommendations that enhance safety, usability, maintenance efficiency, and economic impact for one of the region's most important year-round tourism assets, and

WHEREAS, Clarkson faculty and students have served as integral partners in federal transportation safety initiatives, including the U.S. Department of Transportation's Safe Streets and Roads for All (SS4A) program in the Village and Town of Potsdam, conducting safety data collection, field surveys, and quick-build demonstration projects to reduce injuries and improve accessibility, and

January 2, 2026

WHEREAS, Clarkson University's faculty, students, and alumni are deeply integrated into regional emergency response systems, including volunteer fire departments and rural healthcare networks, and have secured federal research funding to advance firefighter safety technologies, air quality monitoring, wildfire response, and emergency preparedness, including participation in the National Science Foundation's FIRE program, and

WHEREAS, during the COVID-19 pandemic, Clarkson University provided critical emergency support by retrofitting medical equipment, developing PPE sterilization systems, reconfiguring hospital air-handling systems, and supporting vaccine storage capacity, demonstrating its ability to rapidly respond to public health and infrastructure crises, and

WHEREAS, Clarkson University's Lewis School of Health Sciences serves as the region's provider for EMT and Paramedic education and training, supporting rural emergency medical services, and recent investments in simulation laboratories enhance emergency preparedness and workforce readiness throughout the County, and

WHEREAS, Clarkson University's Cheel Campus Center & Arena serves as the region's designated American Red Cross emergency shelter, with independent power generation, centralized food services, and open-access facilities that support community resilience during prolonged power outages and emergency events, and

WHEREAS, St. Lawrence County continues to face significant economic challenges, with an August 2025 unemployment rate of 5.3%, among the highest in New York State and a per capita income of \$47,495 compared to the New York State average of \$85,733, underscoring the need for targeted investment in workforce development, advanced manufacturing, and regional economic resilience, and

WHEREAS, Clarkson University is in near-final planning stages for the proposed \$48 million Solinsky Center for Engineering Innovation, supported in part by an alumnus' challenge grant, which will modernize manufacturing, fabrication, and research infrastructure necessary to support disaster resilience, infrastructure strengthening, workforce development, and growth in advanced manufacturing sectors aligned with emerging regional supply chains, and

WHEREAS, the Solinsky Center for Engineering Innovation directly aligns with the mission and goals of the U.S. Economic Development Administration by strengthening regional capacity for disaster preparedness and recovery, supporting infrastructure resilience, advancing workforce development, and fostering sustainable economic growth in a rural and economically distressed region,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators hereby expresses its support for Clarkson University's application to the U.S. Economic Development Administration (EDA) for federal funding to support the Solinsky Center for Engineering Innovation and Regional Economic Resilience, and

BE IT FURTHER RESOLVED, that the Board of Legislators recognizes Clarkson University as a critical regional partner and anchor institution whose investments in education, research, and infrastructure directly benefit the residents, municipalities, businesses, and emergency response systems of St. Lawrence County, and

January 2, 2026

BE IT FURTHER RESOLVED, that the Clerk of the Board is hereby authorized to transmit a certified copy of this resolution to Clarkson University, United States Senator Chuck Schumer, United States Senator Kirsten Gillibrand, United States Congresswoman Elise Stefanik, New York Assemblyman Scott Gray, New York Senator Mark Walczyk, New York Assemblyman Robert Smullen, New York Assemblyman Ken Blankenbush, New York Senator Dan Stec and to the U.S. Economic Development Administration as evidence of local governmental support.

STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

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I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 14-2026 Entitled "Resolution of Support for Clarkson University's Application to the U.S. Economic Development Administration (EDA) for Federal Funding to Support the Solinsky Center for Engineering Innovation and Regional Economic Resilience", adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham

Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Finance Committee: 12-22-2025

RESOLUTION NO. 15-2026

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE ST. LAWRENCE COUNTY FIRE TRAINING FACILITY, INC., FOR PRIORITY USE OF THE TRAINING FACILITY BY THE PARTICIPANTS OF THE ST. LAWRENCE COUNTY SELF-INSURANCE PLAN

By Mr. Hull, Chair, Finance Committee

WHEREAS, the St. Lawrence County Self-Insurance Plan had previously contracted with the St. Lawrence County Fire Training Facility, Inc., to provide priority access to the facility and training of the participants of the St. Lawrence County Self-Insurance Plan, and that agreement expires December 31, 2025, and

WHEREAS, the St. Lawrence County Self-Insurance Plan wishes to sign a new contract for one (1) year to begin January 1, 2026, expiring on December 31, 2026, and

WHEREAS, a total amount of \$35,000 (LI017104 46000) will be made in quarterly payments of \$8,750 to the St. Lawrence County Fire Training Facility,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with the St. Lawrence County Fire Training Facility, Inc. for priority use of the facility by the participants of the St. Lawrence County Self-Insurance Plan, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that a total amount of \$35,000 be made payable in quarterly payments to the St. Lawrence County Fire Training Facility.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 15-2026 Entitled “Authorizing the Chair to Sign a Contract with the St. Lawrence County Fire Training Facility, Inc., for Priority Use of the Training Facility by the Participants of the St. Lawrence County Self-Insurance Plan”, adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Finance Committee: 12-22-2025

RESOLUTION NO. 16-2026

**MODIFYING THE 2025 BUDGET FOR THE TREASURER'S OFFICE TO
DISTRIBUTE ADDITIONAL SALES TAX TO MUNICIPALITIES
IN ST. LAWRENCE COUNTY**

By Mr. Hull, Chair, Finance Committee

WHEREAS, the Treasurer’s Office has received more sales tax revenue than budgeted for Fiscal Year 2025, and

WHEREAS, should revenue exceed the amount budgeted, a modification to the amount authorized is necessary to provide for distribution to pay the towns and villages the additional funds the County shares with them,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Treasurer's Office to distribute additional sales tax to municipalities in St. Lawrence County as follows:

INCREASE APPROPRIATIONS:

T3019854 465ST	T Distribution of Sales Tax	\$2,500,000
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INCREASE REVENUE:

T3011105 55000	T LR Sales and Use Tax	\$2,500,000
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STATE OF NEW YORK)
COUNTY OF ST. LAWRENCE) ss:
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I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 16-2026 Entitled “Modifying the 2025 Budget for the Treasurer's Office to Distribute Additional Sales Tax to Municipalities in St. Lawrence County”, adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Finance Committee: 12-22-2025

RESOLUTION NO. 17-2026

**MODIFYING THE 2025 BUDGET FOR THE TREASURER'S OFFICE
FOR ADDITIONAL TRIBAL STATE COMPACT FUNDS**

By Mr. Hull, Chair, Finance Committee

WHEREAS, the Treasurer's Office is projecting to receive approximately \$750,000 more Tribal State Compact funds from New York State than budgeted in 2025, to be distributed fifty percent (50%) to St. Lawrence County and the remaining fifty percent (50%) to be split evenly between the Towns of Massena and Brasher, and

WHEREAS, should revenue exceed the amount budgeted, a modification to the amount authorized is necessary to provide for distribution to pay the additional share to the two (2) towns,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Treasurer's Office for additional Tribal State Compact Funds as follows:

INCREASE APPROPRIATIONS:

T2019874 460BR	B Brasher Tribal-State Compact	\$187,500
T2019874 460MS	B Massena Tribal-State Compact	<u>187,500</u>
		\$375,000

INCREASE REVENUE:

T2030145 56000	State Aid Tribal Revenue	\$375,000
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STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 17-2026 Entitled "Modifying the 2025 Budget for the Treasurer's Office for Additional Tribal State Compact Funds", adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Finance Committee: 12-22-2025

RESOLUTION NO. 18-2026

BANK DEPOSITORIES AND INVESTMENT OF COUNTY FUNDS

By Mr. Hull, Chair, Finance Committee

NOW, THEREFORE, BE IT RESOLVED that in accordance with County Law and General Municipal Law the following banks be and hereby are designated as depositories for County funds received by the County Treasurer with permitted maximum deposits at any one time listed below:

<u>Depository Name</u>	<u>Maximum</u>
Community Bank N.A.	\$75,000,000
Key Bank N.A.	\$75,000,000
Upstate National Bank	\$10,000,000
NBT	\$10,000,000
Citizens Bank	\$10,000,000
Municipal Investors Service Corporation	\$10,000,000
First Empire Securities	\$10,000,000
NYCLASS	\$50,000,000
NY MuniTrust	\$50,000,000
Webster Bank	\$10,000,000
Tioga State Bank	\$10,000,000
TD Bank	\$10,000,000
JP Morgan Chase Bank, N.A.	\$1,000,000

BE IT FURTHER RESOLVED that the County Treasurer is authorized to deposit money in accordance with the St. Lawrence County Investment Policy, and this policy authorizes the Treasurer to deposit funds, not needed temporarily, in certificates of deposit, Money Market Accounts, United States Treasury Bills, repurchase agreements, and day-of-deposit to day-of- withdrawal savings account, at prevailing interest rates in any bank authorized for the deposit of County funds as per this resolution, and that the County Treasurer may use his/her discretion in selecting any allowable bank under NY General Municipal Law for investment purposes only, up to a limit of \$10,000,000 per bank unless otherwise noted in this policy, a report of such investments must be provided to the Board of Legislators at the subsequent Finance Committee meeting, and

BE IT FURTHER RESOLVED that the total deposits, excluding United States Treasury Bills, are not to exceed the amounts authorized by this resolution, and are to be secured as required by Article 10 of the General Municipal Law and as outlined by the County's Investment Policy.

January 2, 2026

INVESTMENT POLICY FOR ST. LAWRENCE COUNTY

I. SCOPE

This investment policy applies to all money and other financial resources available for investment by the County or on behalf of any other entity or individual.

II. OBJECTIVES

The primary objectives of the County's investment activities are, in priority order:

- to conform with all applicable federal, state and other legal requirements;
- to adequately safeguard principal;
- to provide sufficient liquidity to meet all operating requirements;
- to obtain a reasonable rate of return;
- to make every effort to invest locally.

III. DELEGATION OF AUTHORITY

The responsibility of the Board of Legislators for administration of the investment program is delegated to the County Treasurer, who shall maintain written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a database or records incorporating description and amount of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

IV. PRUDENCE

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the St. Lawrence County Legislature to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

V. DIVERSIFICATION

It is the policy of the County to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling.

January 2, 2026

VI. INTERNAL CONTROLS

It is the policy of the County for all moneys collected by any officer or employee of the government to transfer those funds to the Treasurer within 5 days of deposit, or within the time period specified in law, whichever is shorter.

The Treasurer is responsible for establishing and maintaining an internal control structure to provide reasonable assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

VII. DESIGNATION OF DEPOSITORIES

The Board of Legislators, at its annual organizational meeting each January, shall designate the banks authorized for the deposit of moneys and the maximum amount which can be deposited at each bank. Additionally, the County Treasurer may select any bank allowable under New York General Municipal Law for investment purposes only, up to a limit of \$10,000,000 per bank, unless otherwise noticed in this policy. Should the Treasurer invest in any bank not already designated at the annual organizational meeting, yet allowable under New York Municipal Law, the Treasurer must provide a report to the Board of Legislators at the monthly Finance Committee following any such investment.

VIII. COLLATERALIZING OF DEPOSITS

In accordance with the provisions of General Municipal Law, all deposits of St. Lawrence County, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

1. By a pledge of eligible securities with an aggregate market value as provided by General Municipal Law, equal to aggregate amount of deposits.
2. By an eligible irrevocable letter of credit issued by a qualified bank other than the bank with the deposits in favor of the government for a term not to exceed 90 days with an aggregate value equal to 140% of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements.
3. By an eligible surety bond payable to the government for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations.

IX. SAFEGUARDING AND COLLATERALIZATION

Eligible securities used for collateralizing deposits shall be held by the depository or a third party bank or trust company subject to security and custodial agreements.

January 2, 2026

The security agreement shall provide that eligible securities are being pledged to secure County deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection or such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events, which will enable the County to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the County, such securities shall be delivered in a form suitable for transfer or with an assignment to the County or its custodial bank.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the County, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the County a perfected interest in the securities.

X. PERMITTED INVESTMENTS

As authorized by General Municipal Law Section 11, the County Legislature authorizes the County Treasurer to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- Special time deposit accounts
- Certificates of deposits
- Obligations of the United States of America
- Obligations guaranteed by agencies of the United States
- Obligations of the State of New York
- Obligations issued by a municipality, school district or district corporation in New York State, other than the County
- Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general state statutes governing such entities or whose specific enabling legislation authorizes such investments
- Through a Deposit Placement Program, certificates of deposit in one or more “banking institutions”, as defined in Banking Law Section 9-r
- General obligation bonds and notes of any state other than this state, provided that such bonds and notes receive the highest rating of at least one independent rating agency designated by the state comptroller
- Obligations of any corporation organized under the laws of any state in the United States maturing within two hundred seventy days, provided that such obligations receive the highest rating of two independent rating services designated by the state comptroller and that the issuer of such obligations has maintained such ratings on similar obligations during the preceding six months, provided, however, that the issuer of such obligations need not have received such rating during the prior six-month period if such issuer has received the highest rating of two independent rating services designated by the state comptroller and is the successor or wholly-owned subsidiary of an issuer that has

January 2, 2026

maintained such ratings on similar obligations during the preceding six-month period or if the issuer is the product of a merger of two or more issuers, one of which has maintained such ratings on similar obligations during the preceding six-month period, provided, however, that no more than two hundred fifty million dollars may be invested in such obligations of any one corporation

- Bankers' acceptances maturing within two hundred seventy days which are eligible for purchase in the open market by Federal Reserve banks and which have been accepted by a bank or trust company which is organized under the laws of the United States or of any state thereof and which is a member of the Federal Reserve system and whose short-term obligations meet the criteria outlined in clause (7). Provided, however, that no more than two hundred fifty million dollars may be invested in such bankers' acceptances of any one bank or trust company; or
- Obligations of, or instruments issued by or fully guaranteed as to principal and interest by, any agency or instrumentality of the United States acting pursuant to a grant of authority from the Congress of the United States, including but not limited to, any federal home loan bank or banks, the Tennessee valley authority, the federal national mortgage association, the federal home loan mortgage corporation and the United States Postal Service, provided, however, that no more than two hundred fifty million dollars may be invested in such obligations of any one agency
- No-load money market mutual funds registered under the Securities Act of 1933, as amended, and operated in accordance with Rule 2a-7 of the Investment Company Act of 1940, as amended, provided that such funds are limited to investments in obligations issued or guaranteed by the United States of America or in obligations of agencies or instrumentalities of the United States of America where the payment of principal and interest are guaranteed by the United States of America (including contracts for the sale and repurchase of any such obligations) and are rated in the highest rating category by at least one nationally recognized statistical rating organization, provided, however, that no more than two hundred fifty million dollars may be invested in such funds

All investment obligations shall be payable or redeemable at the option of the County within such times as the proceeds will be needed to meet expenditures for purposes for which the monies were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the County within two years of the date of purchase. When applying this requirement to repurchase agreements, the repurchase date and not the maturity of the underlying maturity, shall govern.

XI. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

The County shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments, which can be made with each financial institution or dealer. All financial institutions with which the local government conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the County. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Treasurer is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listings shall be evaluated at least annually.

January 2, 2026

XII. PURCHASE OF INVESTMENTS

The Treasurer is authorized to contract for or place orders for the purchase of investments:

1. Directly, including through a repurchase agreement, from an authorized trading partner.
2. By participation in a cooperative investment program with another authorized governmental entity pursuant to Articles 5G and 3A of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 88-46, and the specific program has been authorized by the governing board.
3. By utilizing an ongoing investment program with an authorized trading partner pursuant to a contract authorized by the governing board.
4. By utilizing an ongoing investment program with an authorized investment adviser provided that all investments are directed by authorized personnel of the County, all trading partners are authorized by the designated Bank and the investment advisory agreement is approved by the Treasurer.

All purchased obligations, unless registered or inscribed in the name of the County, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the Treasurer by the bank or trust company. Any obligation held in custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the County, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the County a perfected interest in the securities.

XIII. REPURCHASE AGREEMENTS

Repurchase agreements are authorized subject to the following restrictions:

- All repurchase agreements must be entered into subject to a Master Repurchase Agreement.
- Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.
- Obligations shall be limited to obligations of the United States or guaranteed by agencies of the United States.
- No substitution of securities will be allowed unless the substitute securities are delivered to an independent custodian for the account of the County before the previously purchased securities are released.
- The custodian shall be a party other than the trading partner.

January 2, 2026

STATE OF NEW YORK

)

) ss:

COUNTY OF ST. LAWRENCE

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I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 18-2026 Entitled "Bank Depositories and Investment of County Funds", adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham

Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Finance Committee: 12-22-2025

RESOLUTION NO. 19-2026

AUTHORIZING BLANKET BOND IN LIEU OF INDIVIDUAL SURETIES FOR COUNTY OFFICIALS AND EMPLOYEES

By Mr. Hull, Chair, Finance Committee

WHEREAS, official undertakings are required for certain public officials, and

WHEREAS, the surety on such undertakings may be a fidelity or surety corporation,
and

WHEREAS, the reasonable expense of procuring such surety shall be a charge against the State or political subdivision or municipal corporation, respectively, in and which the official or employee is elected, and

WHEREAS, the County of St. Lawrence wishes to provide such a surety for its elected officials and employees as follows:

- A. \$200,000/loss coverage for the Sheriff, the District Attorney, and all other employees required to be bonded,
- B. \$200,000/loss coverage for the County Clerk,
- C. \$900,000/loss coverage for the Treasurer,
- D. \$5,000 deductible on all of the above,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes a blanket bond in lieu of individual sureties for County Officials and Employees.

STATE OF NEW YORK)
COUNTY OF ST. LAWRENCE) ss:
)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 19-2026 Entitled “Authorizing Blanket Bond in Lieu of Individual Sureties for County Officials and Employees”, adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Finance Committee: 12-22-2025

RESOLUTION NO. 20-2026

**AUTHORIZING PETTY CASH ACCOUNTS
AND DEPARTMENTAL CASH DRAWERS**

By Mr. Hull, Chair, Finance Committee

WHEREAS, several County departments utilize petty cash accounts and/or cash drawers in their daily operations,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes petty cash accounts and departmental cash drawers, as follows:

<u>Petty Cash Account</u>		<u>Departmental Cash Drawers</u>	
Community Services	\$250	Sheriff Civil Department	\$100
Probation	400	Mental Health	100
Sheriff	1,500	Chemical Dependency, Canton	100
Social Services	1,500	Treasurer	250
Highway	<u>150</u>	County Clerk	1,000
Total	\$3,800	County Clerk DMV, Canton	600
		County Clerk DMV, Massena	400
		County Clerk DMV, Ogdensburg	300
		County Clerk DMV, Gouverneur	300
		Public Health	250
		Real Property	100
		Solid Waste Transfer, Ogdensburg	450
		Solid Waste Transfer, Massena	450
		Solid Waste Transfer, Star Lake	450
		Solid Waste Transfer, Gouverneur	450
		Social Services	<u>200</u>
		Total	\$5,600

BE IT FURTHER RESOLVED that each Department will submit an annual reconciliation of each petty cash account and cash drawer to the Treasurer at the end of each year.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 20-2026 Entitled "Authorizing Petty Cash Accounts and Departmental Cash Drawers", adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Finance Committee: 12-22-2025

RESOLUTION NO. 21-2026

CORRECTING AND REFUNDING ERRONEOUS TAXES

By Mr. Hull, Chair, Finance Committee

WHEREAS, Chapter 515 of the Laws of 1997 provides a local option for erroneously levied taxes in the amount of \$2,500 or less to be corrected or refunded upon application according to Section 554 and 556, respectively, of the Real Property Tax Law upon recommendation of the County Director of Real Property Tax Services and approval of the Treasurer of the County, and

WHEREAS, the County Treasurer and the Director of Real Property Tax Services recommend that this option be adopted in order to make these corrections and/or refunds to the taxpayer erroneously assessed in a more timely and efficient fashion,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes correcting and refunding erroneous taxes, and

BE IT FURTHER RESOLVED that the Board of Legislators adopt the provisions set forth in Chapter 515 of the Laws of 1997 allowing the County Treasurer to correct tax bills or issue a check for the refund where taxes have been paid upon the recommendation of the Director of Real Property Tax Services and the approval of the Treasurer for the calendar year 2026, and

BE IT FURTHER RESOLVED that on or before the 15th day of each month, the Real Property Director shall submit a report to the Board of Legislators of the corrections or refunds processed by the Treasurer during the preceding month indicating the name of each recipient, the location of the property, and the amount of the correction or refund.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 21-2026 Entitled "Correcting and Refunding Erroneous Taxes", adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Finance Committee: 12-22-2025

RESOLUTION NO. 22-2026

**AUTHORIZING A CORRECTION OF ERRORS FOR
RICHARD E. WINTER CANCER TREATMENT CENTER**

By Mr. Hull, Chair, Finance Committee

WHEREAS, the 2025-2026 Ogdensburg City School District Tax Bill for the Richard E. Winter Treatment Center, designated as tax map number 59.022-3-25.11/1, did not receive a Wholly Exempt Non Profit Exemption, and

WHEREAS, Real Property Tax Law Article 5 allows for Correction of Assessment Rolls and Tax Rolls using the RP 554 Form for certain errors and filed with the Director of Real Property Tax Services and approved by the Board of Legislators, and

WHEREAS, the Director of Real Property has affirmed that a correction should occur pursuant to Article 5 of the Real Property Tax Law and is recommending that the taxes be corrected,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes Real Property Tax Law correction of taxes, as follows:

Name:	Richard E. Winter Cancer Treatment Center
St. Lawrence County:	City of Ogdensburg
School District:	Ogdensburg City School District
Tax Roll Year:	2025-2026 School Tax Bill
Tax Map No.:	59.022-3-25.11/1
Original Bill:	\$73,873.76
Corrected Bill:	0
Reason:	Assessor did not apply the Wholly Exempt Non Profit Exemption to this parcel.

STATE OF NEW YORK)
COUNTY OF ST. LAWRENCE) ss:
)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 22-2026 Entitled "Authorizing a Correction of Errors for Richard E. Winter Cancer Treatment Center", adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Finance Committee: 12-22-2025

RESOLUTION NO. 23-2026

USE OF COUNTY-OWNED MACHINERY

By Mr. Hull, Chair, Finance Committee

WHEREAS, the St. Lawrence County Superintendent of Highways recommends that the Board of Legislators permit the use of County-owned machinery, tools, equipment, and personnel by any terms as provided for in Section 133-A of the Highway Law, when it is for public interest,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators approves the use of any County-owned street or highway machinery, tools or equipment, by New York State, any municipal corporation, political subdivision, district, district corporation or school district located within the State, when recommended, by the County Superintendent of Highways.

STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 23-2026 Entitled "Use of County-Owned Machinery", adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham

Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Finance Committee: 12-22-2025

RESOLUTION NO. 24-2026

AUTHORIZING THE CHAIR TO SIGN MULTI-YEAR AGREEMENTS FOR WINTER MAINTENANCE ON THE COUNTY ROAD SYSTEM

By Mr. Hull, Chair, Finance Committee
Cosponsored by Mr. Lightfoot, District 3 and Mr. Smithers, District 5

WHEREAS, the agreements for winter maintenance on the County road system have been negotiated with the Towns, and the County Highway Superintendent is authorized and directed to enter into such agreements with such towns for and on behalf of the County as provided in Section 135 and Section 135A of Highway Law, and

WHEREAS, the committee designated to negotiate included three (3) town supervisors, two (2) legislators, and the Superintendent, and

WHEREAS, the new agreement shall cover three (3) plowing seasons, beginning on or about October 1, 2026 and ending June 1, 2029, and

WHEREAS, the Towns will be divided into tiers with the Towns of Clifton, Fine, Piercefield, and Pitcairn being Tier II, and the other towns being Tier I, and

WHEREAS, in return for the performance of such work, the County will pay to Tier I Towns \$6,150 per mile for the 2026-2027 winter season, \$6,400 per mile for 2027-2028, and \$6,650 per mile for 2028-2029 (HC051424 40500), and

WHEREAS, the County will pay to Tier II Towns the sum of \$6,661 per mile for the 2026-2027 winter season, \$6,911 per mile for 2027-2028, and \$7,161 per mile for 2028-2029 (HC051424 40500), and

WHEREAS, of the 32 towns in St. Lawrence County, 26 are currently under similar agreements with the County for winter maintenance (the Towns of Canton, Clare, Pierrepont, Lisbon, Potsdam, and Russell are not participants of this agreement),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign multi-year agreements for winter maintenance on the County road system, upon approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 24-2026 Entitled “Authorizing the Chair to Sign Multi-Year Agreements for Winter Maintenance on the County Road System”, adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Finance Committee: 12-22-2025

RESOLUTION NO. 25-2026

**AUTHORIZING THE PURCHASE OF REAL PROPERTY EASEMENTS
FOR THE COUNTY ROUTE 54 & MCEWEN ROAD BRIDGE
OVER ALLEN BROOK IN THE TOWN OF LAWRENCE**

By Mr. Hull, Chair, Finance Committee

WHEREAS, St. Lawrence County is undertaking a necessary infrastructure improvement project involving the replacement of the CR 54 & McEwen Road Bridge over Allen Brook in the Town of Lawrence, NY, with funding partially provided through the Federal Emergency Management Agency (FEMA), and

WHEREAS, in order to complete the necessary bridge replacement and construction staging, the County requires the acquisition of certain temporary and/or permanent easements from two (2) affected property owners, and

WHEREAS, the County has negotiated fair and reasonable compensation for the required easements based upon appropriate valuations, and

WHEREAS, the compensation amounts agreed upon for the required easements are four hundred dollars (\$400) for Tax Parcel # 45.002-1-15.1 and six hundred dollars (\$600) for Tax Parcel # 45.002-1-16.1 (HM551124 49900 B5),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators hereby authorizes the Chair to execute all necessary documents for the purchase of the required easements for Tax Map No. 45.002-1-15.1 and Tax Map No. 45.002-1-16.1, upon approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 25-2026 Entitled "Authorizing the Purchase of Real Property Easements for the County Route 54 & McEwen Road Bridge over Allen Brook in the Town of Lawrence", adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Finance Committee: 12-22-2025

RESOLUTION NO. 26-2026

AUTHORIZING THE CHAIR TO SIGN DOCUMENTS GRANTING A PERMANENT EASEMENT TO NATIONAL GRID FOR ELECTRIC UTILITY INSTALLATION FOR THE CONSTRUCTION OF THE MAINTENANCE AND ADMINISTRATION FACILITY

By Mr. Hull, Chair, Finance Committee

WHEREAS, Resolution No. 298-2025 authorized the solicitation of bids for the construction of the Maintenance and Administration Facility (the "New Facilities"), and

WHEREAS, the successful operation of the New Facilities requires the installation of new, dedicated electrical service, including a transformer and associated lines and equipment, to be provided by National Grid, and

WHEREAS, National Grid requires a permanent utility easement across a defined portion of the County Property to site the new transformer, run necessary conductors, and access the equipment for maintenance, repair, and replacement, and

WHEREAS, granting this easement is a necessary and essential prerequisite for completing the construction and allowing the New Facilities to become operational,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign all necessary deeds, easement agreements, and documents related to the granting of a permanent easement to National Grid for electric utility installation for the construction of the Maintenance and Administration Facility, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that authorizing this utility easement to National Grid is for the purpose of constructing, installing, and permanently maintaining a transformer, related conduits, wires, and other electrical apparatus necessary to serve the New Facilities at the County Property located at 7074 US Highway 11, Potsdam, New York., and

BE IT FURTHER RESOLVED that this easement will be granted if and only if the Project moves forward to construction phase.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 26-2026 Entitled "Authorizing the Chair to Sign Documents Granting a Permanent Easement to National Grid for Electric Utility Installation for the Construction of the Maintenance and Administration Facility", adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Finance Committee: 12-22-2025

RESOLUTION NO. 27-2026

**AUTHORIZATION TO ABOLISH AN ASSISTANT HIGHWAY ADMINISTRATION
MANAGER AND CREATE AND FILL A SENIOR ACCOUNT CLERK
POSITION IN THE DEPARTMENT OF HIGHWAYS**

By Mr. Hull, Chair, Finance Committee

WHEREAS, the Department of Highways is committed to maintaining efficient and effective administrative operations, and

WHEREAS, a retirement is anticipated in early 2026, and the duties previously associated with the Assistant Highway Administration Manager position are no longer necessary in their original form, particularly since the superior position of Highway Administration Manager no longer exists to provide direct administrative oversight, and

WHEREAS, the title of Senior Account Clerk possesses the level of accounting necessary to complete the work, record-keeping, and administrative skills that would effectively receive and retain the training, and to take on complex responsibilities, including assisting with payroll, accounts payable/receivable, and budget preparation,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the County Administrator to abolish an Assistant Highway Administration Manager (Position No. 318100001) and create a Senior Account Clerk (Position No. 100200048).

STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

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I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 27-2026 Entitled "Authorization to Abolish an Assistant Highway Administration Manager and Create and Fill a Senior Account Clerk Position in the Department of Highways"; adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham

Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Finance Committee: 12-22-2025

RESOLUTION NO. 28-2026

**MODIFYING THE 2025 BUDGET FOR THE SOLID WASTE DEPARTMENT
FOR EXPENSES RELATED TO OPERATIONS AND TESTING
REQUIRED AT THE LANDFILL**

By Mr. Hull, Chair, Finance Committee

WHEREAS, the expenses for Solid Waste equipment repair and maintenance, postage, and landfill testing are projected to exceed the 2025 budget, and

WHEREAS, an increase in revenue received this year that can be offset by the added revenue and the remainder decreased in the contractual line for the fleet,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for Solid Waste for equipment repair and maintenance, postage, and landfill testing, as follows:

INCREASE APPROPRIATIONS:

WH081604 42202 RECY	W RECY Equip Repair & Maint	\$60,000
WLO81604 43015	W OGD State Fees	1,200
WA017104 42402	W ADM I/D Postage	<u>500</u>
		\$61,700

INCREASE REVENUE:

W1021305 550FS	W LR FEES - Fuel Surcharge	\$41,700
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DECREASE APPROPRIATIONS:

WO081604 421FL	W OPR Fleet Lease	\$20,000
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STATE OF NEW YORK)
) ss:
 COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 28-2026 Entitled “Modifying the 2025 Budget for the Solid Waste Department for Expenses Related to Operations and Testing Required at the Landfill”, adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Finance Committee: 12-22-2025

RESOLUTION NO. 29-2026

**ACCEPTING NEW YORK 250 (NY250) LOCAL PARTNERSHIP
ALLOCATION FUNDS FOR THE 250TH ANNIVERSARY OF THE
AMERICAN REVOLUTION AND MODIFYING THE 2026 BUDGET
FOR THE COUNTY ADMINISTRATOR'S OFFICE**

By Mr. Reagen, District 1
Co-Sponsored by Ms. Haggard, District 10 and Ms. Curran, District 15

WHEREAS, the New York State Legislature allocated funding to the New York State Education Department (NYSED) to support New York's commemoration of the 250th anniversary of the American Revolution through the New York 250 (NY250) initiative, and

WHEREAS, St. Lawrence County has received notification from NYSED identifying a Local Partnership Allocation to support countywide activities aligned with the NY250 themes of civic participation, inclusive history, and community resilience, and

WHEREAS, these one-time, formula-based funds are intended to catalyze locally led programming that highlights the people, places, and ideas that shaped both New York State and the nation, and

WHEREAS, St. Lawrence County has identified itself as the designee to receive and administer the NY250 Local Partnership Allocation, and

WHEREAS, St. Lawrence County has established a 250th Commemorative Committee composed of community members, municipal representatives, and historians, to plan and coordinate events in recognition of this historic anniversary, and

WHEREAS, the funds shall be used to support countywide programs, educational activities, and events commemorating the 250th anniversary of the American Revolution in St. Lawrence County, under the coordination of the St. Lawrence County 250th Commemorative Committee,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators accepts New York 250 (NY250) local partnership allocation funds for the 250th anniversary of the American Revolution, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2026 Budget for the County Administrator's Office as follows:

INCREASE APPROPRIATIONS:

B1M75104 46000 SP	B Prtnr AG - 250TH Spec Proj	\$15,000
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January 2, 2026

INCREASE REVENUE:

B1M32895 56000

SA Other Education

\$15,000

STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

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I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 29-2026 Entitled "Accepting New York 250 (NY250) Local Partnership Allocation Funds for the 250th Anniversary of the American Revolution and Modifying the 2025 2026 Budget for the County Administrator's Office", adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham

Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Finance Committee: 12-22-2025

RESOLUTION NO. 30-2026

AUTHORIZING THE CHAIR TO SIGN CONTRACTS

By Mr. Hull, Chair, Finance Committee

WHEREAS, the following organizations have appropriations in the 2026 St. Lawrence County Budget,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign contracts with each of the organizations listed, upon approval of the County Attorney:

<u>ORGANIZATIONS:</u>	<u>ACCOUNT NUMBERS:</u>	<u>AMOUNT:</u>
ABS Solutions, LLC	CD016804 43007	\$5,000
ABS Solutions, LLC - Juniper	CD016804 42004	\$20,000
ABS Solutions, LLC & Software House Intl. - Barracuda Email Protection	CD016804 42004	\$52,000
ABS Solutions, LLC & Software House Intl. - Microsoft 365 Annual Subscription	CD016804 42004	\$167,000
Adoption STAR, Inc.	Various Accounts	Rate Schedule
Adobe	CD016804 42004	\$15,000
Bigleaf Networks	CD016804 43007	\$12,500
Catholic Charities	A4143224 465CC	\$401,625
Childcare Coordinating Council of North Country	Various Accounts	Rate Schedule
Children's Home of Jefferson County	A4143224 465CH	\$23,422
Citizen Advocates	A4143224 465CA	\$451,279
Claxton Hepburn Medical Center (Lifeline - DSS)	Various Accounts	\$40 monthly/case
Claxton Hepburn Medical Center (Lifeline - OFA)	Various Accounts	Rate Schedule
Cornell Cooperative Extension (BOL)	B1A87504 465CE	\$340,713
Cornell Cooperative Extension (OFA)	ON067724 430SF	Rate Schedule
Cornell Cooperative Extension (PH)	PP040104 465CE	\$112,488
DeKalb Development Fund	ON067724 40700	\$4,140
Dr. Michael Sikirica, Medical Examiner	PC011854 43016	Rate Schedule
Family Counseling Services of NNY, Inc.	Various Accounts	Rate Schedule
Fortinet	CD016804 42004	\$23,500
Geocove Inc.	CD016804 43007	\$5,000
Gouverneur Community Center, Inc.	ON067724 40700	\$7,800
Glenns Falls Hospital	Various Accounts	Rate Schedule
SLC CDP Gouv Neighborhood Center (HEAP Outreach)	DAH60104 430OF HEAP	\$35 per unit
Health Services of Northern New York	OA067724 43007	Rate Schedule
HiView Solutions	CD016804 42004	\$6,000
Homemakers of Western NY	OA067724 43007	Rate Schedule
Horizon Information Systems, Inc.	DAS60104 47801	up to \$1,300
Horizon Information Systems, Inc. (Programming)	DAS60104 47801	Rate Schedule
James McGuinness & Associates, Inc.	PK040504 42004	\$13,000
Just Walk! Inc. (Walk with a Doc)	PP040104 43007	\$250
Karole Houle-Marolf	DAA60104 43007	\$4,680

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KnowBe4	CD016804 42004	\$16,000
LabCorp	DAC60104 43004	\$51 per unit
Linda Buchanan	ON067724 43007	Rate Schedule
Legal Aid Society of Northeastern NY, Inc.	Various Accounts	Rate Schedule
Massena Meals on Wheels	ON067724 430CA	Rate Schedule
Mental Health Counseling Services of NNY	Various Accounts	Rate Schedule
Morristown Fire District	ON067724 40700	\$6,600
NCC Systems	CD016804 43007	\$5,000
Network Experts of NY (vCISO)	CD016804 43007	\$40,000
Neurodevelopmental Health Services	Various Accounts	Rate Schedule
Nitel	CDS16804 42302	\$6,500
North Country Freedom Homes	A2342504 46500	\$708,534
Northern Lights Home Health Care	OA067724 43007	Rate Schedule
Northern Regional Center for Independent Living	A4143224 465NR	\$193,066
NYS DOCCS Office	ON067724 45200	Rate Schedule
NYSID, Inc.	DAA60104 43006	up to \$203,512
Our Lady of Lourdes Hospital	PC011854 451000 / 407MF	Rate Schedule
Potsdam Housing Authority	ON067724 40700	Site Use Only
Qualified Individuals	DAS60104 430QI	Rate Schedule
RealVNC	CD016804 42004	\$6,500
Rel Comm	CD016804 42306	\$90,000
Rel Comm - Fax Finder	CDS16804 42302	\$25,000
Renewal House (Services Non-Residential)	DPF61094 46500 ADC	up to \$105,034
Renewal House (Indirects/Residential)	DSG60704 46500 DVIO	up to \$101,207
Renewal House (TANF, Non-Residential)	DSG61094 46500 DVIO	up to \$36,473
Residential Treat and Detention Centers	Various Accounts	Rate Schedule
Resolution Center of Jefferson & Lewis Co.	Various Accounts	Rate Schedule
Rubenzahl, Knudsen & Assoc. (Psych Services)	Various Accounts	Rate Schedule
S&L Electric	CD016804 43007	\$3,000
Safe Harbour	Various Accounts	\$16,000
School Districts	Various Accounts	Rate Schedule
Saint Lawrence Pathology, PLLC	PC011854 43016	Rate Schedule
Schneider Geospatial	R1013554 42004	\$8,600
SL Child Care Council (Registration)	DSD60554 46500 CCBG	\$146,546
SL Child Care Council (Exempt)	DSD60554 46500 CCBG	\$77,685
SLC Dept of Community Services	DAS60104 43007 CCDS	up to \$210,000
SLC Dept of Community Services (Employee Cnsl)	DAS60104 45100	Rate Schedule
SLC Dept of Community Services (Qualified Ind)	DSC61194 465PS	Rate Schedule
SLC District Attorney (Investigations)	DAB60104 430FI	up to \$81,815
SLC Historical Association	B1M75104 46000	\$20,000
SLC Information Technology	DAA60104 47802	up to \$316,971
SLC Soil & Water Conservation District	B1S87304 46000	\$65,000
SLC Trails Services Agreement	B1070204 46000	\$50,000
SLC Trails Services Agreement	BF079894 43007	\$22,000
SLC Forestry	BF087104 43007	\$80,000
SL Lewis BOCES (Parenting Ed)	DSG60704 465PE	\$179,545
Seaway Valley Prevention Council (SVPC)	A2442504 46500	\$1,928,511
Seaway Valley Prevention Council	A4143224 465SV	\$48,770
Seniors Helping Seniors	OA067724 43007	Rate Schedule

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St. Joseph's Rehabilitation Center	A2142304 46500	\$466,838
St. Lawrence Health System	PC011854 451000 / 407MF	Rate Schedule
Specbee, LLC	CD016804 42004	\$8,000
STEP-BY-STEP	A4143224 465SS	\$760,852
STEP-BY-STEP (DSS Warming Cntr)	Various Accounts	up to \$233,444
THRIVE Wellness and Recovery, Inc.	A4143224 465TL	\$598,288
Tiffany Nelson-Fuse (Parenting Assessment)	Various Accounts	Rate Schedule
The Arc Jefferson-St. Lawrence NY	A4143224 465AR	\$606,499
The Mental Health Assoc of Jefferson County	A4143224 465JD	\$109,732
Town of Fine	ON067724 40700	\$4,200
TRANE U.S. Inc.	Various Accounts	\$26,429
Twin Pier Pathology	PC011854 451000 / 407MF	Rate Schedule
United Helpers	A4143224 465UH	\$292,589
USDA APHIS Wildlife Services	HM351104 43007	\$9,000
Venesky & Company	PA040104 43003	\$35,150
Volunteer Transportation Center	OA067724 443VT	Rate Schedule
Volunteer Transportation Center (DSS)	Various Accounts	Rate Schedule
Wendy's Wonderful Kids	DAS60104 430HF	Rate Schedule
Youth Advocate Programs, Inc. / YAP (CORE)	DSC61194 465YA	\$796,356
YAP (Raise the Age)	Various Accounts	\$399,926
YAP (Reunification)	DSC61094 465YA PRP	\$1,260,487
YAP (YES)	DSC61094 465YA PJDC	\$428,648
Zoom	CD016804 42004	\$13,500

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 30-2026 Entitled "Authorizing the Chair to Sign Contracts", adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Finance Committee: 12-22-2025

RESOLUTION NO. 31-2026

NEWSPAPER DESIGNATION

By Mr. Hull, Chair, Finance Committee

WHEREAS, Section 214, Subdivision 2, of the New York State County Law, requires that the Board of Legislators annually designate at least two (2) newspapers published within the County as official newspapers for the publication of all local law notices and other matters required by law to be published, and

WHEREAS, said section requires that the designation take into consideration two major political parties,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators hereby designates the following newspapers for various publication purposes for the Year 2026:

LOCAL LAWS AND OTHER MATTERS REQUIRED BY LAW TO BE PUBLISHED

Johnson Newspapers

North Country This Week

Gouverneur Tribune Press

STATE OF NEW YORK

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COUNTY OF ST. LAWRENCE

) ss:

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I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 31-2026 Entitled "Newspaper Designation", adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham

Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Finance Committee: 12-22-2025

RESOLUTION NO. 32-2026

MODIFYING THE 2025 BUDGET FOR THE COUNTY ADMINISTRATOR'S OFFICE FOR COSTS ASSOCIATED WITH COMMUNITY COLLEGE TUITION

By Mr. Hull, Chair, Finance Committee

WHEREAS, pursuant to the provisions of subdivision four of section 6305 of the Education Law, counties that do not have a community college are required to pay for partial tuition for its residents, which is charged back to the respective towns and villages, and

WHEREAS, the outstanding bills and any additional bills anticipated through the end of 2025 require a request for a transfer of funds to cover the cost of appropriations,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the County Administrator’s Office for costs associated with community college tuition, as follows:

DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$145,000
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INCREASE APPROPRIATIONS:

B1E24904 46502	B EDUC Community Colleges Tuition	\$145,000
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STATE OF NEW YORK)	
) ss:	
COUNTY OF ST. LAWRENCE)	

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 32-2026 Entitled “Modifying the 2025 Budget for the County Administrator's Office for Costs Associated with Community College Tuition”, adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Finance Committee: 12-22-2025

RESOLUTION NO. 33-2026

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH TECANA, LLC
FOR ELECTRONIC VOUCHERING SOFTWARE FOR THE
ASSIGNED COUNSEL PROGRAM**

By Mr. Hull, Chair, Finance Committee

WHEREAS, St. Lawrence County is mandated to provide indigent defense under Section 18-b of County Law, and

WHEREAS, the County provides indigent representation through the Office of the Public Defender and Assigned Counsel through the St. Lawrence County Bar Association, and

WHEREAS, an Electronic Vouchering System will enable attorneys to most easily and efficiently submit invoices for payment, and track payments, while also providing a mechanism for collecting case data as required by the State, and

WHEREAS, two (2) systems have been reviewed, and Tecana, LLC was determined to be the most user-friendly and cost-effective software program for St. Lawrence County, at a cost of \$4,500 for one-time training and implementation and a monthly cost of \$1,295 (IAZ11704 42004 HH),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Tecana, LLC for electronic vouchering software for the Assigned Counsel Program, upon approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 33-2026 Entitled "Authorizing the Chair to Sign a Contract with Tecana, LLC for Electronic Vouchering Software for the Assigned Counsel Program", adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Finance Committee: 12-22-2025

RESOLUTION NO. 34-2026

ADOPTING A REVISED ST. LAWRENCE COUNTY PURCHASING POLICY

By Mr. Hull, Chair, Finance Committee

WHEREAS, Administration is tasked with an annual review of the Purchasing Policy for St. Lawrence County, and

WHEREAS, a period of time has passed since a review of the Policy has been presented for consideration, and

WHEREAS, the proposed revised St. Lawrence County Purchasing Policy to be dated December 2025 contains updates that are allowable under New York State General Municipal Law,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators adopts the revised St. Lawrence County Purchasing Policy dated December 2025.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 34-2026 Entitled "Adopting a Revised St. Lawrence County Purchasing Policy", adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

ST. LAWRENCE COUNTY PURCHASING POLICY



Revised December 2025

January 2, 2026

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January 2, 2026

INTRODUCTION

Purchasing is a term used to describe the activities of obtaining materials, supplies, equipment and services that are required for the operation of county business.

The purchasing system is governed by General Municipal Law Sections 103 and 104, the goal of which is the protection of the public's tax dollar from elements of favoritism, improvidence, extravagance, corruption and fraud.

In general, the objectives of purchasing are to buy materials, supplies, equipment and services of the right quality, in the right quantity, from the right source and at the right price.

The Board of Legislators has delegated the responsibility and authority for purchasing and all of the accompanying functions to the Purchasing Agent/the County Administrator.

The keynote of any successful purchasing process is cooperation; cooperation between department heads, and the Purchasing Office, cooperation between the Purchasing Office and the fiscal staff, cooperation between the governing board and all officers and employees of the County.

January 2, 2026

DEFINITIONS OF TERMS

As used in this handbook:

1. "Blanket Purchase Order" shall mean a purchase order which is issued to one vendor for a specific period of time for items frequently purchased.
2. "Board" shall mean the Board of Legislators
3. "Claim" shall mean a request by a vendor for payment for materials furnished or for services rendered.
4. "Commodities" shall mean standard articles of commerce in the form of material goods, supplies, products or similar items.
5. "Invitation for Sealed Bids" shall mean the solicitation process used for competitive, Sealed bidding. The response to a sealed bid is an offering which must be accepted or rejected without change.
6. "Invoice" shall mean a formal statement or billing submitted by a vendor, showing the amount due and terms of payment for supplies delivered or for services rendered.
7. "Piggybacking" shall mean the purchasing of commodities and/or services by utilizing a contract let by another public entity. (Can only be done when certain criteria are met. Contact Purchasing Office for more information).
8. "Professional Services" are unique, technical functions performed by independent contractors whose occupation is the rendering of such services and whose services often require a license to operate. Examples, include but are not limited, to the following: medical services, management consultation services, architects and/or engineering services, accounting, appraisal, and legal services.
9. If a "Declaration State of Emergency" or "Public Emergency" shall mean the need for the procurement of goods or services arising out of an accident or other unforeseen occurrences or conditions whereby circumstances may affect public buildings, public property or the life, health, safety or property of the inhabitants of St. Lawrence County.
10. "Public Work" shall mean construction, including major repairs or alterations, general maintenance, and/or repairs to County facilities, building services contracts or other labor-intensive projects.
11. "Purchase Order" shall mean a formal, detailed notice to a vendor to furnish supplies or equipment.
12. "Purchasing" shall mean the act of obtaining supplies, equipment or services necessary to carry out a particular function of the County.

January 2, 2026

13. "Purchasing Agent" shall mean the person designated to contract for necessary supplies, equipment and services. Local Law No. 1 for the Year 1990, the St. Lawrence County Board of Legislators has delegated these responsibilities to the County Administrator.
14. "Request for Proposals" (RFP) shall mean a more formal and detailed process to acquire of a quote, usually used when acquiring services. A RFP should include a work statement or performance specification detailing what is required, the time frames within which the work is to be completed and evaluation criteria by which a proposer will be judged. The firm's experience and ability to perform the specified work, the firm's personnel and past performance may be evaluated. Price is not the sole factor in determining the award of the proposal.
15. "Request for Qualifications" (RFQ) shall mean a qualifications-based competitive selection process. Vendors are required to submit their qualifications for a project, allowing the County to select the firm who is most qualified for the project. It is allowable for fee negotiations to begin after the firm has been identified.
16. "Request for Quotation" shall mean the process used for seeking competition on small purchases which do not require competitive sealed bidding. The quotation response shall be accepted as-is, without change or negotiation.
17. "Requisition" shall mean a written request to the Purchasing Office for County Departments for one or more items or services necessary to carry on or improve a particular function of the County.
18. "Requisitioner" shall mean the staff member or department head, or their authorized delegate, initiating a request for goods or services.
19. "Services" shall mean the furnishing of labor, time or effort by a contractor, not involving the delivery of a specific end product.
20. "Specifications" shall mean a written description of needed supplies, equipment or services setting forth in a clear and concise manner the characteristics of the items and/or services to be purchased and the circumstances for the purchase.
21. "Vendor" shall mean a supplier of goods or services to the County.

January 2, 2026

PURCHASING POLICY AND CONTROL

1. The Purchasing Office shall be responsible for developing and administering the purchasing program of St. Lawrence County in conjunction with the St. Lawrence County Board of Legislators.
2. The St. Lawrence County Purchasing Office is hereby authorized to make all purchases of necessary goods and services by any means legally available within the State of New York and within all applicable rules and regulations, in the best interest of the taxpayers of St. Lawrence County.

As authorized by New York General Municipal Law 103 and St. Lawrence County Local Law No. 1 for the year 2014, purchase contracts (including contracts for service work, but excluding any purchase contracts necessary for the completion of a public works contract pursuant to article eight of the Labor Law) may be awarded on the basis of best value, as defined in section 163 of the State Finance Law and as authorized in section 103 of the General Municipal Law, to a responsive and responsible offeror. When the bid specifications state that the bid will be awarded on the basis of “best value”, the specifications will also include the criteria that will be used to award the bid. In assessing best value when awarding the purchase contract, non-price factors can be considered. Non-price factors can include, but are not limited to, environmental benefits, energy efficiency, reliability of a product, efficiency of operation, difficulty/ease of maintenance, useful lifespan, ability to meet needs regarding timeliness of performance, and experience of a service provider with similar contracts. The basis for a best value award, however, must reflect, whenever possible, objective and quantifiable analysis. Bids awarded by best value must be scored and the scoring must be documented. The manner in which the evaluation and award of offers will be conducted and, as appropriate, the relative importance of weighting of price and non –price factors should be included in the bid specifications. Such basis may also identify a quantitative factor for offerors that are small business or certified minority or women-owned business enterprises as defined in subdivisions one, seven, fifteen and twenty of section 310 of the Executive Law.

Not all bids will benefit nor are eligible for the best value award method. Prior approval from the Purchasing Office is required to proceed with a bid to be awarded by best value. Bids solicited in this manner will be titled a Request for Competitive Offers. Bids to be awarded in this manner must still be awarded to a responsive and responsible bidder or offeror.

January 2, 2026

PROCEDURES FOR THE PURCHASE OF COMMODITIES, EQUIPMENT OR GOODS

Dollar Limit	PROCEDURE
\$1 - \$5,000	At the discretion of the Purchasing Agent
\$5,001 – \$10,000	Documented quotes from at least three separate vendors (if available). Confirming fax/email quotes from at least three separate vendors (if available)
\$10,001 – \$30,000	Formal written quotes from at least three separate vendors (if available)
\$30,001 and up	Sealed bids in conformance with Municipal Law, Section 103.

The following language should be added to applicable bids (those for goods and services which do NOT require prevailing wages):

The contract, if awarded, will be to the lowest responsive/responsible bidder (s) in part or in whole who meet (s) all the terms of the specifications. St. Lawrence County guarantees no minimum or maximum purchases or contracts as a result of award of this bid. St. Lawrence County reserves the right to allow all municipal and not for profit organizations authorized under the General Municipal Laws of the State of New York to purchase any goods and/or services awarded as a result of this bid in accordance with the latest amendments to NYS GML 100 through 104. However, it is understood that the extension of such contracts are at the sole discretion of the vendor and the vendor is only bound to any contract between St. Lawrence County and the vendor. Vendor may not look to St. Lawrence County for payment in the event another municipality or authorized entity piggybacks on a St. Lawrence County awarded bid and orders equipment, materials or supplies, but fails to pay for them. Additionally, St. Lawrence County reserves the right to purchase any goods or services included as a part of this bid from any means legally available to it at any time.

Proper documentation is required when the quote or bid is not awarded to the vendor giving the lowest price. Quotes and/or bids will be awarded to the lowest responsible and responsive vendor.

January 2, 2026

PROCEDURES FOR PUBLIC WORK PROJECTS/CONTRACTS

Section 220 of the Labor Law requires public work contractors and subcontractors to pay laborers, workers, etc., employed in the performance of a public work contract not less than the prevailing rate of wage and to provide supplements (fringe benefits) in accordance with the prevailing practices in the locality where the work is performed.

Whenever a project is contemplated where labor is involved, the issue of prevailing wages should be considered. The prevailing rate schedule must be included in the specifications for the contract to be awarded and is deemed part of the public work contract.

A request must be submitted for a Prevailing Wage Schedule for the particular job in question. A package of current wage schedules must be provided, along with forms that must be filled out and returned to the Labor Department. Each job has its own assigned number and name. For example, you cannot just use a Prevailing Wage Schedule for carpenters for each carpenter job that comes along. A Prevailing Wage Schedule must be requested for each particular job.

PUBLIC WORK PROJECTS/CONTRACTS

Dollar Limit	Procedures
\$1 - \$10,000	At the discretion of the Purchasing Office
\$10,001 – 15,000	Documented quotes from at least three separate vendors (if available). Confirming fax/email quotes from at least three separate vendors (if available)
\$15,001 - \$35,000	Formal written quotes or Request for Proposals from at least three separate vendors (if available) are required
\$35,001 and up	Formal sealed bids in conformance with General Municipal Law, Section 103.

In all circumstances, whenever the lowest quote is not awarded, there must be written documentation of the reason for the award. Under no circumstances can a quote that exceeds the bid limit be awarded.

January 2, 2026

PROCEDURES FOR PROFESSIONAL SERVICES AND/OR CONSULTANTS

The intent of General Municipal Law, Section 104-b, also includes the hiring of consultants and professionals for services. The following policy shall apply:

Dollar Limit	Procedure
\$1 - \$10,000	Award will be upon the recommendation of the department head, and with the approval of the Purchasing Agent.
\$10,001 – 25,000	Documented quotes from at least three separate vendors (if available) with confirming fax/email quotes. The award will be made upon the recommendation of the department head and the approval of the Purchasing Office.
\$25,001-\$50,000	Prices will be obtained by formal written quotes from at least three separate vendors (if available). The award will be made upon the recommendation of the department head and the approval of the Purchasing Office.
\$50,001 and up	Prices will be obtained by either Request for Proposals (RFP) or Request for Qualifications (RFQ) from at least three separate vendors (if available). The award will be made upon recommendation of the department head and the approval of the Purchasing Office.

ALL RFPS AND RFQS SHALL BE REVIEWED BY THE PURCHASING OFFICE PRIOR TO DISTRIBUTION TO PROSPECTIVE VENDORS

The County may vary from this professional services procurement policy, with the approval of the Purchasing Agent/County Administrator and/or Board of Legislators' approval.

Please see RFP guidelines section on the next page for assistance in preparing RFPs.

Awards to someone other than the lowest proposer must be properly documented with the rationale/reason for rejection of the lowest price. Any and all procedures not specifically covered in this policy will be adhered to as covered in General Municipal Law, Section 104-b.

Exceptions to the Professional Services process are as follows. These procurements are subject to the approval of the Purchasing Agent.

January 2, 2026

1. Human Service contracts which provide Direct Professional Services to clients. These services shall include, but not be limited to the following:

- a. Agreements between the County Legislature and non-profit organizations, the federal government, or other state or local governments, including the transfer, sale or exchange of goods and/or services.
- b. Contracts in which the nature and scope requires contracting with multiple agencies or individuals to provide the same service, or which all vendors are needed to fulfill the demand.
- c. Set Rate Contracts - those contracts that the payment rate is set by local, state or federal agencies.
- d. Human service contracts in which client-choice is required by state or federal guidelines.

2. Professional Service Agreements and Contracts between the County and the following:

- a. United States Government.
- b. New York State Government, including, but not limited to, state agencies and units of the State University of New York.
- c. Other local governments, school districts, and Board of Cooperative Educational Services (BOCES).
- d. Not-For-Profit Organizations.
- e. Public Benefit Corporations or Public Authorities.
- f. Cornell Cooperative Extension.
- g. Soil and Water Districts.

3. Contracts for legal services and support services related to the provision of the legal services.

January 2, 2026

REQUEST FOR PROPOSAL GUIDELINES

A Request for Proposals (RFP) is a formal invitation to submit an offer. The offer is to provide a solution to a problem or a need that an organization has identified. The RFP is used when the County is not sure what solution would best suit our needs or when we are looking for different solutions. RFP should be used when procuring professional services which involve a specialized skill, training or expertise (i.e. architects, engineers, consultants, software specialists).

All RFP's should contain the following:

- Background Information (provide a brief overview of your organization; provide a brief overview of the procurement subject matter; describe the background surrounding this procurement; list key dates/events, including the due date for the RFP and possibly the time frame for selection of proposal by the County; list definitions)
- Objectives and Technical Requirements (include specific objectives and desired outcomes – also include any specific technical requirements for the contract. List any criteria which are required to qualify vendors for this procurement. This may include past experience requirements, financial statements, staffing and personnel biographies and certification/license requirements)
- Cost Proposal Requirements (describe how you would like the cost proposals submitted (i.e. fixed price, lump sum, cost plus)
- Contractual Terms and Conditions (list the standard terms and conditions – include a sample contract if available)
- Administrative Section (describe how inquiries to the RFP can be handled, pre-proposal conference info, insurance requirements)
- Proposal Format & Content (describe in what format all proposals are to be submitted – proposals can be rejected if not submitted in the proper format)
- Proposal Evaluation Criteria (describe what criteria will be used to evaluate the RFP)
- Proposal Evaluation Team (List who will be evaluating the RFP)
- Attachments (list what attachments, i.e. non-collusion certificates, reference sheets, etc. That must be returned with the proposal)

January 2, 2026

FEDERAL PROGRAM GUIDELINES

The federal programs of the County are governed by the Uniform Guidance issued by the Federal Office of Management and Budget (OMB). In accordance with the requirements set forth by 2 CFR sections 200.317 through 200.326 of the Uniform Guidance, the following guidelines must be followed.

- Article 3, Section B of the St. Lawrence County Ethics Law sets forth policy that County officers or employees must avoid conflicts or potential conflicts of interest. This would include conflicts of interest with regards to the selection, award, and administration of contracts.
- State or local geographical preferences in evaluation of bids do not apply to federally funded programs. No language can be included in procurement solicitations contrary to this section.
- Thresholds for small dollar purchases are outlined in the St. Lawrence County Purchasing Policy. These thresholds are applicable to federal programs.
- Procurement transactions must be conducted in a manner providing full and open competition. Specifications shall not include unreasonable requirements on firms in order for them to qualify to do business with the County.
- The County cannot enter into a contract funded by the Federal Government with a contractor that is debarred or suspended by an agency of the Federal or New York State Government.
- Construction contracts greater than \$250,000 are required to have at a minimum the following bonding requirements.
 1. A bid guarantee from each bidder equivalent to five percent of the bid price.
 2. Performance and payment bonds on the part of the contractor for 100 percent of the contract price.
- Contracts subject to this section must contain the applicable provisions described in Appendix II to part 200 – Contract provisions for non-Federal Entity Contracts under Federal Award.
- The County will perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold of \$250,000. At a minimum, the cost analysis will include an independent estimate prepared before receiving bids or proposals.

January 2, 2026

POLICY NOTES AND EXCEPTIONS TO POLICY

1. If an emergency exists where the delay caused by soliciting quotes would endanger the health, welfare, or property of the municipality, or more importantly the individual tax payer, then the procurement of goods or services will be at the discretion of the County Administrator, with documentation as to the nature of the emergency being sent to the Purchasing Office, within five (5) working days of such procurement.
2. The Purchasing Office shall procure supplies and equipment, as needed, at the best possible price and maintain adequate records to show that this was done. Section 103 of the General Municipal Law allows for exceptions to competition (true leases, surplus equipment and sole source are examples). These purchases shall be made as outlined in General Municipal Law.
3. Purchase contracts for materials, equipment and supplies involving an estimated annual expenditure of over \$20,000, and public works contracts involving over \$35,000, shall be awarded only after public advertising and soliciting for formal bids (pursuant to Section 103 of the General Municipal Law).
4. All contracts, which require public advertising and competitive bidding, shall be awarded as provided by law and the rules and regulations of the board. Recommendations for awarding contracts shall be submitted by the appropriate department head and/or employee.
5. Purchases shall be made as required under Section 175 a and b of the State Finance Law and Section 162 of the Procurement Stewardship Act of 1995, through available state contracts of the Office of General Services, Division of Purchasing, the List of Preferred Source offerings from Correctional Industries (Corcraft), Industries for the Blind, and Industries for the Disabled (NYSID), or under County Contracts pursuant to Section 408-a of the County Law, whenever such purchases are in the best interest of the county.

The List of Preferred Source offerings also contain a requirement to notify preferred sources when certain SERVICES are needed. After you have determined a need for a service, you must check with the Purchasing Office to determine if the service being requested is available from one of the Preferred Sources. If the service is listed, you must contact the Preferred Source and provide them with your requirements. They have 10 days to let you know if they can fulfill your needs. Purchasers are not allowed under the law to solicit bids or award contracts for listed services until the above procedure has been completed.

Purchases made by utilizing New York State contracts may be done without the requirement of obtaining quotes or bids as New York State has already gone to bid for these items. Purchases made through National Cooperative contracts or other piggybackable municipal contracts must be pre-approved by the Purchasing Office as these contracts need to be individually vetted prior to use.

The use of New York State contracts, national cooperative contracts or municipal contracts may alleviate the necessity for quotes or bids; however, obtaining price quotes is still advised as these contracts may not represent the best possible price for the County.

January 2, 2026

When utilizing any of the above contracts, the department is responsible for submitting proper supporting documentation to the Purchasing Office including but not limited to: proof that the vendor holds a current contract, proof that the item (s) being purchased are included in the contract, and contract price verification.

New York State, national cooperative or municipal contract pricing, may be negotiated downward from the stated contract price.

6. The Purchasing Office shall issue purchase orders after first determining that unencumbered balances of budgetary appropriations are adequate to cover such obligations.

7. Supplies used by various offices and departments shall be uniform whenever consistent with operational goals and in the interest of efficiency or economy. These supplies may be available in the Central Stockroom.

8. When two or more responsible bidders who have met the specifications, and have furnished the required security, submit bids or quotations identical in price, preference in the award shall be given to a local St. Lawrence County vendor. If the tie involves multiple St. Lawrence County vendors, lots will be drawn among the local vendors to determine the award. For purposes of this section, a St. Lawrence County vendor is defined as a business in which the majority of the ownership of the business is by persons whose primary residence is in the County of St. Lawrence, State of New York. If the tie does not involve any St. Lawrence County vendors, lots will be drawn among the bidders who submitted the tie bids or quotations to determine the award.

9. All purchase orders and contracts entered into by St. Lawrence County are subject to compliance with the St. Lawrence County Ethics Law.

January 2, 2026

PURCHASING PROCEDURES GENERAL

1. With the exception of purchases made under blanket purchase orders and/or confirming orders (those requiring immediate action), only the person designated as Purchasing Agent may commit the county for a purchase. The St. Lawrence County Board of Legislators has delegated these responsibilities to the County Administrator.

The Auditing staff and the Purchasing Office will review these purchases and inform the County Administrator whenever items could have been purchased for a minimal amount, and were not, thereby wasting the taxpayers' dollars.

2. The material, equipment, supplies and/or services to be purchased shall be of the quality and quantity required to serve the function in a satisfactory manner, as determined by the requisitioner and the Purchasing Office.

3. It is the responsibility of the requisitioner to provide an adequate description of items needed and prepare the specifications to procure the desired commodity and/or service. The Purchasing Office will assist the requisitioner in the preparation of specifications. All requisitions are processed through the County's MUNIS Financial System.

4. It is the responsibility of the Purchasing Office to make alternative suggestions to the requisitioner if, in the judgement of the Purchasing Office, the specifications would restrict competition or otherwise preclude the most economical purchase of the required items. In case of disagreement as to the content of the specifications, the County Administrator, after reviewing all available data, shall make the final determination.

5. When a low bidder proposes an alternative as "an equal" to what is specified, it is the responsibility of the Purchasing Office, department head, and/or the County Attorney, to determine whether the proposed substitution is, in fact, equal.

January 2, 2026

BLANKET PURCHASE ORDER PROCEDURES

Blanket purchase orders are used for items which are frequently purchased from the same vendor on an "as needed" basis during a certain calendar period. A blanket purchase order eliminates the processing of many individual purchase orders and allows the department's flexibility in ordering and receiving commodities.

Procedures:

The requesting department initiates a purchase requisition for the calendar period needed. The dollar amount is estimated by the department head (or designer) and is reviewed by the Purchasing Office. The Purchasing Agent will issue an encumbered purchase order. The purchase order number must be given to the vendor when ordering commodities and must appear on all paperwork received from the vendor. After receiving the last invoice for the month, process the invoices for payment.

If the dollar amount on the blanket purchase order will be used up before the end of the purchase order period and additional purchases must be made, submit a request to the Purchasing Office to increase the purchase order. **DO NOT EXCEED THE ENCUMBERED BLANKET PURCHASE ORDER DOLLAR AMOUNT.** Exceeding the dollar amount appropriated on a blanket purchase order is, in fact, placing an order without the approved appropriation of funds. The New York State Comptroller's office states that this practice does not conform to accepted accounting principles.

The department(s) submitting blanket purchase requisitions for a particular commodity, (i.e. food), on existing awarded county bid contracts, will not be allowed to purchase any other items on that blanket PO (i.e., dishes, etc.) on the blanket purchase order issued. The request department will submit a separate purchase requisition.

January 2, 2026

CONFIRMING ORDERS

A verbal order, subject to subsequent confirmation by a written purchase order, may be given in cases where immediate action is needed. Naturally, such a deviation from "normal" will have a very limited use, and prior permission is needed from the County Administrator or Purchasing Office.

The individual placing such an order shall justify the need for this action. Inadequate time given by the Department for processing will not be considered a valid reason for this process.

A confirming order shall be issued immediately after the availability of funds is determined and certified. This order shall follow the same procedures as other orders but shall have priority so that the vendor will receive the order without delay. The order shall be marked "confirming".

The county will not be responsible for orders placed in this manner, unless a confirming order has been cleared through the purchasing office.

EXCEPTIONS TO PURCHASE ORDERS

Thus far, we have discussed the procedures to be followed when a purchase order is needed. We reflect on the need for cooperation and control.

Control involves not only compliance with required purchasing procedures but also affects paperwork. "Over-papering" can ruin the effectiveness of the system almost as quickly as noncompliance.

There are certain expenditures for which the processing of a purchase order/requisition is unnecessary. The following shall be made without purchase orders/requisitions:

1. Contracts for services - any encumbrance should be on the basis of contracts
2. Employee expenses such as travel and conference expenses, meals, mileage and other reimbursable expenses in performance of day-to-day duties
3. Reimbursement of petty cash funds
4. Utility bills
5. Service contracts for a fixed monthly or annual amount. (May be encumbered on the basis of contracts)
6. Interdepartmental charges. Medical examinations and veterinarian fees
7. Legal notices and classified advertisements
8. Postage Meter Costs

January 2, 2026

COUNTY PURCHASING

Section 103(3) of the General Municipal Law permits any municipality to purchase materials, equipment or supplies utilizing County Bid Awards. The St. Lawrence County Board of Legislators has authorized the inclusion of a provision allowing municipalities, and/or subcontract agencies, located wholly or partly within the county, to participate in purchase contracts awarded by them (pursuant to County Law, 408-a).

All purchases shall be subject to audit and inspection by the municipality, and the municipality shall be solely responsible for any payments due.

All printed material relating to the procurement of the item, and subsequent payment to the vendor, shall make reference to the county contract.

January 2, 2026

SALE AND DISPOSITION OF COUNTY-OWNED PERSONAL PROPERTY

The sale or disposition of personal property, which is no longer of use by St. Lawrence County, shall be in accordance with the following rules and regulations adopted by the St. Lawrence County Board of Legislators, except as otherwise provided by law:

To allow preference to municipalities in St. Lawrence County, surplus equipment and supplies will be offered to municipalities before being offered to the general public.

1. Notices will be sent to all St. Lawrence County Towns, Villages, and the City of Ogdensburg listing the surplus equipment and supplies available, and times that they may inspected. Municipalities will be given a minimum of two weeks to inspect and bid on the surplus equipment and supplies.

2. After the municipalities have their opportunity to bid on the surplus equipment and supplies, the remaining items will be offered to the general public through Auction or sealed bid.

The equipment or supplies offered will be awarded to the highest bidder. Tie bids will be determined by drawing lots. The County does reserve the right to reject any, and all bids. The County also reserves the right to sell to next highest bidder if the successful bidder fails to accept the award.

3. Transfer of surplus equipment to Political Subdivisions and School Districts in St. Lawrence County: The County Administrator may authorize the transfer of items valued at less than \$250.00 to municipal governments and school districts in St. Lawrence County at no cost to the municipality.

This transfer may be accomplished in the following manner:

- (a) By written request of a municipality or school district to the County Administrator.
- (b) By a letter being sent by the Purchasing Office to all St. Lawrence County Towns, Villages, School Districts, and the City of Ogdensburg. This letter would indicate that surplus equipment valued at less than \$250 is available at no cost to the municipalities or school districts. Instructions for viewing and picking up the Purchasing Office will provide the surplus equipment.

January 2, 2026

Finance Committee: 12-22-2025

RESOLUTION NO. 35-2026

MODIFYING THE 2025 BUDGET FOR THE ASSIGNED COUNSEL PROGRAM

By Mr. Hull, Chair, Finance Committee

WHEREAS, the cost for Assigned Counsel for Indigent Defense has exceeded the 2025 budgeted appropriations, and

WHEREAS, with eligibility standards changing, along with State-mandated rate increases, the cost of providing indigent defense continues to rise, with the State reimbursing up to fifty percent (50%) of these increased costs,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Assigned Counsel Program, as follows:

INCREASE APPROPRIATIONS:

IA011704 430AC	IA AC Appeals Cases	\$50,000
IA011704 430CC	IA AC Criminal Cases	200,000
IA011704 430FC	IA AC Family Court Cases	<u>100,000</u>
		\$350,000

INCREASE REVENUE:

IA030255 56000	IA AC SA Indigent Legal Services	\$350,000
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STATE OF NEW YORK)
COUNTY OF ST. LAWRENCE) ss:
)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 35-2026 Entitled "Modifying the 2025 Budget for the Assigned Counsel Program", adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Finance Committee: 12-22-2025

RESOLUTION NO. 36-2026

MODIFYING THE 2025 BUDGET FOR THE COUNTY ADMINISTRATOR'S OFFICE FOR COSTS ASSOCIATED WITH COURT-ORDERED SERVICES AT NEW YORK STATE OPERATED INPATIENT MENTAL HYGIENE FACILITIES

By Mr. Hull, Chair, Finance Committee

WHEREAS, New York Mental Hygiene Law, Section 43.03 (c) mandates a county cost for persons receiving services, pursuant to a court order, at a state-operated inpatient facility for indefinite/extended periods of time, and

WHEREAS, counties are mandated to incur the cost of court-ordered chargebacks which are haphazard, disproportionate, and cannot be accurately budgeted, forecaster, or planned for, and

WHEREAS, the cost of an individual receiving inpatient services is currently \$1,151.61 per day,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the County Administrator’s Office for costs associated with court-ordered services at New York State operated inpatient mental hygiene facilities, as follows:

DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$400,000
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INCREASE APPROPRIATIONS:

BL010104 43007	B Other Fees & Services	\$400,000
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STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 36-2026 Entitled “Modifying the 2025 Budget for the County Administrator's Office for Costs Associated with Court-Ordered Services at New York State Operated Inpatient Mental Hygiene Facilities”, adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Operations Committee: 12-22-2025

RESOLUTION NO. 37-2026

AUTHORIZING THE CHAIR TO SIGN CONTRACTS WITH HERMON-DEKALB CENTRAL SCHOOL AND HEUVELTON CENTRAL SCHOOL FOR PARTICIPATION IN THE SCHOOL RESOURCE DEPUTY PROGRAM

By Mr. Hull, Chair, Finance Committee

WHEREAS, Resolution No. 8-2022 authorized the Chair to sign contracts establishing the School Resource Deputy (SRD) Program with St. Lawrence County School Districts, and

WHEREAS, Hermon-Dekalb Central School and Heuvelton Central School have each completed their initial contracts, along with subsequent extensions, and have expressed satisfaction with the services provided through the SRD Program, and

WHEREAS, both school districts would like to continue participation in the SRD Program and wish to enter into new contracts to ensure continued services for their students and staff, and

WHEREAS, Hermon-Dekalb Central School desires to enter a new two (2)-year contract, with the option for two (2) additional one (1)-year extensions, for a contract period commencing January 1, 2026 and concluding December 31, 2027, with optional extensions through December 31, 2029, and

WHEREAS, Heuvelton Central School desires to enter a new eighteen (18)-month contract to align with its academic calendar, commencing January 1, 2026 and concluding June 30, 2027, with the option for two (2) additional one (1)-year extensions, which, if exercised, would extend Heuvelton’s agreement through June 30, 2029,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign contracts with Hermon-Dekalb Central School and Huevelton Central School for participation in the School Resource Deputy Program, upon approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 37-2026 Entitled “Authorizing the Chair to Sign Contracts with Hermon-Dekalb Central School and Heuvelton Central School for Participation in the School Resource Deputy Program”, adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

Finance Committee: 12-22-2025

RESOLUTION NO. 38-2026

AUTHORIZING THE CHAIR TO SIGN A FACILITY RENTAL AGREEMENT WITH THE VILLAGE OF CANTON FOR THE USE OF THE CANTON RECREATION PAVILION ICE RINK AND THE RILEY COMMUNITY ROOM

By Mr. Hull, Chair, Finance Committee

WHEREAS, St. Lawrence County will hold an employee appreciation event at the Canton Recreation Pavilion, owned by the Village of Canton, and

WHEREAS, employees will have the opportunity to ice skate and utilize the Riley Community Room for games and activities, and

WHEREAS, it is necessary to enter into an agreement with the Village of Canton for the use of their facilities, and

WHEREAS, the cost associated with the rental of the space is \$250 (09TG0050 50200),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a facility rental agreement with the Village of Canton for the use of the Canton Recreation Pavilion Ice Rink and the Riley Community Room, upon approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 38-2026 Entitled "Authorizing the Chair to Sign a Facility Rental Agreement with the Village of Canton for the Use of the Canton Recreation Pavilion Ice Rink and the Riley Community Room", adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

RESOLUTION NO. 39-2026

MODIFYING THE 2026 BUDGET FOR THE COUNTY ADMINISTRATOR'S OFFICE TO REAPPROPRIATE FUNDS FOR ACTIVITIES ASSOCIATED WITH THE 250TH COMMEMORATION OF THE UNITED STATES

By Mr. Reagen, District 1

WHEREAS, funds were appropriated in the 2024 and 2025 Budget for the purpose of funding activities in support of the commemoration of the 250th anniversary of the United States, and

WHEREAS, not all the funds were utilized and as the anniversary approaches this year, the Committee assigned to plan activities would like to make the funds available for use, and

WHEREAS, Resolution No. 214-2024 authorized a portion of the funds (\$15K) to the Chamber of Commerce for marketing and the purchase of items that could be shared with members of the public, and

WHEREAS, the Committee would like to access the funding in the near future and provide opportunities to municipalities and school districts as the County prepares for this momentous occasion,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2026 Budget for the County Administrator's Office for activities related to the 250th Anniversary of the United States as follows:

DECREASE UNAPPROPRIATED FUND BALANCE:

01TG0911 50300	Fund Balance, Unreserved Unappropriated	\$30,000
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INCREASE APPROPRIATED FUND BALANCE:

01TG0910 50300	Fund Balance, Unreserved, Appropriated	\$30,000
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INCREASE APPROPRIATIONS:

B1M75104 46000 SP	B Prtnr Ag - 250th Special Proj	\$30,000
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STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 39-2026 Entitled "Modifying the 2026 Budget for the County Administrator's Office to Reappropriate Funds for Activities Associated with the 250th Commemoration of the United States", adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 2, 2026

RESOLUTION NO. 40-2026

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH KAS ENVIRONMENTAL SCIENCE & ENGINEERING FOR A HAZARDOUS STUDY FOR THE ST. LAWRENCE COUNTY SURROGATE BUILDING

By Mr. Denesha, District 6

WHEREAS, a Request for Quotes for a Hazardous Materials Survey for the St. Lawrence Surrogate Building was issued and the County received three (3) quotes, and

WHEREAS, after reviewing bids and checking references, the recommendation is KAS Environmental Science & Engineering as the lowest responsible bidder at a cost of \$7,045, and

WHEREAS, the hazardous material survey will identify and assist the County in addressing issues within the building, and

WHEREAS, upon receipt of the results, KAS will prepare a summary report, which will outline methodology, laboratory results, identification of quantity/condition/location of ACM’s, lead-based paint, PCB’s and hazardous materials, conclusions and recommendations which will allow for determining the scope necessary for asbestos/hazardous material remediation of the building,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with KAS Environmental Science & Engineering for a Hazardous Study for the St. Lawrence County Surrogate Building, upon approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 40-2026 Entitled “Authorizing the Chair to Sign a Contract with KAS Environmental Science & Engineering for a Hazardous Study for the St. Lawrence County Surrogate Building”, adopted January 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
January 5, 2026

January 12, 2026

RESOLUTION NO. 43-2026

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NYS DEPARTMENT OF CORRECTIONS AND COMMUNITY SUPERVISION (DOCCS) FOR THE PROVISION OF OPIOID TREATMENT PROGRAM (OTP) SERVICES FOR ST. LAWRENCE COUNTY FACILITIES

By Mr. Webster, Chair, Services Committee

WHEREAS, St. Lawrence County Addiction Services bid to provide services through the Opioid Treatment Program (OTP) for New York State Correctional Facilities located in St. Lawrence County, and

WHEREAS, the Addiction Services submitted a bid which included Lot # 20 for Gouverneur and Riverview Correction Facilities, and

WHEREAS, on October 8, 2025, Community Services received an award letter from DOCCS for (Contract C161834) to provide Opioid Treatment Program services for the St. Lawrence County Correctional Facilities in Gouverneur and Riverview located in Ogdensburg from March 1, 2026 to February 28, 2029, and

WHEREAS, the funding amount for the initial contract period is not to exceed \$626,834.52 (A1416305 55000) with two (2) 1-year options for renewals, and

WHEREAS, the services that will be provided are a 28 day supply of methadone per incarcerated individual per month, access to counseling sessions as requested by DOCCS and incarcerated individuals via telehealth, scheduled visits with prescribers (once per month via telehealth), 24/7 on call support for DOCCS medical, case consultations with DOCCS staff, and care coordination for transfers or release as needed,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with NYS Department of Community and Supervision (Contract C161834) for the provision of Opioid Treatment Program Services for St. Lawrence County facilities, upon approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 43-2026 Entitled “Authorizing the Chair to Sign a Contract with NYS Department of Corrections and Community Supervision (DOCCS) for the Provision of Opioid Treatment Program (OTP) Services for St. Lawrence County Facilities”, adopted January 12, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
January 13, 2026

February 2, 2026

Operations Committee: 1-12-2026

RESOLUTION NO. 44-2026

AUTHORIZING THE ST. LAWRENCE COUNTY SHERIFF TO ENTER INTO A SECTION 287(G) MEMORANDUM OF AGREEMENT JAIL ENFORCEMENT MODEL WITH U.S. IMMIGRATION AND CUSTOMS ENFORCEMENT (ICE)

By Ms. Curran, Chair, Operations Committee

WHEREAS, Section 287(g) of the Immigration and Nationality Act authorizes the U.S. Secretary of Homeland Security to enter into written agreements with state and local law enforcement agencies to delegate federal immigration authority to trained local officers, and

WHEREAS, the St. Lawrence County Sheriff's Office intends to enter a 287(g) Memorandum of Agreement (MOA) with U.S. Immigration and Customs Enforcement (ICE) to identify and process non-citizens booked into the County Correctional Facility for state or local offenses, and

WHEREAS, the selected 287(g) Jail Enforcement Model necessitates training and certification for Sheriff's Office personnel, and

WHEREAS, under the Jail Enforcement Model, U.S. Immigration and Customs Enforcement (ICE), will train approved Sheriff's Office personnel assigned to the Correctional Facility to identify criminal aliens and immigration violators in custody and place them into immigration proceedings, and

WHEREAS, ICE has provided to the County certain terms they have found agreeable to have the Sheriff's/ICE trained employees provide certain functions after said training, and

WHEREAS, the Sheriff shall select certain members of his department with the proper background to be trained in the manner necessary to operate in the limited functions asked to be performed by ICE, and

WHEREAS, the training to be provided to select Sheriff personnel will greatly enhance their ability to perform their jobs under ICE supervision, as well as conduct themselves as a member of the Sheriff's Office, and

WHEREAS, the Board of Legislators has reviewed this proposal and finds it to be in the County's interest for public safety,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the St. Lawrence County Sheriff to enter into a Section 287(g) Memorandum of Agreement Jail Enforcement Model with U.S. Immigration and Customs Enforcement (ICE), and to revisit in a year to assess, and

BE IT FURTHER RESOLVED that the Sheriff is authorized to sign all documents for the execution and implementation of the agreement upon review and approval of the form and contents thereof by the County Attorney, and

February 2, 2026

BE IT FURTHER RESOLVED that the Sheriff shall report regularly to the Board of Legislators on the operation of the Program.

STATE OF NEW YORK

)

) ss:

COUNTY OF ST. LAWRENCE

)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 44-2026 Entitled "Authorizing the St. Lawrence County Sheriff to Enter into a Section 287(G) Memorandum of Agreement Jail Enforcement Model with U.S. Immigration and Customs Enforcement (ICE)", adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf

Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Services Committee: 1-12-2026

RESOLUTION NO. 45-2026

AUTHORIZING THE CHAIR TO SIGN THE 2026 ANNUAL PLAN FOR FUNDING WITH THE NEW YORK STATE OFFICE FOR THE AGING

By Mr. Webster, Chair, Services Committee

WHEREAS, the New York State Office for the Aging requires each Office for the Aging to submit an Annual Plan for Funding, and

WHEREAS, these funds enable the Office for the Aging to provide a variety of programs, services and referrals to county residents sixty (60) and older, and

WHEREAS, the 2026 Plan for funding must be signed by the Chief Executive Officer of St. Lawrence County,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign the 2026 Annual Plan for Funding with the New York State Office for Aging, upon review and approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 45-2026 Entitled "Authorizing the Chair to Sign the 2026 Annual Plan for Funding with the New York State Office for the Aging", adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Services Committee: 1-12-2026

RESOLUTION NO. 46-2026

AUTHORIZING THE CHAIR TO SIGN A MEMORANDUM OF UNDERSTANDING WITH THE VECINO GROUP FOR THE USAGE OF OFFICE SPACE FOR A NEW SENIOR HOUSING APARTMENT COMPLEX IN POTSDAM

By Mr. Webster, Chair, Services Committee

WHEREAS, the Vecino Group is building a Senior Housing Complex in the former Condon Hall located in Potsdam, and

WHEREAS, the Vecino Group has discussed with the Office for the Aging to determine the greatest needs for older adults in the area, and

WHEREAS, the Vecino Group has offered free office space to be used by any County Department to offer services to residents of the complex and older adults in the area, and

WHEREAS, a Memorandum of Understanding (MOU) has been requested by the Vecino Group to formalize the partnership,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a Memorandum of Understanding with the Vecino Group for the usage of office space for a new senior housing apartment complex in Potsdam, upon approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 46-2026 Entitled “Authorizing the Chair to Sign a Memorandum of Understanding with the Vecino Group for the Usage of Office Space for a New Senior Housing Apartment Complex in Potsdam”, adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Services Committee: 1-12-2026

RESOLUTION NO. 47-2026

MODIFYING THE 2025 BUDGET FOR THE OFFICE FOR THE AGING TO RECEIVE ADDITIONAL UNMET NEEDS FUNDING FROM THE NEW YORK STATE OFFICE FOR THE AGING

By Mr. Webster, Chair, Services Committee

WHEREAS, the New York State Office for the Aging (NYSOFA) has provided additional unmet needs funding for the Office for the Aging, and

WHEREAS, the purpose of the funding is to provide services to eligible clients within the County who are currently on wait lists to receive services such as home delivered meals, Personal Emergency Response Systems (PERS), home care services, and respite services, and

WHEREAS, the funds may be used to provide services for individuals who are awaiting services, to address additional needs identified among current and new clients, and for costs that are appropriately attributable to the delivery of services, and

WHEREAS, the unmet needs funding waives the local match requirement,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Office for the Aging to receive additional unmet needs funding from the New York State Office for the Aging as follows:

INCREASE APPROPRIATIONS:

OAZ67724 43007 OT	O PFA Other Fees & Services	\$1,471,648
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INCREASE REVENUE:

OAZ37725 56000 OT	O SA OFA Program Revenue	\$1,471,648
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 47-2026 Entitled “Modifying the 2025 Budget for the Office for the Aging to Receive Additional Unmet Needs Funding from the New York State Office for the Aging”, adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Services Committee: 1-12-2026

RESOLUTION NO. 48-2026

AUTHORIZATION TO RE-CREATE THE HOME REPAIR PROGRAM FOR OLDER ADULTS, CREATE AND FILL A CASE MANAGER POSITION, CREATE AND FILL A BUILDING MAINTENANCE WORKER POSITION AND MODIFYING THE 2026 BUDGET FOR THE OFFICE FOR THE AGING

By Mr. Webster, Chair, Services Committee

WHEREAS, the Office for the Aging has received additional unmet needs funding to be utilized to address needs of older adults that cannot be met by other resources, and

WHEREAS, at one time over fourteen (14) years ago, the Office for the Aging operated a home repair program that was greatly beneficial to older adults, but was eliminated due to budget cuts, and

WHEREAS, there continues to be a great need for minor home repairs amongst older adults, and

WHEREAS, the Office for the Aging will utilize the unmet needs funding to restore this vital program to help older adults remain in their homes for as long as possible (OAZ37725 56000 HR), and

WHEREAS, the Office for the Aging would need to create and fill a Case Manager to implement and oversee the program, as well as create and fill a Building Maintenance Worker to provide the home repair services, and

WHEREAS, the unmet needs funding will fully pay for the salaries and benefits for the Case Manager and Building Maintenance Worker positions, and

WHEREAS, the unmet needs funding waives the local match requirement, and

WHEREAS, depending on the success and implementation, additional appropriations and/or staff may be needed in the future,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes to re-create a home repair program for older adults, create and fill a Case Manager position, and create and fill a Building Maintenance Worker position for the Office for the Aging, and

BE IT FURTHER RESOLVED if the unmet needs funding were to not be reallocated at the same funding levels in the future, these positions and the program would be brought back before the Board of Legislators for reconsideration and/or elimination, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2026 Budget for the Office for the Aging as follows:

February 2, 2026

INCREASE APPROPRIATIONS:

OAZ67724 46500 HR	O PFA Home Repair	\$300,000
OAZ67721 11000 HR	O PFA Direct Service Workers	110,608
OAZ67728 81000 HR	O Retirement	15,801
OAZ67728 83000 HR	O Social Security	7,777
OAZ67728 84000 HR	O Workmens Compensation	2,802
OAZ67728 84500 HR	O Group Life Insurance	202
OAZ67728 86000 HR	O Hospital & Medical Insurance	29,402
OAZ67728 86500 HR	O Dental Insurance	1,290
OAZ67728 89000 HR	O Vision Insurance	<u>386</u>
		\$468,268

INCREASE REVENUE:

OAZ37725 56000 HR	O SA OFA Program Revenue	\$468,268
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets.

STATE OF NEW YORK

)

) ss:

COUNTY OF ST. LAWRENCE

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I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 48-2026 Entitled "Authorization to Re-create the Home Repair Program for Older Adults, Create and Fill a Case Manager Position, Create and Fill a Building Maintenance Worker Position and Modifying the 2026 Budget for the Office for the Aging", adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf

Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Services Committee: 1-12-2026

RESOLUTION NO. 49-2026

AUTHORIZATION TO CREATE PROGRAMS FOR EDUCATION, EVENTS, AND CLIENT NEEDS, AND CREATE AND FILL A SENIOR ADVOCATE WORKER FOR THE ELDERLY POSITION UTILIZING THE UNMET NEEDS FUNDING FOR SENIORS IN ST. LAWRENCE COUNTY, AND MODIFYING THE 2026 BUDGET FOR THE OFFICE FOR THE AGING

By Mr. Webster, Chair, Services Committee

WHEREAS, the Office for the Aging plans to create a program designed to provide social activities and events to engage older adults outside of their homes, encourage usage of congregate dining centers, and improve health outcomes due to the epidemic rates of depression and isolation suffered by older adults, and

WHEREAS, the high rates of isolation and depression amongst older adults has similar health outcomes to smoking a pack of cigarettes a day for years, and

WHEREAS, the Office for the Aging seeks to create and fill a Senior Advocate Worker for the Elderly to implement the program and provide some of the program's activities/events, and

WHEREAS, the Office for the Aging will also seek to contract with local educational organizations in the future to provide additional educational programming, and

WHEREAS, the unmet need funding waives the local match requirement, and

WHEREAS, the Office for the Aging will utilize the unmet need funding to pay for the programs, contracts, and staffing to include benefits and salary,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes to create programs for education, events, and client needs, and create and fill a Senior Advocate Worker for the Elderly Position utilizing the unmet needs funding for seniors in St. Lawrence County, and

BE IT FURTHER RESOLVED if the unmet needs funding were to not be reallocated at the same funding levels in the future, these positions and the program would be brought back before the Board of Legislators for reconsideration and/or elimination, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2026 Budget for the Office for the Aging as follows:

February 2, 2026

INCREASE APPROPRIATIONS:

OAZ67721 11000 EV	O PFA Direct Service Workers	\$50,257
OAZ67728 81000 EV	O Retirement	7,179
OAZ67728 83000 EV	O Social Security	3,533
OAZ67728 84000 EV	O Workmens Compensation	1,264
OAZ67728 84500 EV	O Group Life Insurance	92
OAZ67728 86000 EV	O Hospital & Medical Insurance	13,360
OAZ67728 86500 EV	O Dental Insurance	586
OAZ67728 89000 EV	O Vision Insurance	175
OAZ67724 430CN EV	O PFA Client Needs	656,976
OAZ67724 46500 EV	O PFA Events & Activities	250,000
ONZ67724 41103 EV	O NUTR Education Programs	<u>100,000</u>
		\$1,083,422

INCREASE REVENUE:

OAZ37725 56000 EV	O SA OFA Program Revenue	\$983,422
ONZ37725 56000 EV	O SA OFA Program Revenue	<u>100,000</u>
		\$1,083,422

BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 49-2026 Entitled "Authorization to Create Programs for Education, Events, and Client Needs, and Create and Fill a Senior Advocate Worker for the Elderly Position Utilizing the Unmet Needs Funding for Seniors in St. Lawrence County, and Modifying the 2026 Budget for the Office for the Aging", adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Services Committee: 1-12-2026

RESOLUTION NO. 50-2026

**AUTHORIZATION TO EXPAND THE HOME DELIVERED MEAL PROGRAM,
CREATE AND FILL THREE NUTRITION SERVICES AIDE POSITIONS, LEASE SIX
ADDITIONAL VEHICLES UTILIZING THE UNMET NEED FUNDING AND
MODIFYING THE 2026 BUDGET FOR THE OFFICE FOR THE AGING**

By Mr. Webster, Chair, Services Committee

WHEREAS, the Office for the Aging would like to expand the Home Delivered Meal program to help alleviate wait lists, serve more clients, add additional meal routes, and increase service to current limited routes, and

WHEREAS, currently there are twenty-four (24) home delivered meal routes, three (3) of which do not receive five (5) days a week service, and

WHEREAS, there are six (6) known areas where services have been requested (Harrisville, Macomb, Chase Mills/Louisville, Depeyster, South Colton/Piercefield, and Route 11 between Canton and Potsdam), and

WHEREAS, in order to serve these additional areas and clients, the Office for the Aging is requesting to create and fill three (3) Nutrition Services Aides positions, as well as lease six (6) additional delivery vehicles, and

WHEREAS, the Office for the Aging would utilize the unmet need funding to fully pay for the salaries and benefits for the three (3) Nutrition Services Aide positions and the cost of the leased vehicles, and

WHEREAS, depending on the success and implementation, additional appropriations, staff and/or vehicles may be needed in the future,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes to expand the Home Delivered Meal Program, create and fill three Nutrition Services Aide Positions, lease six additional vehicles utilizing the unmet need funding, and

BE IT FURTHER RESOLVED if the unmet needs funding were to not be reallocated at the same funding levels in the future, these positions and the program would be brought back before the Board of Legislators for reconsideration and/or elimination, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to Modify the 2026 Budget for the Office for the Aging as follows:

February 2, 2026

INCREASE APPROPRIATIONS:

ONZ67721 17000 NE	O Nutr Regular Part-Time	\$111,717
ONZ67728 81000 NE	Retirement	15,959
ONZ67728 83000 NE	Social Security	7,855
ONZ67728 84000 NE	Workers Compensation	2,810
ONZ67728 84500 NE	Group Life Insurance	205
ONZ67728 86000 NE	Hospital & Medical Insurance	29,697
ONZ67728 86500 NE	Dental Insurance	1,303
ONZ67728 89000 NE	Vision Insurance	389
ONZ67722 26000 NE	O Nutr Other Equipment	<u>150,000</u>
		\$319,935

INCREASE REVENUE:

OAZ37725 56000 NE	O SA OFA Program Revenue	\$319,935
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets.

STATE OF NEW YORK

)

) ss:

COUNTY OF ST. LAWRENCE

)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 50-2026 Entitled "Authorization to Expand the Home Delivered Meal Program, Create and Fill Three Nutrition Services Aide Positions, Lease Six Additional Vehicles Utilizing the Unmet Need Funding and Modifying the 2026 Budget for the Office for the Aging", adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf

Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Services Committee: 1-12-2026

RESOLUTION NO. 51-2026

AUTHORIZATION TO EXPAND THE HEALTH INSURANCE INFORMATION PROGRAM (HIICAP) AND NY CONNECTS PROGRAM, CREATE AND FILL A SENIOR ADVOCATE WORKER FOR THE ELDERLY POSITION, AND MODIFYING THE 2026 BUDGET FOR THE OFFICE FOR THE AGING

By Mr. Webster, Chair, Services Committee

WHEREAS, due to the quickly increasing numbers of older adults turning sixty-five (65), there has been a significant increase in call volume and in-person visits from clients seeking information, services, and referrals to programs to assist them to age in place, and

WHEREAS, there are over 28,000 older adults in St. Lawrence County and this number will grow exponentially in the coming years, and

WHEREAS, there is only one (1) staff member in the department dedicated to HIICAP to offer Medicare Counseling to those older adults, and

WHEREAS, the numbers of clients served through NY Connects has gone from 1,280 in 2021 to over 2,500 in 2025, and

WHEREAS, there has been a steady and significant increase in Medicare-related inquiries from 453 in 2021 to 1,518 in 2025, and

WHEREAS, the Department does not have the staffing available to keep up with the high volume and clients are waiting longer to receive information, assistance, and Medicare Counseling, and

WHEREAS, the Office for the Aging would like to create and fill a Senior Advocate Worker for the Elderly, who will be cross-trained in both HIICAP and NY Connects to provide information, assistance, and Medicare counseling to older adults, and

WHEREAS, the Office for the Aging will use unmet needs funding to fully pay for the salary and benefits of the Senior Advocate Worker for the Elderly,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes to expand the Health Insurance Information Program (HIICAP) and NY Connects Program, and create and fill a Senior Advocate Worker for the Elderly Position, and

BE IT FURTHER RESOLVED if the unmet needs funding were to not be reallocated at the same funding levels in the future, these positions and the program would be brought back before the Board of Legislators for reconsideration and/or elimination, and

February 2, 2026

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to Modify the 2026 Budget for the Office for the Aging as follows:

INCREASE APPROPRIATIONS:

OAZ67721 11000 NY	O PFA Direct Service Worker	\$50,257
OAZ67728 81000 NY	O Retirement	7,179
OAZ67728 83000 NY	O Social Security	3,533
OAZ67728 84000 NY	O Workmens Compensation	1,264
OAZ67728 84500 NY	O Group Life Insurance	92
OAZ67728 86000 NY	O Hospital & Medical Insurance	13,360
OAZ67728 86500 NY	O Dental Insurance	586
OAZ67728 89000 NY	O Vision Insurance	<u>175</u>
		\$76,446

INCREASE REVENUE:

OAZ37725 56000 NY	O SA OFA Program Revenue	\$76,446
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 51-2026 Entitled "Authorization to Expand the Health Insurance Information Program (HIICAP) and NY Connects Program, Create and Fill a Senior Advocate Worker for the Elderly Position, and Modifying the 2026 Budget for the Office for the Aging", adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Services Committee: 1-12-2026

RESOLUTION NO. 52-2026

MODIFYING THE 2025 BUDGET FOR SOCIAL SERVICES FOR SPECIAL PATROL OFFICERS, SAFETY NET, AND ADOPTION

By Mr. Webster, Chair, Services Committee

WHEREAS, due to higher than anticipated costs for the Special Patrol Officer contract and an increase in administration costs for the Volunteer Transportation Center contract, and

WHEREAS, Safety Net chargebacks for client notices and legal services for the disabled have increased, and

WHEREAS, Adoption Star for child placement was initially budgeted for 2024 and the placement process took longer than anticipated, making it necessary to modify the 2025 Social Services budget to cover expenses for 2025,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for Social Services for Special Patrol Officers, Safety Net, and Adoption as follows:

INCREASE APPROPRIATIONS:

DAA60104 430SS	D Adm Security Services	\$34,909
DAP60104 499CN	D TA Client Notices	28,000
DAP60104 499DC	D TA Legal Svc for Disabled	16,500
DSG60704 445VD	D Parenting Transportation	76,500
DSG60704 46500 ADSV	Adoption Services Payments	<u>35,000</u>
		\$190,909

DECREASE APPROPRIATIONS:

DAA60102 21000	D Adm Furniture & Fixtures	\$13,472
DAA60102 22002	D Adm Personal Computers	10,775
DAC60104 430SF	D SCU Sheriff Fees	5,000
DAT60104 41102	D Trng Educational Workshops	5,000
DSS61294 46500	D STS Other Payments	60,000
DSJ61234 465IB EAJD	D EAF JD/PINS Institution Board	40,000
DAE60104 40700	D Emp Building & Property	<u>9,655</u>
		\$143,902

February 2, 2026

INCREASE REVENUE:

DA036105 56000	D SA General Administration	\$218
DA046105 57000	D FA General Administration	21,876
DSG36705 56000	D SA Services for Recipients	12,917
DAS46155 570CW	D FA FFFS Child Welfare Services	10,687
DAS36105 560CW	D SA Child Welfare Funding	<u>1,309</u>
		\$47,007

STATE OF NEW YORK

)

) ss:

COUNTY OF ST. LAWRENCE

)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 52-2026 Entitled "Modifying the 2025 Budget for Social Services for Special Patrol Officers, Safety Net, and Adoption", adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf

Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Operations Committee: 1-12-2026

RESOLUTION NO. 53-2026

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES OFFICE OF INTEROPERABLE AND EMERGENCY COMMUNICATIONS FOR A SFY25 NEXT GENERATION 911 (NG911) GRANT AND MODIFYING THE 2026 BUDGET FOR EMERGENCY SERVICES

By Ms. Curran, Chair, Operations Committee

WHEREAS, the New York State Division of Homeland Security and Emergency Services Office of Interoperable and Emergency Communications has awarded a grant of \$1,515,197 to the Office of Emergency Services which concentrates on improving interoperability and operability of communication systems in New York State with a contract period of September 1, 2025 to August 31, 2030,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with New York State Division of Homeland Security and Emergency Services Office of Interoperable and Emergency Communications for a SFY25 Next Generation 911 Grant, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2026 Budget for the Office of Emergency Services, as follows:

INCREASE APPROPRIATIONS:

X2Z30202 25000 NG25	NG25 Technical Equipment	\$312,197
X2Z30204 42004 NG25	NG25 Computer Software	953,000
X2Z30204 42202 NG25	NG25 Equip Repairs and Maint	<u>250,000</u>
		\$1,515,197

INCREASE REVENUE:

X2Z33895 56000 NG25	NG911 State Aid	\$1,515,197
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until the grant is fully expended.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 53-2026 Entitled "Authorizing the Chair to Sign a Contract with New York State Division of Homeland Security and Emergency Services Office of Interoperable and Emergency Communications for a SFY25 Next Generation 911 (NG911) Grant and Modifying the 2026 Budget for Emergency Services", adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Operations Committee: 1-12-2026

RESOLUTION NO. 54-2026

AUTHORIZING THE CHAIR TO SIGN A CONTRACT EXTENSION FOR THE FY20 STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT (FY20 SICG) WITH NEW YORK STATE OFFICE OF HOMELAND SECURITY AND OFFICE OF EMERGENCY SERVICES

By Ms. Curran, Chair, Operations Committee

WHEREAS, Resolution No. 346-2021 approved the contract for the FY20 Statewide Interoperable Communications Formula Grant (FY20 SICG) in the amount of \$806,143 for the Office of Emergency Services to concentrate on improving interoperability and operability of communication systems in New York State with a contract period of January 1, 2021 to December 31, 2022, and

WHEREAS, Resolution No. 66-2024 approved a contract extension with an end date of December 31, 2024, and Resolution No. 71-2025 approved a contract extension with an end date of December 31, 2025, and

WHEREAS, it is anticipated that an additional one-year extension will be approved by New York State Division of Homeland Security and Emergency Services through December 31, 2026 (X2Z33895 56000 SI), and

WHEREAS, this grant allows New York State to provide aid to County, Local, and Municipal public safety organizations in enhancing emergency response, improving capability, improvements in governance structures, operating procedures, infrastructure development, and addressing SAFECOM guidance from the US Department of Homeland Security Office of Emergency Communications,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract extension for the FY20 Statewide Interoperable Communications Grant (FY20 SICG) with New York State Office of Homeland Security and Office of Emergency Services, and any other necessary documents as required by this grant, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until fully expended.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 54-2026 Entitled “Authorizing the Chair to Sign a Contract Extension for the FY20 Statewide Interoperable Communications Grant (FY20 SICG) with New York State Office of Homeland Security and Office of Emergency Services”, adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Operations Committee: 1-12-2026

RESOLUTION NO. 55-2026

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT EXTENSION FOR THE
FY21/22 STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT (FY21/22
SICG) WITH NEW YORK STATE OFFICE OF HOMELAND SECURITY
AND EMERGENCY SERVICES**

By Ms. Curran, Chair, Operations Committee

WHEREAS, Resolution No. 314-2022 approved the contract for the FY21/22 Statewide Interoperable Communications Formula Grant (FY21/22 SICG) in the amount of \$1,604,582 for the Office of Emergency Services to concentrate on improving interoperability and operability of communication systems in New York State with a contract period of January 1, 2022, to December 31, 2024, and

WHEREAS, Resolution No. 32-2025 approved a contract extension with an end date of December 31, 2025, and

WHEREAS, it is anticipated that an additional one-year extension will be approved by New York State Division of Homeland Security and Emergency Services through December 31, 2026 (X2Z33895 56000 SI), and

WHEREAS, this grant allows New York State to provide aid to County, Local, and Municipal public safety organizations in enhancing emergency response, improving capability, improvements in governance structures, operating procedures, infrastructure development, and addressing SAFECOM guidance from the US Department of Homeland Security Office of Emergency Communications,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract extension for the FY21/22 Statewide Interoperable Communications Grant (FY 21/22 SICG) with New York State Office of Homeland Security and Emergency Services and any other necessary documents as required by this grant, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until fully expended.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 55-2026 Entitled “Authorizing the Chair to Sign a Contract Extension for the FY21/22 Statewide Interoperable Communications Grant (FY21/22 SICG) with New York State Office of Homeland Security and Emergency Services”, adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Operations Committee: 1-12-2026

RESOLUTION NO. 56-2026

AUTHORIZING THE CHAIR TO SIGN A CONTRACT EXTENSION FOR THE FY23 STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT (FY23 SICG) WITH NEW YORK STATE OFFICE OF HOMELAND SECURITY AND EMERGENCY SERVICES

By Ms. Curran, Chair, Operations Committee

WHEREAS, Resolution No. 102-2024 approved the contract for the FY23 Statewide Interoperable Communications Formula Grant (FY23 SICG) in the amount of \$798,892 for the Office of Emergency Services to concentrate on improving interoperability and operability of communication systems in New York State with a contract period of January 1, 2023, to December 31, 2025, and

WHEREAS, it is anticipated that New York State Division of Homeland Security and Emergency Services will authorize a one-year extension with a new contract end date of December 31, 2026 (X2Z33895 56000 SI), and

WHEREAS, this grant allows New York State to provide aid to County, Local, and Municipal public safety organizations in enhancing emergency response, improving capability, improvements in governance structures, operating procedures, infrastructure development, and addressing SAFECOM guidance from the US Department of Homeland Security Office of Emergency Communications,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract extension for the FY23 Statewide Interoperable Communications Grant (FY23 SICG) with New York State Office of Homeland Security and Emergency Services and any other necessary documents as required by this grant, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until fully expended.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 56-2026 Entitled "Authorizing the Chair to Sign a Contract Extension for the FY23 Statewide Interoperable Communications Grant (FY23 SICG) with New York State Office of Homeland Security and Emergency Services", adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Operations Committee: 1-12-2026

RESOLUTION NO. 57-2026

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NEW YORK STATE
OFFICE OF COMMUNITY RENEWAL FOR COMMUNITY DEVELOPMENT
BLOCK GRANT FUNDS AND MODIFYING THE 2026 BUDGET FOR THE
PLANNING OFFICE**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the New York State Office of Community Renewal (OCR) has awarded \$675,000 in Community Development Block Grant (CDBG) funds to St. Lawrence County to continue funding for the Countywide Housing Rehabilitation Program (CHRP 6), and

WHEREAS, these funds will be used to provide housing rehabilitation assistance to approximately fourteen (14) eligible, income-qualified households in communities across the County, and

WHEREAS, in the last forty-four years, 675 low-to moderate-income households, in communities across St. Lawrence County, have been assisted with more than \$28.5 million in CDBG funding for housing rehabilitation to bring residences up to building codes and increase the quality of housing in the County,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a Contract with New York State Office of Community Renewal for Community Development Block Grant Funds and all necessary documentation, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2026 Budget for the Planning Office, as follows:

INCREASE APPROPRIATIONS:

N1080204 460GP NH6	N CDBG CHRP 6 Payments	\$675,000
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INCREASE REVENUE:

N1049105 57000 NH6	N FA CDBG CHRP 6	\$675,000
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until fully expended.

February 2, 2026

STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

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I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 57-2026 Entitled “Authorizing the Chair to Sign a Contract with New York State Office of Community Renewal for Community Development Block Grant Funds and Modifying the 2026 Budget for the Planning Office”, adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf

Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Operations Committee: 1-12-2026

RESOLUTION NO. 58-2026

AUTHORIZING THE CHAIR TO SIGN A SUB-RECIPIENT AGREEMENT WITH THE DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY FOR DELIVERY OF THE COUNTYWIDE HOUSING REHABILITATION PROGRAM, ROUND #6

By Ms. Curran, Chair, Operations Committee

WHEREAS, the New York State Office of Community Renewal (OCR) awarded \$675,000 in Community Development Block Grant (CDBG) funds (NYS CDBG Project #1106HR303-25) (N1080204 460GP NH56) to establish and administer the Countywide Housing Rehabilitation Program, Round #6 (CHRP 6), and

WHEREAS, out of the total award of \$675,000, \$560,000 will be utilized to provide low to moderate income households with housing rehabilitation assistance; \$81,250 will be used for program delivery purposes; \$33,750 will be used for administrative purposes, with the County retaining \$5,000 for its role in grant administration, and

WHEREAS, these funds will be used to provide housing rehabilitation assistance and lead hazard control work to approximately fourteen (14) eligible, income-qualified households in communities across the County, and

WHEREAS, in 2021, the County conducted a Request for Statements of Interest (RSOI) in order to select a sub-recipient for future community development programs, and

WHEREAS, as a result of this RSOI process, the County selected the Development Authority of the North Country (DANC) as its sub-recipient for this Community Development Program,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a Sub-recipient Agreement with the Development Authority of the North Country for delivery of the Countywide Housing Rehabilitation Program, Round #6, upon approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 58-2026 Entitled “Authorizing the Chair to Sign a Sub-Recipient Agreement with the Development Authority of the North Country for Delivery of the Countywide Housing Rehabilitation Program, Round #6”, adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Operations Committee: 1-12-2026

RESOLUTION NO. 59-2026

**AUTHORIZING THE CHAIR TO SIGN THE ST. LAWRENCE COUNTY
STOP-DWI 2026 PLAN FOR THE NEW YORK STATE GOVERNOR'S
TRAFFIC SAFETY COMMITTEE**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Vehicle and Traffic Law §1197 requires that the Chair of the Board of Legislators approves the STOP-DWI 2026 Plan which has been submitted to the New York State Governor's Traffic Safety Committee, and

WHEREAS, the STOP-DWI Plan was requested by the Governor's Traffic Safety Committee for the time period of January 1, 2026, through December 31, 2026, and

WHEREAS, the STOP-DWI Program Budget was approved by the Board of Legislators on December 1, 2025,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign the St. Lawrence County STOP-DWI 2026 Plan for the New York State Governor's Traffic Safety Committee, and any other documents necessary to carry out the terms of the program, upon approval of the County Attorney.

STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

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I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 59-2026 Entitled "Authorizing the Chair to Sign the St. Lawrence County STOP-DWI 2026 Plan for the New York State Governor's Traffic Safety Committee", adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf

Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Operations Committee: 1-12-2026

RESOLUTION NO. 60-2026

**MODIFYING THE 2025 BUDGET FOR THE SHERIFF'S OFFICE FOR POSTAGE,
INMATE PRESCRIPTIONS, AND OVERTIME**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the cost of Civil postage, inmate prescriptions, and overtime in the Criminal and Correctional Divisions has exceeded the 2025 Budget, and

WHEREAS, the Sheriff's Office has received revenue from Civil fees and State Ready inmates in excess of the amounts budgeted in the 2025 budget, and

WHEREAS, overtime in the Criminal and Correctional Divisions has exceeded the budget due to staffing needs, coverage requirements, and operational demands necessary to maintain public safety and meet mandated staffing levels, and

WHEREAS, the Correctional Division has exceeded the budgeted amount for inmate prescriptions due to the Facility operating at or near maximum capacity for a significant portion of the year, the unpredictability of inmate medical needs, and rising pharmaceutical costs, and

WHEREAS, the Civil Division has exceeded the budgeted amount for postage due to a change in law allowing the eviction of "Jane and John Doe" resulting in increased certified mail costs, which have been offset by corresponding increases in Civil Fees revenue,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for postage, inmate prescriptions, and overtime as follows:

INCREASE APPROPRIATIONS:

S1031101 18000	S CRIM Overtime	\$19,000
S2031104 42402	S CIVL I/D Postage	5,400
S4031501 18000	S JAIL Overtime	215,000
S4031504 45100	S JAIL Medical Supplies	<u>45,000</u>
		\$284,400

INCREASE REVENUE:

S2015105 55000	S Civil Sheriff Fees	\$5,400
S4022645 550SR	S LR JAIL State Readies	<u>279,000</u>
		\$284,400

February 2, 2026

STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

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I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 60-2026 Entitled "Modifying the 2025 Budget for the Sheriff's Office for Postage, Inmate Prescriptions, and Overtime", adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf

Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Finance Committee: 1-26-2026

RESOLUTION NO. 61-2026

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH JEDA ENVIRONMENTAL SERVICES UNDER THE BLIGHTED PROPERTY PROGRAM FOR THE DEMOLITION AND ABATEMENT OF A BUILDING AT 18 MAIN STREET IN THE TOWN OF HAMMOND

By Mr. Hull, Chair, Finance Committee

WHEREAS, St. Lawrence County (“County”) has developed a strategic plan to target potentially environmentally contaminated properties throughout the County to assist in making these once economically productive properties beneficial to their communities again, and

WHEREAS, the County commenced an action against property located in the Town of Hammond due to tax delinquency by a tax foreclosure proceeding on November 1, 2020, for unpaid ad valorem real property taxes with respect to the following property located in St. Lawrence County (hereinafter referred to as the “Site”):

“Site”

- Record Owner: Rosalyn Salamacha
- Site Address: 18 S Main Street, Hammond, New York
- Tax ID #: 127.053-3-1
- DEC Spill No: 2109158
- DEC Spill Cleanup Status: Open

WHEREAS, the New York Environmental Protection and Spill Compensation Fund (the "Fund") was created by Navigation Law §179, and

WHEREAS, petroleum contamination exists under the structure at the site, but remediation is not possible at this time until the original structure is demolished, and

WHEREAS, following acquisition of judgment and title to the Site by the County, in 2022 and 2023, the agreement between the Fund and the County requires the State of New York, through the New York State Department of Environmental Conservation, to perform all necessary environmental remediation at the Site should the existing structure be removed, at a cost to be solely borne by the State of New York, and

WHEREAS, in order to facilitate cleanup and redevelopment of the Site, the County secured funds from the National Grid Brownfield Remediation Fund to provide up to \$28,311 in funding in the form of a grant to be used for up to 25% of the eligible remediation, demolition, and/or energy infrastructure costs of the project, and to assist in the demolition of the original structure at the Site, which would permit the State of New York to complete remediation and permit the County to list the property for sale, and

February 2, 2026

WHEREAS, additional funding from the St. Lawrence County Blighted Property Program has been committed to execute the building demolition and to remove hazardous materials, so that the environmental contamination can be remediated by the State of New York, which will make the site ready for redevelopment, and

WHEREAS, the County, through its outside environmental counsel, Gary Bowitch, Esq., has solicited quotes for the building demolition and to remove hazardous materials, and

WHEREAS, the County Attorney and environmental counsel, Gary Bowitch, Esq. recommend awarding the contract to JEDA Environmental Services (T1013254 43007), and

WHEREAS, the Tax Foreclosure Team recommends the demolition and removal of 18 Main Street, Town of Hammond, Tax Map #127.053-3-1, as well as awarding a contract for demolition and abatement services to JEDA Environmental Services,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with JEDA Environmental Services under the Blighted Property Program for the demolition and abatement of a Building at 18 Main Street in the Town of Hammond, upon approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 61-2026 Entitled “Authorizing the Chair to Sign a Contract with JEDA Environmental Services Under the Blighted Property Program for the Demolition and Abatement of a Building at 18 Main Street in the Town of Hammond”, adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Finance Committee: 1-26-2026

RESOLUTION NO. 62-2026

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH ODIN ENVIRONMENTAL, LLC TO CONDUCT PHASE II ENVIRONMENTAL SITE ASSESSMENTS WITH RESPECT TO PROPERTY OWNED BY EMERSON AND ELEANOR WALKER AS WELL AS PROPERTY OWNED BY STRUIK HOLDINGS, LLC

By Mr. Hull, Chair, Finance Committee

WHEREAS, the County commenced an In Rem real property tax foreclosure proceeding for delinquent taxes pursuant to Article 11 of the Real Property Tax Law against properties owned by Emerson and Eleanor Walker, with a physical address of County Route 24 in the Town of Russell, County of St. Lawrence, State of New York (Tax Map No. 147.028-4-19)("Walker site") and Struik Holdings, LLC, with a physical address of 432 State Street in the City of Ogdensburg, County of St. Lawrence, State of New York (Tax Map No. 48.079-2-23)("Struik site"), hereinafter, collectively referred to as the "Properties," and

WHEREAS, there are currently delinquent real property taxes due and owing in the amount of \$1,164.92, together with fees, penalties and interest in the amount of \$5,249.98 for a total of \$6,414.90 on the parcel owned by the Walkers and delinquent real property taxes due and owing in the amount of \$21,505.37, together with fees, penalties and interest in the amount of \$6,230.48 for a total of \$27,735.85 on the parcel owned by Struik Holdings, LLC, and

WHEREAS, Phase I environmental site assessments were conducted on the Properties, for the Walker site on October 27, 2025, and for the Struik site on October 1, 2025, and

WHEREAS, the County desires to have a Phase II environmental site assessment, which will include installing test pits, conducted with respect to each of the properties to determine if there are underground tanks, pipelines, and/or petroleum contamination, and

WHEREAS, the County, through its outside environmental counsel, Gary Bowitch, Esq., has solicited quotes for the conduct of a Phase II environmental site assessment of each parcel along with the preparation of written Phase II reports describing the findings of the investigations at Properties, and

WHEREAS, the County Attorney and environmental counsel, Gary Bowitch, Esq. recommend awarding the contract to Odin Environmental, LLC, and

WHEREAS, the contract will be in the amount of \$6,380 for Emerson and Eleanor Walker and \$8,550 for Struik Holdings, LLC sites (T1013254 43007) to complete Phase II environmental site assessments and to prepare Phase II reports for each of the Properties to retain the services of Odin Environmental, LLC to do this work,

February 2, 2026

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Odin Environmental, LLC to conduct Phase II environmental site assessments with respect to property owned by Emerson and Eleanor Walker as well as property owned by Struik Holdings, LLC, upon the approval of the County Attorney.

STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

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I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 62-2026 Entitled "Authorizing the Chair to Sign a Contract with Odin Environmental, LLC to Conduct Phase II Environmental Site Assessments with Respect to Property Owned by Emerson and Eleanor Walker as well as Property Owned by Struik Holdings, LLC", adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf

Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Finance Committee: 1-26-2026

RESOLUTION NO. 63-2026

MODIFYING THE 2025 BUDGET FOR THE TREASURER'S OFFICE FOR THE FLEET LEASING PROGRAM

By Mr. Hull, Chair, Finance Committee

WHEREAS, since 2008, St. Lawrence County has managed a fleet of county-owned vehicles to intentionally move away from reimbursing mileage and provide safe vehicles for employees to carry out their daily tasks or travel to professional development opportunities outside the County, and

WHEREAS, this practice began by annual purge of county-owned vehicles as fleet vehicles were acquired and an annual evaluation of the used vehicle market provided guidance on returning vehicles in a manner that maximized the return and allowed for any financial gains to be rolled into the leases for the following year, and

WHEREAS, annually the budgets for the Fleet Leasing Program are appropriated in three funds; general (01), highway (04), and solid waste (05), and

WHEREAS, the majority of the fleet vehicles are paid from the General Fund (01) and for the 2025 Budget, there was \$240,000 budgeted in the general fund, \$348,000 in Highway, and \$26,000 in Solid Waste for a total of \$614,000 and the total for the year exceeded budgeted appropriations,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Treasurer's Office for the Fleet Leasing Program, as follows:

INCREASE APPROPRIATIONS:

TF013254 421FL	Fleet Leasing Program	\$70,000
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DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$70,000
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BE IT FURTHER RESOLVED that the 2026 Budget has been increased by \$70,000 to accommodate for the increase in cost.

February 2, 2026

STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 63-2026 Entitled "Modifying the 2025 Budget for the Treasurer's Office for the Fleet Leasing Program", adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf

Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Finance Committee: 1-26-2026

RESOLUTION NO. 64-2026

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH SCHNEIDER GEOSPATIAL, LLC FOR LICENSING, HOSTING, AND SOFTWARE SUPPORT FOR IMAGE MATE ONLINE

By Mr. Hull, Chair, Finance Committee

WHEREAS, Resolution No. 227-2001 was adopted in August 2001 providing access to real property information through the Image Mate Online Program provided by Systems Development Group, Inc. (SDG), and

WHEREAS, the Image Mate Online Program allows for review of property information for parcels within St. Lawrence County, and

WHEREAS, in 2023, SDG began offering two (2) new feature enhancements for the Image Mate Online Program: the first item provided two-tiered access to the Image Mate Online Program, and the second item lists all county, town, school, and village bills for each parcel by year, and

WHEREAS, in August 2024, SDG was purchased by Schneider Geospatial, LLC and continues to provide St. Lawrence County with a publicly accessible web-based property information portal featuring land assessment, taxation, Computer Assisted Mass Appraisal (CAMA), and digital map data utilizing existing real estate and GIS datasets, and

WHEREAS, the term of the contract will be January 1, 2026, to December 31, 2026, in the amount of \$9,896.60 (R1013554 43007) with Schneider Geospatial Beacon Portal,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Schneider Geospatial, LLC for licensing, hosting, and software support for Image Mate Online for the Real Property Office, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the contract be retroactive to January 1, 2026 through December 31, 2026.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 64-2026 Entitled "Authorizing the Chair to Sign a Contract with Schneider Geospatial, LLC for Licensing, Hosting, and Software Support for Image Mate Online", adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Finance Committee: 1-26-2026

RESOLUTION NO. 65-2026

AUTHORIZING THE CHAIR TO SIGN A COOPERATIVE AGREEMENT WITH FRANKLIN COUNTY FOR THE PURCHASE OF ROAD SALT THROUGH THE 2026-2027 ST. LAWRENCE COUNTY SALT BID

By Mr. Hull, Chair, Finance Committee

WHEREAS, for eleven (11) years, the Superintendent of Highways has advised the Franklin County Highway Superintendent that Franklin County will be able to purchase road salt through the 2026-2027 St. Lawrence County salt bid, and

WHEREAS, including road salt estimates from Franklin County in the bidding process will likely lower the cost per ton for both counties, and

WHEREAS, the Superintendent of Highways recommends that permission be granted,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a cooperative agreement with Franklin County for the purchase of road salt through the 2026-2027 St. Lawrence County salt bid, upon approval by the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 65-2026 Entitled "Authorizing the Chair to Sign a Cooperative Agreement with Franklin County for the Purchase of Road Salt through the 2026-2027 St. Lawrence County Salt Bid", adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Finance Committee: 1-26-2026

RESOLUTION NO. 66-2026

MODIFYING THE 2025 BUDGET FOR THE DEPARTMENT OF HIGHWAYS FOR WINTER MAINTENANCE

By Mr. Hull, Chair, Finance Committee

WHEREAS, the Department of Highways budgets appropriation and revenue accounts to align with operational needs, and

WHEREAS, the 2025 Budget allocations for sub-contracted services and machinery rentals have been exhausted, and

WHEREAS, surplus revenue and a decrease in other appropriation lines are available to offset the necessary increases, and

WHEREAS, the Department seeks to modify the budget to more accurately reflect actual 2025 operations for plowing on State Roads,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Department of Highway for winter maintenance, as follows:

DECREASE APPROPRIATIONS:

HM351104 40600	Machinery Rental	\$66,000
HM351104 454HS	Highway Supplies	43,000
HM551104 40600	Machinery Rental	45,000
HM551104 454BS B2	Miscellaneous Bridge Supplies	<u>187,000</u>
		\$341,000

INCREASE APPROPRIATIONS:

HC051424 40600	H CSR Machinery Rental	\$173,000
HS051444 40600	H Snow Machinery Rental	60,000
HS051444 465CO	H Snow 50-59 Sub-Contracts	<u>327,000</u>
		\$560,000

INCREASE REVENUE:

HS023025 55000	H LR State Snow Removal	\$169,000
HG027705 55000	H HSOG Services Other Government	<u>50,000</u>
		\$219,000

February 2, 2026

STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

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I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 66-2026 Entitled "Modifying the 2025 Budget for the Department of Highways for Winter Maintenance", adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf

Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Finance Committee: 1-26-2026

RESOLUTION NO. 67-2026

**AUTHORIZATION TO ABOLISH AN ASSISTANT CIVIL ENGINEER AND
CREATE AND FILL AN ENGINEERING AIDE III POSITION IN THE
DEPARTMENT OF HIGHWAYS**

By Mr. Hull, Chair, Finance Committee

WHEREAS, the Department of Highways is committed to maintaining efficient and effective engineering operations, and

WHEREAS, the Highway Department has struggled to recruit for the role of an Assistant Civil Engineer as well as retain staff due to pay rates that do not meet the competitive standards of the geographic area, and

WHEREAS, the Engineering Department anticipates the departure of its two (2) primary engineering professionals within the next few years, and

WHEREAS, it is critical to implement a proactive succession plan to facilitate a robust transfer of institutional knowledge and technical expertise before the departure of senior staff, and

WHEREAS, the creation of the Engineering Aide III allows the Department to attract a skilled technical practitioner who can support immediate operations while being trained in specific departmental workflows, and

WHEREAS, this reclassification is essential to maintain service levels, ensure department continuity, and provide a sustainable path for technical support within the Engineering Department,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the County Administrator to abolish an Assistant Civil Engineer (Position No. 313100003) and create and fill an Engineering Aide III (Position No. 313200002).

STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 67-2026 Entitled "Authorization to Abolish an Assistant Civil Engineer and Create and Fill an Engineering Aide III Position in the Department of Highways", adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf

Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Finance Committee: 1-26-2026

RESOLUTION NO. 68-2026

ESTABLISHING THE PY25 BUDGET FOR THE NEW YORK SYSTEMS CHANGE AND INCLUSIVE OPPORTUNITIES NETWORK (SCION) OFFICE OF MENTAL HEALTH (OMH) INITIATIVE

By Mr. Hull, Chair, Finance Committee

WHEREAS, New York State Department of Labor Technical Advisory #21-06 states that each Local Workforce Development Area must have at least one Disability Resource Coordinator on staff, and

WHEREAS, New York State Department of Labor Technical Advisory #21-06.01 expanded the three (3) year pilot program to a five (5) year program, and

WHEREAS, New York State Department of Labor Technical Advisory #21-06.02 states that each local LWDB, will receive up to \$30,000 in New York State (NYS) Office of Mental Health (OMH) funds annually through the period of performance, and

WHEREAS, the Workforce Development Board has been awarded the year three (3) additional NYS OMH funding of \$30,000 to administer the initiative known as the New York Systems Change and Inclusive Opportunities Network (NY SCION), and

WHEREAS, Resolution No. 26-A14-01, which authorized the execution of the agreement to accept the funding for the NY SCION OMH Initiative, was approved at the St. Lawrence County Workforce Development Board meeting on January 14, 2026, and

WHEREAS, the funds are available to be used from September 16, 2025 to July 31, 2026,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes establishing the PY25 Budget for the NY Systems Change and Inclusive Opportunities Network (SCION) Office of Mental Health (OMH) Initiative, as follows:

INCREASE APPROPRIATIONS:

UR562901 12000 SOMH	Supervisory/Administrative	\$978
UR562901 14000 SOMH	Clerical	693
UR562904 40700 SOMH	Bldg & Property Rent	93
UR562904 41400 SOMH	Liability & Other Insurance	9
UR562904 42000 SOMH	Office Supplies & Expenses	6
UR562904 42002 SOMH	Copying Expenses	6
UR562904 42300 SOMH	Other Communication Services	6
UR562904 42400 SOMH	Postage	6
UR562904 42700 SOMH	Membership & Dues	8
UR562904 430WI SOMH	WIB Expenses	330

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UR562904 47800 SOMH	DP Charges	45
UR562908 81000 SOMH	Retirement	229
UR562908 83000 SOMH	Social Security	125
UR562908 84000 SOMH	Workers' Compensation	44
UR562908 84500 SOMH	Group Life Insurance	3
UR562908 86000 SOMH	Hospital & Medical Insurance	386
UR562908 86500 SOMH	Dental Insurance	23
UR562908 89000 SOMH	Vision Insurance	10
UR562911 11000 SOMH	Direct Service Worker	8,421
UR562911 14000 SOMH	Clerical	555
UR562911 19550 SOMH	Health Insurance Buyback	1,220
UR562914 40700 SOMH	Bldg & Property Rent	927
UR562914 41100 SOMH	Educational Workshops	500
UR562914 41400 SOMH	Liability & Other Insurance	140
UR562914 41901 SOMH	I/D Central Printing	60
UR562914 42000 SOMH	Office Supplies & Expenses	462
UR562914 42002 SOMH	Copying Expenses	80
UR562914 42300 SOMH	Other Communication Services	48
UR562914 42400 SOMH	Postage	18
UR562914 42700 SOMH	Membership & Dues	202
UR562914 430WI SOMH	WIB Expenses	368
UR562914 47800 SOMH	DP Charges	633
UR562918 81000 SOMH	Retirement	1,346
UR562918 83000 SOMH	Social Security	718
UR562918 84000 SOMH	Workers Compensation	231
UR562918 84500 SOMH	Group Life Insurance	23
UR562918 86000 SOMH	Hospital & Medical Insurance	0
UR562918 86500 SOMH	Dental Insurance	340
UR562918 89000 SOMH	Vision Insurance	130
UR562924 461TU SOMH	Tuition/Books/Fees	0
UR562924 461PW SOMH	Participant Wage	8,500
UR562928 81000 SOMH	Retirement Participants	1,275
UR562928 83000 SOMH	Soc Sec Participants	680
UR562928 84000 SOMH	Wrk Comp Participants	<u>123</u>
		\$30,000

INCREASE REVENUE:

UR547905 57000 SOMH	NY SCION OMH Revenue	\$30,000
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February 2, 2026

STATE OF NEW YORK

)

) ss:

COUNTY OF ST. LAWRENCE

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I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 68-2026 Entitled "Establishing the PY25 Budget for the New York Systems Change and Inclusive Opportunities Network (SCION) Office of Mental Health (OMH) Initiative", adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf

Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Finance Committee: 1-26-2026

RESOLUTION NO. 69-2026

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH SCHINDLER ELEVATOR CORPORATION FOR ELEVATOR MAINTENANCE IN COUNTY FACILITIES

By Mr. Hull, Chair, Finance Committee

WHEREAS, the importance of preventative maintenance and adequate response time for repairs has required a review of the current status of contractual relationships the County has for elevator maintenance, and

WHEREAS, the county solicited proposals to provide elevator maintenance for county facilities and Schindler Elevator Corporation has provided the only bid which meets necessary specifications, and

WHEREAS, the term of the contract shall commence on January 1, 2026 and continue for five (5) years thereafter, for monthly elevator service at a cost of \$1,590 per month (BG016204 43007) or a lump sum payment of \$19,080 annually,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Schindler Elevator Corporation to provide elevator maintenance for County facilities, upon approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 69-2026 Entitled “Authorizing the Chair to Sign a Contract with Schindler Elevator Corporation for Elevator Maintenance in County Facilities”, adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Finance Committee: 1-26-2026

RESOLUTION NO. 70-2026

AUTHORIZING THE COUNTY ADMINISTRATOR TO PERMIT THE USE OF COUNTY PARKING LOTS FOR COMMUNITY ACTIVITIES AND TRAINING

By Mr. Hull, Chair, Finance Committee

WHEREAS, local agencies and organizations have periodically requested permission to use county parking lots for community events and activities, and

WHEREAS, allowing use of the county-owned parking lots can promote community engagement and cooperation and benefit the public, provided that such use does not interfere with county operations or compromise public safety, and

WHEREAS, the Board of Legislators would like to delegate authority for this function to the County Administrator to approve requests for the use of county-owned parking lots for community events without the requirement of action by the Board of Legislators, subject to conditions and limitations as required, upon approval by the County Attorney,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the County Administrator to authorize use of county parking lots for community activities and training, with a report provided annually to the Board of Legislators.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 70-2026 Entitled "Authorizing the County Administrator to Permit the Use of County Parking Lots for Community Activities and Training", adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Finance Committee: 1-26-2026

RESOLUTION NO. 71-2026

SETTING A DATE FOR A PUBLIC HEARING ON PROPOSED LOCAL LAW A (NO. _) FOR THE YEAR 2026, "SETTING SALARIES FOR COUNTY EMPLOYEES"

By Mr. Hull, Chair, Finance Committee

WHEREAS, there are approximately twelve (12) titles of positions in St. Lawrence County that require a local law for mid year modifications, among them are the titles of Coroner and Public Defender, and

WHEREAS, proposed Local Law A (No. _) for the Year 2026 will establish salaries for these two titles, and

WHEREAS, In August of 2025, Chair Forsythe appointed a Committee chaired by Legislator Margaret Haggard, District 10 to review compensation for the Position of Coroner, currently there are four elected Coroners who serve St. Lawrence County at an annual salary with mileage and benefits of \$9,147.26, and

WHEREAS, following a recommendation from the Coroner Program Salary Review Committee, the salary for St. Lawrence County Coroners shall be increased by \$2,852.74 to \$12,000 and continued access to mileage and benefits, to be set to the amount listed below, and

WHEREAS, in addition, a salary adjustment for the Public Defender is recommended by the County Administrator, in part due to the restructuring of indigent defense in St. Lawrence County which has resulted in increased responsibilities for the Public Defender, the compensation for the Public Defender shall be increased from \$117,063, set to the amount listed below, and

WHEREAS, the law requires that said Local Law adoption be preceded by a public hearing,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators hereby sets a public hearing on proposed Local Law A (No. _) for the Year 2026, "Setting Salaries for County Employees" to be held on March 2, 2026, at 5:50 p.m., in the Legislative Chambers.

February 2, 2026

**PROPOSED LOCAL LAW A (NO.) FOR THE YEAR 2026,
“SETTING SALARIES FOR COUNTY EMPLOYEES”**

BE IT ENACTED by the St. Lawrence County Board of Legislators as follows:

Section 1. That salaries for the Year 2026, effective January 1, 2026, for the following employees shall be set as follows:

Coroner (4)	\$12,000
Public Defender	\$127,341

Section 2. This Local Law shall take effect upon filing with the Secretary of State in accordance with the Municipal Home Rule Law of the State of New York.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 71-2026 Entitled “Setting a Date for a Public Hearing on Proposed Local Law A (No.) for the Year 2026, "Setting Salaries for County Employees"”, adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Finance Committee: 1-26-2026

RESOLUTION NO. 72-2026

**MODIFYING THE 2025 BUDGET FOR THE COUNTY ADMINISTRATOR'S
OFFICE FOR UTILITIES AND REPAIRS & MAINTENANCE AT THE
CORRECTIONAL FACILITY**

By Mr. Hull, Chair, Finance Committee

WHEREAS, the costs for equipment repair and maintenance for the correctional facility are budgeted in the organizational accounts GBJ in the County Administrator's Budget, and

WHEREAS, the Unit of Buildings and Grounds is working to ensure the appropriations are coded to the appropriate units where they are spent, and

WHEREAS, as a result of the increased costs of utilities, a modification to the budget is necessary for 2025, and

WHEREAS, increases in these Building and Grounds appropriations can be offset by available funds within the existing budget,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the County Administrator's Office for utilities and repairs & maintenance for the Correctional Facility, as follows:

DECREASE APPROPRIATIONS:

BGM16204 41600	BM Mass Electricity	\$10,000
BGM16204 40800	BM Mass Bldg & Property Maint	<u>20,000</u>
		\$30,000

INCREASE REVENUE:

BG030895 560CF	BLDG Court Facilities Aid	\$37,000
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INCREASE APPROPRIATIONS:

BGJ16204 42202	BLDG Jail Equipment Repair & Maint	\$30,000
BG016204 41600	BLDG Electricity	<u>37,000</u>
		\$67,000

February 2, 2026

STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

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I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 72-2026 Entitled “Modifying the 2025 Budget for the County Administrator's Office for Utilities and Repairs & Maintenance at the Correctional Facility”, adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf

Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Finance Committee: 1-26-2026

RESOLUTION NO. 73-2026

**MODIFYING THE 2025 BUDGET FOR THE COUNTY ADMINISTRATOR'S OFFICE
FOR COSTS ASSOCIATED WITH COURT-ORDERED SERVICES AT NEW YORK
STATE OPERATED INPATIENT MENTAL HYGIENE FACILITIES**

By Mr. Hull, Chair, Finance Committee

WHEREAS, Resolution No. 36-2026 authorized the Treasurer's Office to modify the 2025 Budget for the County Administrator's Office for costs associated with court-ordered services at New York State operated inpatient mental health facilities, and

WHEREAS, total 2025 appropriations are projected at \$1,379,000, a 27.5% increase over 2024 costs of \$1,081,952, and a 104.5% increase over 2023 costs of \$674,287, and

WHEREAS, as a reminder this extraordinary increase in appropriations is due to a regulation change by New York State to reduce the prior obligation to share in the cost of these expenses fifty-fifty (50/50), to one hundred percent (100%) county expense, a change that has been challenged by counties, NYSAC, and the Local Mental Hygiene Commissioners, and

WHEREAS, rollover language resulted in a shortage of total appropriations needed for mental health services through the end of the year and the Department has received additional revenue that may offset the increase in appropriations,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the County Administrator's Office for costs associated with court-ordered services at New York State operated inpatient mental hygiene facilities, as follows:

INCREASE APPROPRIATIONS:

BL010104 43007	B Other Fees & Services	\$100,000
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INCREASE REVENUE:

BG030895 560CF	Bldg Court Facilities Aid	\$100,000
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STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 73-2026 Entitled "Modifying the 2025 Budget for the County Administrator's Office for Costs Associated with Court-Ordered Services at New York State Operated Inpatient Mental Hygiene Facilities", adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Finance Committee: 1-26-2026

RESOLUTION NO. 74-2026

**MODIFYING THE 2025 BUDGET FOR THE COUNTY ADMINISTRATOR'S OFFICE
FOR COSTS ASSOCIATED WITH COMMUNITY COLLEGE TUITION**

By Mr. Hull, Chair, Finance Committee

WHEREAS, pursuant to the provisions of subdivision four of section 6305 of the Education Law, counties that do not have a community college are required to pay for partial tuition for its residents, which is charged back to the respective towns and villages, and

WHEREAS, Resolution No. 32-2026 modified the 2025 County Administrator's Budget in the amount of \$145,000 to cover expenses through the end of 2025 and unfortunately, the County received several supplemental invoices after the estimate was prepared for the previous resolution, and

WHEREAS, it is difficult to estimate how many students will be attending community colleges that will submit completed certificates of residency to their college for reimbursement by St. Lawrence County,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the County Administrator’s Office for costs associated with community college tuition, as follows:

DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$31,000
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INCREASE APPROPRIATIONS:

B1E24904 46502	B EDUC Community Colleges Tuition	\$31,000
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STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 74-2026 Entitled “Modifying the 2025 Budget for the County Administrator's Office for Costs Associated with Community College Tuition”, adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

Finance Committee: 1-26-2026

RESOLUTION NO. 75-2026

AUTHORIZING THE CHAIR TO SIGN A LEASE WITH THE WORKFORCE DEVELOPMENT BOARD FOR SPACE AT THE HUMAN SERVICES CENTER FOR THE ONE STOP CAREER CENTER

By Mr. Hull, Chair, Finance Committee

WHEREAS, Resolution No. 205-2020 authorized the most recent lease between St. Lawrence County and the Workforce Development Board for space to be utilized for the operation of the One Stop Career Center, and that lease expired June 30, 2025, and

WHEREAS, there is a long standing partnership between St. Lawrence County and the Workforce Development Board that has supported providing career services for individuals seeking employment in the County and since 2001, the Human Services Center has been the home of the One Stop Career Center to support those services, and

WHEREAS, prior to the expiration of the lease, a review of the existing model by the County Administrator and the Executive Director of the Workforce Development Board yielded an opportunity to redesign the space, reduce the footprint to support the next generation of jobseekers and therefore, the financial obligation to the partners while continuing to sustain the relationship between county departments, the Workforce Development Board, and the organization that owns the building, the Canton Human Services Initiative, Inc., and

WHEREAS, the space occupied in the prior lease agreement was 6,990 square feet and through the proposed changes has been reduced in square footage to 3,444 square feet with the County taking possession of the difference in space of 3,546 square feet, and

WHEREAS, this change accomplishes a number of goals; it adapts to the environment to better support jobseekers, it reduces the bureaucracy between county departments paying for space returning to the County, it provides a new space to be occupied by the Youth Bureau, and increases available conference room space by 1,087 square feet in five (5) new spaces that will be set up with technology to improve access for meetings and training, and

WHEREAS, more specifically, this change increases available county meeting room space by 1,087 square feet in five (5) new spaces that will be set up with new technology to improve access for employees and the public for meetings and training, and

WHEREAS, the term of the lease, as proposed, is five (5) years from July 1, 2025 through June 30, 2030 with two (2) one (1) year extension options,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a lease with the Workforce Development Board for space at the Human Services Center for the One Stop Career Center for the term of July 1, 2025 through June 30, 2030, upon approval of the County Attorney, and

February 2, 2026

RESOLUTION NO. 76-2026

**MODIFYING THE 2025 BUDGET FOR SOCIAL SERVICES FOR FOSTER CARE
AND ADOPTION EXPENSES**

By Mr. Webster, District 11

WHEREAS, funding eligibility regulations for children in foster care and adoption cases determine which accounts expenses are paid out of, and for 2025 a request to reallocate some of the available funds into the correct line items,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for Social Services for Foster Care and Adoption Expenses as follows:

INCREASE APPROPRIATIONS:

DSC61094 465IB CCEA	D EAF Institution Board	\$465,000
DSG60704 445VD	D Parenting Transportation	<u>53,000</u>
		\$518,000

DECREASE APPROPRIATIONS:

DSC61194 465IB ADCFC	D ADCFC Institution Board	\$375,000
DSJ61234 465IB EAJD	D EAF JD/PINS Institution Board	<u>52,407</u>
		\$427,407

INCREASE REVENUE:

DA036105 56000	D SA General Administration	\$1,060
DA046105 57000	D FA General Administration	6,846
DAS36105 560CW	D SA Child Welfare Funding	1,466
DAT27015 55000	D Prior Year Refunds	68
DSS27015 55000	D LR ST Prior Year Refunds	259,045
DSD27015 550000	D LR DC Prior Year Refunds	<u>228</u>
		\$268,713

DECREASE REVENUE:

DA046105 57000	D FA General Administration	\$39,201
DSC46195 57000	D FA Child Care	<u>138,919</u>
		\$178,120

February 2, 2026

STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

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I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 76-2026 Entitled "Modifying the 2025 Budget for Social Services for Foster Care and Adoption Expenses", adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf

Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

February 2, 2026

RESOLUTION NO. 77-2026

**MODIFYING THE 2025 BUDGET FOR THE ASSIGNED COUNSEL PROGRAM FOR
INDIGENT DEFENSE RATE INCREASES**

By Ms. Curran, District 15

WHEREAS, the cost for Assigned Counsel for Indigent Defense has exceeded the 2025 budgeted appropriations, and

WHEREAS, with eligibility standards changing, along with State-mandated rate increases, the cost of providing indigent defense continues to rise, with the State reimbursing up to fifty percent (50%) of these increased costs, and

WHEREAS, increased costs result in an increase in associated revenue,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Assigned Counsel Program for Indigent Defense Rate Increases, as follows:

INCREASE APPROPRIATIONS:

IA011704 430FC	IA AC Family Court Cases	\$250,000
IA011704 430CC	IA AC Criminal Cases	<u>80,000</u>
		\$330,000

INCREASE REVENUE:

IA030255 56000	IA AC SA Indigent Legal Services	\$150,000
IAZ30895 56000 CFA	Counsel at First Appear SA	<u>180,000</u>
		\$330,000

STATE OF NEW YORK)
COUNTY OF ST. LAWRENCE) ss:
)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 77-2026 Entitled "Modifying the 2025 Budget for the Assigned Counsel Program for Indigent Defense Rate Increases", adopted February 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
February 3, 2026

March 30, 2026

RESOLUTION NO. 79-2026

PROCLAIMING MARCH 6, 2026 AS EMPLOYEE APPRECIATION DAY IN ST. LAWRENCE COUNTY

By Mr. Lightfoot, District 3

WHEREAS, March 6, 2026, marks the 31st anniversary of National Employee Appreciation Day, and since 1995 it has served to recognize the hard work and contributions of employees around the country, and

WHEREAS, the St. Lawrence County Employee Assistance Program Committee collaborates with the Board of Legislators and the CSEA Local 845, the Deputy Sheriff's Association, and the Sheriff's Supervisors Association to support and celebrate the work of St. Lawrence County Municipal Government Employees, and

WHEREAS, in conjunction with "Employee Appreciation Day", the Employee Assistance Program will sponsor events to celebrate and encourage St. Lawrence County Municipal Government Employees,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators proclaims March 6, 2026 as Employee Appreciation Day in St. Lawrence County.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 79-2026 Entitled "Proclaiming March 6, 2026 as Employee Appreciation Day in St. Lawrence County", adopted March 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
March 2, 2026

March 3, 2026

Services Committee: 2-9-2026

RESOLUTION NO. 80-2026

**RECOGNIZING MARCH AS NATIONAL TRAUMATIC BRAIN INJURY
AWARENESS MONTH**

By Mr. Webster, Chair, Services Committee

WHEREAS, traumatic brain injury (TBI) is a serious public health issue that affects individuals of all ages and backgrounds, often resulting from falls, motor vehicle crashes, sports injuries, violence, or other incidents, and

WHEREAS, traumatic brain injuries can have long-lasting physical, cognitive, emotional, and behavioral effects, impacting not only individuals who sustain injuries but also their families, caregivers, and communities, and

WHEREAS, increased awareness and education about traumatic brain injury can help reduce stigma, promote prevention, improve early identification, and support access to appropriate treatment and services, and

WHEREAS, individuals living with traumatic brain injuries demonstrate resilience and strength, and deserve understanding, inclusion, and support to achieve their highest possible quality of life, and

WHEREAS, the International Brain Injury Association estimates that about 1 in 60 Americans are living with disabilities related to TBI, and

WHEREAS, local organizations, healthcare providers, advocates, and community partners work diligently to support individuals affected by traumatic brain injury through education, prevention efforts, rehabilitation, and community-based services, and

WHEREAS, the observance of Traumatic Brain Injury Awareness Month provides an opportunity to highlight the importance of brain health, recognize the impact of TBI, and encourage continued efforts to support those affected,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators recognizes the month of March as National Traumatic Brain Injury Awareness Month, and

BE IT FURTHER RESOLVED that the Public Health Department will host events to raise awareness regarding ways to avoid Traumatic Brain Injury in the fall of 2026.

March 3, 2026

STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 80-2026 Entitled "Recognizing March as National Traumatic Brain Injury Awareness Month", adopted March 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf

Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
March 2, 2026

March 3, 2026

Services Committee: 2-9-2026

RESOLUTION NO. 81-2026

PROCLAIMING FRIDAY, MARCH 6, 2026 AS THE 3RD ANNUAL "FIVE HOUR FREE (FROM SOCIAL MEDIA) FRIDAY" IN ST. LAWRENCE COUNTY

By Mr. Webster, Chair, Services Committee
Co-Sponsored by Mr. Forsythe, District 2; Ms. Terminelli, District 14; and
Ms. Curran, District 15

WHEREAS, Resolution No. 75-2024 and Resolution No. 66-2025 proclaimed the first two (2) "Five Hour Free (from Social Media) Friday" events in St. Lawrence County, respectively, and

WHEREAS, adolescents and adults are spending significant amounts of time on digital devices and social media platforms, with adolescents averaging more than eight (8) hours per day on screens for entertainment and social interaction, excluding school-related use, and

WHEREAS, excessive screen time and social media use have been linked to increased risks of anxiety, depression, sleep disruption, attention difficulties, and reduced in-person social connection, making healthy technology habits an important public health concern, and

WHEREAS, strong social connections, family engagement, physical activity, and community involvement are proven protective factors that support positive youth development and overall mental health, and

WHEREAS, the Teen Ambassadors of the St. Lawrence County Youth Committee voted unanimously at the Youth Committee Meeting on January 11, 2026 to continue the "Five Hour Free (from Social Media) Friday" initiative for a third consecutive year as a youth-led effort to promote balance and well-being, and

WHEREAS, "Five Hour Free (from Social Media) Friday" encourages adolescents and adults of all ages to voluntarily disconnect from social media and non-essential screen use for a five (5) hour period, from 4:00 p.m. to 9:00 p.m., to better engage in meaningful social media free activities and strengthen connections,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators proclaims Friday, March 6, 2026 as the 3rd annual "Five Hour Free (from Social Media) Friday" in St. Lawrence County, and

BE IT FURTHER RESOLVED that residents, schools, businesses, and community organizations are encouraged to participate by registering and promoting and supporting activities that foster connection, wellness, and community engagement during the designated five (5) hour period.

March 3, 2026

STATE OF NEW YORK

)

) ss:

COUNTY OF ST. LAWRENCE

)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 81-2026 Entitled "Proclaiming Friday, March 6, 2026 as the 3rd Annual "Five Hour Free (from Social Media) Friday" in St. Lawrence County", adopted March 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf

Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
March 2, 2026

March 3, 2026

Services Committee: 2-9-2026

RESOLUTION NO. 82-2026

SUPPORTING IMMUNIZATION AS A CRITICAL PUBLIC HEALTH PRACTICE

By Mr. Webster, Chair, Services Committee

WHEREAS, immunization is one of the most effective and evidence-based public health practices for preventing the spread of infectious diseases and protecting individuals, families, and communities, and

WHEREAS, vaccines have significantly reduced illness, disability, and death from diseases such as measles, polio, influenza, whooping cough, and other vaccine-preventable conditions, and

WHEREAS, maintaining high immunization rates is essential to achieving community immunity, thereby protecting vulnerable populations including infants, older adults, individuals with compromised immune systems, and those unable to be vaccinated for medical reasons, and

WHEREAS, outbreaks of vaccine-preventable diseases can place a significant burden on local health systems, schools, workplaces, and community resources, and

WHEREAS, public confidence in safe, effective, and accessible vaccines is critical to sustaining community health and resilience, and in 2025 there were 672 immunizations administered by Public Health in St. Lawrence County, and

WHEREAS, health departments, healthcare providers, schools, and community partners play a vital role in education, outreach, and equitable access to immunization services,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators affirms its support for immunization as a critical public health practice essential to protecting the health and well-being of the community.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 82-2026 Entitled “Supporting Immunization as a Critical Public Health Practice”, adopted March 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
March 2, 2026

March 3, 2026

Operations Committee: 2-9-2026

RESOLUTION NO. 84-2026

AUTHORIZING THE CHAIR TO SIGN A CONTRACT AND ASSOCIATED AGREEMENTS WITH MOTOROLA SOLUTIONS FOR COMPUTER AIDED DISPATCH AND RECORDS MANAGEMENT SYSTEM ANNUAL MAINTENANCE FOR THE SHERIFF'S OFFICE, EMERGENCY SERVICES, AND PARTICIPATING LOCAL LAW ENFORCEMENT AGENCIES FOR THE PERIOD OF APRIL 1, 2026 TO MARCH 31, 2027

By Ms. Curran, Chair, Operations Committee

WHEREAS, Resolution No. 154-2012 authorized the Chair to sign contracts for the lease/purchase of Spillman Technologies Computer Aided Dispatch (CAD) System, providing the capability to communicate between dispatch and patrol vehicles and to manage law enforcement records, and

WHEREAS, Spillman Technologies was acquired by Motorola Solutions in 2016 and is a leading provider of comprehensive law enforcement and public safety software solutions for computer-aided dispatch (CAD) and records management systems (RMS), and

WHEREAS, Motorola Solutions is transitioning its multi-year CAD and RMS maintenance agreements to a subscription-based contract model that would require the County to pay for bundled features and services that are not currently utilized or required, and

WHEREAS, to avoid unnecessary additional costs while evaluating future service and contract options, the County has determined that renewing the agreement for a single one (1)-year term is in the best fiscal interest of the County at this time (XP036404 42004), and

WHEREAS, the Potsdam Police Department was included in the initial contract in 2012, and Res. 491-2019 authorized the Village of Canton, Village of Massena, and the City of Ogdensburg to join the partnership, and

WHEREAS, use of a common CAD and RMS platform among multiple law enforcement agencies enhances information sharing, operational efficiency, and coordinated public safety response throughout St. Lawrence County, and

WHEREAS, the participating local law enforcement agencies shall be responsible for payment of their respective portions of the annual maintenance costs, with such costs to be allocated proportionally and reimbursed to the County in accordance with established billing arrangements, and

WHEREAS, the total cost of the contract is \$114,250, with St. Lawrence County paying \$71,000; the City of Ogdensburg paying \$15,000; the Village of Massena paying \$12,000; the Village of Canton paying \$6,250; and Potsdam Police Department paying \$10,000,

March 3, 2026

Operations Committee: 2-9-2026

RESOLUTION NO. 85-2026

AUTHORIZING THE CHAIR TO SIGN A 4-YEAR AGREEMENT WITH TOSHIBA BUSINESS SOLUTIONS TO PROVIDE A MULTI-FUNCTION DEVICE (MFD) LEASE AND PRINT MANAGEMENT PROGRAM FOR ST. LAWRENCE COUNTY

By Ms. Curran, Chair, Operations Committee

WHEREAS, the current lease and maintenance agreement for the multi-function devices (MFD) which are used to handle the majority of the County's printing, scanning, and copying needs is coming to a close in March 2026, and

WHEREAS, through a competitive bidding process, Toshiba Business Solutions was selected as the MFD contract providing the best value to the County, and

WHEREAS, this agreement covers both lease payments for the devices and all parts, maintenance, and supplies except paper and staples, and

WHEREAS, this partnership promises further value to explore electronic document imaging and related matters, and

WHEREAS, there will be approximately 85 MFD units in over 15 locations across County offices, and

WHEREAS, the cost for this contract is not to exceed \$411,461.28 (CD016804 42102 MSPC),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a 4-year agreement with Toshiba Business Solutions to provide a Multi-Function Device (MFD) Lease and Print Management Program for St. Lawrence County, upon approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 85-2026 Entitled "Authorizing the Chair to Sign a 4-Year Agreement with Toshiba Business Solutions to Provide a Multi-Function Device (MFD) Lease and Print Management Program for St. Lawrence County", adopted March 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
March 2, 2026

March 3, 2026

Operations Committee: 2-9-2026

RESOLUTION NO. 86-2026

ACCEPTING A FY26 CARES UP GRANT FROM NYS OFFICE OF MENTAL HEALTH'S SUICIDE PREVENTION CENTER (OMH SPCNY) AND THE RESEARCH FOUNDATION FOR MENTAL HYGIENE (RFMH) AND MODIFYING THE 2026 BUDGET FOR THE SHERIFF'S OFFICE

By Ms. Curran, Chair, Operations Committee

WHEREAS, New York State Office of Mental Health's Suicide Prevention Center (OMH SPCNY) and the Research Foundation for Mental Hygiene (RFMH) has awarded a FY26 CARES UP grant, in the amount of \$42,250 (S4Z34905 56000 CARES) to the St. Lawrence County Correctional Facility, with a contract period of January 1, 2026 to December 31, 2026, and

WHEREAS, the purpose of this funding is to continue to develop a comprehensive public health prevention strategy for Correctional Officers that goes beyond access to high quality, confidential mental health services, but also includes an upstream approach that integrates resiliency and wellness training programs into the workplace to decrease the shame and stigma often present within these professions, and

WHEREAS, the Correctional Facility intends to use this funding to expand the in-house wellness program to include exercise equipment, workshop and training, participation incentives, printing and office supplies for trainings and events,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes accepting the FY26 CARES UP grant from NYS Office of Mental Health's Suicide Prevention Center (OMH SPCNY) and the Research Foundation for Mental Hygiene (RFMH) and authorizes the Treasurer to modify the 2026 Budget for the Sheriff's Office, as follows:

INCREASE APPROPRIATIONS:

S4Z31502 26000 CARES	Other Equipment	\$20,000
S4Z31504 41102 CARES	Educational Workshops	7,500
S4Z31504 41901 CARES	I/D Central Printing	500
S4Z31504 42000 CARES	Office Supplies & Exp	500
S4Z31504 42800 CARES	Other Supplies	5,000
S4Z31504 43007 CARES	Other Fees and Services	6,500
S4Z31504 44500 CARES	Other Travel Reimbursement	<u>2,250</u>
		\$42,250

INCREASE REVENUE:

S4Z34905 56000 CARES	NYS CARES UP Grant Revenue	\$42,250
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until the Grant is fully expended.

March 3, 2026

STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

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I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 86-2026 Entitled "Accepting a FY26 CARES UP Grant from NYS Office of Mental Health's Suicide Prevention Center (OMH SPCNY) and the Research Foundation for Mental Hygiene (RFMH) and Modifying the 2026 Budget for the Sheriff's Office", adopted March 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf

Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
March 2, 2026

March 3, 2026

Finance Committee: 2-23-2026

RESOLUTION NO. 91-2026

MODIFYING THE PY25 BUDGET FOR THE WORKFORCE INNOVATION AND OPPORTUNITY ACT TO TRANSFER FORMULA FUNDS FROM DISLOCATED WORKER ACCOUNTS TO ADULT ACCOUNTS

By Mr. Hull, Chair, Finance Committee

WHEREAS, the Notice of Authorization PY25-3 was issued with the remaining allocation of funding for Program Year 2025 Workforce Innovation and Opportunity Act (WIOA) Title IB Adult and Dislocated Worker programs, and

WHEREAS, a transfer of funds would provide more flexibility and ensure that WIOA is able to provide services to as many eligible participants as possible, and

WHEREAS, all participants eligible for the Dislocated Worker Program will be enrolled in the Dislocated Worker Program, and no eligible participant will be denied services, including training services, due to the transfer of funds, and

WHEREAS, WIOA Notice of Proposed Rulemaking section 683.130, grants Local Workforce Development Boards (LWDB) the authority to transfer one hundred percent (100%) of a program year allocations between the Adult and Dislocated Worker programs, and

WHEREAS, the LWDB authorized, with Resolution Number 26-A14-02, the transfer of funds from Dislocated Worker to Adult,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the PY25 Budget for the Workforce Innovation and Opportunity Act (WIOA) to transfer formula funds from dislocated worker accounts to adult accounts as follows:

INCREASE APPROPRIATIONS:

UA562924 461TU TRAN	Adult Training Tuition Fees	\$130,000
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DECREASE APPROPRIATIONS:

UE562911 11000	Direct Service Worker	\$13,000
UE562911 12000	Supervisory/Admin	6,200
UE562911 14000	Clerical	4,000
UE562911 19550	Health Ins Buyout	300
UE562914 40700	Rent	2,000
UE562914 43005	Advertising	500
UE562914 430WI	WIB Expenses	6,000
UE562914 47800	DP Charges	728

March 3, 2026

UE562918 81000	Retirement	3,525
UE562918 83000	Social Security	1,880
UE562918 84000	Worker's Compensation	606
UE562918 84500	Group Life Insurance	1,000
UE562918 86000	Health & Medical Insurance	5,819
UE562918 86500	Dental Insurance	400
UE562918 89000	Eye Coverage	100
UE562924 461OJ	OJT Employer Reimbursement	3,942
UE562924 461TU	Tuition/Books/Fees	<u>80,000</u>
		\$130,000

INCREASE REVENUE:

UA547905 57000 TRAN	U FA Adult Training	\$130,000
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DECREASE REVENUE:

UE547905 57000	Dislocated Worker Revenue	\$130,000
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BE IT FURTHER RESOLVED that any remaining funds at the end of the Program year will be rolled over to future budgets until fully expended.

STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

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I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 91-2026 Entitled "Modifying the PY25 Budget for the Workforce Innovation and Opportunity Act to Transfer Formula Funds from Dislocated Worker Accounts to Adult Accounts", adopted March 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf

Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
March 2, 2026

March 3, 2026

Finance Committee: 2-23-2026

RESOLUTION NO. 92-2026

AUTHORIZING THE CHAIR TO SIGN A CONTRACT FOR A HEATING AND COOLING WATER SYSTEM TREATMENT AND LEGIONELLA PREVENTION PROGRAM SERVICES FOR COUNTY FACILITIES

By Mr. Hull, Chair, Finance Committee

WHEREAS, periodic treatment and testing is performed to satisfy the requirements of the New York State Department of Health and the Legionella Prevention Program for County facilities, and scale and corrosion inhibitor treatments are necessary to maximize the functionality and service life of the County's heating and cooling equipment, and

WHEREAS, Buildings and Grounds current contract with M.I.S. of America for services associated with heating and cooling water system treatment and Legionella Prevention Program for County Office Buildings ended on December 31, 2025, and

WHEREAS, M.I.S of America provides monthly on-site testing, the use of M.I.S. of America Equipment, and associated media and chemicals used for testing and treatment at a new contract cost of \$1,376 per month beginning January 1, 2026 through December 31, 2028 with an overall three (3) year contract amount of \$49,525 (BG016204 42202),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract for a heating and cooling water system treatment and Legionella Prevention Program services for county facilities, upon approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 92-2026 Entitled "Authorizing the Chair to Sign a Contract for a Heating and Cooling Water System Treatment and Legionella Prevention Program Services for County Facilities", adopted March 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
March 2, 2026

March 3, 2026

Finance Committee: 2-23-2026

RESOLUTION NO. 94-2026

MODIFYING THE 2026 BUDGET FOR THE COUNTY ADMINISTRATOR'S OFFICE FOR THE EMPLOYEE ASSISTANCE PROGRAM TO ACCEPT CONTRIBUTIONS FROM CSEA LOCAL 845, THE DEPUTY SHERIFF'S ASSOCIATION, AND THE SHERIFF'S SUPERVISORS ASSOCIATION AND PROVIDE MATCHING INCREASES FROM ST. LAWRENCE COUNTY

By Mr. Hull, Chair, Finance Committee

WHEREAS, the St. Lawrence County Employee Assistance Program (EAP) provides an important outlet of support services, cosponsors the Annual Health Fair for the past forty (40) years, and partners with the County to do activities that demonstrate appreciation for the efforts made by County Employees, and

WHEREAS, EAP has historically been funded jointly by the County and CSEA Local 1000 at \$1,000 per organization, and as part of an ongoing effort to strengthen the Program and increase available offerings to support all employees, the County Administrator made a request of the remaining six (6) unions that include; Council 82, Council 82 Supervisors, CSEA 845, Deputy Sheriff's Association, Indigent Defenders, and Sheriff's Supervisor Association to contribute to this important program that supports the county workforce, and

WHEREAS, the following unions have agreed to make a contribution toward the Employee Assistance Program;

- CSEA Local 845 \$1,000
- Deputy Sheriff's Association \$250
- Sheriff's Supervisor Association \$250, and

WHEREAS, the County is hopeful that the other three Unions will consider a contribution and that those who are contributing will consider making this an annual appropriation that supports resources, helps maintain the Annual Health Fair, and continues to improve the opportunity to share appreciation with all employees, and

WHEREAS, the County Administrator offered to match the contribution, similar to the practice with CSEA, up to \$5,000 and with the new total being \$1,500, a budget modification is requested to match the contribution by the Bargaining Units listed above,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2026 Budget for the County Administrator's Office to accept contributions from CSEA 845, the Deputy Sheriff's Association, and the Sheriff Supervisors' Association and to match union contributions for the Employee Assistance Program as follows:

March 3, 2026

DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$1,500
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INCREASE APPROPRIATIONS:

B1190704 46500	B EAP Other Payments	\$3,000
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INCREASE REVENUE:

B1127055 55000	B EAP Donations	\$1,500
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STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

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I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 94-2026 Entitled "Modifying the 2026 Budget for the County Administrator's Office for the Employee Assistance Program to Accept Contributions from CSEA Local 845, the Deputy Sheriff's Association, and the Sheriff's Supervisors Association and Provide Matching Increases from St. Lawrence County", adopted March 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf

Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
March 2, 2026

March 3, 2026

Finance Committee: 2-23-2026

RESOLUTION NO. 95-2026

SUPPORTING SENATE BILL S.8454 AND ASSEMBLY BILL A.9074 THAT WOULD AMEND THE PUBLIC OFFICERS LAW IN RELATION TO WAIVING THE RESIDENCY REQUIREMENT FOR THE ST. LAWRENCE COUNTY PUBLIC HEALTH DIRECTOR AND DIRECTOR OF COMMUNITY SERVICES

By Mr. Hull, Chair, Finance Committee

WHEREAS, in order to assure an adequate pool of qualified applicants for the positions of Public Health Director and Community Services Director and to retain such applicants, it is necessary that all personnel holding said offices be permitted to reside within the county or any county adjoining St. Lawrence County, and

WHEREAS, the County requested the passage of Senate Bill S.8454 and Assembly Bill A.9074 to amend the Public Officer Law in relation to waiving the residency requirement of certain public officers in St. Lawrence County, and

WHEREAS, if approved by the New York State Legislature Section 3 of the Public Officers Law is amended by adding a new subdivision 76 to read as follows:

76. In the county of St. Lawrence, the provisions of this section requiring a person to be a resident of the political subdivision or municipal corporation of the state for which such person shall be chosen or within which their official functions are required to be exercised, shall not prevent a person from holding the office county public health director or director of community services of the county of St. Lawrence, provided that such person resides in a county adjoining St. Lawrence County within the State of New York; provided, however that any person performing such functions or holding the office of county public health director or director of community services in any other county shall be a resident of such county unless otherwise provided by law,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators supports Senate Bill S.8454 and Assembly Bill A.9074 that would amend the Public Officers Law in relation to waiving the residency requirements for the St. Lawrence County Public Health Director and Director of Community Services.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 95-2026 Entitled "Supporting Senate Bill S.8454 and Assembly Bill A.9074 that Would Amend the Public Officers Law in relation to Waiving the Residency Requirement for the St. Lawrence County Public Health Director and Director of Community Services", adopted March 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
March 2, 2026

March 3, 2026
Finance Committee: 2-23-2026

RESOLUTION NO. 96-2026

AUTHORIZATION TO TRANSFER THE FUNCTION OF THE FLEET LEASE PROGRAM TO THE PURCHASING OFFICE AND MODIFY THE 2026 BUDGET FOR THE COUNTY ADMINISTRATOR'S OFFICE

By Mr. Hull, Chair, Finance Committee

WHEREAS, since 2016, St. Lawrence County has maintained a fleet through the Enterprise Fleet Management Services (Resolution No. 18-2016) to provide safe county vehicles for employees to utilize for the purpose of conducting their work in the field or to attend professional development opportunities, and

WHEREAS, funds are appropriated annually in the general fund to maintain the fleet, additionally funds are budgeted in departments in the general fund (i.e. Social Services) that receive reimbursement along with departments that reside in funds outside the general fund (i.e. Highway and Solid Waste) and funds are appropriated in those funds to maintain their portions of the fleet, and

WHEREAS, the intent to relocate this function was planned as positions were realigned in the Purchasing Office increased in 2025 in part to ensure better management of programs like the fleet and to have focused analysis of the Programs, and

WHEREAS, new accounts are recommended to be created to accommodate a transfer of oversight by the Purchasing Office within the County Administrator's office, and

WHEREAS, in 2026, there is \$320,000 is budgeted in the General Fund lease expense account to cover fleet expenses and the goal is to spend from the appropriate accounts to track spending and to better prepare the budget for 2027,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes to transfer the function of the Fleet Lease Program to the Purchasing Office and modify the 2026 Budget for the County Administrator's Office as follows:

DECREASE APPROPRIATIONS:

TF013254 421FL	T SLC Equipment Leasing	\$320,000
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INCREASE APPROPRIATIONS:

BCG16404 421FL	Fleet Leasing Program	\$305,000
BCG16404 44100	I/D Fuel Charges	5,000
BCG16404 44001	Other Automotive Supplies	<u>10,000</u>
		\$320,000

March 3, 2026

STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

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I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 96-2026 Entitled "Authorization to Transfer the Function of the Fleet Lease Program to the Purchasing Office and Modify the 2026 Budget for the County Administrator's Office", adopted March 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf

Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
March 2, 2026

March 3, 2026

Finance Committee: 2-23-2026

RESOLUTION NO. 97-2026

ADOPTING LOCAL LAW A (NO. _) FOR THE YEAR 2026, "SETTING SALARIES FOR COUNTY EMPLOYEES"

By Mr. Hull, Chair, Finance Committee

WHEREAS, that the Board of Legislators held a public hearing on proposed Local Law A (No. _) for the Year 2026, "Setting Salaries for County Employees" on March 2, 2026, at 5:50 p.m., in the Legislative Chambers, and

BE IT ENACTED by the St. Lawrence County Board of Legislators as follows:

Section 1. That salaries for the Year 2026, effective January 1, 2026, for the following employees shall be set as follows:

Coroner (4)	\$12,000
Public Defender	\$127,341

Section 2. This Local Law shall take effect upon filing with the Secretary of State in accordance with the Municipal Home Rule Law of the State of New York.

STATE OF NEW YORK)
COUNTY OF ST. LAWRENCE) ss:
)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 97-2026 Entitled "Adopting Local Law A (No. _) for the Year 2026, "Setting Salaries for County Employees"", adopted March 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
March 2, 2026

March 3, 2026

Operations Committee:

RESOLUTION NO. 98-2026

AUTHORIZING THE CHAIR TO SIGN THE 2025-2026 CRIMINAL JUSTICE DISCOVERY REFORM GRANT

By Ms. Curran, District 15

WHEREAS, the St. Lawrence County District Attorney received updated notification of a funding option for the “2025-2026 Criminal Justice Discovery Reform Grant” in the amount of \$476,279 through the New York State Division of Criminal Justice Services, for the period of April 1, 2025, through March 31, 2026, this is an increase of \$141,498 over 2024-2025, and

WHEREAS, the grant will subsidize the cost of an Assistant District Attorney position, with focus on the implementation of discovery and/or bail reform efforts by the Legislation of Discovery, the partial cost of Grand Jury Transcripts, the PCMS Program Discovery Storage Fees used for discovery, and keeping up with the demands, the cost of Cellebrite UFED Program, the cost of the Axon program, and the cost of the total FARO for one (1) year (covering both District Attorney and Sheriff's cost), and

WHEREAS, the New York State Division of Criminal Justice Services and New York State Attorney recognize the value of the assistance of the St. Lawrence County District Attorney’s Office, St. Lawrence County Sheriff’s Department, and the Prosecution Criminal Management System (PCMS) to their agencies and other agencies throughout the county and have generously offered to assist the District Attorney’s Office and the Sheriff’s Department with the implementation of discovery and/or bail reform efforts through this grant (J1030895 56000 ATP),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign the 2025-2026 Criminal Justice Discovery Reform Grant and any subsequent amendments with the New York State Department of Criminal Justice Services, upon approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 98-2026 Entitled “Authorizing the Chair to Sign the 2025-2026 Criminal Justice Discovery Reform Grant”, adopted March 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
March 2, 2026

March 3, 2026

RESOLUTION NO. 100-2026

DECLARING MARCH 2026 AS WOMEN’S HISTORY MONTH IN ST. LAWRENCE COUNTY

By Ms. Haggard, District 10

WHEREAS, Women’s History Month traces its origins to the early 20th-century labor and suffrage movements, was first recognized nationally as Women’s History Week in 1980, and was expanded by Congress in 1987 to a month-long observance each March, and

WHEREAS, Women’s History Month provides an opportunity to recognize and celebrate the countless contributions women have made to our nation, our state, and our local communities in the fields of education, healthcare, agriculture, public service, business, science, the arts, and civic leadership, and

WHEREAS, women in St. Lawrence County have played and continue to play a vital role in strengthening families, supporting local economies, leading community organizations, serving in elected office, and advocating for the well-being of all residents, and

WHEREAS, the observance of Women’s History Month also serves as a time to reflect upon ongoing efforts to ensure equal opportunity, fair treatment, and full participation for women and girls in all aspects of civic and economic life, and

WHEREAS, recognizing Women’s History Month affirms this County’s commitment to honoring the achievements of women past and present while encouraging future generations of girls and young women to pursue leadership, service, and community engagement,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators hereby proclaims March 2026 as Women’s History Month in St. Lawrence County, and

BE IT FURTHER RESOLVED that the Board encourages residents, schools, businesses, and community organizations throughout the County to observe this month with appropriate programs, ceremonies, and activities that honor the history, achievements, and contributions of women.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 100-2026 Entitled “Declaring March 2026 as Women’s History Month in St. Lawrence County”, adopted March 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
March 2, 2026

March 3, 2026

RESOLUTION NO. 101-2026

AUTHORIZING THE SETTLEMENT OF A NEW YORK STATE SUPREME COURT CASE KNOWN TO THE BOARD OF LEGISLATORS AND THE TRANSFER OF FUNDS IN THE 2026 BUDGET LIABILITY AND CASUALTY FUND

By Mr. Denesha, District 6

WHEREAS, pending in the Supreme Court of the State New York is an action involving St. Lawrence County and an individual known to the Board of Legislators under order of confidentiality, and

WHEREAS, this Board has been advised that there is an offer of settlement and compromise by the Plaintiff in the above-described action by a payment totaling \$300,000 subject to Medicaid and Medicare requirements, and

WHEREAS, in view of the circumstances, the continued cost of litigation, the claimed damages sustained by the Plaintiff, the uncertainty of the outcome of a jury trial, and the possibility of a verdict adverse to the County, this Board believes that this settlement is in the best interests of the County of St. Lawrence and its citizens, and

WHEREAS, pursuant to Resolution No. 71-91 St. Lawrence County established a self-insured liability casualty reserve in accordance with Section 6n of the New York State General Municipal Law, and

WHEREAS, pursuant to General Municipal Law § 6-n “Upon the creation of the Fund, the municipality may make expenditures from the fund for any loss, claim, action or judgment for which the municipal corporation is authorized or required to purchase or maintain insurance...”, and

WHEREAS, the County has tentatively settled the matter under Docket No.: EFCV-21-159*** in the amount of \$300,000, and

WHEREAS, it will be necessary to transfer money from the Casualty and Liability Reserve Account, by increasing the appropriated fund balance to cover those payments as they come due,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators representing the County of St. Lawrence, acting through the County Administrator, the County Attorney or any other authorized agent is, upon receipt of appropriate general releases and a stipulation of discontinuance in a form approved by the County Attorney, hereby directed to settle this claim on behalf of the County of St. Lawrence by payment of the sum of \$300,000 subject to Medicaid and Medicare reductions as required under law to the Plaintiff and/or the attorneys as they may direct, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2026 Budget for the County Attorney’s Office, as follows:

March 3, 2026

RESOLUTION NO. 102-2026

AUTHORIZING THE CHAIR TO SIGN A CONTRACT FOR ASSIGNED COUNSEL PROGRAM SERVICES WITH DUCHARME, GOLDIE, AND ADAMS, P.C AND AUTHORIZATION TO CREATE AND FILL AN INDIGENT DEFENSE COORDINATOR POSITION FOR THE ASSIGNED COUNSEL PROGRAM

By Mr. Webster, District 11

WHEREAS, Under County Law Article 18-b, counties in New York State are mandated to provide indigent defense for people who cannot afford an attorney in criminal and certain family court matters, and

WHEREAS, the current plan for St. Lawrence County on file with New York State Office of Indigent Legal Services provides for indigent representation in the following manner: first, the Office of the Public Defender, next, the Office of the Conflict Defender, and last, the Assigned Counsel Program administered by the St. Lawrence County Bar Association, and

WHEREAS, Resolution No. 178-2023 authorized the Chair to sign a contract with the St. Lawrence County Bar Association for Assigned Counsel Representation from 2023-2025 for indigent defense which provides representation for people who cannot otherwise be represented by the Office of the Public or Conflict Public Defender, and

WHEREAS, the Contract (IA011704 43007) included a provision for the designation of an Assigned Counsel Administrator by the Bar Association that would be responsible for assignment under the Assigned Counsel Plan by providing panel attorneys for qualifying criminal and for family matters, and

WHEREAS, the existing contract for the Assigned Counsel Administrator expired effective February 23, 2026, with the Bar Association providing official notice to the County on February 20, 2026 that they did not wish to continue to administer the Assigned Counsel Program without a replacement Administrator to continue in this capacity, and

WHEREAS, the Bar Association has considered the ongoing challenge of membership and finding attorneys in St. Lawrence County that has also resulted in no member indicating an interest in fulfilling the role of Assigned Counsel Administrator, and

WHEREAS, the incumbent Assigned Counsel Administrator, Scott Goldie is willing to continue in his current role for a defined period in 2026, February 24th through June 30th, while the County works to fulfill this obligation in another manner, understanding that the ongoing responsibility remains for the County to have attorneys assigned to represent people who cannot afford attorneys, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Ducharme, Goldie, and Adams, P.C. through Scott Goldie to provide Assigned Counsel Program Services for a term of February 24th through June 30th for \$5,000 per month, and

March 3, 2026

BE IT FURTHER RESOLVED that Board of Legislators authorizes the County Administrator to create and fill a part-time Indigent Defense Coordinator Position (Position No. 121500001) for the Assigned Counsel Program.

STATE OF NEW YORK

)

) ss:

COUNTY OF ST. LAWRENCE

)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 102-2026 Entitled "Authorizing the Chair to sign a contract for Assigned Counsel Program Services with Ducharme, Goldie, and Adams, P.C and authorization to create and fill an Indigent Defense Coordinator position for the Assigned Counsel Program", adopted March 2, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf

Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
March 2, 2026

March 30, 2026

RESOLUTION NO. 103-2026

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH ALLIED WORLD INSURANCE FOR MEDICAL MALPRACTICE INSURANCE COVERAGE FOR INSURANCE FOR COUNTY-EMPLOYED MEDICAL PROVIDERS

By Mr. Hull, District 8

WHEREAS, St. Lawrence County government comprises twenty-four (24) departments with three (3) departments that currently operate with a statutory and legal obligation to render medical care, and

WHEREAS, the Public Health Department, Community Services Department, and the Sheriff's Office employ licensed medical professionals to render care to members of the public, and

WHEREAS, there are twenty-seven (27) medical professionals total in the three (3) departments covered under this policy; Community Services (A1142504 414MM, A1242504 414MM, A1342504 414MM, A1442304 414MM, A3143204 414MM, A3243204 414MM), Public Health Department (PE040594 414MM, PP040104 414MM), and the Correctional Facility (S4031504 414MM) that require medical malpractice insurance to insure the County against any loss or liability associated with their practice areas, and

WHEREAS, the County Attorney's Office, through insurance broker Rose & Kiernan, a subsidiary of NFP Insurance, secured quotes for the provision of medical malpractice insurance coverage, and

WHEREAS, Allied World Insurance was identified as the lowest bidder for the professional services, and

WHEREAS, the County has the ability to renew coverage through the extension of the original contract for medical malpractice coverage in the amount of \$306,989, for a term of one (1) year,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Allied World Insurance for medical malpractice insurance coverage for insurance for county-employed medical providers for a term of one (1) year, and any other documents necessary, upon the approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 103-2026 Entitled "Authorizing the Chair to Sign a Contract with Allied World Insurance for Medical Malpractice Insurance Coverage for Insurance for County-Employed Medical Providers", adopted March 30, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
April 8, 2026

March 30, 2026

RESOLUTION NO. 104-2026

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH COLTON GLASS FOR THE PURCHASE AND INSTALLATION OF WINDOWS AT THE CORRECTIONAL FACILITY AND MODIFY THE 2026 BUDGET FOR THE COUNTY ADMINISTRATOR’S OFFICE

By Mr. Hull, District 8

WHEREAS, the Correctional Facility is required to maintain secure, tamper-resistant windows in all inmate housing units to ensure the safety of staff, inmates, and the public, and

WHEREAS, many windows within the facility are damaged and currently pose a security risk, high-security detention grade windows are required to meet the health standards required by the New York State Commission of Corrections, and

WHEREAS, the County issued a Request for Proposal for the purchase and installation of twenty-two (22) new security windows placed into the existing frames and the County received two (2) proposals submitted by local businesses, and the low bidder was Colton Glass for \$50,270,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Colton Glass for the purchase and installation of windows at the correctional facility, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2026 Budget for the County Administrator's Office, as follows:

INCREASE APPROPRIATIONS:

BGJ16204 40800	BLDG Jail Maintenance	\$50,270
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DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$50,270
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STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Rebekah K. Zuhlsdorf, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 104-2026 Entitled “Authorizing the Chair to Sign a Contract with Colton Glass for the Purchase and Installation of Windows at the Correctional Facility and Modify the 2026 Budget for the County Administrator’s Office”, adopted March 30, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Rebekah K. Zuhlsdorf
Rebekah K. Zuhlsdorf, Deputy Clerk
St. Lawrence County Board of Legislators
April 8, 2026

April 6, 2026

Operations Committee: 3-9-2026

RESOLUTION NO. 106-2026

**PROCLAIMING THE WEEK OF APRIL 12-18, 2026 AS
NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK**

By Ms. Curran, Chair, Operations Committee

WHEREAS, emergencies can occur at any time that require law enforcement, firefighting, or emergency medical services (EMS), and

WHEREAS, when an emergency occurs, the prompt response of law enforcement officers, firefighters, and EMS providers is critical to the protection of life and preservation of property, and

WHEREAS, the safety of our law enforcement officers, firefighters, and EMS providers is dependent upon the quality and accuracy of information obtained from citizens who contact the St. Lawrence County Office of Emergency Services 911 Dispatch Center, and

WHEREAS, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services, and

WHEREAS, Public Safety Telecommunicators are the single vital link for our law enforcement officers, firefighters, and EMS providers by monitoring their activities by radio, providing them information, and ensuring their safety, and

WHEREAS, Public Safety Telecommunicators are critical in improving the chance of survival for patients who experience sudden cardiac arrest by recognizing the need for cardiopulmonary resuscitation and other lifesaving interventions prior to arrival of EMS, and

WHEREAS, Public Safety Telecommunicators of the Office of Emergency Services 911 Dispatch Center have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of patients, and

WHEREAS, Public Safety Telecommunicators of the Office of Emergency Services 911 Dispatch Center have continued to perform their critical duties with unwavering professionalism throughout an extensive multi-year facility renovation, operating from a temporary location during that time and demonstrating remarkable adaptability, resilience, and steadfast commitment to ensuring uninterrupted emergency communications services for the residents and visitors of St. Lawrence County, and

WHEREAS, Public Safety Telecommunicators of the Office of Emergency Services have been recognized with the distinguished 2024 Telecommunicator of the Year Award, a testament to their extraordinary dedication, exemplary performance, and consistent willingness to go above and beyond the call of duty in service to the public, thereby upholding the highest standards of integrity, compassion, and excellence in emergency response communications, and

April 6, 2026

Operations Committee: 3-9-2026

RESOLUTION NO. 107-2026

PROCLAIMING APRIL 2026 AS FAIR HOUSING MONTH

By Ms. Curran, Chair, Operations Committee

WHEREAS, April 11, 1968, marked the signing of the Fair Housing Act into law, which proclaims a national policy of equal housing opportunity for all citizens without regard to race, color, national origin, religion, sex, familial status, or disability, and

WHEREAS, since the Board of Legislators established the St. Lawrence County Fair Housing Task Force in 1991, the Task Force implemented a variety of activities to promote equal access to housing for all persons without regard to race, color, religion, national origin, sex, familial status, disability (physical or mental), creed, age, sexual orientation, marital status, or military status, and

WHEREAS, most recently, Resolution No. 200-2024 adopted the St. Lawrence County Assessment of Fair Housing, which identifies strategies to educate the public about housing discrimination, and short and long-term strategies to improve equal opportunity for affordable housing in the County, and

WHEREAS, this year, Planning Staff will deliver fair housing training sessions to the five (5) population centers (Ogdensburg, Canton, Potsdam, Massena, and Gouverneur) in St. Lawrence County on exclusionary zoning and identify strategies these communities can implement to affirmatively further fair housing,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators proclaims April 2026 as Fair Housing Month, and

BE IT FURTHER RESOLVED that the Board of Legislators reaffirms its commitment to promote equal housing so that all County residents are given the opportunity to live in safe, decent housing of their choice.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 107-2026 Entitled "Proclaiming April 2026 as Fair Housing Month", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

Operations Committee: 3-9-2026

RESOLUTION NO. 108-2026

DECLARING APRIL AS SEXUAL ASSAULT AWARENESS MONTH WITH THE THEME OF "25 YEARS STRONGER: LOOKING BACK, MOVING FORWARD"

By Ms. Curran, Chair, Operations Committee

WHEREAS, the month of April has been designated Sexual Assault Awareness Month (SAAM) in the United States, and

WHEREAS, the goal of Sexual Assault Awareness Month is to raise public awareness about sexual violence and to educate communities and individuals on how to prevent sexual violence, and

WHEREAS, the 2026 Sexual Assault Awareness Month Campaign theme, "25 Years Stronger: Looking Back, Moving Forward" honors the history, growth, and commitment to a safer future for all; looking back, the survivors and advocates created an environment that fostered a foundation for change and moving forward, there is a renewed focus on prevention, healing, and action, and

WHEREAS, recognizing 25 years of SAAM, so much has been accomplished and there is still a great deal of work ahead; and together, we can continue to shift culture, strengthen prevention, and create a world free from sexual violence and by standing in solidarity, a world where everyone is safe, valued, and respected can be created, and

WHEREAS, talking about sexual violence significantly impacts survivors, their families, the communities, and society; voices have power and that when one of us does not feel safe or respected, we are all affected and as such, efforts must be made to create strong, connected communities that take care of one another and efforts need to continue to ensure the safety and well-being of others, to end sexual violence, and

WHEREAS, St. Lawrence Valley Renewal House provides St. Lawrence County with services which range from prevention, crisis intervention, counseling, and advocacy, including a Sexual Assault Nurse Examiner Program, and

WHEREAS, through the month of April, events are planned in St. Lawrence County to highlight Sexual Assault Awareness Month,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators declares April as Sexual Assault Awareness Month with the Theme of "25 Years Stronger: Looking Back, Moving Forward", and

BE IT FURTHER RESOLVED that the Board of Legislators encourages all citizens of the County to help build communities across the County who play an active role to raise awareness to help prevent sexual assault.

April 6, 2026

STATE OF NEW YORK

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) ss:
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COUNTY OF ST. LAWRENCE

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 108-2026 Entitled "Declaring April as Sexual Assault Awareness Month with the Theme of "25 Years Stronger: Looking Back, Moving Forward"", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham

Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

Services Committee: 3-23-2026

RESOLUTION NO. 109-2026

RECOGNIZING APRIL AS NATIONAL STRESS AWARENESS MONTH

By Mr. Webster, Chair, Services Committee

WHEREAS, stress is a common and natural response to life events, work demands, and personal challenges, and when unmanaged can negatively affect physical health, mental well-being, and overall quality of life, and

WHEREAS, prolonged or excessive stress has been linked to a range of health concerns, including heart disease, high blood pressure, anxiety, depression, and other chronic conditions, and

WHEREAS, increasing awareness about stress and its effects can help individuals recognize warning signs, reduce stigma surrounding mental health, and encourage the use of healthy coping strategies and support resources, and

WHEREAS, promoting stress-management, self-care, and resilience contributes to healthier individuals, families, workplaces, and communities, and

WHEREAS, community organizations, healthcare providers, employers, and public agencies play an important role in supporting stress awareness, prevention, and access to resources that promote emotional and mental well-being, and

WHEREAS, National Stress Awareness Month provides an opportunity to educate the public about the impact of stress, encourage healthy lifestyle choices, and foster conversations about mental health and wellness,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators recognizes April as National Stress Awareness Month.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 109-2026 Entitled "Recognizing April as National Stress Awareness Month", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

RESOLUTION NO. 110-2026

PROCLAIMING EARTH DAY IN ST. LAWRENCE COUNTY

By Ms. Curran, District 15

WHEREAS, the Board of Legislators has traditionally emphasized the preservation and improvement of the quality of the natural and the man-made environment within the County, and

WHEREAS, April 22, 2026, marks the 56th anniversary of Earth Day, and since 1970, Earth Day has increased awareness of the planet we live on, pollution, climate change, endangered species, and many other environmental issues, and

WHEREAS, since its establishment by the Board of Legislators in 1971, the Environmental Management Council (EMC) has worked to advise the Board of Legislators, and to foster public understanding of, environmental matters affecting the County, and

WHEREAS, in conjunction with "Earth Day", the EMC will sponsor and encourage public participation in environmentally responsible activities and educational programs,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators proclaims April 22, 2026, to be Earth Day in St. Lawrence County, and

BE IT FURTHER RESOLVED that the Board of Legislators hereby encourage all people throughout the County to participate in programs and activities, on Earth Day and throughout the year, that promote a healthy environment in conjunction with a stronger economy, and that improve awareness about the interactions between people and the environment.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 110-2026 Entitled "Proclaiming Earth Day in St. Lawrence County", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

RESOLUTION NO. 111-2026

**PROCLAIMING APRIL AS NATIONAL COUNTY GOVERNMENT MONTH
IN ST. LAWRENCE COUNTY**

By Mr. Forsythe, District 2

WHEREAS, the 3,069 counties in the Nation serve more than 330 million Americans and provide essential services to create healthy, safe, and vibrant communities, and

WHEREAS, counties fulfill a vast range of responsibilities and deliver services that touch nearly every aspect of the lives of county residents, and

WHEREAS, counties as intergovernmental partners enact local, state, and federal programs to address the needs of residents ever year, and

WHEREAS, St. Lawrence County with counties across the Country take pride in our responsibility to protect and enhance the health, wellbeing and safety of our residents in efficient and cost-effective ways, and

WHEREAS, the nation is celebrating 250 years of independence this year and local government at the county level have a long and rich history of serving residents, and

WHEREAS, each year since 1991, the National Association of Counties has encouraged counties across the country to raise awareness of county responsibilities, programs, and services,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators proclaims April 2026 as National County Government Month and encourages all county officials, employees, schools, and residents to participate in county government celebration activities with special attention given the 250th Anniversary of America.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 111-2026 Entitled "Proclaiming April as National County Government Month in St. Lawrence County", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

RESOLUTION NO. 112-2026

**RECOGNIZING THE 130TH ANNIVERSARY OF THE CHARTERING OF
THE SWE KAT SI CHAPTER OF THE NATIONAL SOCIETY OF
THE DAUGHTERS OF THE AMERICAN REVOLUTION**

By Mr. Reagen, District 1

WHEREAS, the County of St. Lawrence recognizes with great respect and admiration the contributions of the Daughters of the American Revolution, and

WHEREAS, the National Society of the Daughters of the American Revolution was founded on October 11, 1890, by four (4) determined women, Mary Desha, Mary Smith Lockwood, Ellen Hardin Walworth, and Eugenia Washington, with a cast of supporting patriotic citizens, and

WHEREAS, following the example of these women, local women sought to create a local chapter of the National Society of the DAR in Ogdensburg, NY, and

WHEREAS, these ladies met at the house of Harriet Hasbrouck on January 9, 1896, and

WHEREAS, under the authority of the National Society of the Daughters of the American Revolution (NSDAR), they established the Swe Kat Si Chapter of the NSDAR, and

WHEREAS, they chose Swe Kat Si as the name of their chapter, the Huron name for Black River, and chose orange as their official color, and

WHEREAS, on April 8, 1896, the Swe Kat Si Chapter of the DAR became part of the national lineage organization, and

WHEREAS, the first regent of the newly formed Swe Kat Si chapter was Harriet Hasbrouck, and

WHEREAS, the Swe Kat Si Chapter of the DAR is dedicated to the core mission of historical preservation, education, and patriotism, and

WHEREAS, one of the first accomplishments of the Swe Kat Si Chapter of the DAR was to commission the Abbe Francois Picquet Monument in 1899 dedicated to the memory of Abbe Picquet who established a mission in May 1749 at the confluence of the Oswegatchie and St. Lawrence Rivers in Ogdensburg, NY, and

WHEREAS, the Swe Kat Si members continue to perform the initiatives set forth by their founding members, and

WHEREAS, the Board of Legislators wishes to honor the Swe Kat Si Chapter of the Daughters of the American Revolution with the sincerest congratulations and best wishes for many more happy, productive years,

April 6, 2026

RESOLUTION NO. 113-2026

**PROCLAIMING THE MONTH OF APRIL AS
NATIONAL CHILD ABUSE PREVENTION MONTH**

By Mr. Burke, District 12

WHEREAS, in 1983, then President Ronald Reagan, declared April as “Child Abuse Prevention Month,” and each year since the President of the United States issues a proclamation announcing April as National Child Abuse Prevention Month, and

WHEREAS, child abuse and neglect continue to pose serious threats to the children of the Nation, and

WHEREAS, children who have been abused or neglected have a higher risk of developing various health conditions as adults, including alcoholism, depression, drug abuse, eating disorders, obesity, and suicide, and

WHEREAS, all children of St. Lawrence County have the right to be raised in a safe and secure environment that prepares them for a future full of opportunity, and sadly, child abuse and neglect threaten the lives and health of many of the children of the County who have been subjected to verbal, sexual, emotional, and physical abuse, exploitation, and neglect, and

WHEREAS, it is essential for communities to create partnerships among families, human service agencies, schools, law enforcement, and businesses that provide supportive resources and reinforce protective measures to ensure the health and well-being of children and families to reduce incidences of child abuse and neglect, and

WHEREAS, providing community-based prevention services to those families can help avoid the ongoing need for protective services, law enforcement, the judicial system, foster care, and the treatment of adults recovering from abuse as children, and

WHEREAS, during National Child Abuse Prevention Month, observed each April, all individuals are encouraged to direct their attention to this critical issue and to support programs that promote the safety and security of children, and take the opportunity to acknowledge the many dedicated caseworkers who devote countless hours to ensuring the welfare and well-being of children,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators proclaims the month of April as National Child Abuse Prevention Month.

April 6, 2026

STATE OF NEW YORK

)
) ss:
)

COUNTY OF ST. LAWRENCE

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 113-2026 Entitled "Proclaiming the Month of April as National Child Abuse Prevention Month", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham

Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

RESOLUTION NO. 114-2026

**URGING THE GOVERNOR AND THE NEW YORK STATE LEGISLATURE
TO PROVIDE ADEQUATE AND SUSTAINABLE FUNDING FOR THE
CHILD CARE ASSISTANCE PROGRAM IN THE STATE BUDGET**

By Mr. Burke, District 12

WHEREAS, the New York State Child Care Assistance Program (CCAP), authorized pursuant to Title 5-C of Article 6 of the New York Social Services Law (§410-Z through §410-Z-1) and administered by the New York State Office of Children and Family Services (OCFS) in partnership with county social services districts, provides financial assistance to eligible families to offset the cost of child care while parents or guardians work, attend training, or pursue education, and

WHEREAS, CCAP funding is derived from a combination of federal funds under the Child Care and Development Block Grant (CCDBG), state appropriations contained in the annual New York State Enacted Budget, and required local maintenance-of-effort contributions administered through county social services districts, and

WHEREAS, in recent years, the State of New York expanded eligibility for CCAP by increasing the income threshold from two hundred percent (200%) to three hundred thirty percent (330%) of the Federal Poverty Level, allowing families earning approximately \$110,000 annually for a family of four to qualify for childcare assistance, and

WHEREAS, this expansion of eligibility dramatically increased the number of families seeking assistance, with the number of children receiving childcare subsidies statewide increasing from approximately 60,000 children in 2022 to approximately 160,000 children in 2025, and

WHEREAS, despite this significant expansion in eligibility and demand, funding allocations to counties have not increased proportionally, resulting in substantial shortfalls in the amount of funding available to serve eligible families, and

WHEREAS, St. Lawrence County received approximately \$3.4 million in Child Care Assistance Program funding for the current fiscal year, which has proven insufficient to meet local demand for childcare assistance services, and

WHEREAS, the Department of Social Services has reported that, at the current rate of program utilization, the County was projected to exceed its allocation by approximately \$1,300,000 by the end of December 2026, forcing the County to deny most new applications except for state-mandated priority cases such as families facing homelessness or receiving public assistance, and

WHEREAS, further projections indicate that the County will face a deficit of approximately \$1.3 million in CCAP expenditures beyond its allocation, and that an estimated \$4 million in additional funding would be necessary to fully serve all eligible families seeking assistance in the County, and

April 6, 2026

WHEREAS, more than two-hundred (200) St. Lawrence County families are expected to be denied assistance due to the exhaustion of available CCAP funding, leaving working parents without the financial support necessary to maintain employment and access safe childcare, and

WHEREAS, this situation is not unique to St. Lawrence County, as more than half of the counties in New York State have exhausted their childcare assistance allocations early in the fiscal year, demonstrating a statewide structural funding gap between program demand and available funding, and

WHEREAS, according to policy analyses of CCAP funding levels, St. Lawrence County's projected spending under current demand trends could reach approximately \$5.86 million in the upcoming funding period, compared to an allocation of roughly \$3.23 million, resulting in a potential shortfall exceeding \$2.6 million if funding levels remain unchanged, and

WHEREAS, the inability to provide adequate child care assistance negatively impacts working families, employers, and childcare providers, particularly in rural counties such as St. Lawrence County where access to childcare services is already limited, and

WHEREAS, the continuation of this funding shortfall threatens the financial stability of childcare providers and may result in reduced capacity, program closures, and increased childcare deserts in rural communities, and

WHEREAS, counties have limited fiscal capacity to absorb these increased costs locally and must rely on sufficient State funding to administer the program effectively,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators urges the Governor and the New York State Legislature to provide adequate and sustainable funding for the Child Care Assistance Program in the State Budget, and

BE IT FURTHER RESOLVED that the State of New York should ensure that funding allocations reflect the expanded eligibility thresholds enacted by the State in recent years and the resulting increase in program enrollment, and

BE IT FURTHER RESOLVED that the State should work collaboratively with counties to ensure predictable and sufficient funding levels that prevent counties from exhausting their allocations early in the fiscal year, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Kathy Hochul, Assemblyman Scott Gray, Senator Mark Walczyk, Assemblyman Robert Smullen, Assemblyman Ken Blankenbush, Senator Dan Stec, and the New York State Office of Children and Family Services.

April 6, 2026

STATE OF NEW YORK

)
) ss:
)

COUNTY OF ST. LAWRENCE

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 114-2026 Entitled "Urging the Governor and the New York State Legislature to Provide Adequate and Sustainable Funding for the Child Care Assistance Program in the State Budget", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham

Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

Operations Committee: 3-9-2026

RESOLUTION NO. 115-2026

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH PROACT TO PROVIDE PHARMACY BENEFIT MANAGEMENT SERVICES

By Ms. Curran, Chair, Operations Committee

WHEREAS, since at least 2002, St. Lawrence County (SLC) has contracted with ProAct to provide pharmacy benefit management services, and

WHEREAS, the current contract with ProAct is scheduled to expire May 31, 2026, and

WHEREAS, in December 2025, the Benefit Consultants (Alera Group) for St. Lawrence County secured Requests for Proposals (RFPs) for pharmacy benefit management services, and

WHEREAS, the Healthcare Committee reviewed the responses to the RFPs, and

WHEREAS, the ProAct proposal ensures no disruption of benefits or services, provides an estimated 6% savings (\$1,061,994) (T5090458 84500) over current costs over the next three (3) years, and includes a partnership with CanaRx to monitor potential drug interactions between medications obtained through CanaRx and those dispensed through our pharmacy plan, and

WHEREAS, the Healthcare Committee recommends continuing Pharmacy Benefit Management services with ProAct for the next three (3) years, and

WHEREAS, ProAct has agreed to provide Pharmacy Benefit Management services under a three (3) year contract commencing June 1, 2026 and ending May 31, 2029,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a three (3) year contract (June 1, 2026 through May 31, 2029) with ProAct to provide pharmacy benefit management services, upon approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 115-2026 Entitled "Authorizing the Chair to Sign a Contract with ProAct to Provide Pharmacy Benefit Management Services", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

Operations Committee: 3-9-2026

RESOLUTION NO. 116-2026

AUTHORIZING THE PERSONNEL OFFICER TO WAIVE CIVIL SERVICE EXAM FEES FOR DEPUTY/POLICE OFFICER CIVIL SERVICE EXAMS IN 2026

By Ms. Curran, Chair, Operations Committee

WHEREAS, New York State (NYS) Civil Service Law and St. Lawrence County (SLC) Civil Service Rules require St. Lawrence County to administer Civil Service Law within the County of St. Lawrence, and

WHEREAS, the Civil Service Personnel Officer in the Human Resources Department is appointed to carry out the laws of NYS Civil Service, which include the administration of the exam process, and

WHEREAS, the Civil Service Personnel Officer charges \$30 per Deputy/Police Officer exam, and

WHEREAS, NYS Civil Service charges St. Lawrence County \$15 per Deputy/Police Officer exam, and

WHEREAS, the Sheriff has requested the exam be offered at no cost to applicants for a third consecutive year to expand the applicant pool and support recruitment efforts, and

WHEREAS, waiving the exam fee will result in a loss of revenue and an additional cost of the exam which will have to be paid to NYS Civil Service, and

WHEREAS, Human Resources did not budget for this revenue loss and will result in decreased revenue (CP012605 55000) for 2026 due to this change in exam fees,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Personnel Officer to waive civil service exam fees for Deputy/Police Officer civil service exams in 2026.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 116-2026 Entitled "Authorizing the Personnel Officer to Waive Civil Service Exam Fees for Deputy/Police Officer Civil Service Exams in 2026", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

Services Committee: 3-23-2026

RESOLUTION NO. 117-2026

**AUTHORIZATION TO ABOLISH A FISCAL OFFICER AND CREATE AND FILL
A PRINCIPAL FISCAL OFFICER IN COMMUNITY SERVICES**

By Mr. Webster, Chair, Services Committee

WHEREAS, Community Services is committed to efficient and effective administrative and clinical operations, a recent review of the current fiscal team structure was conducted to ensure alignment with the evolving departmental needs as well as civil service titles, and

WHEREAS, currently there is a Senior Fiscal Officer and a Medical Biller in the Department and due to restructuring within the fiscal team and the removal of a Senior Account Clerk from the 2026 Budget, additional duties are being assigned to the current Fiscal Officer, and

WHEREAS, the tasks that have not been completed include reconciling amounts from prior fiscal years, balancing revenue holding accounts and distributing to the revenue accounts accurately, including State Aid funds, and compiling fiscal records and/or reports necessary for the annual completion of the Consolidated Fiscal Report submitted to New York State, and

WHEREAS, the Principal Fiscal Officer can complete these tasks for the Department and keep them current going forward,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the County Administrator to abolish a Fiscal Officer and create and fill a Principal Fiscal Officer in Community Services.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 117-2026 Entitled "Authorization to Abolish a Fiscal Officer and Create and Fill a Principal Fiscal Officer in Community Services", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

Services Committee: 3-23-2026

RESOLUTION NO. 118-2026

MODIFYING THE 2026 BUDGET FOR COMMUNITY SERVICES FOR PASS THROUGH FUNDING RECEIVED FROM NEW YORK STATE OFFICE OF MENTAL HEALTH FOR APPROVED AGENCIES

By Mr. Webster, Chair, Services Committee

WHEREAS, Community Services received updated funding authorization from the NYS Office of Mental Health (OMH) State Aid as pass through funds for approved community agencies that includes support for programming, salary, and fringe adjustments, and

WHEREAS, this is one-hundred percent (100%) pass through funding for approved contract agencies and approved by the Community Services Board,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2026 Budget for Community Services for pass through funding received from the New York State Office of Mental Health to approved agencies, as follows:

INCREASE APPROPRIATIONS:

A4143224 465AR	ARC Advances	\$24,210
A4143224 465CA	Citizens Advocates Adv	9,764
A4143224 465CC	Catholic Charities Advances	9,648
A4143224 465CH	Children's Home Jefferson Co Adv	594
A4143224 465JD	J P Dwyer Vet Peer Supp Proj	2,780
A4143224 465NR	Nrthn Reg Cntr for Ind Liv Adv	5,020
A4143224 465SS	Step by Step Advances	24,302
A4143224 465SV	Seaway Valley Pre Cncl	1,528
A4143224 465TL	Thrive Advances	8,258
A4143224 465UH	United Helpers Advances	<u>4,660</u>
		\$90,764

INCREASE REVENUE:

A4134905 56000	A SA CSS Mental Health	\$90,764
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STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 118-2026 Entitled "Modifying the 2026 Budget for Community Services for Pass Through Funding Received from New York State Office of Mental Health for Approved Agencies", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

Services Committee: 3-23-2026

RESOLUTION NO. 119-2026

MODIFYING THE 2026 BUDGET FOR COMMUNITY SERVICES FOR PASS THROUGH FUNDING RECEIVED FROM NEW YORK STATE OFFICE OF ADDICTION SERVICES AND SUPPORTS FOR APPROVED AGENCIES

By Mr. Webster, Chair, Services Committee

WHEREAS, Community Services has received an updated NYS Office of Addiction Services and Supports (OASAS) State Aid funding authorization to pass through funding for approved community agencies that includes programming, salary, and fringe support adjustments, and

WHEREAS, this is one-hundred percent (100%) pass through funding for approved contract agencies and approved by the Community Services Board,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2026 Budget for Community Services for pass through funding received from the New York State Office of Addiction Services and Support for approved agencies, as follows:

INCREASE APPROPRIATIONS:

A2134865 46500	A St. Joe's Rehab Center	\$1,205
A2342504 46500	A NCFH Canton Other Advances	30,932
A2442504 46500	A SEACAP Other Advances	160,161
A2542304 46500	SLC Sheriff Jail Meds	<u>14,559</u>
		\$206,857

INCREASE REVENUE:

A2134865 56000	A SA St. Joe's Rehab Center	\$1,205
A2334865 56000	A SA NCFH Canton Alcohol Addic	30,932
A2427355 56000	A SA SEACAP Other Advances	160,161
A2534865 56000	A SA Sheriff Jail Meds	<u>14,559</u>
		\$206,857

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 119-2026 Entitled "Modifying the 2026 Budget for Community Services for Pass Through Funding Received from New York State Office of Addiction Services and Supports for Approved Agencies", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

Services Committee: 3-23-2026

RESOLUTION NO. 120-2026

AUTHORIZING THE CHAIR TO SIGN A CONTRACT EXTENSION WITH CITIZEN ADVOCATES TO PROVIDE COUNTY-WIDE CRISIS RESPONSE SERVICES AND MODIFYING THE 2026 BUDGET FOR COMMUNITY SERVICES

By Mr. Webster, Chair, Services Committee

WHEREAS, the Community Services Board recognizes the ongoing need to ensure that there are comprehensive behavioral health crisis response services available in St. Lawrence County, and

WHEREAS, Resolution No. 39-2025, authorized a contract with Citizen Advocates to provide these comprehensive services associated with County-wide Crisis Response with \$150,000 in Opioid Settlement Funds for start-up costs to include the purchase of a vehicle, staffing, and electronic health record enhancements, and

WHEREAS, the comprehensive services also include twenty-four (24) hour mobile crisis response services, available licensed/certified staff able to practice in New York State, an electronic health record in place, and the ability to bill Medicaid Managed Care for both telephonic and mobile responses, and an appropriate level of crisis follow-up services, and

WHEREAS, these comprehensive services focus on supporting and assisting law enforcement who are often tasked with the majority of in-person behavioral health crisis contacts, and

WHEREAS, of the initial \$150,000, Citizen Advocates was unable to expend the full one-time allocation and has an outstanding balance of \$62,788, and it is the recommendation of the Local Government Unit to provide an extension to December 31, 2026, with the expectation that all the items are complete by year-end,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract extension to December 31, 2026, with Citizen Advocates to provide County-Wide Crisis Response Services, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2026 Budget for Community Services, as follows:

INCREASE APPROPRIATIONS:

A2742304 465CA OSF	Citizen Advocates OSF Payments	\$62,788
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INCREASE REVENUE:

A2727355 56000 OSF	A SA Opioid Settlement Funds	\$62,788
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April 6, 2026

STATE OF NEW YORK

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) ss:
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COUNTY OF ST. LAWRENCE

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 120-2026 Entitled "Authorizing the Chair to Sign a Contract Extension with Citizen Advocates to Provide County-Wide Crisis Response Services and Modifying the 2026 Budget for Community Services", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham

Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

Services Committee: 3-23-2026

RESOLUTION NO. 122-2026

**MODIFYING THE 2026 BUDGET FOR THE PUBLIC HEALTH DEPARTMENT
TO ACCEPT ADDITIONAL FUNDS FOR THE CHILDREN AND YOUTH
WITH SPECIAL HEALTHCARE NEEDS PROGRAM**

By Mr. Webster, Chair, Services Committee

WHEREAS, the New York State Department of Health has renewed the Children and Youth with Special Healthcare Needs Program (CYSHCN) Grant for the time period of October 1, 2025, through September 30, 2030, and

WHEREAS, the Children and Youth with Special Healthcare Needs Program provides resources and referrals for children in the community to ensure access to healthcare, insurance, information, and support services, and

WHEREAS, the Children and Youth with Special Healthcare Needs Program Grant, was awarded a one-time award of additional funding to support Community Accessibility and Inclusion (CAI) activities in the amount of \$38,945, bringing the total funding amount for year one (1) of the five (5) year grant to \$105,340 (PE044895 57000 CSHN), and

WHEREAS, the funding for the remaining four (4) years will be in the amount of \$66,395 annually, bringing the total award for the full contract period to \$370,920, and

WHEREAS, the one-time CAI funding amount of \$38,945 is an increase of \$1,113 from the amount specified in Resolution No. 179-2025, and

WHEREAS, the annual funding amount of \$66,395 is an increase of \$542 per year from the amount specified in Resolution No. 119-2025, and a total increase of \$2,042 from the prior grant allocation of \$64,353,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2026 Budget for the Public Health Department to accept additional funds for the Children and Youth with Special Healthcare Needs Program as follows:

INCREASE REVENUE:

PE044895 57000 CSHN	P FA CSHN Grant	\$40,987
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INCREASE APPROPRIATIONS:

PE040594 43007	P ECP Other Fees & Services	\$2,042
PE040592 26000	P ECP Other Equipment	5,000
PE040594 42800	P ECP Other Supplies	<u>33,945</u>
		\$40,987

April 6, 2026

STATE OF NEW YORK

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) ss:
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COUNTY OF ST. LAWRENCE

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 122-2026 Entitled "Modifying the 2026 Budget for the Public Health Department to Accept Additional Funds for the Children and Youth with Special Healthcare Needs Program", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham

Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

Services Committee: 3-23-2026

RESOLUTION NO. 123-2026

**MODIFYING THE 2026 BUDGET FOR THE PUBLIC HEALTH DEPARTMENT
TO ACCEPT A STIPEND RELATED TO PARTICIPATION IN THE
NEW YORK STATE 1115 WAIVER SESSION**

By Mr. Webster, Chair, Services Committee

WHEREAS, the North Country Initiative is a partnership of hospitals, independent physicians and specialty care, behavioral health, and community based organizations, working together to reform the healthcare system across northern New York's Jefferson, Lewis, and St. Lawrence counties, and

WHEREAS, the Public Health Department participated in a New York State 1115 Waiver session hosted by the North Country Initiative in September 2025, intended to support collaboration, planning, and implementation efforts related to Medicaid transformation and public health initiatives, and

WHEREAS, the New York State 1115 Waiver Program aims to improve access to health care for the Medicaid population, improve the quality of health services delivered, expand coverage to additional New Yorkers, and support the delivery of health-related social need services, and

WHEREAS, as a result of this participation, the Public Health Department has been notified retroactively that the North Country Initiative is awarding the Department a stipend in the amount of \$500 (PP027055 55000),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2026 Budget for the Public Health Department to accept a stipend related to participation in the New York State 1115 Waiver Session as follows:

INCREASE REVENUE:

PP027055 55000	P LR Gifts & Donations	\$500
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INCREASE APPROPRIATIONS:

PP040104 43007	P Prev Other Fees & Services	\$500
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April 6, 2026

STATE OF NEW YORK

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COUNTY OF ST. LAWRENCE

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 123-2026 Entitled "Modifying the 2026 Budget for the Public Health Department to Accept a Stipend Related to Participation in the New York State 1115 Waiver Session", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham

Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

Services Committee: 3-23-2026

RESOLUTION NO. 124-2026

AUTHORIZING THE CHAIR TO SIGN AMENDMENTS TO THE CONTRACTS FOR RATES FOR EARLY INTERVENTION SERVICES AND IMPLEMENTING THE FOUR PERCENT (4%) RURAL MODIFIER FOR UNDERSERVED AND RURAL AREAS OF NEW YORK STATE

By Mr. Webster, Chair, Services Committee

WHEREAS, the contracts for Early Intervention Program Services are necessary to provide services for the period of January 1, 2026, through December 31, 2026, and

WHEREAS, contracted services include Occupational Therapy (OT), Physical Therapy (PT), Special Instruction Teachers (SI), Speech Language Pathology (SLP), Interpreter Services, and Audiology Therapy, and

WHEREAS, providers hired after December 31, 2019, will be paid the rates for new providers listed below, and

WHEREAS, the Centers for Medicare and Medicaid Services have approved the four percent (4%) rate modifier for underserved and rural areas of New York State, and

WHEREAS, the four percent (4%) increase will be applied to core in-person Early Intervention Services that are provided to children who reside in rural and underserved areas of New York State that meet certain criteria, and

WHEREAS, the criteria for zip code selection in rural and underserved areas statewide are based upon three (3) measures; poverty, rurality, and number of days waiting for core services, and

WHEREAS, zip codes were selected that met at least one (1) of the following criteria; poverty percentage greater than the poverty threshold, rural percentage greater than the rural threshold, and number of days awaiting services greater than the county's average number of days awaiting services, and

WHEREAS, pursuant to the Medicaid State Plan amendment, the ten (10) eligible zip codes will be reviewed periodically, not less than annually, and

WHEREAS, the following core services are eligible for the four percent (4%) modifier; evaluations, speech therapy, occupational therapy, physical therapy, and special instruction (PE040594 430DS PROV, PE040594 48600 PROV, and PE040594 443CM PROV),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign amendments to the contracts for rates for Early Intervention Services and implementing the four percent (4%) rural modifier for underserved and rural areas of New York State, upon approval of the County Attorney, as follows:

April 6, 2026

<u>In-Person Services:</u>	<u>Rate for Current Providers:</u>	<u>Rate for Current Providers with 4% Modifier for Approved Zip Codes:</u>	<u>Rate for New Providers:</u>	<u>Rate for New Providers with 4% Modifier for Approved Zip Codes:</u>
Developmental Core Evaluation (General)	\$175	\$182	\$155	\$161
Core Evaluation (Specialist)	\$108	\$112	\$100	\$104
Supplemental Evaluations	\$108/\$150	\$112/\$156	\$100	\$104
Interpreter Services	\$60		\$60	
Direct Service Visit	\$60		\$45	
Direct Service Visit (SLP)	\$62	\$64	\$45	\$47
Direct Service Visit (SI, OT, PT)	\$60	\$62	\$45	\$47
Individual Family Service Plan (IFSP)/CPSE Meeting	\$42		\$30	
IFSP Meeting w/Direct Service Visit (provided prior to or after meeting)	\$60		\$50	
IFSP Meeting w/Direct Service Visit (SLP, SI, OT, PT; provided prior to or after meeting)	\$60	\$62	\$50	\$52
Screening	\$175	\$182	\$130	\$135
Required Quality Assurance & Mandated Trainings	\$60		\$50	
Parent/Child Play Group (minimum 2 children, \$12 each additional)	\$70		\$70	
Travel Reimbursement for 2 Hours Travel Per Day	\$42		\$0	
Mileage for Visits (Home or Community)	\$0		\$0.45/per mile	

April 6, 2026

<u>Teletherapy Services:</u>	<u>Rate for Current Providers:</u>	<u>Rate for New Providers:</u>
Developmental Core Evaluation (General)	\$158	\$140
Core Evaluation (Specialist)	\$97	\$90
Supplemental Evaluations	\$97/\$135	\$90
Interpreter Services	\$54	\$54
Direct Service Visit	\$54	\$41
Direct Service Visit (SLP)	\$56	\$41
Individual Family Service Plan (IFSP)/CPSE Meeting	\$38	\$27
IFSP Meeting w/Direct Service Visit (provided prior to or after the meeting)	\$54	\$45
Screening	\$158	\$117

STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

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I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 124-2026 Entitled "Authorizing the Chair to Sign Amendments to the Contracts for Rates for Early Intervention Services and Implementing the Four Percent (4%) Rural Modifier for Underserved and Rural Areas of New York State", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham

Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

Services Committee: 3-23-2026

RESOLUTION NO. 125-2026

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH RABIES CONTROL OFFICERS FOR RABIES RESPONSE SERVICES FOR THE PUBLIC HEALTH DEPARTMENT

By Mr. Webster, Chair, Services Committee

WHEREAS, animal bites and potential rabies exposures present significant public health concerns that require timely investigation and coordinated response to protect the health and safety of the public, and

WHEREAS, rabies is a fatal, but preventable viral disease and the Centers for Disease Control and Prevention (CDC) and the New York State Department of Health (NYSDOH) have established guidelines for the surveillance, prevention, and control of rabies in animals and humans, and

WHEREAS, the Public Health Department is responsible for coordinating rabies control activities within the County, including animal bite investigations, animal confinement, specimen submission for rabies testing, and rabies surveillance reporting, and

WHEREAS, New York State provides funding and programmatic support through the Rabies Control Program to assist local health departments in fulfilling these responsibilities, and

WHEREAS, Public Health relies on qualified Rabies Control Officers (PP040424 430AR RABP) to provide rabies-related response services, including animal capture, confinement assistance, specimen preparation, and transport in accordance with NYSDOH protocols, and

WHEREAS, the qualified Rabies Control Officers have not historically maintained a formal agreement with the Public Health Department, but for the past approximately thirty (30) years the department has paid them to complete the work, and

WHEREAS, Public Health has developed a formalized Agreement with qualified Rabies Control Officers to provide such services, establishing duties, compensation, confidentiality obligations, and compliance with applicable federal, state, and local laws,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Rabies Control Officers for rabies response services for the Public Health Department, and

BE IT FURTHER RESOLVED that contracts for existing Officers; Daniel Moyer and Robert Phillips be authorized as Rabies Control Officers and any officers designated in the future be reported by the Public Health Director to the County Administrator, upon approval of the County Attorney.

April 6, 2026

STATE OF NEW YORK

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) ss:
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COUNTY OF ST. LAWRENCE

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 125-2026 Entitled "Authorizing the Chair to Sign a Contract with Rabies Control Officers for Rabies Response Services for the Public Health Department", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham

Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

Services Committee: 3-23-2026

RESOLUTION NO. 127-2026

**MODIFYING THE 2026 BUDGET FOR THE PUBLIC HEALTH DEPARTMENT
FOR THE EMERGENCY PREPAREDNESS PROGRAM FOR THE PURCHASE
OF A PORTABLE MORGUE UNIT**

By Mr. Webster, Chair, Services Committee

WHEREAS, the Public Health Department Emergency Preparedness Program is responsible for ensuring the readiness of St. Lawrence County to respond to public health emergencies, disasters, and mass fatality incidents, and

WHEREAS, the Public Health Department is working to update the Mass Fatality Plan and recommend improving the available morgue space in the County from the nine (9) available to twenty-one (21), and

WHEREAS, adequate and reliable morgue type storage capacity is a critical component of mass fatality management and emergency response operations, and

WHEREAS, a portable morgue unit is a mobile, temperature-controlled unit designed to safely and respectfully store human remains during emergency situations, and

WHEREAS, the purchase of this equipment will enhance the ability of the County to respond effectively to emergencies while maintaining public health standards and dignity for decedents, and

WHEREAS, the 2026 Public Health Budget can be modified within the Emergency Preparedness Program to support this purchase by reallocating existing appropriations without increasing the overall budget,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2026 Budget for the Public Health Department for the Emergency Preparedness Program for the purchase of a portable morgue unit, as follows:

INCREASE APPROPRIATIONS:

PP04012 26000 EP	P EP Other Equipment	\$42,012
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DECREASE APPROPRIATIONS:

PP040101 11000 EP	P EP Direct Service Workers	12,494
PP040108 81000 EP	Retirement	2,213
PP040108 83000 EP	Social Security	937
PP040108 84000 EP	Workers' Compensation	309
PP040108 84500 EP	Group Life Insurance	12
PP040108 86000 EP	Hospital & Medical Insurance	4,509

April 6, 2026

Services Committee: 3-23-2026

RESOLUTION NO. 128-2026

AUTHORIZING THE CHAIR TO SIGN AMENDMENTS TO THE CONTRACTS WITH VARIOUS ORGANIZATIONS FOR THE 2026 YOUTH TEAM SPORTS AND YOUTH DEVELOPMENT PROGRAMS AND MODIFYING THE 2026 BUDGET FOR THE YOUTH BUREAU

By Mr. Webster, Chair, Services Committee

WHEREAS, the New York State Office of Children and Family Services (OCFS) requires the Youth Bureau to submit a Resource Allocation Plan (RAP) Signature Page certifying approval of programs and grant contracts for the 2026 Youth Team Sports (YTS) and Youth Development Programs (YDP), and

WHEREAS, the approval of the RAP Signature Page qualifies the County for reimbursement from New York State for eligible program expenditures during the 2026 program year, and

WHEREAS, Resolution No. 328-2025 and Resolution No. 330-2025, approved the 2026 RAP Signature Page and authorized contracts with various organizations for YTS and YDP programs, and

WHEREAS, OCFS approved the RAP for the County on December 8, 2025, including recommendations to transfer two (2) programs from Youth Team Sports funding to Youth Development Program funding, and the Youth Advisory Board reviewed and approved these funding adjustment on December 9, 2025,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign amendments to the contracts with various organizations for the 2026 Youth Team Sports and Youth Development Programs in accordance with the approved modifications to the Resource Allocation Plan as follows:

Organization (Amended)	Program Amount	Original Funding Source	New Funding Source
Town of Hammond Recreation	\$8,500	YTS	YDP
City of Ogdensburg Play it Safe AED Protection	\$2,400	YTS	YDP
North Country Blizzard Softball - Ogdensburg	\$3,000	YTS \$3,000	YTS \$6,100 (revised)
PAL of Massena - Power Leagues	\$4,200	YTS \$4,200	YTS \$9,500 (revised)

April 6, 2026

Finance Committee: 3-30-2026

RESOLUTION NO. 129-2026

AUTHORIZING THE CHAIR TO SIGN A SETTLEMENT AGREEMENT BETWEEN ASSOCIATED PHARMACIES, INC.; J.M. SMITH CORPORATION; LOUISIANA WHOLESALE DRUG COMPANY, INC.; MORRIS AND DICKSON CO.; NORTH CAROLINA MUTUAL WHOLESALE DRUG COMPANY, INC.; AND UNITED NATURAL FOODS, INC. AND ST. LAWRENCE COUNTY WITH RESPECT TO AN ACTION RELATING TO THE OPIOID CRISIS

By Mr. Hull, Chair, Finance Committee

WHEREAS, in 2017, St. Lawrence County, through its law firm Simmons, Hanly, Conroy, P.C. joined a class action lawsuit with numerous other municipal entities against pharmaceutical companies, drug manufacturers, and distributors, which included Purdue Pharma, and

WHEREAS, Purdue Pharma, Abbott Laboratories, Johnson & Johnson (also known as “Janssen”), McKesson Corporation, Cardinal Health, Inc., as well as others, were alleged to have created damages as a result of the usage and prescription of Oxycontin to the public, and

WHEREAS, there is pending the matter of County of Suffolk v. Purdue Pharma L.P., et al., under Index No. 400001/2017 in the Supreme Court, Suffolk County, regarding the opioid addiction crisis, in which St. Lawrence County is a named plaintiff in the action (the “Action”), and

WHEREAS, St. Lawrence County has already reached terms of an agreement with manufacturer Purdue Pharma adopted in Resolution No. 192-2021, and

WHEREAS, in addition to the settlement reached with Purdue Pharma, St. Lawrence County has already reached terms of an agreement with manufacturer Johnson & Johnson (also known as “Janssen”), McKesson Corporation, Cardinal Health, Inc., AmerisourceBergen Drug Corporation, PSS World Medical, Inc., Kinray, LLC, Bellco Drug Corporation, and American Medical Distributors, Inc. (the “Distributors”), Teva Pharmaceuticals, Ltd., and Allergan Finance, LLC, and

WHEREAS, a new national opioid settlement has been reached with six (6) regional distributors/dispenser defendants (Remnant Defendants Settlement): Associated Pharmacies, Inc. (and American Associated Pharmacies); J M Smith Corporation; Louisiana Wholesale Drug Company, Inc.; Morris and Dickson Co.; North Carolina Mutual Wholesale Drug Company, Inc.; and United Natural Foods, Inc. (including its subsidiaries SuperValu and Advantage Logistics) (“Six Remnant Defendants”), and

WHEREAS, St. Lawrence County now has the ability to opt in to settlements with the six remnant defendants, and

April 6, 2026

WHEREAS, if effectuated, the proposed settlement will result in the Six Remnant Defendants paying a combined \$97,625,000 in cash for purposes of abating the opioid epidemic, and

WHEREAS, participation by an Eligible Entity in the Remnant Defendants Settlement, will result in a one-time settlement payment to each Eligible Entity, and

WHEREAS, the Remnant Defendants Settlement does not include State Attorneys General or any amount allocated to a State, rather, this Settlement will be distributed only and directly to any Eligible Entity that participates by signing and returning the Combined Subdivision Participation and Release Form by the deadline, and

WHEREAS, it is in the best interest of the County to resolve this matter with respect to the Six Remnant Defendants without further litigation and enter into the proposed Agreement as it shall settle all allegations against these three (3) defendants and avoid protracted litigation,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair or his designee to sign a settlement agreement and other documents necessary between Associated Pharmacies, Inc.; J.M. Smith Corporation; Louisiana Wholesale Drug Company, Inc.; Morris and Dickson Co.; North Carolina Mutual Wholesale Drug Company, Inc.; and United Natural Foods, Inc. and St. Lawrence County with respect to an action relating to the Opioid Crisis, upon approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 129-2026 Entitled "Authorizing the Chair to Sign a Settlement Agreement between Associated Pharmacies, Inc.; J.M. Smith Corporation; Louisiana Wholesale Drug Company, Inc.; Morris and Dickson Co.; North Carolina Mutual Wholesale Drug Company, Inc.; and United Natural Foods, Inc. and St. Lawrence County with Respect to an Action Relating to the Opioid Crisis", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

Finance Committee: 3-30-2026

RESOLUTION NO. 130-2026

SETTING A DATE FOR A PUBLIC HEARING ON PROPOSED LOCAL LAW B (NO.) FOR THE YEAR 2026, “THE ST. LAWRENCE COUNTY ROOM OCCUPANCY TAX AND RESCINDING ALL PREVIOUS HOTEL AND MOTEL OCCUPANCY TAX LOCAL LAWS AND AMENDMENTS IN ST. LAWRENCE COUNTY AND OPTING OUT OF THE NEW YORK STATE SHORT TERM RENTAL REGISTRY”

By Mr. Hull, Chair, Finance Committee

WHEREAS, Local Law No. 6 for the Year 1991, "Imposing a Tax on Occupants of Hotel or Motel Rooms in St. Lawrence County", adopted an occupancy tax for hotel and motel rooms in the County for the first time and was amended in 2004 to reduce the number of units to six or less and 2016 was amended to regulate the collection of taxes on transient lodging within the County, and since 2016 there have been additional changes in the manner in which the industry conducts business, so this necessitate a review and update to the local law, and

WHEREAS, this proposed local law seeks to clarify previously enacted definitions of those entities required to remit the Room Occupancy Tax under the St. Lawrence County Room Occupancy Tax Law, and

WHEREAS, in 2025, the State of New York enacted legislation establishing a statewide regulatory framework for short-term rental units pursuant to New York State Senate Bill S820/Assembly Bill 8656, codified in Article 12-D of the Real Property Law and this new legislation requires counties to determine if they will opt in or opt out of establishing a registration system, and

WHEREAS, the County already maintains a county-wide registry, and the Treasurer recommends that the County opt out at this time and therefore not establish a registration system for short-term rental units pursuant to Section 447-c of the New York Real Property Law at this time, and

WHEREAS, the adoption of a local law requires a public hearing pursuant to the Municipal Home Rule Law,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators will host a public hearing on Proposed Local Law B (No.) for the Year 2026, “The St. Lawrence County Room Occupancy Tax and Rescinding All Previous Hotel and Motel Occupancy Tax Local Laws and Amendments in St. Lawrence County and Opting Out of the New York State Short Term Rental Registry” on Monday, May 4, 2026, at 5:50 p.m. in the Legislative Chambers, at the St. Lawrence County Court House, 48 Court Street, Canton, New York 13617:

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PROPOSED LOCAL LAW B (NO. _) FOR THE YEAR 2026, “THE ST. LAWRENCE COUNTY ROOM OCCUPANCY TAX AND RESCINDING ALL PREVIOUS HOTEL AND MOTEL OCCUPANCY TAX LOCAL LAWS AND AMENDMENTS IN ST. LAWRENCE COUNTY AND OPTING OUT OF THE NEW YORK STATE SHORT TERM RENTAL REGISTRY”

BE IT ENACTED by the Board of Legislators of St. Lawrence County as follows:

Section 1. The adoption of this local law is intended to replace any and all laws and amendments previously adopted by the Board of Legislators relating to the Hotel and Motel Room Occupancy Tax in St. Lawrence County as well as declare the County of St. Lawrence hereby opts not to establish a registration system for short-term rental units pursuant to Subdivision (1) of Section 447-c of the New York Real Property Law.

Section 2. This local law shall take effect upon filing in the Office of the Secretary of State.

Section 3. Legislative Findings

The St. Lawrence County Board of Legislators finds that:

- 1.) Short-term rental activity is increasing throughout New York State and presents land use, housing, and enforcement concerns best addressed at the local municipal level.
- 2.) The County, City of Ogdensburg, various towns, and villages within St. Lawrence County possess authority and regulatory frameworks tailored to their communities.
- 3.) Establishment of a county-wide registry system would require administrative infrastructure, staffing, enforcement mechanisms, and data management systems not currently maintained by the County.
- 4.) The New York State Legislature expressly authorized counties to opt out of participation in the registry system by local law.
- 5.) It is in the best interests of St. Lawrence County residents to decline participation in the statewide registry system.
- 6.) It is in the best interests of St. Lawrence County residents to alter and amend the definitions of those entities subject to this local law to establish and maintain clarity in the law and uniformity in the application of the law.

Section 4. The Board of Legislators adopts the following Room Occupancy Tax Law: A local law “The St. Lawrence County Room Occupancy Tax Local Law,”

1. Short Title
2. Purpose
3. Definitions
4. Impositions of Tax
5. Transitional Provisions
6. Exempt Organizations

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7. Territorial Limitations
8. Registration
9. Administration and collections
10. Records to be kept
11. Returns
12. Payment of Taxes
13. Determination of Tax
14. Refunds
15. Reserves
16. Remedies
17. Proceedings to Recover Tax
18. General Powers to the County Treasurer
19. Administration of Oaths
20. Reference to Tax
21. Penalties and Interest
22. Returns to be Confidential
23. Notices and Limitations of Time
24. Separability
25. Effective Date

1. Short Title:

This Local Law shall be known as the “St. Lawrence County Room Occupancy Tax Local Law”.

2. Intent and Purpose:

The purpose of this Local Law shall be to enhance the general economy and quality of life in St. Lawrence County, pursuant to Section 1202 of the Tax Law. The adoption of this local law is intended to replace any and all laws and amendments previously adopted by the Board of Legislators relating to the Hotel and Motel Room Occupancy Tax in St. Lawrence County.

3. Definitions: When used in this local law, the following terms shall mean:

Person: An individual, partnership, society, association, joint stock company, corporation, estate, receiver, trustee, assignee, referee and any other person acting in a fiduciary or representative capacity, whether appointed by the court or otherwise, and any combinations of the foregoing.

Operator: Any person operating a hotel, motel, tourist home, inn, cottages, condominium, bed & breakfast, and short term or vacation rental in the County of St. Lawrence, including, but not limited to the owner or proprietor of such premises, lessee sub-lessee, mortgagee in possession, licensee or any other person otherwise operating such hotel or motel.

Hotel, motel, tourist home, inn, cottages, condominium, bed & breakfast, and short term or vacation rental in the County of St. Lawrence: “Short term or vacation rental” shall mean a building or portion of it that is used for the lodging of guests. The term “short term rental unit” includes a house, an apartment, a condominium, a cooperative unit, a cabin, a cottage, a bungalow, or a similar furnished living unit, or one or more rooms therein, where sleeping

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accommodations are provided for the lodging of paying occupants, the typical occupants are transients or travelers, and the relationship between the operator and occupant is not that of a landlord and tenant. It is not necessary that meals are served. A building or portion of a building may qualify as a short term rental unit whether or not amenities, including but not limited to daily housekeeping services, concierge services, or linen services, are provided. The term "hotel or motel" includes an apartment, hotel or motel, guest house, hostel, boarding house, motor court or club which has available for occupancy rooms for rent, whether or not meals are served, or linens provided. The provisions of this section relating to campgrounds shall only apply to those leases and rentals in which the campground provides overnight shelter or lodging, and shall not apply to the provision of services by a campground when the customer provides his or her own shelter or lodging such as a motorhome, RV, camper or tent.

Occupancy: The use or possession, or the right to the use or possession, of any room in a hotel, motel, tourist home, inn, cottages, condominium, bed & breakfast, and short term or vacation rental in the County of St. Lawrence.

Occupant: Person who, for a consideration, uses, possesses, or has the right to use or possess, any room in a hotel, motel, tourist home, inn, cottages, condominium, bed & breakfast, and short term or vacation rental in the County of St. Lawrence under any lease, concession, permit, right of access, license to use or other agreement, or otherwise.

Permanent Resident: Any occupant of any room or rooms in a hotel, motel, tourist home, inn, cottages, condominium, bed & breakfast, and short term or vacation rental in the County of St. Lawrence for at least thirty (30) consecutive days shall be considered a permanent resident with regard to the period of such occupancy.

Rent: The consideration received for occupancy valued in money, whether received in money or otherwise.

Room: Any room or rooms of any kind in any part or portion of a hotel or motel, which is available for or let out for any purpose other than a place of assembly.

Return: Any return file or required to be filed as herein provided.

County Treasurer: The Treasurer of St. Lawrence County.

4. Imposition of Tax:

In addition to any other tax presently authorized and imposed (pursuant to Article 29 of the Tax Law), there is hereby imposed and there shall be paid a tax of three (3) percent upon the rent for every occupancy of a room in a hotel, motel, tourist home, inn, cottages, condominium, bed & breakfast, and short term or vacation rental in the County of St. Lawrence in this County, except that the tax shall not be imposed upon a permanent resident.

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5. Transitional Provisions:

The tax imposed by this Local Law shall be paid upon any occupancy on and after effective date of this local law, although such occupancy is pursuant to a prior contract, lease or other arrangement. Where rent is paid a weekly, monthly or other term basis, the rent shall be subject to the tax imposed by this Local Law to the extent that it is not in violation of this law.

6. Exempt Organizations:

(a) Except as otherwise provided in this section, any use or occupancy by any of the following shall be subject to the tax imposed by this Local Law:

- i. The State of New York, or any public corporation (including a Public corporation created pursuant to agreement or compact with another state or Canada), improvement district or political subdivision of the state;
- ii. The United State of America, insofar as it is immune from taxation;
- iii. Any corporation, association, trust or community chest fund or foundation, organized and operated exclusively for religious, charitable or educational purposes, or for the prevention of cruelty to children or animals, and no part of the net earnings of which inures to the benefit of any private shareholder or individual and not substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation; provided, however, that nothing in this subdivision shall include an organization operated for the primary purpose of carrying on a trade or business for profit, whether or not all of its profits are payable to one or more organizations described in this subdivision.

(b) Where any organization described in paragraph (3) of subdivision (a) of this subdivision carries on its activities in furtherance of the purposes for which it was organized, in premises in which, as part of said activities, it operates a hotel, occupancy of rooms in the premises and rents therefrom received by such corporation or association shall not be subject to tax hereunder.

7. Territorial Limitations:

The tax imposed by this Local Law shall apply only within the territorial limits of the County of St. Lawrence.

8. Registration:

(a) Every person required to collect any tax imposed by this Local Law presently operating, commencing business or opening a new place of business, and every person who takes possession of or pays for business assets under circumstances requiring notification by such person to the County Treasurer pursuant to subdivision (d) of Section 17 of this Local Law shall file with the County Treasurer a certificate of registration, in a form prescribed by it, at least twenty (20) days prior to commencing business or opening a new place of business or such purchasing or taking of possession or payment, whichever comes first.

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(b) The certificate of registration shall contain information with respect to the notice requirements of purchaser transferee or assignee and his liability for the payment of taxes pursuant to subdivision (d) of Section 17 of this local law. The County Treasurer shall within five (5) days after such registration issue, without charge to each registrant a certificate of authority empowering the Treasurer to collect the tax and a duplicate thereof for each additional place of business of such registrant.

(c) The County Treasurer shall issue within five (5) business days of its receipt the certificate of authority general information about the tax imposed under this Local Law, including information on records to be kept, returns and payments, notification requirements and forms. Each certificate or duplicate shall state the place of business to which it is applicable. Such certificates of authority shall be prominently displayed in the places of business of the registrant. Such certificates shall be non-assignable and non-transferable and shall be surrendered to the County Treasurer immediately upon the registrant's ceasing to do business at the place named or in the event that such business never commenced.

9. Administration and Collection:

(a) The tax imposed by this local law shall be administered and collected by the County Treasurer, or such other employees of the County as the County Treasurer may designate, by such means and in such manner as are other taxes which are now collected and administered or as otherwise are provided by this local law.

(b) Every person required to collect the tax shall collect the tax from the occupant when collecting the rent to which it applies. If the occupant is given any receipt or other statement or memorandum of rent paid or payable, the tax shall be stated, charged and shown separately on the first of such documents given to him. The tax shall be paid to the person required to collect it as trustee for and on account of the County.

(c) The County Treasurer shall by regulation prescribe a method or methods or a schedule or schedules of the amounts to be collected from occupants in respect to rent upon which a tax is imposed by this Local Law so that the aggregate collection of taxes by a person required to collect tax shall, as far as practicable, equal to three (3) percent of the total rents of such person upon whom a tax is imposed by this Local Law.

(d) For the purpose of the proper administration of this Local Law and to prevent evasion of the tax hereby imposed, it shall be presumed that all rents for occupancy of hotel, motel, tourist home, inn, cottages, condominium, and bed & breakfast, and short term or vacation rental in the County of St. Lawrence are subject to tax until the contrary is established, and the burden of proving that any rent is not taxable shall be upon the person required to collect tax or the occupant. Unless an occupant, prior to taking possession, furnished to the operator a statement which the County Treasurer may require demonstrating that the occupant is an exempt organization described in Section 6 of this Local Law, the sale shall be deemed a taxable transaction, where such a statement has been furnished to the operator, the burden of proving that the rent is not taxable hereunder shall be solely upon the occupant. The operator shall not be required to collect tax from occupants who furnish an exempt organization statement in proper form.

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(e) The County Treasurer may provide, by regulation, for the exclusion from taxable rents, rent which has been ascertained to be uncollectible or, in case the tax has been paid upon such rent, for refund of or credit for the tax so paid. Where the County Treasurer provides for a credit for the tax so paid, the Treasurer shall require an application for credit to be filed, but the Treasurer may also allow the applicant to immediately take the credit on the return which is due coincident with or immediately subsequent to the time the applicant files his/her application for credit. However, the taking of the credit on the return shall be deemed to be part of the application for credit and shall be subject to the provisions in respect to applications for credit in Section 14 of the Local Law.

10. Records to be kept:

Every operator shall keep records of every occupancy and of all rent paid, charged or due thereon and of the tax payable thereon, in such for as the County Treasurer may by regulation require. Such records shall include a true copy of each receipt or statement separately stating the tax charged. Such records shall be available for inspection, examination and audit at any time upon demand by the County or his duly authorized agent or employees and shall be preserved for a period of three (3) years, except that period or may require that they be kept longer.

11. Returns:

(a) Every operator required to register pursuant to Section 8 hereof shall file a return quarterly with the County Treasurer. The return shall show all rents received or charged and the amount of tax thereon. The returns to be filed quarterly shall be filed for the quarterly periods ending on the last day of February, May, August and November of each year, and shall be filed within twenty (20) days after the end of the quarterly period covered thereby. The County Treasurer may permit or require returns to be made by other periods and upon such dates they may specify. If the County Treasurer deems it necessary in order to insure the payment of the tax imposed by this Local Law, they may require returns to be made for shorter periods than those prescribed pursuant to the foregoing provisions of this section and upon such dates as he may specify.

(b) The form of returns shall be prescribed by the County Treasurer and shall contain such information as he or she may deem necessary for the proper administration of this Local Law. The County Treasurer may require amended returns to be filed within twenty (20) days after notice and to contain the information specified in the notice.

(c) If a return required by this Local Law is not filed, or a return when filed is incorrect or insufficient on its face, the County Treasurer shall take the necessary steps to enforce the filing of such a return or of a corrected return.

12. Payment of Tax:

Every operator required to file a return under the preceding section shall, at the time of filing such return, pay to the County Treasurer three (3) percent of the total of all rents subject to tax pursuant to this Local Law, as well as all other moneys collected by the operator acting or purporting to act under the provisions of this Local Law. The amount payable for the period for which a return is filed shall be due and payable to the County Treasurer on the date limited for

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filing the return, whether or not the return is filed, or whether or not the return filed correctly shows the rents or the taxes due thereon. Where the County Treasurer in his or her discretion deems it necessary to protect revenues to be obtained under this Local Law, he or she may require any operator required to collect the tax imposed by this Local Law to file with him or her a bond, issued by a surety company authorized to transact business in this state and approved by the superintendent of insurance of this state as to solvency and responsibility, in such amount as the County Treasurer may fix to secure the payment of any tax or penalties or interest due or which may become due from such operator. In the event that the County Treasurer determines that an operator is to file such bond he or she shall give notice to such operator to that effect specifying the amount of the bond required. The operator shall file such bond within five (5) days after the giving of such notice unless within such five (5) days after the giving of such notice unless within such five days the operator shall request in writing a hearing before the County Treasurer at which the necessity, propriety and amount of the bond shall be determined by the County Treasurer. Such determination shall be final and shall be complied with within fifteen (15) business days of the giving of notice thereof, in lieu of such bond, securities approved by the County Treasurer or cash in such amount as he or she may prescribe, may be deposited with and shall be kept in the custody of the County Treasurer, who may at any time without notice of the depositor, apply them to any tax and/or interest or penalties due, and for that purpose the securities may be sold by him or her at public or private sale without notice to the depositor thereof.

13. Determination of Tax:

(a) If a return required by this Local Law is not filed, or if a return when filed is incorrect or insufficient, the amount of tax due shall be determined by the County Treasurer from such information as may be obtainable and, if necessary, the tax may be estimated on the basis of external indices such as number of rooms, location, scale of rents, comparable rents, type of accommodations and service, number of employees and/or other factors, notice of such determination shall be given to the person liable for the collection and/or payment of the tax. Such determination shall finally and irrevocably fix the tax unless the person against whom it is assessed, within ninety (90) days after giving of notice of such determination, shall apply to the County Treasurer for a hearing, or unless the County Treasurer, on his or her own motion, shall re-determine the same.

(b) Whenever such tax is estimated as provided for in this section, such notice shall contain a statement in bold face type conspicuously placed on such notice advising the person; that the amount of tax was estimated, that the tax may be challenged through a hearing process, and that the petition for such challenge must be filed with the County Treasurer within thirty (30) days.

(c) After such hearing, the County Treasurer shall give notice promptly, by registered or certified mail, of his or her determination to the applicant. The determination of the County Treasurer shall be reviewable for error, illegality or unconstitutionality or any other reason whatsoever by a proceeding under Article 78 of the Civil Practice Law and Rules if application therefore is made to the Supreme Court within four (4) months after the giving of the notice of such determination. A proceeding under Article 78 of the Civil Practice Law and Rules shall not be instituted unless the amount of any tax sought to be reviewed, with penalties and interest thereon, if any, shall be first deposited with the County Treasurer, and there shall be filed with the County Treasurer and undertaking, issued by a surety company authorized to transact

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business in this state and approved by the superintendent of insurance of this state as to solvency and responsibility, in such amount as a Justice of the Supreme Court shall approve to the effect that if such proceeding be dismissed or the tax confirmed, the petitioner will pay all costs and charges which may accrue in the prosecution of the proceeding or at the option of the applicant, such undertaking filed with the County Treasurer may be in a sum sufficient to cover taxes, penalties and interest thereon stated in such determination plus the costs and charges which may accrue against it in the prosecution of the proceeding, in which event the applicant shall not be required to deposit such taxes, penalties and interest as a condition precedent to the application.

14. Refunds:

(a) In the manner provided in this section, the County Treasurer shall refund or credit, without interest, any tax, penalty or interest erroneously, illegally or unconstitutionally collected or paid if application to the County Treasurer for such refund shall be made within one (1) year from the payment thereof. Whenever a refund is made by the County Treasurer, he or she shall state his or her reason therefor in writing. Such application may be made by the occupant operator or other person who has actually paid the tax. No actual refund of moneys shall be made to any operator, of tax which has been collected from an occupant, until the alleged taxpayer shall first establish to the satisfaction of the County Treasurer under such regulations as the County Treasurer may prescribe, that he or she has repaid to the occupant the amount for which the application for refund is made. The County Treasurer may in lieu of any refund required to be made. The County Treasurer may in lieu of any refund required to be made, allow credit therefor on payments due from the applicant.

(b) An application for a refund or credit made as herein provided shall be deemed an application for a revision of any tax, penalty or interest complained of and the County Treasurer may receive evidence with respect thereto. After making his or her determination, the County Treasurer shall give notice thereof to the applicant who shall be entitled to review such determination by a proceeding pursuant to Article 78 of the Civil Practice Law and Rules, provided such proceeding is instituted within four (4) months after the giving of the notice of such determination, and provided that a final determination of tax due was not previously made. Such a proceeding shall not be instituted unless an undertaking is filed with the County Treasurer in such amount and with such sureties as a Justice of the Supreme Court shall approve to the effect that if such proceedings be dismissed or the tax confirmed, the petitioner will pay all costs and charges which may accrue in the prosecution of such proceeding.

(c) A person shall be entitled to a revision, refund or credit under this section of a tax, interest or penalty which has been determined to be due pursuant to the provisions of Section 13 of this Local Law where he or she has had hearing or an opportunity for a hearing, as provided in said section, or has failed to avail himself or herself of the remedies therein provided. No refund or credit shall be made of a tax, interest or penalty paid after a determination by the County Treasurer made pursuant to Section 13 of this Local Law unless it be found that such determination was erroneous, illegal or unconstitutional or otherwise improper by the County Treasurer after a hearing or of his or her own motion or in a proceeding under Article 78 of the Civil Practice Law and Rules pursuant to the provisions of said section, in which event, refund or credit without interest shall be made of the tax, interest or penalty found to have been overpaid.

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15. Reserves:

In cases where the occupant or operator has applied for a refund and has instituted a proceeding under Article 78 of the Civil Practice Law and Rules to review a determination adverse to him or her on his or her application for refund, the County Treasurer shall set up appropriate reserves to meet any decision adverse to the County.

16. Remedies Exclusive:

The remedies provided by Sections 13 and 14 of this Local Law shall be exclusive remedies available to any person for the review of the tax liability imposed by this Local Law, and no determination of tax or determination on any application for refund shall be enjoined or reviewed by an action for declaratory judgment an action for money has and received or by any action or proceeding other than a proceeding under Article 78 of the Civil Practice Law and Rules.

17. Proceedings to Recover Tax:

(a) Whenever any operator required to collect a tax shall fail to collect and pay over any tax, penalty or interest, or whenever any occupant shall fail to pay any tax, penalty or interest imposed by this Local Law as herein provided, the County Attorney shall, upon the request of the County Treasurer, bring or cause to be brought an action to enforce the payment of the same on behalf of the County of St. Lawrence in any court of the State of New York, or of any other state or of the United States.

(b) If, however, the County Treasurer in his or her discretion believes that any such operator, officer, occupant or other person is about to cease business, leave the state or remove or dissipate the assets out of which the tax or penalties might be satisfied, and that any such tax or penalty will not be paid when due, he or she may declare such tax or penalty to be immediately due and payable and may issue a warrant immediately.

(c) As an additional or alternate remedy, the County Treasurer may issue a warrant, directed to the sheriff commanding him or her to levy upon and sell the real and personal property of the operator which may be found within the county for the payment of the amount thereof, with any penalties and interest, and the cost of executing the warrant, and to return such warrant to the County Treasurer and to pay to him or her the money collected by virtue thereof within sixty (60) days after the receipt of such warrant. The sheriff shall within five (5) days after the receipt of the warrant file with the County Clerk a copy thereof, and thereupon such Clerk shall enter in the judgment docket the name of the person mentioned in the warrant and the amount of the tax, penalties and interest for which the warrant is issued and the date when such copy is filed. Thereupon the amount of such warrant so docketed shall become a lien upon the interest in real and personal property of the person against whom the warrant is issued. The sheriff shall then proceed upon the warrant, in the same manner, and with like effect, as the provided by law in respect to executions issued against property upon judgements of a court of record and for services in executing the warrant he shall be entitled to the same fees, with he may collect in the same manner. In the discretion of the County Treasurer, a warrant of like terms, force and effect may be issued and directed to any office or employee of the County Treasurer and in the execution thereof such office or employee shall have all the powers conferred by law upon

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sheriffs, but shall be entitled to no fee or compensation in excess of the actual expenses paid in the performance of such duty. If a warrant is returned not satisfied in full, the County Treasurer may from time to time issue new warrants and shall also have the same remedies to enforce the amount due thereunder as if the county had recovered judgement therefor and execution thereon had been returned unsatisfied.

(d) Whenever an operator shall make a sale, transfer or assignment in bulk of any part of the whole of this hotel or motel assets, otherwise than in the ordinary course of business, the purchaser, transferee or assignee shall, at least ten days before taking possession of the subject of said sale, transfer or assignment, or paying therefor, notify the County Treasurer by registered mail of the proposed sale and of the price, terms and conditions thereof whether or not the seller, transferor or assignor has represented to or informed the purchaser, transferee or assignee that the owes any tax pursuant to this Local Law, and whether or not the purchaser, transferee or assignee has knowledge that such taxes are owing, and whether any such taxes are in fact owing. Whenever the purchaser, transferee or assignee shall fail to give notice to the County Treasurer as required by the preceding paragraph, or whenever the County Treasurer shall inform the purchaser, transferee or assignee that a possible claim for such tax or taxes exists, any sums of money, property or choses in action, or other consideration, which the purchaser, transferee or assignee is required to transfer over to the seller, transferor or assignor shall be subject to a first priority right and lien for any such taxes theretofore or thereafter determined to be due from the seller, transferor or assignor to the county and the purchaser, transferee or assignee is forbidden to transfer to the seller transferor or assignor any such sums of money, property or choses in action to the extent of the amount of the county's claim. For failure to comply with the provisions of this subdivision, the purchaser, transferee or assignee, in addition to being subject to the liabilities and remedies imposed under the provisions of Article 6 of the Uniform Commercial Code, shall be personally liable for the payment of the county of any such taxes theretofore or thereafter determined to be due to the county from the seller, transferor, or assignor, and such liability may be assessed and enforced in the same manner as the liability for tax under this Local Law.

18. General Powers of the County Treasurer:

In addition to the powers granted to the County Treasurer in this Local Law, he or she is hereby authorized and empowered:

- (a) To make, adopt and amend rules and regulations appropriate to the carrying out of this Local Law and purposes thereof;
- (b) To extend for cause shown, the time of filing any return for a period not exceeding thirty (30) days, and for cause shown, to remit penalties but not interest computed at the rate of six (6) percent per annum;
- (c) To request information from the tax commission of the state of New York or the treasury department of the United States relative to any person; and to afford information to such tax commission or such treasury department relative to any person, any other provision of this Local Law to the contrary notwithstanding;

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- (d) To delegate his or her functions hereunder to a Deputy County Treasurer or any employee or employees of the office of the County Treasurer;
- (e) To prescribe methods for determining the amount of rents for determining which of them are taxable on non-taxable;
- (f) To require any operator to keep detailed records of all rents received, charged and accrued, including those claimed to be non-taxable, and also the nature, type, value and amount of all occupancies, names and addresses of occupants, and other facts relevant in determining the amount of tax due, and to furnish such information to the County Treasurer;
- (g) To assess, determine, revise and readjust the taxes imposed under this Local Law.

19. Administration of Oaths and Compelling Testimony:

- (a) The County Treasurer, or his or her employees or agents duly designated and authorized by him or her, shall have power to administer oaths and take affidavits in relation to any matter or proceeding in the exercise of their powers and duties under this Local law. The County Treasurer shall have power to subpoena and require the attendance of witnesses and the production of books, papers, and documents to secure information pertinent to the performance of his or her duties however and of the enforcement of this Local Law, and to examine them in relation thereto, and to issue commissions for the examination of witnesses who are out of the state or unable to attend before him or her or excused from attendance.
- (b) A justice of the Supreme Court either in court or at chambers shall have power summarily to enforce by proper proceedings the attendance and testimony of witnesses and the production and examination of books, papers and documents called for by the subpoena of the County Treasurer under this Local Law.
- (c) Any person who shall refuse to testify or to produce books or records or who shall testify falsely in any material matter pending before the County Treasurer under the Local Law shall be guilty of a misdemeanor, punishment for which shall be a fine of not more than one thousand dollars (\$1,000.00) or imprisonment for not more than one (1) year, or both such fine and imprisonment.
- (d) The officers who serve the summons or subpoena of the County Treasurer and witnesses attending in response thereto shall be entitled to the same fees as are allowed to officers and witnesses in civil cases in courts of record, except as herein otherwise provided. Such officers shall be the County sheriff and his or her duly appointed deputies or any officers or employees of the department of finance, designated to serve such process.

20. Reference to Tax:

Whenever reference is made in placards or advertisements or in any other publications to this tax, such reference shall be substantially in the following form: tax on occupancy of "hotel, motel, tourist home, inn, cottages, condominium, vacation rentals, and bed & breakfast, and short term or vacation rental in the County of St. Lawrence," except that in any bill, receipt,

April 6, 2026

statement or other evidence or memorandum of occupancy or rent charge issued or employed by the operator, the words “occupancy tax” will suffice.

21. Penalties and Interest:

(a) Any operator failing to file a return or to pay or pay over any tax to the County Treasurer within the time required by this Local Law shall be subject to a penalty of five (5) percent of the amount of tax due if such failure is for not more than one (1) month, with an additional one (1) percent for each additional month or fraction thereof during which such failure continues, not exceeding twenty-five (25) percent in the aggregate, plus interest at the rate of one (1) percent of such tax for each month of delay after such return was required to be filed or such tax became due.

(b) If the County Treasurer determines that such failure or delay was due to reasonable cause and not due to willful neglect, he or she shall remit all of such penalty. The County Treasurer shall promulgate rules and regulations as to what constitutes reasonable cause.

(c) If the failure to file a return or to pay over any tax to the County Treasurer within the time required by this Local Law is due to fraud, there shall be added to the tax a penalty of fifty (50) percent of the amount of the tax due (in lieu of the penalty provided for in paragraph (a)), plus interest at the rate of one (1) percent of such tax for each month of delay after such return was required to be filed or such tax became due. Such penalties and interest shall be paid and disposed of in the same manner as other revenues from this Local Law. Unpaid penalties and interest may be determined, assessed, collected and enforced in the same manner as the tax imposed by this Local Law.

(d) Any operator failing to file a return or report required by this Local Law or filing, or causing to be filed, or making or causing to be made, or giving or causing to be given any return, certificate, affidavit, representation, information, testimony or statement required or authorized by this Local Law, which is willfully false, or willfully failing to file a bond required by this Local Law or willfully failing to comply with the provisions of Section 12(c) of this Local Law, or failing to file a registration certificate and such data in connection therewith as the County Treasurer by regulation or otherwise may require, or to display or surrender a certificate of authority as required by this Local Law, or assigning or transferring such certificate of authority, or willfully failing to charge separately the tax herein imposed or to state such tax separately on any bill, statement, memorandum or receipt issued or employed by him upon which the tax is required to be stated separately as provided in section 10, or willfully failing to collect the tax from a customer, or who shall refer or cause reference to be made to this tax in a form or manner other than that required by this Local Law, or failing to keep any records required by this Local Law, shall, in addition to any other penalties herein or elsewhere prescribed, be guilty of a misdemeanor, punishment for which shall be a fine of not more than one thousand dollars (\$1,000.00) or imprisonment for not more than one (1) year, or both such fine and imprisonment. The penalties herein shall not apply to a failure to surrender a certificate of authority which is required to be surrendered where business never commenced.

(e) The certificate of the County Treasurer to the effect that a tax has not been paid, that a return, Bond or registration has not been filed, or that information has not been supplied pursuant to the Provisions of this Local Law, shall be presumptive evidence thereof.

April 6, 2026

(f) The penalties provided for in this section shall not preclude prosecution pursuant to the penal law with respect to the willful failure of any person to pay over to the county any tax imposed by this Local Law, whenever such person has been required to collect and has collected any such sales tax.

22. Returns to be Confidential:

(a) Except in accordance with proper judicial order or as otherwise provided by law, it shall be unlawful for the County Treasurer, or any officer or employee of his department, or any person who in any manner may acquire knowledge of the contents of a return or report filed with the County Treasurer pursuant to this Local Law, to divulge or make known in any manner any particulars set forth or disclosed in any such return or report. The County Treasurer shall not be required to produce any returns or reports, or evidence of anything contained in them in any action or proceeding in any court, except on behalf of the County Treasurer in an action or proceeding under the provisions of the tax law or in any other action or proceeding involving the collection of a tax due under this Local Law to which the County or the County Treasurer is party for a claimant, or on behalf of any party to any action, proceeding or hearing under the provisions of this Local Law, when the returns, reports or facts shown thereby are directly involved in such action, proceeding or hearing, in any of which events the court, or in the case of a hearing, the County Treasurer may require the production of, and may admit into evidence, so much of said returns, reports or of the facts shown thereby, as are pertinent to the action, proceeding or hearing and no more. The County Treasurer may, nevertheless, publish a copy or a summary of any decision rendered after a hearing required by this Local Law. Nothing herein shall be construed to prohibit the delivery to a person who has filed a return or report or his duly authorized representative of a certified copy of any return or report filed in connection with his tax. Nor shall anything herein be construed to prohibit the delivery to a person required to collect the tax under this Local Law or a purchaser, transferee or assignee personally liable under the provisions of Section 17(d) of this Local Law for the tax due from the seller, transferor or assignor, or any return or report filed under this Local Law in connection with such tax, provided, however, that there may be delivered only so much of said return, report or of the facts show thereby as are pertinent to a determination of the taxes due or liability owed by such person or purchaser, transferee or assignee and no more, or to prohibit the publication of statistics so classified as to prevent the identification of particular returns or reports and the items thereof, or the inspection by the County Attorney or other legal representatives of the County of the return or report of any person required to collect or pay the tax who shall bring action to review the tax based thereon, or against whom an action or proceeding under this Local Law has been recommended by the County Treasurer or the County Attorney, or has been instituted.

(b) Returns filed under this Local Law shall be preserved for three (3) years and thereafter until the County Attorney orders them to be destroyed. Any violation of subdivision (a) of this section shall be punishable by a fine not exceeding one thousand dollars (\$1,000), or by imprisonment not exceeding one (1) year, or both, in the discretion of the court, and if the offender be an officer or employee of the county he shall be dismissed from office and be incapable of holding any public office for a period of five (5) years thereafter.

April 6, 2026

23. Notices and Limitations of Time:

(a) Any notice authorized or required under the provisions of this Local Law may be given by mailing the same to the person for whom it is intended in a postpaid envelope addressed to such person at the address given in the last return filed by him or her pursuant to the provisions of this Local Law, or in any application made by him or her, or, if no return has been filed or application made, then to such address may be attainable. A notice of determination shall be mailed promptly by registered or certified mail. The mailing of such notice shall be presumptive evidence of the receipt of the same by the person to whom addressed. Any period of time which is determined according to the provisions of this Local Law by the giving of notice shall commence to run from the date of mailing of such notice.

(b) If any return, claim, statement, notice, application, or other required to be filed, or any payment required to be made, within a prescribed period or on or before a prescribed date under authority of any provision of this Local Law is, after such period or such date, delivered by United States mail to the County Treasurer or his or her office, the date of the United States postmark stamped on the envelope shall be deemed to be the date of delivery. This subdivision shall apply only if the postmark date falls within the prescribed period or on or before the prescribed date for the filing of such document or for making the payment, including any extension granted for such filing or payment, and only if such document or payment was deposited in the mail, postage prepaid properly addressed to the County Treasurer or his office. If any document is sent by United States registered mail such registration shall be prima facie evidence that such document was delivered to the County Treasurer or his office. Certified mail may be used in lieu of registered mail under this section. This subdivision shall apply in the case of postmarks not made by the United States Post Office only if and the extent provided by regulation of the County Treasurer.

(c) When the last day prescribed under the authority of this Local Law (including any extension of time) for performing any act falls on Saturday, Sunday or a legal holiday in the State of New York, the performance of such act shall be considered timely if it is performed on the next succeeding day which is not a Saturday Sunday or a legal holiday.

i. The provisions of the Civil Practice law and Rules or any other law relative to limitations of time for the enforcement of a civil remedy shall not apply to any proceeding or action taken by the County to levy, appraise, assess determine or enforce the collection of any tax or penalty provided by this Local Law. However, except in the case of a willfully false or fraudulent return with intent to evade the tax, no assessment of additional tax shall be made after the expiration of more than three years from the date of filing of a return; provided, however, that where no return has been filed as provided by law the tax may be assessed at any time.

ii. Where, before the expiration of the period prescribed herein for the assessment of an additional tax, a taxpayer has consented in writing that such period be extended, the amount of such additional tax due may be determined at any time within such extended period. The period so extended may be further extended by subsequent consents in writing before the expiration of the extended period.

24. Separability:

April 6, 2026

Finance Committee: 3-30-2026

RESOLUTION NO. 131-2026

AUTHORIZING THE CHAIR TO SIGN ROADSIDE MOWING CONTRACTS WITH SIX TOWNS IN ST. LAWRENCE COUNTY

By Mr. Hull, Chair, Finance Committee

WHEREAS, the 2026 Budget provided funding for the Roadside Mowing, and

WHEREAS, the Department of Highways will contract with six (6) towns for roadside mowing on 89.7 miles of 573 miles of County Roads (HM351104 430RM),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign roadside mowing contracts with six (6) towns in St. Lawrence County, upon approval of the County Attorney, to the following:

Towns:	Clifton Fine Hopkinton Louisville Piercefield Stockholm
Contract Title:	Roadside Mowing
Contract Amount:	\$344.45/mile

STATE OF NEW YORK)
) ss:
 COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 131-2026 Entitled "Authorizing the Chair to Sign Roadside Mowing Contracts with Six Towns in St. Lawrence County", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

Finance Committee: 3-30-2026

RESOLUTION NO. 132-2026

AUTHORIZING THE CHAIR TO SIGN THE CONSTRUCTION CONTRACT FOR COUNTY ROUTE 22 BRIDGE OVER SAWYER CREEK, BIN 3340950, PIN 775425

By Mr. Hull, Chair, Finance Committee

WHEREAS, the 2026 Budget for the Department of Highways provides for the approval and funding of Capital Bridge Projects, Highway Reconstruction Projects, and Highway Paving Projects, and

WHEREAS, the Department has solicited bids for the replacement of County Route 22 Bridge over Sawyer Creek, BIN 3340950, PIN 775425, and

WHEREAS, the lowest responsible bidder for this project has been determined,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract for County Route 22 Bridge over Sawyer Creek, BIN 3340950, PIN 775425, and approves the award of the following contract to:

Contractor: J.E. Sheehan Contracting Corp.
Potsdam, NY

Contract Title: County Route 22 Bridge over Sawyer Creek
Town of Fowler
BIN 3340950, PIN 775425

Contract Amount: \$1,790,000
HM651204 465CO 2322

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Chair to sign all necessary contracts, contingent upon the contractor complying with all required contractual documentation, upon concurrence of New York State Department of Transportation, and approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 132-2026 Entitled "Authorizing the Chair to Sign the Construction Contract for County Route 22 Bridge over Sawyer Creek, BIN 3340950, PIN 775425", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

Finance Committee: 3-30-2026

RESOLUTION NO. 133-2026

APPROVING SUPPLEMENTAL AGREEMENT #1 WITH BARTON & LOGUIDICE, D.P.C FOR CONSTRUCTION INSPECTION SERVICES FOR COUNTY ROUTE 22 OVER SAWYER CREEK, BIN 3340950, PIN 775425

By Mr. Hull, Chair, Finance Committee

WHEREAS, Resolution No. 15-2024 authorized the Chair to sign a contract with Barton & Loguidice, D.P.C. for consulting services for the County Route 22 over Sawyer Creek Project (the "Project"), and

WHEREAS, the Board of Legislators approved and funded Capital Bridge Projects, and

WHEREAS, Barton & Loguidice, D.P.C. is currently providing consulting services for this Project and is qualified to provide construction inspection services, and

WHEREAS, with concurrence from NYS DOT, a supplemental agreement is required to provide construction inspection services for this Project,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes supplemental agreement #1 with Barton & Loguidice, D.P.C. for construction inspection services for County Route 22 over Sawyer Creek, BIN 3340950, PIN 775425:

Consultant: Barton & Loguidice, D.P.C.

Contract Title: County Route 22 over Sawyer Creek
Town of Fowler
BIN: 3340950
PIN: 775425

Construction Inspection Fee: \$215,000
HM651204 430ED 2322

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Chair to execute all necessary contracts, upon approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 133-2026 Entitled "Approving Supplemental Agreement #1 with Barton & Loguidice, D.P.C for Construction Inspection Services for County Route 22 over Sawyer Creek, BIN 3340950, PIN 775425", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

Finance Committee: 3-30-2026

RESOLUTION NO. 134-2026

**APPROVING NEW YORK STATE DEPARTMENT OF TRANSPORTATION
SUPPLEMENTAL AGREEMENT #2 FOR CONSTRUCTION/CONSTRUCTION
INSPECTION FOR THE COUNTY ROUTE 22 OVER SAWYER CREEK PROJECT,
BIN 3340950, PIN 775425**

By Mr. Hull, Chair, Finance Committee

Authorizing the Implementation and Funding in the First Instance one-hundred percent (100%) of the Federal Aid and State “Marchiselli” Program-Aid Eligible Costs, of a Transportation Federal-Aid Project, and Appropriating Funds Therefore

WHEREAS, a project for Construction/Construction Inspection for County Route 22 over Sawyer Creek, BIN 3340950, PIN 775425 (the “Project”) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs with a local match up to \$106,900 (HM651204 465CO 2322), and

WHEREAS, the Board of Legislators desires to advance the above project by making a commitment of one hundred percent (100%) of the federal and non-federal share of the costs of Construction/Construction Inspection,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators approves the New York State Department of Transportation Supplemental Agreement #2 for construction/construction inspection for the County Route 22 over Sawyer Creek Project, BIN 3340950, PIN 775425, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer, with County Attorney approval, to pay in the first instance one hundred percent (100%) of the federal and non-federal share of the cost of Construction/Construction Inspection for the Project or portions thereof, and

BE IT FURTHER RESOLVED that all necessary funds have been appropriated pursuant to the 2026 Adopted Budget (HM299509 90600) and made available to cover the cost of participation in the above phase of the Project, and

BE IT FURTHER RESOLVED that in the event the full federal and non-federal share costs of the project exceed the amount appropriated above, the Board of Legislators shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation, and

April 6, 2026

Finance Committee: 3-30-2026

RESOLUTION NO. 135-2026

**APPROVING NEW YORK STATE DEPARTMENT OF TRANSPORTATION
SUPPLEMENTAL AGREEMENT #2 FOR CONSTRUCTION/CONSTRUCTION
INSPECTION FOR THE COUNTY ROUTE 34 OVER TROUT BROOK PROJECT,
BIN 3341630, PIN 775426**

By Mr. Hull, Chair, Finance Committee

Authorizing the Implementation and Funding in the First Instance one-hundred percent (100%) of the Federal Aid and State “Marchiselli” Program-Aid Eligible Costs, of a Transportation Federal-Aid Project, and Appropriating Funds Therefore

WHEREAS, a project for Construction/Construction Inspection for County Route 34 (West Potsdam Road) over Trout Brook, BIN 3341630, PIN 775426 (the “Project”) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs with a local match up to \$117,950 (HM651204 465CO 2334), and

WHEREAS, the Board of Legislators desires to advance the above project by making a commitment of one-hundred percent (100%) of the federal and non-federal share of the costs of Construction/Construction Inspection,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators, duly convened, approves the above-subject project, and

BE IT FURTHER RESOLVED that the Board of Legislators hereby authorizes the Treasurer, with County Attorney approval, to pay in the first instance one-hundred percent (100%) of the federal and non-federal share of the cost of Construction/Construction Inspection for the Project or portions thereof, and

BE IT FURTHER RESOLVED that all necessary funds have been appropriated pursuant to the 2026 Adopted Budget (HM299509 90600) and made available to cover the cost of participation in the above phase of the Project, and

BE IT FURTHER RESOLVED that in the event the full federal and non-federal share costs of the project exceed the amount appropriated above, the Board of Legislators shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation thereof, and

BE IT FURTHER RESOLVED that the Chair of the Board of Legislators is authorized to execute all necessary agreements, certifications or reimbursement requests for available Federal Aid on behalf of the Board of Legislators with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipalities first instance funding of Project costs

April 6, 2026

Finance Committee: 3-30-2026

RESOLUTION NO. 136-2026

APPROVING SUPPLEMENTAL AGREEMENT #1 WITH BARTON & LOGUIDICE, D.P.C. FOR CONSTRUCTION INSPECTION SERVICES FOR COUNTY ROUTE 34 OVER TROUT BROOK, BIN 3341630, PIN 775426

By Mr. Hull, Chair, Finance Committee

WHEREAS, Resolution No. 16-2024 authorized the Chair to sign a contract with Barton and Loguidice, D.P.C. for consulting services for the County Route 34 over Trout Brook Project (the “Project”), and

WHEREAS, the Board of Legislators approved and funded Capital Bridge Projects, and

WHEREAS, Barton and Loguidice, D.P.C. is currently providing consulting services for this Project and is qualified to provide construction inspection services, and

WHEREAS, with concurrence from the NYS DOT, a supplemental agreement is required to provide construction inspection services for this Project,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes a supplemental agreement #1 with Barton & Loguidice, D.P.C. for Construction Inspection Services for County Route 34 over Trout Brook, BIN 3341630, PIN 775426,

Consultant:	Barton and Loguidice, D.P.C.
Contract Title:	County Route 34 over Trout Brook Town of Potsdam BIN: 3341630 PIN: 775426
Construction Inspection Fee:	\$225,000 HM651204 430ED 2334

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Chair to execute all necessary contracts, upon approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 136-2026 Entitled “Approving Supplemental Agreement #1 with Barton & Loguidice, D.P.C. for Construction Inspection Services for County Route 34 over Trout Brook, BIN 3341630, PIN 775426”, adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

Finance Committee: 3-30-2026

RESOLUTION NO. 137-2026

AUTHORIZING THE CHAIR TO AWARD AND SIGN THE CONSTRUCTION CONTRACT FOR THE COUNTY ROUTE 34 BRIDGE OVER TROUT BROOK, BIN 3341630, PIN775426

By Mr. Hull, Chair, Finance Committee

WHEREAS, the 2026 Budget for the Department of Highways provides for the approval and funding of Capital Bridge Projects, Highway Reconstruction Projects, and Highway Paving Projects, and

WHEREAS, the Department has solicited bids for the replacement of County Route 34 Bridge over Trout Brook, BIN 3341630, PIN 775426, and

WHEREAS, the lowest responsible bidder for this project has been determined,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to award and sign a contract for County Route 34 Bridge over Trout Brook, BIN 3341630, PIN 775426, and approves the award of the following contract to:

Contractor: J.E. Sheehan Contracting Corp.
Potsdam, NY

Contract Title: County Route 34 Bridge over Trout Brook
Town of Potsdam
BIN 3341630, PIN 775426

Contract Amount: \$1,435,000

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Chair to sign all necessary contracts, contingent upon the contractor complying with all required contractual documentation, upon concurrence of New York State Department of Transportation, and upon approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 137-2026 Entitled "Authorizing the Chair to Award and Sign the Construction Contract for the County Route 34 Bridge over Trout Brook, BIN 3341630, PIN775426", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

Finance Committee: 3-30-2026

RESOLUTION NO. 138-2026

AUTHORIZING THE CHAIR TO SIGN CONTRACTS FOR THE 2026 BRIDGE PROJECT FUNDED BY THE FEDERAL SURFACE TRANSPORTATION BLOCK GRANT (STBG) FOR COUNTY ROUTE 21 BRIDGE OVER ELM CREEK, BIN 3341090, PIN 775448 AND MODIFYING THE 2026 BUDGET FOR THE DEPARTMENT OF HIGHWAYS

By Mr. Hull, Chair, Finance Committee

Authorizing the Implementation and Funding of the Costs of a Transportation Project, which may be eligible for Federal Aid and/or State Aid, or reimbursement from Federal Surface Transportation Block Grant (STBG) Funds

WHEREAS, a project for the Preliminary Design Phase for the County Route 21 Bridge over Elm Creek, BIN 3341090, PIN 775448 (the “Project”) is eligible for funding under Title 23 U.S. Code, as amended, 23CFR as amended and PUB.L. 117- 58 also known as the “Bipartisan Infrastructure Law” (BIL), and

WHEREAS, the Board of Legislators wants to advance the above project by making a commitment of one-hundred percent (100%) of the costs for the Preliminary Design phase for the Project or portions thereof,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign contracts for the 2026 Bridge Project funded by the Federal Surface Transportation Block Grant (STBG) for the County Route 21 Bridge over Elm Creek, BIN 3341090, PIN 775448 upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the County to pay one-hundred percent (100%) of the cost of Construction/Construction Inspection work for the Project or portions thereof, with the understanding that qualified costs may be eligible for Federal Aid, State Aid, or reimbursement from Federal Surface Transportation Block Grant funds, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2026 Budget for the Department of Highways, as follows:

DECREASE UNAPPROPRIATED FUND BALANCE:

03TG0911 50300	Fund Balance, Unreserved Unappropriated	\$12,580
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INCREASE APPROPRIATED FUND BALANCE:

03TG0910 50300	Fund Balance, Unreserved Appropriated	\$12,580
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April 6, 2026

INCREASE APPROPRIATIONS:

HM299509 90600 STBG	CR Transfers to CP for STBG	\$251,600
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INCREASE REVENUE:

HM035915 560MA	H SA Marchiselli Aid	\$37,740
HM045975 57000	H F/A Transportation Capital P	<u>201,280</u>
		\$239,020

INCREASE APPROPRIATIONS:

HM651204 430ED STBG	STBG Engineering Design	\$250,000
HM651204 465CO STBG	STBG Sub-Contracts	<u>1,600</u>
		\$251,600

INCREASE APPROPRIATIONS:

06TG5031 90300 STBG	CP Transfers frm CR for STBG	\$251,600
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BE IT FURTHER RESOLVED that the Board of Legislators agrees that St. Lawrence County shall be responsible for all costs of the Project which exceed the amount of Federal Aid, State Aid, or Federal Surface Transportation Block Grant funding, awarded to the Department of Highways, and

BE IT FURTHER RESOLVED that in the event the Project costs are not covered by Federal Aid, State Aid or Federal Surface Transportation Block Grant funding, exceeds the amount appropriated above, the Board of Legislators shall convene as soon as possible to appropriate said excess amount immediately upon notification by the Department of Highways thereof, and

BE IT FURTHER RESOLVED that the Board of Legislators hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after the award, and the construction phase of the Project shall be completed within thirty (30) months, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Chair to sign all necessary agreements, certifications or reimbursement requests for Federal Aid and/or State Aid with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and funding of Project costs of St. Lawrence County and permanent funding of the local share of Federal Aid and State Aid eligible Project costs within appropriations therefore that are not so eligible, and

BE IT FURTHER RESOLVED that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

April 6, 2026

STATE OF NEW YORK

)
) ss:
)

COUNTY OF ST. LAWRENCE

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 138-2026 Entitled "Authorizing the Chair to Sign Contracts for the 2026 Bridge Project Funded by the Federal Surface Transportation Block Grant (STBG) for County Route 21 Bridge over Elm Creek, BIN 3341090, PIN 775448 and Modifying the 2026 Budget for the Department of Highways", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham

Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

Finance Committee: 3-30-2026

RESOLUTION NO. 139-2026

**APPROVING FEDERAL AID LOCAL PROJECT FOR RIGHT-OF-WAY
INCIDENTALS FOR COUNTY ROUTE 21 BRIDGE OVER ELM CREEK,
PIN 775448, BIN 3341090**

By Mr. Hull, Chair, Finance Committee

Authorizing the Implementation and Funding of the Costs of a Transportation Project, which may be eligible for Federal Aid and/or State Aid, or reimbursement from Federal Surface Transportation Block Grant (STBG) Funds

WHEREAS, a project for the Preliminary Design Phase for the County Route 21 Bridge over Elm Creek, BIN 3341090, PIN 775448 (the “Project”) is eligible for funding under Title 23 U.S. Code, as amended, 23CFR as amended and PUB.L. 117- 58 also known as the “Bipartisan Infrastructure Law” (BIL), and

WHEREAS, the Board of Legislators desires to advance the above project by making a commitment of one-hundred percent (100%) of the federal and non-federal share of the costs of the Right-of-Way Incidentals,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators approves Federal Aid Local Project Right-of-Way Incidentals for County Route 21 Bridge over Elm Creek, BIN 3341090, PIN 775448, and

BE IT FURTHER RESOLVED that the Board of Legislators hereby authorizes the Treasurer to pay in the first instance one-hundred percent (100%) of the federal and non-federal share of the cost of Right-of-Way Incidentals for the Project of portions thereof, and

BE IT FURTHER RESOLVED that the sum of \$1,600 (HM651204 465CO 2601) is hereby appropriated from the Board of Legislators and made available to cover the cost of participation in the above phase of the Project, and

BE IT FURTHER RESOLVED that in the event the full federal and non-federal share costs of the project exceed the amount appropriated above, the Board of Legislators shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation thereof, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Chair to sign all necessary agreements, certifications or reimbursement requests for Federal Aid and/or State Aid with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and funding of Project costs of St. Lawrence County and permanent funding of the local share of Federal Aid and State Aid eligible Project costs within appropriations therefore that are not so eligible, and

April 6, 2026

Finance Committee: 3-30-2026

RESOLUTION NO. 140-2026

AUTHORIZING THE CHAIR TO SIGN SUPPLEMENTAL AGREEMENT #3 FOR THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION SNOW & ICE AGREEMENT (D014745) FOR THE 2025/2026 SEASON DUE TO INCREASED LABOR, MATERIAL, AND EQUIPMENT COSTS AND MODIFYING THE 2026 BUDGET FOR THE DEPARTMENT OF HIGHWAYS

By Mr. Hull, Chair, Finance Committee

WHEREAS, Resolution No. 131-2025 authorized the Chair to sign a five (5) year snow and ice agreement (Contract D014745) with the New York State Department of Transportation (NYSDOT), and

WHEREAS, NYSDOT has presented Supplemental Agreement #3 to adjust the estimated expenditures for the 2025/2026 season, accounting for rising labor, material, and equipment costs, and

WHEREAS, estimated expenditures for the 2025/2026 winter season exceeded original estimates by \$183,026.66 (HS023025 55000), and

WHEREAS, it is in the best interest of the County to approve Supplemental Agreement #3 to ensure continued program participation and full reimbursement for services rendered, and

WHEREAS, the resulting excess revenue will be used to offset the corresponding increase in appropriations,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign Supplemental Agreement #3 for the New York State Department of Transportation Snow & Ice Agreement (D014745) for the 2025/2026 season due to increased labor, material, and equipment costs, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2026 Budget for the Department of Highways, as follows:

INCREASE REVENUE:

HS023025 55000	H LR State Snow Removal	\$183,027
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INCREASE APPROPRIATIONS:

HS051444 465CO	H Snow 50-59 Sub-Contracts	\$183,027
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April 6, 2026

STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

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I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 140-2026 Entitled "Authorizing the Chair to Sign Supplemental Agreement #3 for the New York State Department of Transportation Snow & Ice Agreement (D014745) for the 2025/2026 Season due to Increased Labor, Material, and Equipment Costs and Modifying the 2026 Budget for the Department of Highways", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham

Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

Finance Committee: 3-30-2026

RESOLUTION NO. 141-2026

AUTHORIZING THE CHAIR TO SIGN CONTRACTS FOR THE CAPITAL PROJECT FOR CONSTRUCTION OF THE HIGHWAY FACILITY FOR MAINTENANCE AND ADMINISTRATION AND MODIFYING THE 2026 BUDGET FOR THE DEPARTMENT OF HIGHWAYS

By Mr. Hull, Chair, Finance Committee

WHEREAS, for the last decade, the Board of Legislators has recognized the impact of long-deferred maintenance and lack of replacement scheduling, committing to the need to increasing the paving of county roads, creating and investing in replacement schedules, and updating all highway facilities, and

WHEREAS, in 2017, the County issued a bond of \$3M to begin a massive equipment replacement program; followed in 2021, the County decentralized operations and funded the construction of three (3) outpost facilities for an investment of \$9.5M of which a bond was issued for \$2.5M and the rest paid with reserves, and finally in 2022, the County began a \$14.2M, four (4) year paving expansion project achieving a goal of an additional one-hundred (100) miles without reducing the annual budget investment that is developed carefully accessing CHIPS funding and Marchiselli Aid, so no disruption to the formulas occurred, and

WHEREAS, in 2018, the County created a Capital Reserve for Facilities and Equipment and the Board has invested every year since, providing the opportunity for the County to authorize this project without issuing debt, and

WHEREAS, in 2024, the Outpost Facilities were successfully completed in Russell, Lisbon, and Potsdam, achieving the goal of decentralizing operations in a county with 573 miles of county-owned roads with a recommendation that the maintenance facility and administrative operations be relocated to a new facility at the Potsdam Outpost which would remove all Highway operations from the Village of Canton, and

WHEREAS, in 2025, the County funded the next round of heavy equipment replacement without issuing debt for the Highway Department in the amount of \$3.4M, and

WHEREAS, Resolution No. 186-2025 authorized an agreement with C&S Engineers for professional engineering services to design and prepare construction documents for the facility, and

WHEREAS, the recommendation is to have C&S Engineers continue to provide comprehensive construction administration and management services throughout the construction phase and be accountable for the completion of the Project, and

WHEREAS, the new facility would also be home to the administrative office for Highway and Inspection Station for Weights & Measures, indoor storage for the Sheriff's Office and Emergency Services for storage, and a secure area for the District Attorney, and

April 6, 2026

WHEREAS, the existing structures at the current maintenance and administrative facility located at 44 Park Street will be evaluated, a Committee of Legislators and staff will be established to review and make recommendations for the future, including but not limited to future use, potential demolition, and/or options identified for repurposing the space and,

WHEREAS, the County has solicited bids for the construction of the Highway Facility for Maintenance and Administration, and the lowest responsible bidders that meet the established criteria for these projects have been determined, and

WHEREAS, the completion of the facility necessitates additional expenditures beyond the primary structure, to include the procurement of miscellaneous specialized equipment, required fleet outfitting for maintenance services, and site paving to ensure proper accessibility and long-term durability,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign contracts for construction of the Highway Facility for Maintenance and Administration and other necessary documents to progress the project, upon the approval of the County Attorney for the following:

Consultant:	C & S Engineers Not to Exceed: \$857,000
General Contractor:	Whitton Construction Not to Exceed: \$11,378,500
Mechanical Contractor:	ENI Mechanical Not to Exceed: \$1,684,700
Plumbing Contractor:	Norwood Plumbing Not to Exceed: \$724,000
Electrical Contractor:	Dow Electric Not to Exceed: \$1,975,000
Sprinkler Contractor:	Associated Fire Protection Not to Exceed: \$464,900
Fuel Island Contractor:	Doctuer Environmental Not to Exceed: \$793,500
Facility Requirements:	Various Vendors Not to Exceed: \$1,500,000
Contract Title:	Highway Facility for Maintenance and Administration Not to Exceed: \$19,377,600 HM651974 465CO POM HM651974 454PM POM HM651974 430ED POM

April 6, 2026

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2026 Budget for the Department of Highways, as follows:

DECREASE CAPITAL RESERVE:

01TG0878 50300 CPR	Capital Reserve, Facilities	\$12,218,638
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DECREASE UNAPPROPRIATED FUND BALANCE:

04TG0911 50300	Fund Balance, Unreserved, Unappropriated (RM)	\$4,373,512
01TG0911 50300	Fund Balance, Unreserved, Unappropriated (GF)	<u>2,785,450</u>
		\$7,158,962

INCREASE APPROPRIATED FUND BALANCE:

01TG0910 50300	Fund Balance, Unreserved, Appropriated	\$15,004,088
04TG0910 50300	Fund Balance, Unreserved, Appropriated	<u>4,373,512</u>
		\$19,377,600

INCREASE APPROPRIATIONS:

T6199509 90600 POM	POM GF Transfers to CP	\$15,004,088
T6499509 90600 POM	POM RM Transfers to CP	<u>4,373,512</u>
		\$19,377,600

INCREASE APPROPRIATIONS:

HM651974 465CO POM	Sub-Contracts	\$18,066,600
HM651974 454PM POM	Paving Materials	454,000
HM651974 430ED POM	Engineering Design	<u>857,000</u>
		\$19,377,600

INCREASE REVENUE:

T6650319 90100 POM	POM CP Transfers from GF	\$15,004,088
T6650319 90400 POM	POM CP Transfers from RM	<u>4,373,512</u>
		\$19,377,600

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 141-2026 Entitled "Authorizing the Chair to Sign Contracts for the Capital Project for Construction of the Highway Facility for Maintenance and Administration and Modifying the 2026 Budget for the Department of Highways", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

Finance Committee: 3-30-2026

RESOLUTION NO. 143-2026

ESTABLISHING THE PY24 BUDGET FOR THE NEW YORK SYSTEMS CHANGE AND INCLUSIVE OPPORTUNITIES NETWORK (SCION) INITIATIVE

By Mr. Hull, Chair, Finance Committee

WHEREAS, New York State Department of Labor Technical Advisory #21-06 states that each Local Workforce Development Area must have at least one (1) Disability Resource Coordinator on staff, and

WHEREAS, New York State Department of Labor Technical Advisory #21-06.01 expanded the three (3) year pilot program to a five (5) year program, and

WHEREAS, each Local Workforce Development Board will receive up to \$100,000 annually for five (5) consecutive years to assist with the implementation, and

WHEREAS, the Workforce Development Board has been awarded the fifth-year funding of \$100,000 to administer the initiative known as the New York Systems Change and Inclusive Opportunities Network (NY SCION), and

WHEREAS, Resolution #26-C04-08, which authorized the execution of the agreement to accept the funding for the NY SCION Initiative, was approved at the St. Lawrence County Workforce Development Board meeting on March 4, 2026, and

WHEREAS, the funds are available to be used from January 1, 2026, to June 30, 2027,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to establish the PY24 Budget for the New York Systems Change and Inclusive Opportunities Network (SCION) initiative as follows:

INCREASE APPROPRIATIONS:

UR462901 12000	Supervisory/ Administrative	\$5,570
UR462904 40700	Bldg & Property Rent	542
UR462904 41400	Liability & Other Insurance	18
UR462904 42000	Office Supplies & Exp	18
UR462904 42002	Copying Expenses	18
UR462904 42300	Other Communication Services	18
UR462904 42400	Postage	18
UR462904 42700	Membership & Dues	26
UR462904 430WI	WIB Expenses	660
UR462904 47800	DP Charges	120
UR462908 81000	Retirement	782
UR462908 83000	Social Security	428

April 6, 2026

UR462908 84000	Workers' Compensation	157
UR462908 84500	Group Life Insurance	15
UR462908 86000	Hospital & Medical Insurance	1,487
UR462908 86500	Dental Insurance	84
UR462908 89000	Vision Insurance	39
UR462911 11000	Direct Service Worker	58,442
UR462911 14000	Clerical	0
UR462911 19550	Health Insurance Buyback	4,134
UR462914 40700	Bldg & Property Rent	4,081
UR462914 41100	Educational Workshops	500
UR462914 41400	Liability & Other Insurance	270
UR462914 41901	I/D Central Printing	100
UR462914 42000	Office Supplies & Exp	462
UR462914 42002	Copying Expenses	80
UR462914 42300	Other Communication Services	48
UR462914 42400	Postage	18
UR462914 42700	Membership & Dues	202
UR462914 430WI	WIB Expenses	368
UR462914 47800	DP Charges	633
UR462918 81000	Retirement	8,772
UR462918 83000	Social Security	4,471
UR462918 84000	Workers Compensation	1,508
UR462918 84500	Group Life Insurance	103
UR462918 86000	Hospital & Medical Insurance	0
UR462918 86500	Dental Insurance	775
UR462918 89000	Vision Insurance	219
UR462924 461PW	Participant Wage	3,840
UR462928 81000	Retirement Participants	577
UR462928 83000	Soc Sec Participants	294
UR462928 84000	Wrk Comp Participants	103
		<u>\$100,000</u>

INCREASE REVENUE:

UR447905 57000	NY SCION Revenue	\$100,000
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STATE OF NEW YORK

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COUNTY OF ST. LAWRENCE

) ss:

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I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 143-2026 Entitled "Establishing the PY24 Budget for the New York Systems Change and Inclusive Opportunities Network (SCION) Initiative", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham

Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

Finance Committee: 3-30-2026

RESOLUTION NO. 144-2026

SUPPORTING THE REQUEST TO THE DEPARTMENT OF ENVIRONMENTAL CONSERVATION (DEC) TO CHANGE NORTHERN PIKE FISHING REGULATIONS ON BLACK LAKE

By Mr. Hull, Chair, Finance Committee
Co-Sponsored by Ms. Terminelli, District 14

WHEREAS, the current regulations of Northern Pike on Black Lake allow for a bag limit of five (5) pike and a size limit of eighteen (18) inches, and

WHEREAS, changes in fishing and ice fishing practices over the years have led to an increased number of pike being harvested from Black Lake, and

WHEREAS, there are reports that there are fewer Northern Pike in the lake than previously observed, especially in the southern portion of the lake, and

WHEREAS, a resolution has been signed by neighboring communities of Black Lake to change the regulations regarding Northern Pike to a bag limit of three (3) and a size limit of twenty-two (22) inches, to reflect the same regulations in the St. Lawrence River and protect the fishery, and

WHEREAS, the Fisheries Advisory Board has reviewed and supports this resolution,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators supports the request to the Department of Environmental Conservation (DEC) to change Northern Pike Fishing Regulations on Black Lake, and

BE IT FURTHER RESOLVED that certified copies of this resolution be sent to the New York State Department of Environmental Conservation and New York State Department of Fisheries.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 144-2026 Entitled "Supporting the Request to the Department of Environmental Conservation (DEC) to Change Northern Pike Fishing Regulations on Black Lake", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

Finance Committee: 3-30-2026

RESOLUTION NO. 145-2026

AUTHORIZING THE CHAIR TO SIGN A LEASE EXTENSION WITH LOT 21 FOR SPACE SPECIFIC TO THE PROBATION OFFICE LOCATED AT 206 FORD STREET, OGDENSBURG, NEW YORK

By Mr. Hull, Chair, Finance Committee

WHEREAS, Resolution No. 136-2025 authorized an amendment to the existing lease for space with Lot 21 at the Blevins Building in Ogdensburg, New York located at 206 Ford Street, and

WHEREAS, Appendix D serves to capture any mid-lease changes in space and the arrangement for payment associated with the square footage, the following changes are hereby added to the original lease agreements, and

WHEREAS, St. Lawrence County Probation Office is in need of an extension to the lease for 2,947 square feet on the third floor of 206 Ford Street for a term to commence on April 1, 2026, and to end March 31, 2027, or on such earlier date as this lease may terminate as provided in Section IV of the lease, and

WHEREAS, the rental rate will be \$13.16 per square foot beginning April 1, 2026, and ending June 30, 2026, there will be a two-percent (2%) increase beginning July 1, 2026, through March 31, 2027, with a rate of \$13.42 per square foot,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a lease extension with Lot 21 for space specific to the Probation Office located at 206 Ford Street, Ogdensburg, New York, upon approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 145-2026 Entitled "Authorizing the Chair to Sign a Lease Extension with Lot 21 for Space Specific to the Probation Office Located at 206 Ford Street, Ogdensburg, New York", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

Finance Committee: 3-30-2026

RESOLUTION NO. 146-2026

AUTHORIZING THE CHAIR TO SIGN A SERVICE AGREEMENT WITH TRANE TECHNOLOGIES FOR HEATING, VENTILATION, AND AIR CONDITIONING (HVAC) SERVICES

By Mr. Hull, Chair, Finance Committee

WHEREAS, County facilities have specialized HVAC units that include the Courthouse Complex, the Correctional Facility, the Surrogate Building, the Human Services Center, and the Public Safety Complex, and

WHEREAS, the County has contracted with TRANE Technologies for the maintenance of these units, and

WHEREAS, TRANE has updated the renewal documents for the period of January 1, 2026, to December 31, 2026, at a total cost of \$42,751 (BG016204 42202 and BGJ16204 42202) in which pricing is based on Cooperative Contract OMNIA Racine #3341, and this is an increase of \$3,365 over 2025,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a service agreement with TRANE Technologies for heating, ventilation, and air conditioning (HVAC) services, upon approval of the County Attorney.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 146-2026 Entitled "Authorizing the Chair to Sign a Service Agreement with TRANE Technologies for Heating, Ventilation, and Air Conditioning (HVAC) Services", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham
Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026

April 6, 2026

RESOLUTION NO. 148-2026

AUTHORIZING THE CHAIR TO SIGN AN AGREEMENT WITH DONALD R. CHAMBERS FOR MANAGEMENT SERVICES FOR THE DEPARTMENT OF HIGHWAYS AND MODIFYING THE 2026 BUDGET FOR THE DEPARTMENT OF HIGHWAYS

By Mr. Forsythe, District 2

WHEREAS, the Superintendent of Highways for St. Lawrence County has announced his retirement effective April 28, 2026, and

WHEREAS, the Board of Legislators recognizes the tenure of the existing Superintendent with the legacy of institutional knowledge and operational expertise provided to the County since 2014, and

WHEREAS, a Search Committee will be appointed by the Chair of the Board of Legislators to recruit and recommend a permanent successor, and

WHEREAS, the Board has determined that a seamless transition of leadership is essential to maintain daily operations, safety standards, and budgetary integrity of the Department of Highways during the interim period, and

WHEREAS, it is the recommendation of the County Administrator and in the best interest of the County to retain services of the Superintendent to provide professional guidance and administrative support during the transition for the construction season where projects are already underway and to support, if approved, the capital project for new Maintenance and Administration Facilities that are under consideration at an hourly rate of \$81 (HA050104 43007),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators hereby authorizes the Chair to sign an agreement with Donald R. Chambers for transitional management services effective May 10, 2026 with updates and cost reporting to be shared by the County Administrator on a quarterly basis, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED the Board authorizes the Treasurer to modify the 2026 Budget for the Department of Highways as follows:

DECREASE APPROPRIATIONS:

HA050101 12000	H ADM Supervisory/Administration	\$68,000
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INCREASE APPROPRIATIONS:

HA050104 43007	H ADM Other Fees and Services	\$68,000
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BE IT FURTHER RESOLVED that the Board of Legislators shall retain these consulting services until it determines they are no longer required, and

April 6, 2026

BE IT FURTHER RESOLVED that any remaining funds may be rolled over into 2027 to conclude not later than March 31, 2027.

STATE OF NEW YORK

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) ss:

COUNTY OF ST. LAWRENCE

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I, Kiersten Gotham, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 148-2026 Entitled "Authorizing the Chair to Sign an Agreement with Donald R. Chambers for Management Services for the Department of Highways and Modifying the 2026 Budget for the Department of Highways", adopted April 6, 2026, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kiersten Gotham

Kiersten Gotham, Deputy Clerk
St. Lawrence County Board of Legislators
April 9, 2026