



**St. Lawrence County Soil and Water Conservation District**  
1942 Old DeKalb Road - Canton, NY 13617  
315-386-3582 (phone) ■ conservation@slcswcd.org ■ www.slcswcd.org

---

**BID REFERENCE: 2025-SSLC1 Tree Removal**

August 5, 2025

**Tree Removal #2025-SSLC1 consists of an estimated 4,187 trees. All trees are located within County Highway bounds in the Towns of Clare, Clifton, Edwards, Fine, Fowler, Hermon, Hopkinton, Lawrence, Parishville, Piercefield, Pierrepont, Pitcairn, Russell, St. Lawrence County, NY. All trees **MUST** be removed by **March 31, 2026**.**

**BID PROPOSAL**

In response to the presence of the Emerald Ash Borer (EAB) in St. Lawrence County, it is the intent of St. Lawrence County and the St. Lawrence County Soil & Water Conservation District (SLC SWCD) to procure a Contractor(s) to expeditiously remove and dispose of small and large, potentially dangerous trees in the highway bounds of County Routes in a manner that will preemptively mitigate the impacts of EAB for public safety and accessibility along the County Routes for the citizens of St. Lawrence County. Additional hazard trees of varying species may also be selected for removal in addition to Ash.

Sealed bids for Tree Removal will be received at the Soil & Water Conservation District, 1942 Old DeKalb Road, Canton NY 13617 until 5:00 PM (local time) on **Thursday, August 21, 2025 @ 5:00 PM.**

Bid packets will be made available to interested bidders.

St. Lawrence County reserves the right to reject any or all bids.

- No bid security is required.
- No performance security is required.

Bidders must use the proposal form furnished by the Soil & Water Conservation District and a self-provided envelope that is clearly marked with your company name, the bid reference number, and the date the bid is due when submitting their proposals. Please review the provided checklist to ensure that all required documents are included in your bid. Bids missing any of the required documents will be deemed incomplete and not considered. Envelopes must be sealed when submitted. Faxed or emailed bids are unacceptable.

**SPECIAL CONDITIONS**

Term: The term of the resulting blanket agreement shall be from November 1, 2025 – March 31, 2026.

Renewal: The blanket agreement may be renewed under the same terms and conditions for one (1) additional six (6) month period upon written consent of both parties.

Extension: The District reserves the right to extend the period of the contract sixty (60) days beyond the specified expiration date of the contract.

Payment: Payment will be made within 45 days of receiving a vendor invoice.

**Bid Price:** The price bid per unit shall include all labor, materials, and equipment necessary for the removal of designated trees, as per the following specifications. The price bid per unit shall also include the cleanup of all debris caused by removal of trees. Price bid shall include all maintenance and protection of traffic along County Highways in accordance with the National Manual on Uniform Traffic Control Devices (NMUTCD) and the New York State Supplement to it and as specified by the Commissioner of Transportation. It is the District's expectation that the Contractor will take into consideration the value of the wood when determining the price bid per unit. It is the District's expectation that the bid price per unit will reflect good reuse marketing of the wood (lumber, mulch, biofuel, etc.) Additional information pertaining to vendors (such as but not limited to sawmills) which are willing to accept wood is included with this document as Appendix A but is not to be considered exhaustive. The Contractor will assume responsibility for exploring the options for wood reuse and marketing.

Wood will be the responsibility of the Contractor, except in the instance where Property Owners connected to the County Highway bounds from which the tree(s) are being removed will be allowed to keep the wood if requested. In such a case, the trees must be greater than or equal to 10 inches in Diameter at Breast Height (dbh) and determined to have at a minimum value as firewood and the Property Owner will enter into an agreement with the District. Under the agreement, the Property Owner will assume full responsibility of the wood once the tree has been felled, limbed, and placed in the nearest, safest location of the tree by the Contractor. Under the agreement, the Contractor will fell and limb the tree. They will place the wood out of the right of way onto the Property Owners property in the closest, safest location at no specified length, just the length felled by the Contractor. It is the goal of the District that such agreements will be established between the District and the Property Owner before the bid is open with the goal of making the Contractor aware of the special circumstances which may affect the price bid per unit. The District reserves the right to add or remove Property Owners from the "keep-the-wood" list and shall inform the Contractor of any changes as soon as possible.

**Quantities:** The quantities listed in the proposal are estimated only. The contract, however, shall be for the actual quantities during the contract period. Please note the District will utilize the data provided in the bid to establish a unit cost for payment for the trees cut.

**Emerald Ash Borer Quarantine:** It is the contractor's responsibility to maintain compliance with all local, state, and Federal regulations regarding movement and disposal of EAB infested ash trees in and out of the established quarantine areas in NYS.

**Indiana Bat:** It is the Contractor's responsibility to maintain compliance with the U.S. Fish and Wildlife Service regulations regarding the Indiana Bat (*Myotis sodalis*) take down of trees will only be permitted from November 1 to March 31, if it is determined that the project is within the Indiana Bat Area.

**Process to select Contractor(s):** The sum of the extended prices for tree cutting, removal, and disposal groups of work will be added together and that number shall be shown as "Proposed Fees". All properly prepared and submitted proposals shall be subject to evaluation deemed appropriate for the purpose of selecting the Respondent with whom a contract may be signed. Responses to this RFP will be evaluated according to criteria that St. Lawrence County Soil and Water Conservation District deems pertinent to these services, which may include the following:

- Proposed Fees (50%)
- Capacity and Availability to Perform the Services (40%)
- Degree of Relevant Experience & References (10%)

After the proposals have been evaluated a recommendation will be made to the St. Lawrence County Soil and Water Conservation Board of Directors to authorize negotiations with the firm best qualified based on the Committee's evaluation. Cost will not be the determining factor when awarding this bid.

Each bidder **must** complete and submit the Personnel and Equipment information form at the end of this Bid Proposal. **Bidder shall demonstrate compliance with OSHA Standard 1910.269 for Line-Clearance Tree-Trimming Operations and compliance with ANSI Z133-2012 Safety Requirements for Arboricultural Operations. Please provide current documentation and/or certifications of any training, such as but not limited to, Electrical Hazard Awareness Training, Line Clearance Arborist Certification Classes (such as those provided through organizations like ACRT), First Aid/CPR/AED Training, and/or any On-The-Job training applicable to employee job assignments. Please note that if you are providing documentation of any in-house training or certification(s), you must also provide current documentation and certification records for the individual(s) providing the training.**

**Bid Results:** Bid results may be available by contacting the District office 48 hours after the close of bidding.

**Contact Person:** **Please refer any questions to Aaron Barrigar**, District Forester, St. Lawrence County Soil & Water Conservation District, (315) 386-3582 or aaron@slcswcd.org

**Prevailing Wage:** **It has been determined that this contract must employ prevailing wage rates, please use PRC 2025009609.** All business entities will be reviewed by the NYS Dept. of Labor. Prevailing Wage will be strictly enforced. Questions related to NYS prevailing rate should be directed to NYS Dept. of Labor.

**The St. Lawrence County Soil and Water Conservation District prohibits discrimination in all its programs and activities, including those of its sub-recipients, on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital status or family status.**

### **MINIMUM SPECIFICATIONS**

**Intent:** In response to the arrival of the Emerald Ash Borer (EAB), it is the intent of St. Lawrence County and the District to procure a Contractor(s) to expeditiously remove and dispose of possibly dangerous trees on County-owned property in a manner that that will preemptively mitigate the impacts of EAB for public safety and accessibility along the County Routes for the citizens of St. Lawrence County.

1. Remove and dispose of trees along County highways. These trees may have interference by utility wires, underground utilities, existence of nearby structures or complex removals (Note: Property owners connected to the County highway bounds where trees are being removed will be allowed to keep the wood if requested. The District will enter into an agreement with the Property Owner.)

#### **Contractor Responsibility:**

- A. **Damage:** The contractor shall be accountable for any and all damage to buildings, walkways, driveways, trees and grounds, utilities and conductors, and persons which occur while performing the work called for under this contract. Any correction of damage shall be resolved within five (5) business days after damage occurs.
  1. **Public Property:** The contractor, at their own expense, shall restore all damaged or injured items to a condition which meets the approval of the County.
  2. **Private Property:** The contractor, at their own expense, shall have all damaged items restored to a condition which meets the approval of the property owner.
  3. **Utility Company Property:** In the event of damage to any utility lines, or other equipment belonging

to any utility company, the utility company shall make the necessary repairs, and the contractor shall reimburse the utility company for the cost of these repairs.

4. Any holes made in any and all lawns, regardless of size, shall be filled with topsoil consisting of a minimum of 50% mineral composition, seeded at a rate of 6 pounds / 1,000 square feet with a lawn mix consisting of 60% Kentucky Blue Grass, 20% Perennial Ryegrass, 15% Creeping Red Fescue, and 5% Annual Ryegrass, and straw mulched at a rate of 100lbs/1000 ft<sup>2</sup>.
- B. Utilities: When aerial operations require the contractor employees to break Minimum Approach Distances as outlined in OSHA 1910.269, the contractor shall notify the appropriate utility in compliance with Code Rule 57 of the NYS Labor Law, *High Voltage Proximity Act*. In addition, prior to commencing excavation operations, the contractor shall notify and coordinate their work through the Dig Safely New York Call 811 organization and conduct their operation in compliance with NYCRR 16 Part 753, *Protection of Underground Facilities*. Railroad right-of-way infringements will require a plan review, flagging and/or inspection, scheduling, and a signed agreement from CSX as per their internal process and policy as noted in their website: <http://www.csx.com/index.cfm/customers/non-freight-services/propertyreal-estate/permitting-utility-installations-and-rights-of-entry/#permitting>.
- C. Unsatisfactory or Unsafe Work: **If, at any time during the contract, the service performed or work done by the Contractor is considered by the District to create a condition that threatens the health, safety, or welfare of the community, the Contractor shall, on being notified either by written or oral notice, immediately correct such deficient service or work. In the event the Contractor fails, after notice, to correct the deficient service or work immediately, the District shall have the right to order correction of the deficiency by separate contract or with its own resources at the expense of the Contractor.** The District reserves the right to terminate the whole or any part of this contract in the event the awarded Contractor fails to perform any of the provisions of this contract. Contractor(s) shall expect announced and unannounced inspections of work site.
- D. Warnings: The Contractor shall notify the corresponding utility and District when and where tree removals are to occur at least a week in advance. Tree removal operations shall be conducted with a minimum of interference with highway operations, vehicular traffic, pedestrian traffic and bystanders. The work area shall be confined to the smallest area possible to allow maximum use of the street or sidewalk and to minimize any hazard to traffic or pedestrians. Adequate warning signs, personnel, and devices shall be provided and placed by the Contractor to warn all approaching pedestrians and traffic of operations conducted along streets and in parks where traffic impedance is anticipated, at the Contractor(s) expense. Traffic shall be maintained in accordance with Sections 619-1 through 619-3 of the Standard Specifications of the State of New York dated May 1, 2008 (updates provided at [www.dot.ny.gov/main/business-center/engineering/specifications](http://www.dot.ny.gov/main/business-center/engineering/specifications)) and the National Manual on Uniform Traffic Control Devices (NMUTCD) and the New York State Supplement to it. The Contractor shall maintain and protect two-way traffic, within the limits of the highway, for the entire length of the project and for the duration of the project. The contractor shall provide and maintain at all times, a safe and adequate ingress and egress to and from all residences and private and public places of business. The contractor shall coordinate their work on major traffic arteries with the law enforcement agency and shall abide by their requirements concerning time of work, warning systems and movement of equipment.
- E. Priority of Removal: The order of priority of trees to be removed may be varied at any time, to ensure that trees presenting the most danger are removed as quickly as possible.
- F. Tree Size: Diameter of tree trunk at breast height (DBH) is measured at four and one half feet (4-1/2') above the highest ground level with a graduated circumferential tape reading in diameter inches. Please refer to the diagram in Appendix B for standardized measuring procedure. For this contract, all measurements made by the District are final, discrepancies between the DBH listed on the work lists and



actual DBH will not be resolved. If a tree becomes multi-stemmed below breast height (4 ½ feet) it shall be counted as multiple trees based on the number of stems and each stem shall be measured independently.

Execution:

- A. The contractor shall furnish all labor, materials and equipment necessary to perform the specified work when required.
- B. All stumps shall be cut as low as possible, with no more than 2” above the ground to facilitate safety of the motoring public and others. Please be aware that stumps which may appear to be flush throughout the winter season due to the presence of snow may require a follow-up visit once snow levels subside. It is the Contractor’s responsibility to ensure that all stumps are no more than 2” above ground level, regardless of snow. Please take this into consideration and either move the snow away from the stump to cut it to the ground or be prepared to revisit sites once snow has melted.

Trees Requiring Disposal: The contractor shall remove and legally dispose of all trees, limbs, chips and debris at no extra expense to the County in accordance with all local, state, and Federal regulations regarding the movement and disposal of trees. These trees will be identified with blue tree ID numbers, and/or fluorescent pink survey ribbon with the tree ID number, unless otherwise noted. It is the contractor's responsibility to conform to all local, New York State, and Federal regulations governing EAB and the Indiana Bat. All brush and wood cut down on the job must be removed by the end of the day's work or must be provided with suitable barricades and warning lights to assure public safety until hauled away on the next working day. In the event that equipment problems develop, and the wood cannot be removed, the wood must be placed so as not to block the driveway, trail, sidewalk or street. Under no circumstances, shall any wood be left on any street or roadway overnight.

Additional: No trees damaged accidentally or otherwise may be cut, and no tree wound paint shall be used. Contractor agrees to keep equipment out of streams and wetlands. Contractor also agrees to keep felled trees out of water bodies such as lakes, ponds, streams, and rivers. Any trees felled onto neighboring property will be removed promptly.

Except for infectious diseased trees or structurally hazardous trees, should the Contractor discover that a tree marked for removal has unique wildlife (such as Owls, songbirds, mammals, birds protected by Migratory Bird Treaty Act), the tree may be “limbed” out to ensure public safety. The District staff should be notified at once. The remaining stem or trunk shall be removed at a later time once wildlife has vacated the tree.

Contractor(s) shall enter the sites between 8 AM and 5 PM, Monday through Friday.

Contractor(s) shall expect announced and unannounced inspections and safety compliance assessments of work site and crew.

The contractor shall inform the District prior to starting tree removals. Upon request, the contractor will provide the crew(s) current work location. The Contractor shall complete daily work logs (sample provided in Appendix C), every day that removals occurs, with all of the locations and tree ID numbers corresponding to where work has been completed. This report must be emailed to the District at [aaron@slcswcd.org](mailto:aaron@slcswcd.org) every Thursday by 5pm.

Response/Completion Time: THE CONTRACTOR MUST PROVIDE A LOCAL PHONE NUMBER, AND E-MAIL ADDRESS FOR NOTIFICATION PURPOSES. DOCUMENTS WILL BE EMAILED FOR BILLING PURPOSES.

Withdrawal of Bid: Bids may not be withdrawn without approval of the District. Bids may be withdrawn by the documented official of the contractor's organization prior to the time and date of scheduled bid opening.

Bid Mistakes and Errors: When a bidder claims to have made a mistake or error in his/her bid, such shall be called to the attention of the District by delivering to the District a written notice setting forth the nature of the mistake or error accompanied by documentary evidence or other proof of such mistake or error within seventy-two (72) hours after the opening of the bid or prior award, whichever is shorter, otherwise the bid may not be withdrawn. If the District should determine that an excusable error or mistake has been made, the District may permit the bid to be withdrawn. The determination of the District as to whether a bidder made an excusable error or mistake shall be conclusive upon the bidder, his/her surety, and all that claim rights under the bidder.

**PRICING PAGE**

GROUP 1: Trees known to be or highly likely to be infested with Emerald Ash Borer (EAB) and potential other hazard trees as identified by the SLC SWCD.  
 On County Highway rights-of-way in the Towns of Clare, Clifton, Edwards, Fine, Fowler, Hermon, Hopkinton, Lawrence, Parishville, Piercefield, Pierrepont, Pitcairn, and Russell, St. Lawrence County, NY  
 Cutting and Disposal of Trees  
 Completion Time: November 1, 2025, to March 31, 2026

**IMPORTANT:** Please provide a unit cost for each size class (DBH) even if the quantity is listed as zero (0), assuming an estimated quantity of one (1), in the event of a change order.

**Group 1** – Cut, removal, and disposal of an estimated **4,187** trees in the Towns of **Clare, Clifton, Edwards, Fine, Fowler, Hermon, Hopkinton, Lawrence, Parishville, Piercefield, Pierrepont, Pitcairn, and Russell**, St. Lawrence County, NY.

Est. Qty. – **4,187** stems (please see attached sheet(s))

DBH	Total Cost per DBH to cut, remove, dispose	Estimated Quantity	Extended Price [total cost x quantity]	Extended Price [total cost x quantity] off-site (in words)
1-3		1,867		
4-6		1,354		
7-12		766		
13-18		148		
19-24		37		
25-30		6		
31-36		5		
37-42		3		
43-48		1		
<b>TOTAL</b>	-----	4,187	\$	

Extended Price: \_\_\_\_\_  
 (words)

\$ \_\_\_\_\_  
 (figures)

Please list the personnel and equipment that you utilize, if awarded this bid, to help insure successful completion of this project, on time and on budget. Please also list any related certifications/credentials that your company/employees have received.

**Total Number of Company Employees: \_\_\_\_\_**

**Related Certifications/Credentials of Company Employees:**

**Type of Company Owned Equipment & Number of Company Owned Pieces:**

☐

**Check this box if you are a Minority or Women Owned Business.**

**PROPOSAL AND SIGNATURE PAGE**

Conservation District Manager  
St. Lawrence County Soil & Water Conservation District  
1942 Old DeKalb Road  
Canton, NY 13617

I agree to provide all the labor and/or material in accordance with the furnished specifications to the County of St. Lawrence and/or its political subdivisions. I have clearly identified variations from the published specifications where applicable.

I have received, read and agree to the terms and conditions as set forth in the bid proposal and any special terms or conditions as set forth in the special conditions or minimum specifications. I am authorized by my company to make this commitment.

**REFER TO PRICING PAGES**

Addenda acknowledgment

I have received and considered the following addenda in submitting this bid:

No. \_\_\_\_\_ Dated: \_\_\_\_\_  
No. \_\_\_\_\_ Dated: \_\_\_\_\_  
No. \_\_\_\_\_ Dated: \_\_\_\_\_

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Firm Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

Contact person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Purchase Order Address (if different than above): \_\_\_\_\_ Fax Number: \_\_\_\_\_

\_\_\_\_\_ Federal ID Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

***This page Must be Signed and Returned  
or your bid will be declared Informal!***

### **Non-Collusion Certificate**

These prices have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any bidder, or with any competitor. Unless otherwise required by law, the prices that have been listed in this proposal have not been knowingly disclosed by the bidder, and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and no attempt has been made or will be made by the bidder to induce any other person, partnership, or corporation to submit or not to submit a proposal for the purpose of restricting competition.

I hereby affirm under the penalties of perjury that the foregoing statement is true. I also acknowledge notice that a false statement made in the foregoing is punishable under Article 210 of the Penal Law.

**Proposal Signature**

The undersigned declares he/she carefully examined the request for proposal, and will provide all necessary machinery, tools, apparatus, and other means to complete the work outlined in the request for proposals and do all the work and furnish all the materials called for by the contract and request for proposals, and the requirements under them.

The undersigned hereby declares that he/she has read and acknowledged the non-collusive bidding certification, non-discrimination questionnaire and bid signature page set forth above, agrees to abide by the requirements therein and affirms under the penalties of perjury that all statements, figures, or affirmations set forth therein are true and accurate.

Contractor Making Bid \_\_\_\_\_

Contractor's Address \_\_\_\_\_

Telephone # \_\_\_\_\_

Print Name and Title of Authorized Person \_\_\_\_\_

Signature of Authorized Agent \_\_\_\_\_

Date \_\_\_\_\_

***This page Must be Signed and Returned  
or your bid will be declared Informal!***

CERTIFICATE OF INSURANCE

THIS CERTIFIES to the St. Lawrence County Soil & Water Conservation District  
1942 Old DeKalb Road, Canton, NY 13617

That the following described policies have been issued to, and are in force now for:

NAME & ADDRESS \_\_\_\_\_

OF INSURED: \_\_\_\_\_

COVERING BID. REF. #038–Tree Removal

<u>KIND OF INSURANCE</u>	<u>COMPANY &amp; POLICY NO.</u>	<u>EXPIRATION DATE</u>	<u>LIMITS OF LIABILITY</u>
(X) Workers Compensation	Separate Certificate/Affidavit needs to be attached-NYS form, C105.2, V26.3, SI-12 or GSI 105.2.		Statutory
(X) Disability Benefits Law	Separate Certificate/Affidavit needs to be attached-NYS form DB120.1 or DB155.		Statutory
(X) Commercial General Liability			\$1,000,000 Occ/\$3,000,000 Agg In The Primary Policy
(X) Commercial Auto Liability			CSL of \$1,000,000
( ) Owner's Protective Liability			CSL of \$2,000,000 per Occ In The Primary Policy
( ) Umbrella			\$1,000,000 Occ

The above-described policies provide the following features or contain the following provisions, by endorsement for this project:

1. The above policies will not expire and/or non-renew, be canceled for any reason or restricted in coverage until at least thirty (30) day's prior written notice has been given, by certified mail, to the St. Lawrence County Soil and Water Conservation District.
2. The Comprehensive General Liability policy specifically includes premises/operations, products/completed operations, blanket broad form contractual, and independent contractor's liability coverage.
3. Personal injury liability coverage is provided under bodily injury liability insurance.
4. Broad form property damage coverage is provided.
5. The above-described policies have been endorsed as necessary to provide the limits of liability indicated.



6. Automobile liability coverage applies to owned, non-owned, and hired automobiles.
7. The CGL and Auto policies have been endorsed to include the St. Lawrence County Soil and Water Conservation District and St. Lawrence County as an additional insured on a primary and non-contributory basis.
8. A cross liability endorsement is provided in the CGL and Auto policies.
9. A waiver of subrogation applies in favor of St. Lawrence County Soil and Water Conservation District and St. Lawrence County for recovery of damages to the extent these damages are covered by general liability, commercial auto liability, and workers comp or employers' liability.

## **WAGE RATES**

St. Lawrence County does not represent or warrant that the accompanying schedule of wages with the specified work classifications as required by Section 220 of the Labor Law, is complete and it reserves the right to revise such schedule when required.

The following minimum hourly rates of pay are hereby established in accordance with Federal and State laws and regulations.

In the event that the contractor shall fail to pay the prevailing wages and supplements in accordance with the applicable articles of the New York State Labor Law, Section 220 Et Seq., and as described in this contract, it shall be considered a material breach of contract. For the breach or violation of this provision, without limiting any other rights, remedies or recovery to which the County or any individual may be entitled or any civil or criminal penalty for which any violator may be liable, the County shall have the right, in its discretion, to terminate this agreement immediately upon notice. In such event, the contractor shall be liable to the County for any additional costs or expenses incurred by the County in the completion of the project, and for any other recovery, costs and expenses to which the County may be entitled.

It is the responsibility of every prospective bidder to disclose whether the bidder has been found in willful violation of the New York State Labor Law for failure to pay prevailing wages and supplements, as those terms are defined by New York State Labor Law, within the three years immediately preceding the submission of the bid. This disclosure must be included with their proposal.

**Original copy of the Prevailing Wage rates will be found at**

<https://apps.labor.ny.gov/wpp/showFindProject.do?method=showIt>

**Please refer to PRC # 2025009609**

### **Appendix A: Sawmills and Chip/Mulch Facilities**

Below is a list of local sawmills from the NYS DEC Directory of Primary Wood-Using Industry in New York State (2017). Please be aware that this list is not exhaustive and is not binding in any way. Any agreement must be made between the Contractor(s) and Sawmill. It is the Contractor(s) responsibility to explore options for tree wood reuse and marketing and to contact vendors accordingly.

Name	Street	City	State	Zip	Phone
Curran Renewable Energy, LLC	20 Commerce Dr.	Massena	NY	13662	315-769-2000
Foothills Forest Products	241 Wilson Rd	St. Regis Falls	NY	12980	315-328-4915
Guyette and Sons Sawmill	109 Scott Rd	Winthrop	NY	13697	315-389-4157
J & E Sawmill	1021 County Rte. 14	Rensselaer Falls	NY	13680	
Jacob Yoder Sawmill	531 East Rd.	Heuvelton	NY	13654	
Riverside Veneer Co.	PO Box 276	Heuvelton	NY	13654	315-344-2431
Clement's Burrville Sawmill, Inc	18181 Van Allen Rd. N	Watertown	NY	13601	315-782-4549
Bush Enterprises	7861 Soft Maple Rd.	Croghan	NY	13327	
Farney Lumber Corp.	7194 Brewery Rd.	Lowville	NY	13367	315-346-6013
Johnson Lumber Co., LLC	PO Box 469	Carthage	NY	13619	315-493-1774
Specialty Wood Products, Inc.	P.O. Box 258	Bloomingtondale	NY	12913	518-891-5815
Tupper Lake Hardwoods, Inc.	PO Box 748	Tupper Lake	NY	12986	518-524-3728

Below are additional companies which may accept chips/mulch or material to be chipped/mulched, from DEC Low-Grade/Underutilized Timber and Wood Residue Products Markets List. Please be aware that this list is not exhaustive and is not binding in any way. Any agreement to accept materials must be made between the Contractor(s) and company.

Name	Phone		Name	Phone
Associated Harvest, Inc	315-658-2926		South Lewis CSD	315-384-2500
Edwards-Knox Central School	315-562-8200		ReEnergy Lyonsdale LLC	315-348-4208
Petrova Middle School	518-891-4221		ReEnergy Chateaugay	315-348-4208
Malone Middle School	518-483-7801			

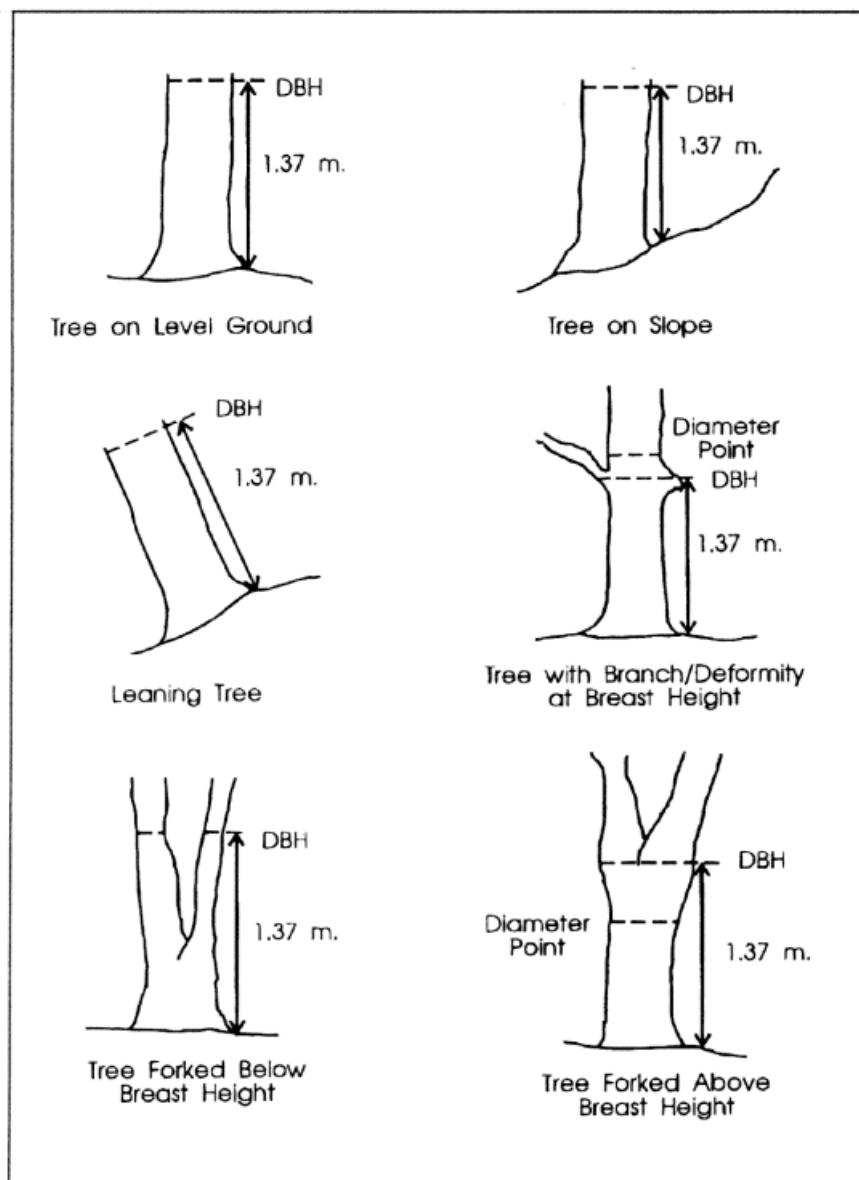
## **Appendix B: Measuring procedures for trees and stumps**

- Measuring procedure for diameter of tree trunk
- Measuring procedure for diameter of stump (for grinding)

### Procedure of measuring tree trunk:

Below is the standardized measuring procedure for diameter of tree trunk at breast height (DBH) at four and one half feet (4-1/2') above the highest ground level with a graduated circumferential tape reading in diameter inches.

Figure 5 – Proper method for measurement of diameter-at-breast-height (DBH) of the tree bole.  
<https://www.fs.usda.gov/psw/publications/documents/gtr-155/06-duriscoe.html>



## **Appendix C: Daily notification of removals and weekly submission of work logs**

Each day that the contractor is removing trees, they shall contact the District before 9:00 am that morning and inform the District of work locations that crews will be starting in. **The Contractor shall complete daily work logs (provided by the District and shown below), for every day that removals occur, with all of the locations and tree ID numbers corresponding to where work has been completed. This report must be emailed to the District [aaron@slcswcd.org](mailto:aaron@slcswcd.org) every Thursday by 5pm.**

Sample work log: (these will be provided to the contractor upon contract award)

PLEASE SUBMIT FORM VIA EMAIL EACH THURSDAY BY 5pm  
Email

St. Lawrence County Soil Water  
Conservation District Bid Ref #:

SLC SWCD Phone: 315-386-3582

[illegible]

## **Appendix D: ST. LAWRENCE COUNTY GENERAL SPECIFICATIONS AND REQUIREMENTS**

The following specifications generally apply to all bids sought by St. Lawrence County. Should questions arise concerning their purpose or interest, they should be directed to the office of the Purchasing Agent.

- (1) The County is exempt from all sales and federal taxes and will furnish necessary proof of exemption certificates.
- (2) Prices shall be F.O.B., Canton, New York, or job site.
- (3) Bidders will be fully responsible for the delivery of their bids in a timely matter. Reliance upon the US Postal Service or other carriers is at the bidder's risk. Late bids will not be considered.
- (4) All materials and supplies must comply with the specifications, except as waived by the County. If waived, the exception will be noted in the specifications for the particular item. All items must be guaranteed against defective workmanship, be of high quality, and be of commercial grade known as "first".
- (5) Items offered that differ from the specifications must be so indicated and explained. The bid will receive consideration if such deviations do not depart from the intent of the specifications.
- (6) In the event the bid is received from an agent, a certificate executed by the manufacturer may be required stating that the bidder is an authorized agent of the manufacturer, and that compliance will be made with all the qualifications and requirements of the proposal and specifications.
- (7) Samples of any item must be furnished, if requested. Vendors must comply with delivery data and instructions.
- (8) The contractors shall not sublet or transfer the work necessary to carry out the terms of this contract, or any part of it, without the written consent of County Purchasing Agent.
- (9) Notice to the successful bidder by the issuance of a Purchase Order will constitute and create a contract to furnish the equipment and materials or services as set forth in the bid, unless otherwise specified. Notice of awards will be sent to successful bidders. Copies of bid results may be obtained upon request. Requests should be made to the Purchasing Department, 48 Court Street, Canton, New York 13617-1169.
- (10) A fully executed non-collusive bidding certificate must accompany all bids.
- (11) Any discounts must be specified on bid sheet. (e.g. early payment).
- (12) The County reserves the right to evaluate and/or reject any or all bids, in whole or in part and to waive technicalities, irregularities, and omissions if in the County's considered judgment, the best interests of the County will be served.
- (13) In the event any article sold to the County shall be defective or improperly labeled in any respect whatsoever, seller/contractor will indemnify and save harmless St Lawrence County from all loss or expense by reason of all accidents, injuries, or damages to persons or property resulting from the use or sale of such article, or which are contributed to by said defective conditions.
- (14) Requests for clarification of specifications and protests of specifications must be received in writing by the County not less than 10 (ten) days before the date of scheduled bid opening, unless otherwise stated in bid specifications.
- (15) The items offered must be equivalent as to functions, basic design, type and quality of materials and method of construction. Any substitutions require County approval.

- (16) Bidders for contracts with St Lawrence County shall comply with State of New York, Department of Labor, Public Works Law and Federal Walsh-Healy Act, including their prevailing wage rates. The vendor shall provide statutory benefits for disability benefits, workers compensation, unemployment insurance, and social security.
- (17) No official or employee of St Lawrence County shall act as an agent for an individual or vendor when submitting a bid to sell or buy goods and/or service to or from the County.
- (18) Vendor agrees to indemnify and save St Lawrence County harmless from any liabilities, claims or demands (including the costs, expenses and Attorney's fees on account thereof) that may be made: (1) by anyone for injuries including death to person or damage to property including theft resulting from acts of omissions, whether negligent or otherwise, or of those persons furnished by vendor or (2) by persons furnished by vendor or any subcontractors under Worker Compensation or similar acts. St Lawrence County agrees to notify vendor promptly of any written claims or demands against St Lawrence County for which vendor is responsible hereunder.
- (19) St Lawrence County reserves the right to purchase items covered in this bid under State Contract if in the best interest of the County.
- (20) St Lawrence County reserves the right to make the final determination if a Vendor's Bid meets or exceeds its requirements and/or specifications.
- (21) All bids are for a twelve-month period from the date of award, unless otherwise stated. Exceptions will be made where there is any industry wide increase or decrease. In that case, bid prices must remain firm for at least 60 (sixty) days. Thereafter, if an industry wide price change occurs, prices may be escalated or de-escalated by the same amount of the increase or decrease. Any escalation of prices will be subject to approval upon submission of proper proof by the supplier. The County has the right to either accept the proof or terminate the contract and readvertise the bid.
- (22) There are to be NO asbestos materials used in any work being done for St Lawrence County. If it is found that a product with asbestos materials have been used, the vendor using it will be held responsible for all cost of clean-up, removal and any other cost that may occur because of it.
- (23) **Material Safety Data Sheets:** The successful bidder shall be responsible for providing the MSDS's to the County prior to introducing hazardous materials onto the site, assuring compliance before work is started and disseminating any information to the County employees concerning significant chemical hazards that the successful bidder is bringing to the County's workplace. The MSDS's will be maintained by the County as long as those materials are present. It is the responsibility of the successful bidder to train its own employees.
- (24) By submission of this bid and signing the bid form, the bidder certifies that its organization, its principals and any sub-recipients are not currently suspended or debarred from doing business with the Federal Government.
- (25) **Iranian Energy Sector Divestment:** By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of section 165-a of the state finance law.

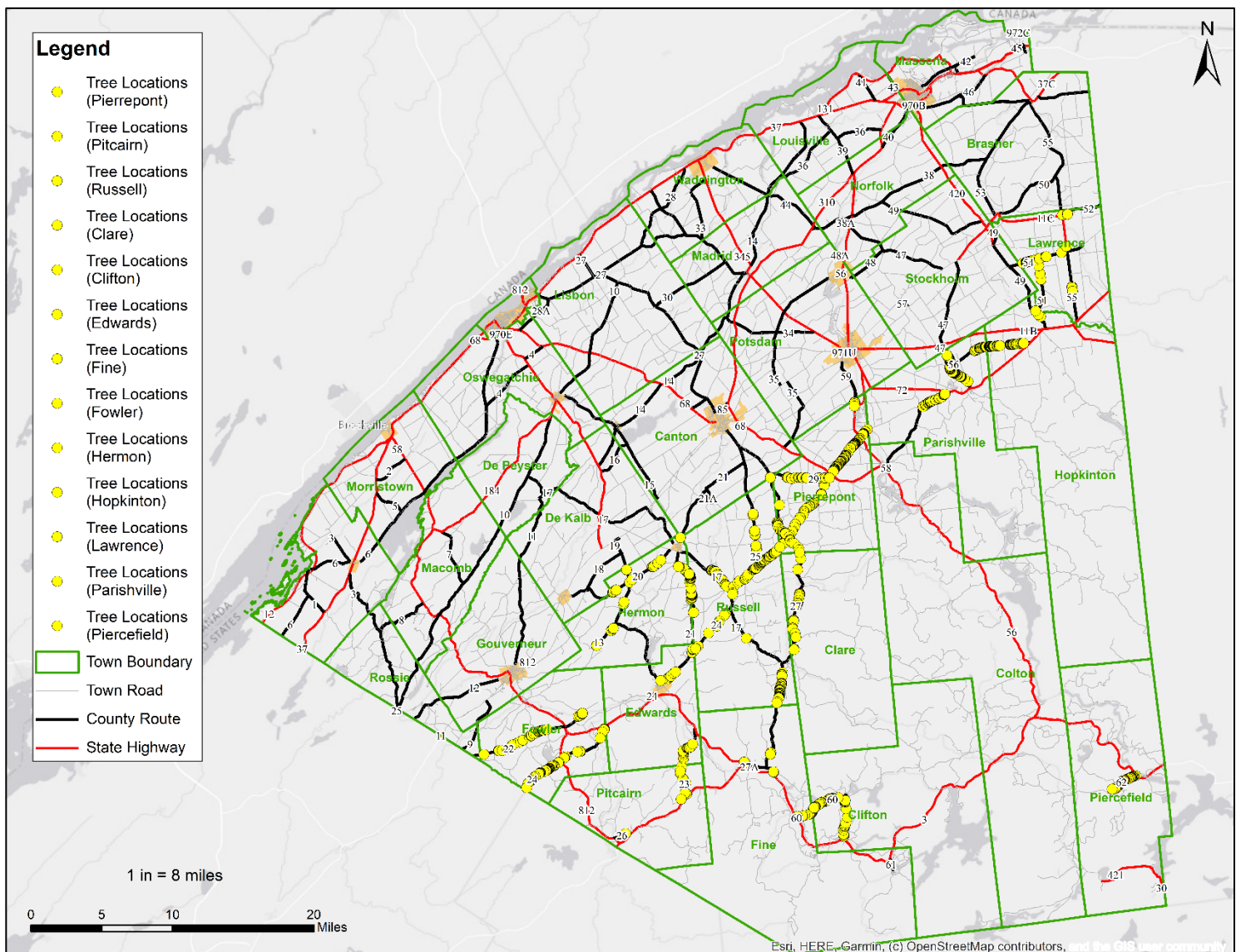


**Check List**

All paperwork is due on **Thursday, August 21, 2025.**

- Pricing Page
  - This can be found on pages 7-8 of this document, Bid Ref 2025-SSLC1
- Proposal and Signature Page –
  - This can be found on page 9 of this document, Bid Ref 2025-SSLC1
- Non-Collusion Certificate –
  - This can be found on page 10 of this document, Bid Ref 2025-SSLC1
- Proof of Insurance – pages 11-12 of the document –
  - Contractor is to provide a copy of their current insurance documentation.
  - Insurance forms MUST be signed and dated by the insurance agent.
  - Company information (such as name) MUST be listed consistently on all bid documents. Please ensure that the name listed on the insurance form is the same name that appears on your bid documents.
- Documentation demonstrating compliance with OSHA Standard 1910.269 for Line-Clearance Tree-Trimming Operations and compliance with ANSI Z133-2012 Safety Requirements for Arboricultural Operations.
  - Please provide current documentation of any training, including but not limited to, Electrical Hazard Awareness Training, Line Clearance Arborist Certification Classes (such as those provided through organizations like ACRT), First Aid/CPR/AED Training, and/or any On-The-Job training applicable to employee job assignments.
  - Please note that if you are providing documentation of any in-house training or certification, you must also provide current documentation and certification records for the individual providing the training. For example, if First Aid/CPR/AED training is provided in-house, we will need to see records of the training and certifications that qualify the individual to provide such training.
- Documentation demonstrating compliance with OSHA Standard 1910.67 (c) (3)
  - Please provide current documentation of annual dielectric testing for bucket truck(s).
- REMINDER: ALL business entities working under this contract will be reviewed by the NYS Department of Labor. Prevailing wage will be strictly enforced.

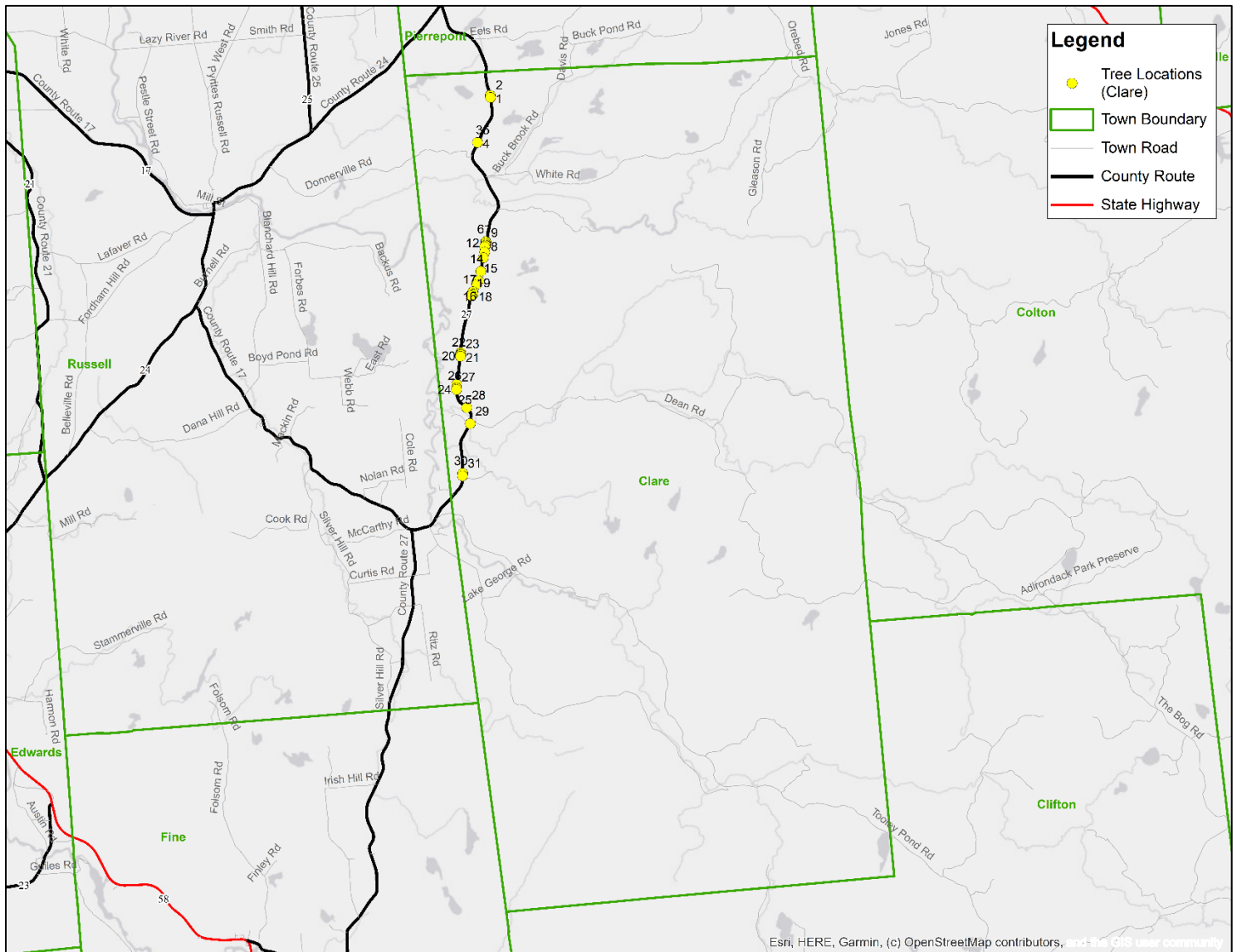
Descriptions for tree removal locations for each town are as follows:



# Town of Clare

There are a total of 108 trees within the town of Clare marked for removal at 31 locations. Trees are painted with a blue slash or location number. Please note, where there are groups/clusters of trees, only one location number is given to the cluster.

County Route	Starting	Ending	Tree Location
CR27	Pierrepont town line	Russell town line	1-31

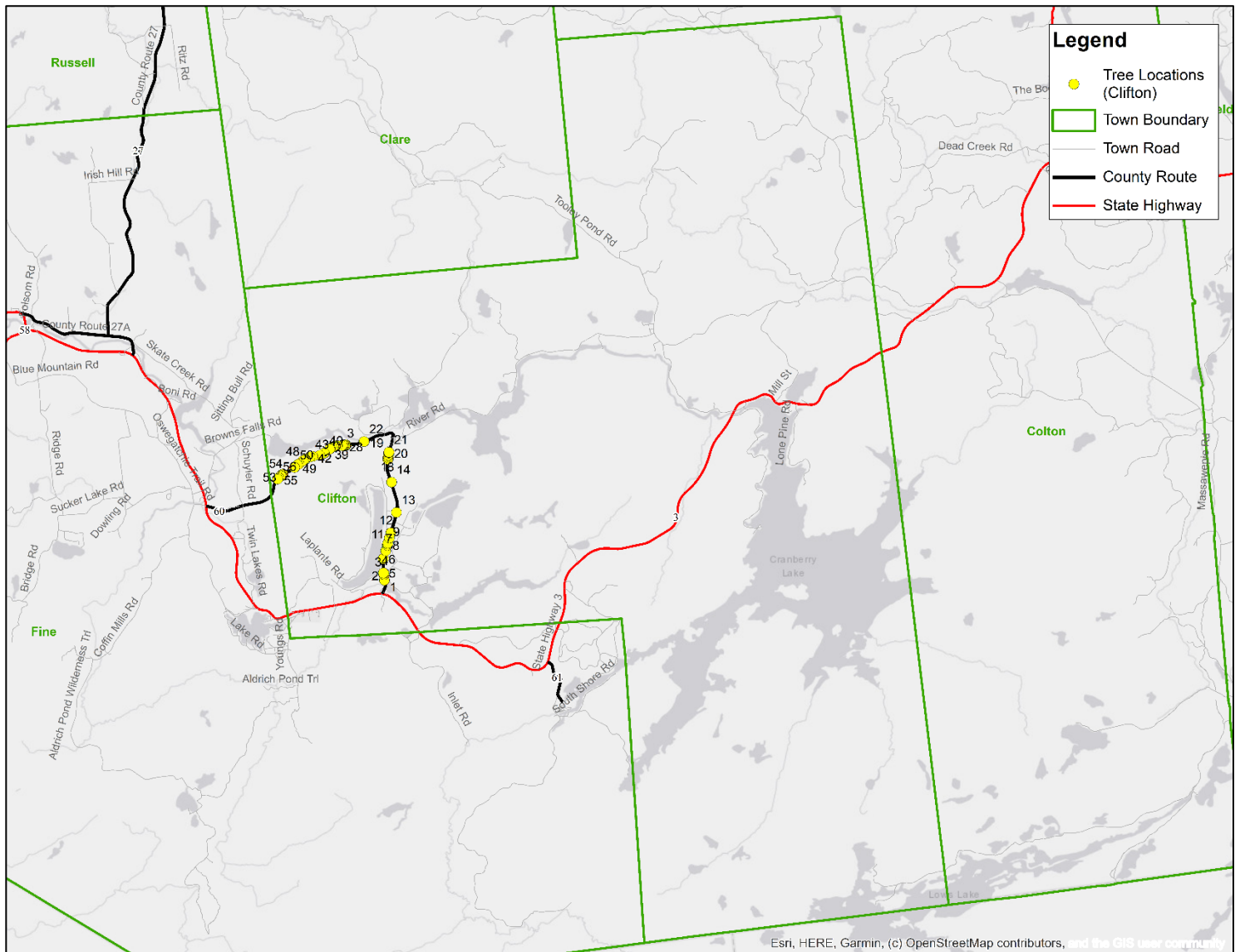


A .kmz layer will be made available upon request with the location of all trees to be removed within the town boundaries. This map location file is viewable in various geographic information systems (GIS) applications, including Google Earth.

# Town of Clifton

There are a total of 184 trees within the town of Clifton marked for removal at 56 locations. Trees are painted with a blue slash or location number. Please note, where there are groups/clusters of trees, only one location number is given to the cluster.

County Route	Starting	Ending	Tree Location
CR60	Intersection of SH3	Fine town line	1 - 56



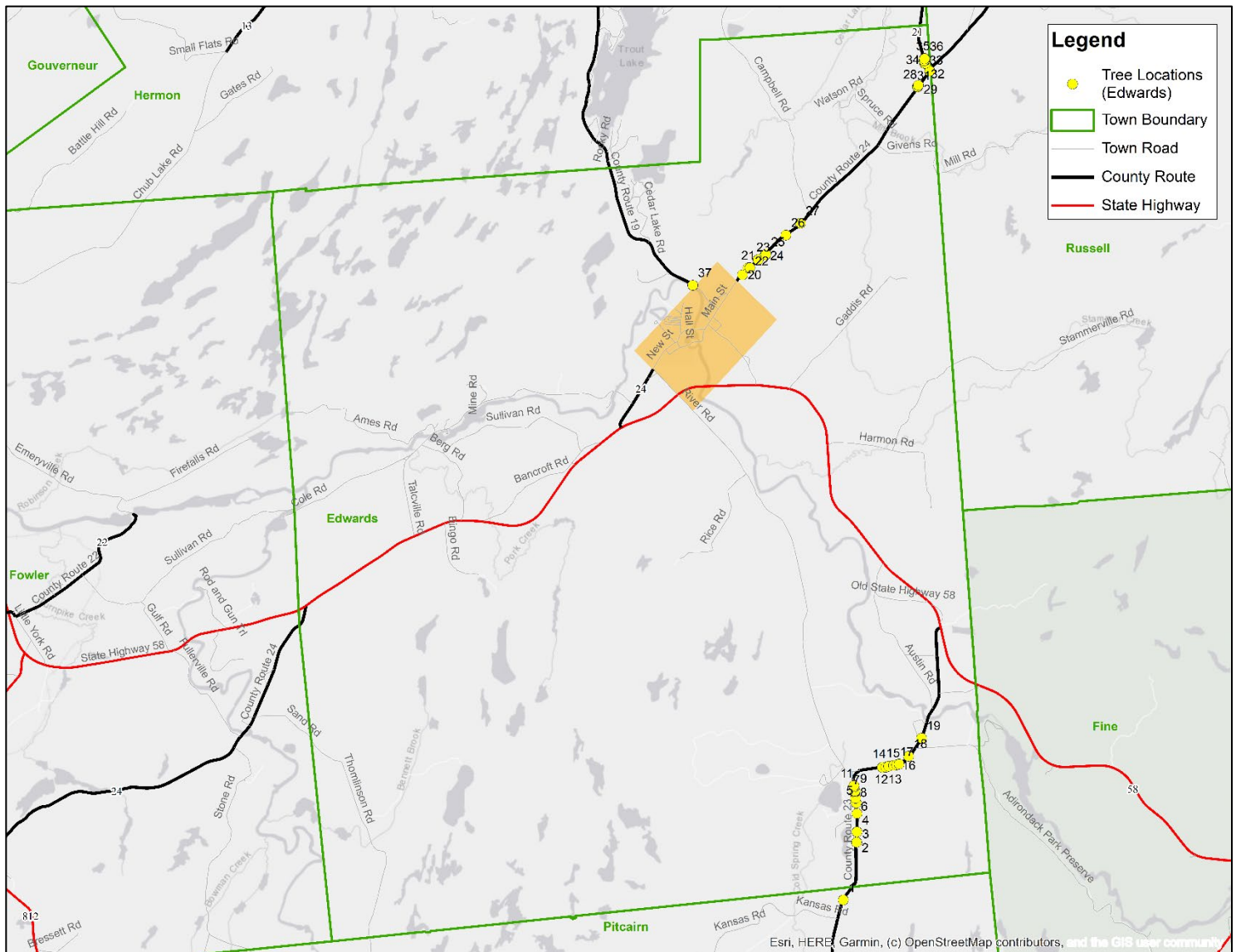
A .kmz layer will be made available upon request with the location of all trees to be removed within the town boundaries. This map location file is viewable in various geographic information systems (GIS) applications, including Google Earth.



# Town of Edwards

There are a total of 126 trees within the town of Edwards marked for removal at 37 locations. Trees are painted with a blue slash or location number. Please note, where there are groups/clusters of trees, only one location number is given to the cluster.

County Route	Starting	Ending	Tree Location
CR23	Int. of Kansas Rd	Intersection of SH58	1 - 19
CR24	Edwards village line	Russell town line	20 - 30
CR21	Intersection of CR24	Hermon town line	31 - 35
CR19	Edwards village line	Int. St. Joseph St.	37

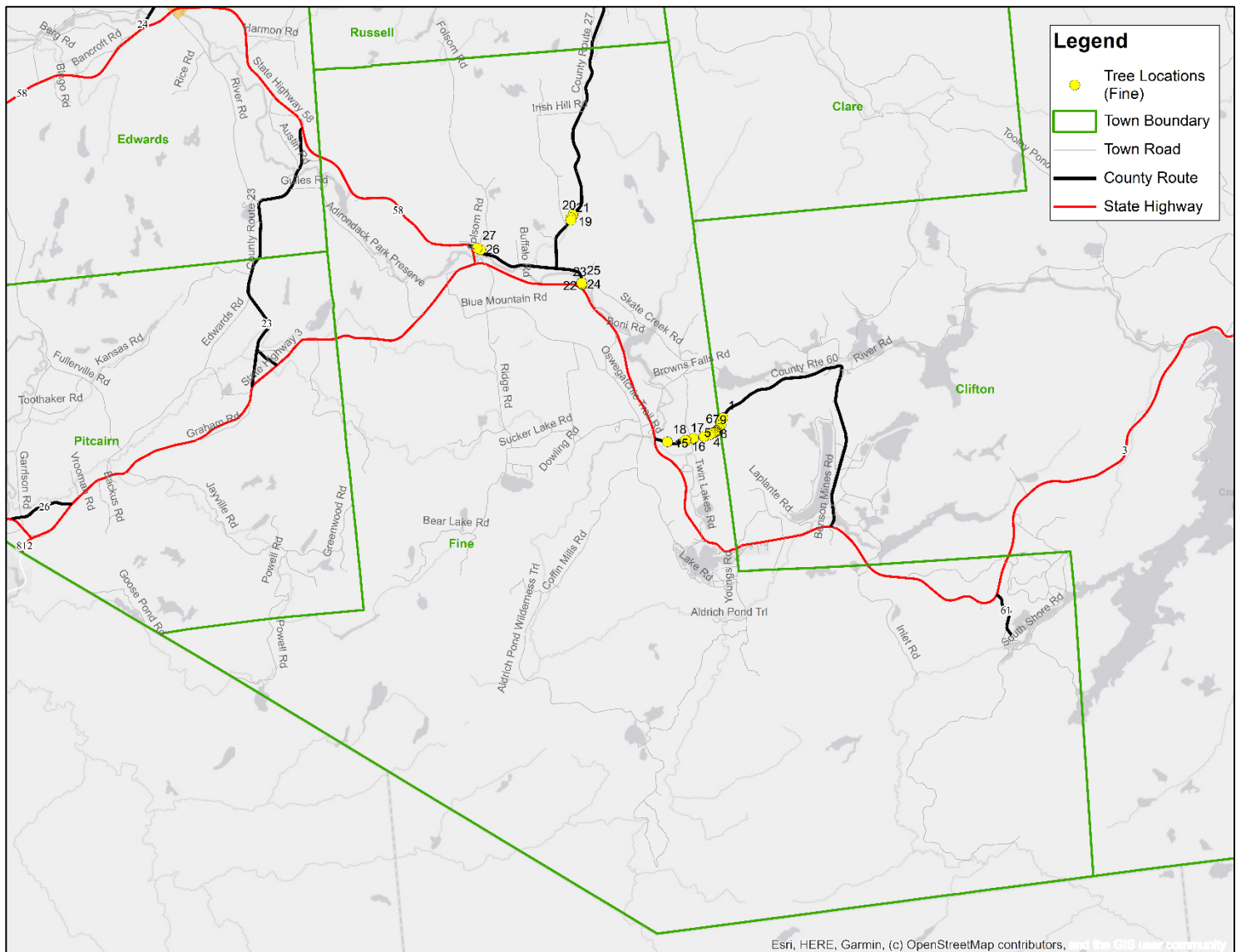


A .kmz layer will be made available upon request with the location of all trees to be removed within the town boundaries. This map location file is viewable in various geographic information systems (GIS) applications, including Google Earth.

# Town of Fine

There are a total of 81 trees within the town of Fine marked for removal at 27 locations. Trees are painted with a blue slash or location number. Please note, where there are groups/clusters of trees, only one location number is given to the cluster.

County Route	Starting	Ending	Tree Location
CR60	Clifton town line	Intersection of SH3	1 - 18
CR27	Russell town line	Intersection of CR27A	19 - 21
CR27A	Intersection of SH3	Intersection of SH58	22 - 27

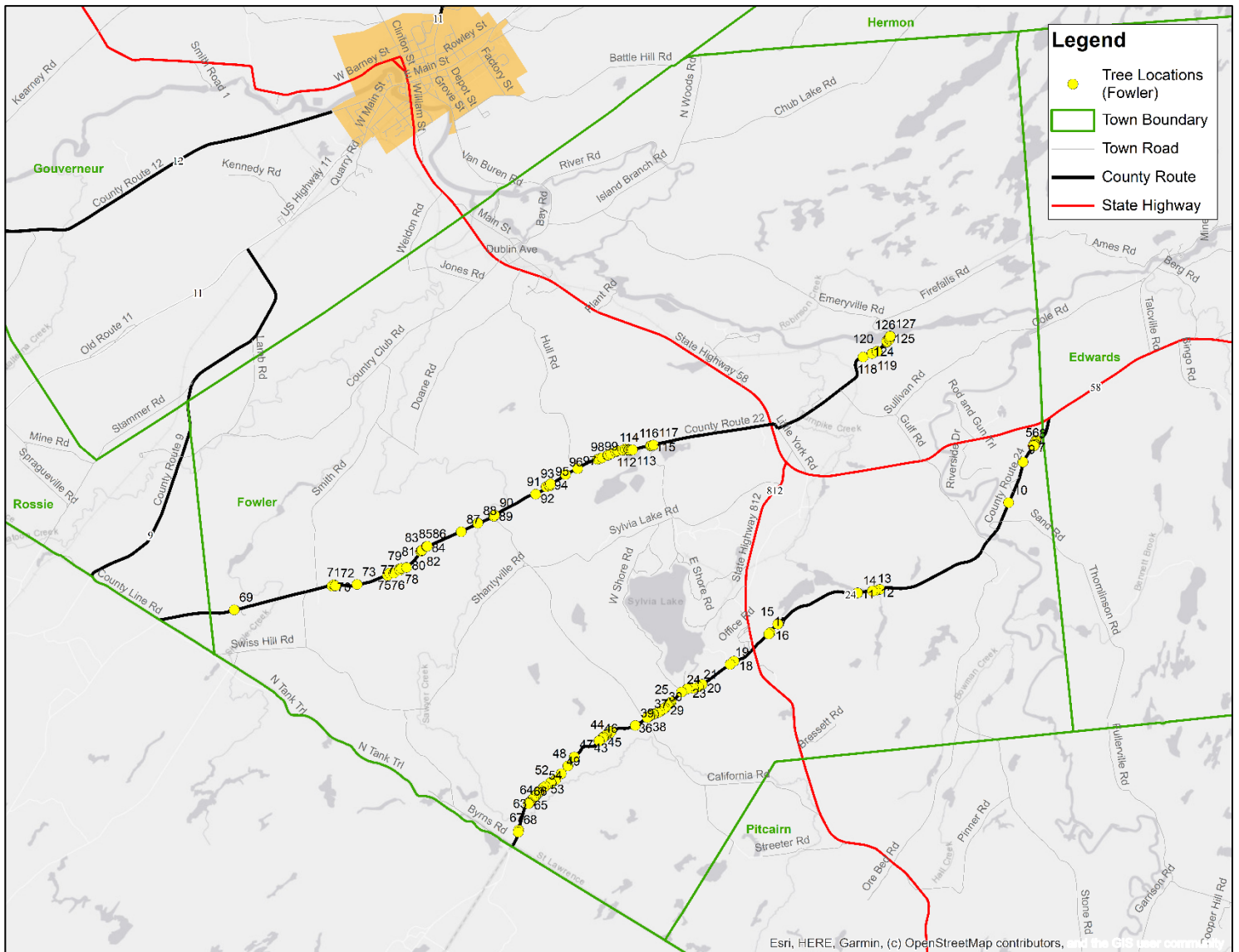


A .kmz layer will be made available upon request with the location of all trees to be removed within the town boundaries. This map location file is viewable in various geographic information systems (GIS) applications, including Google Earth.

# Town of Fowler

There are a total of 452 trees within the town of Fowler marked for removal at 127 locations. Trees are painted with a blue slash or location number. Please note, where there are groups/clusters of trees, only one location number is given to the cluster.

County Route	Starting	Ending	Tree Location
CR24	Edwards town line	Jefferson county line	1 - 68
CR22	Rossie town line	Int. Emeryville Rd	69 - 127



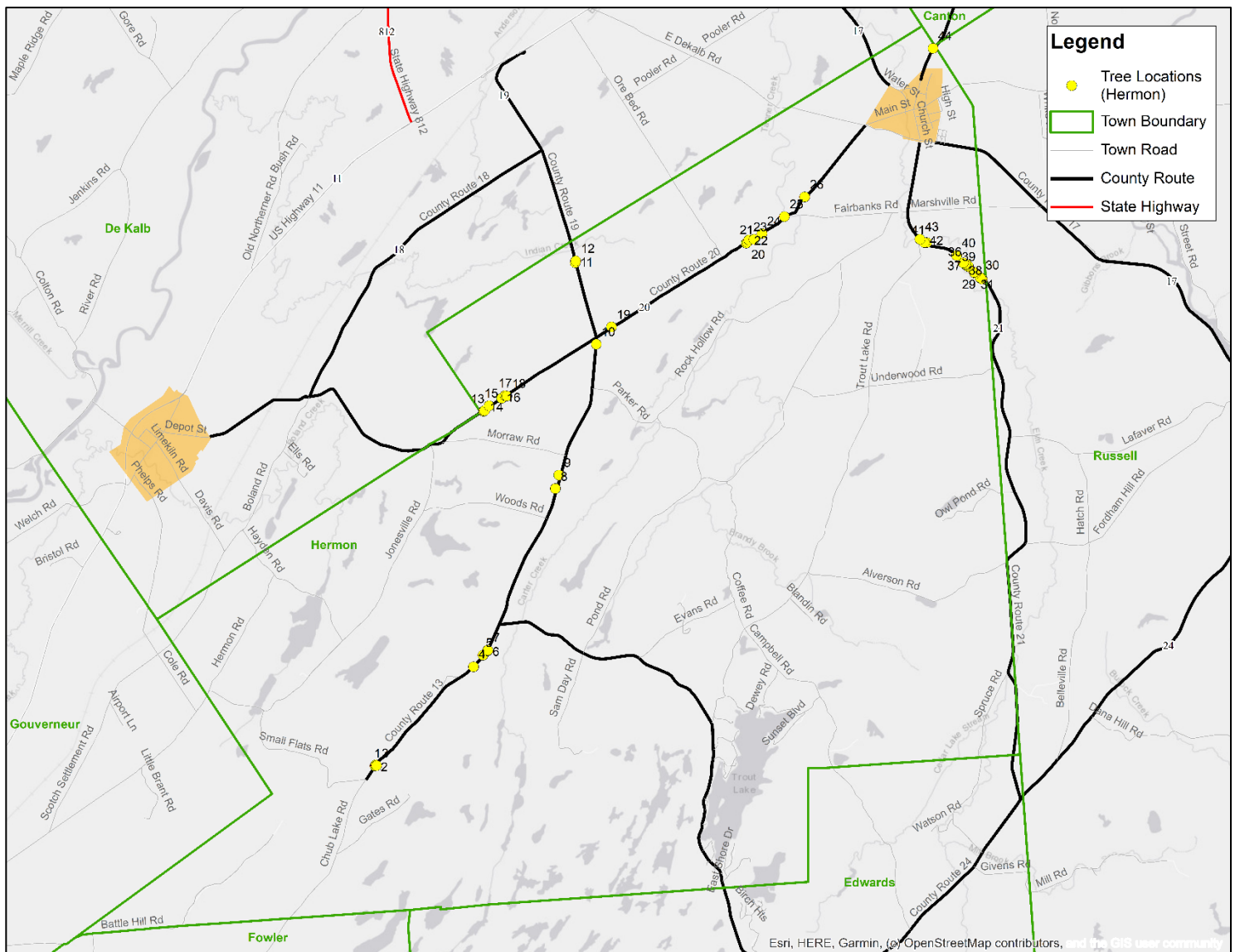
A .kmz layer will be made available upon request with the location of all trees to be removed within the town boundaries. This map location file is viewable in various geographic information systems (GIS) applications, including Google Earth.



# Town of Hermon

There are a total of 162 trees within the town of Hermon marked for removal at 44 locations. Trees are painted with a blue slash or location number. Please note, where there are groups/clusters of trees, only one location number is given to the cluster.

County Route	Starting	Ending	Tree Location
CR13	Int. Small flats Rd	DeKalb town line	1 - 12
CR20	DeKalb town line	Int. E DeKalb Rd	13 - 26
CR21	Russell town line	Int. Marshville Rd	27 - 43
CR21	Hermon village line	Russell town line	44

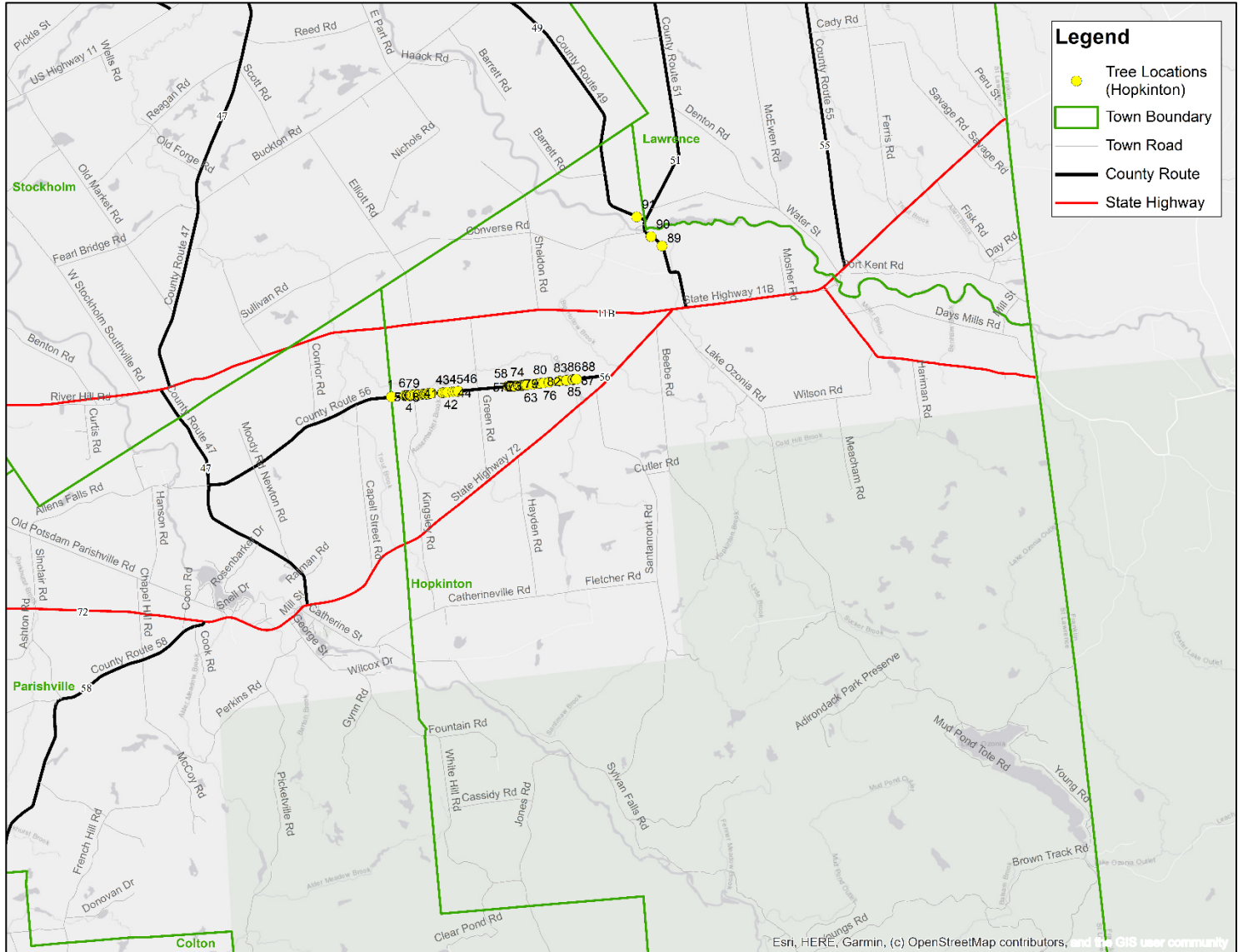


A .kmz layer will be made available upon request with the location of all trees to be removed within the town boundaries. This map location file is viewable in various geographic information systems (GIS) applications, including Google Earth.

# Town of Hopkinton

There are a total of 418 trees within the town of Hopkinton marked for removal at 91 locations. Trees are painted with a blue slash or location number. Please note, where there are groups/clusters of trees, only one location number is given to the cluster.

<b>County Route</b>	<b>Starting</b>	<b>Ending</b>	<b>Tree Location</b>
CR56	Parishville town line	Intersection of SH72	1 - 88
CR49	Intersection of SH11B	Int. of Barrett Rd	89 - 91

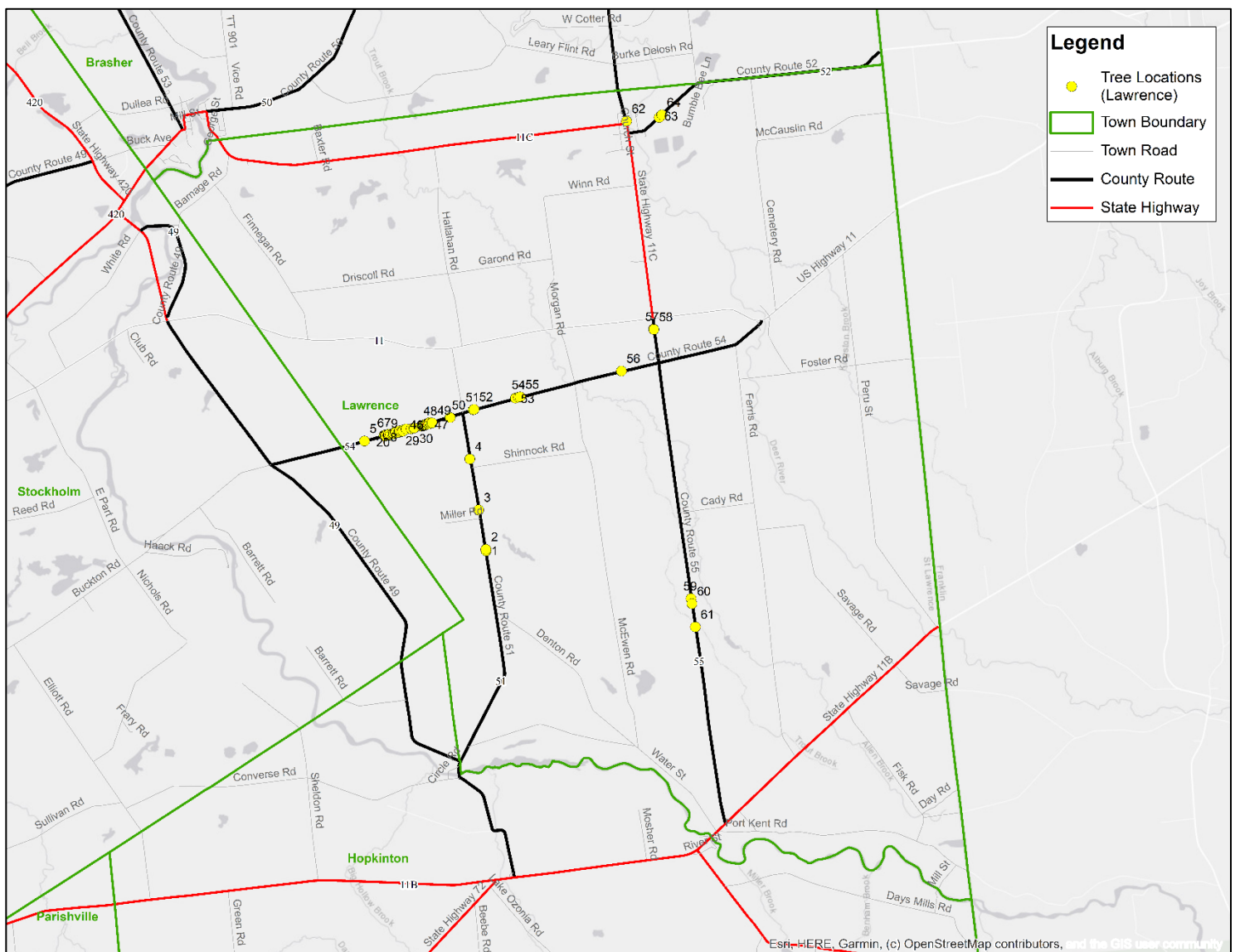


A .kmz layer will be made available upon request with the location of all trees to be removed within the town boundaries. This map location file is viewable in various geographic information systems (GIS) applications, including Google Earth.

# Town of Lawrence

There are a total of 239 trees within the town of Lawrence marked for removal at 64 locations. Trees are painted with a blue slash or location number. Please note, where there are groups/clusters of trees, only one location number is given to the cluster.

County Route	Starting	Ending	Tree Location
CR51	Int. of Denton Rd	Intersection of CR54	1 - 4
CR54	Stockholm town line	Intersection of CR55	5 - 56
CR55	Int. of US Highway 11	Intersection of SH11B	57 - 61
CR55	Intersection of SH11C	Brasher town line	62
CR52	Intersection of SH11C	Brasher town line	63 - 64

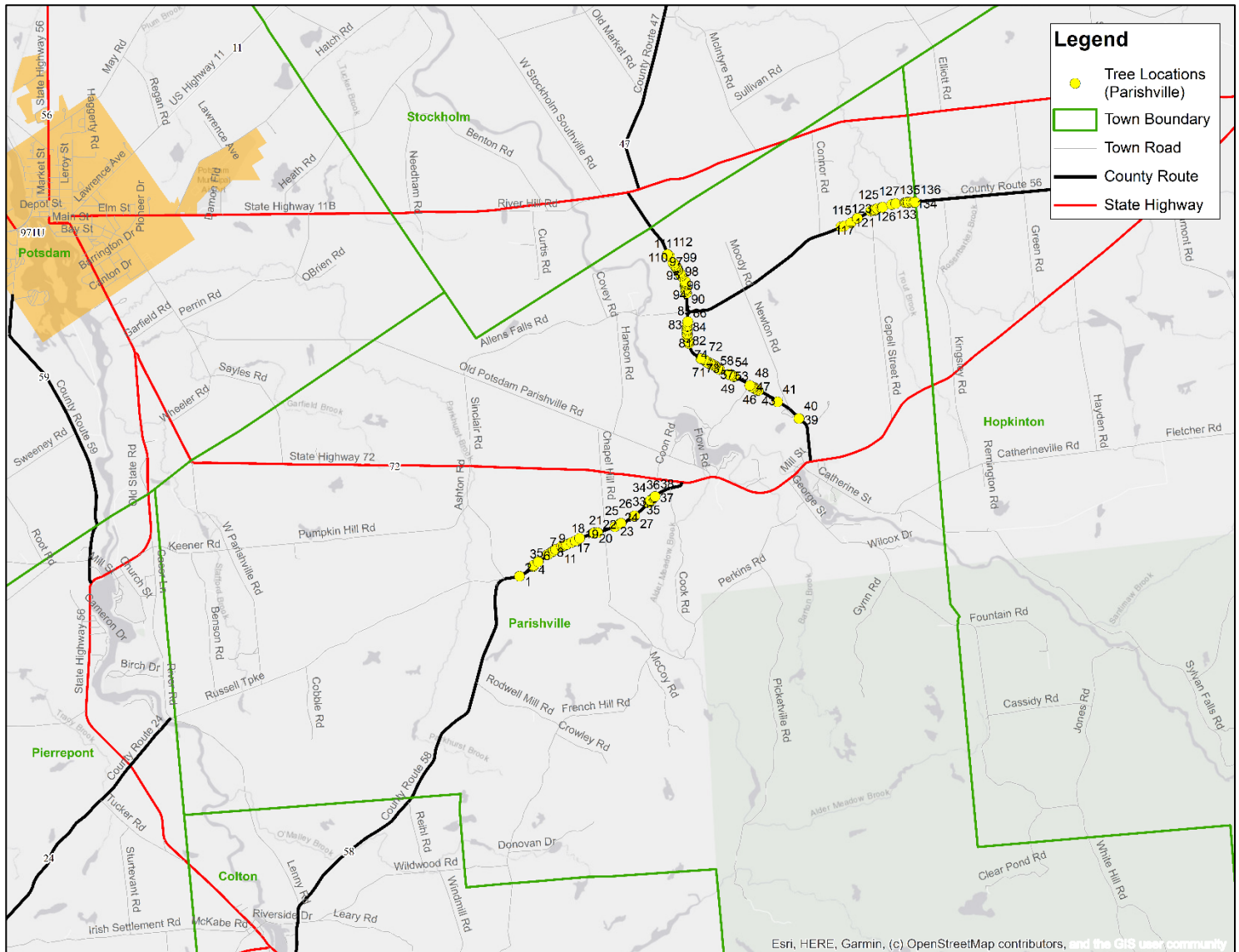


A .kmz layer will be made available upon request with the location of all trees to be removed within the town boundaries. This map location file is viewable in various geographic information systems (GIS) applications, including Google Earth.

# Town of Parishville

There are a total of 559 trees within the town of Parishville marked for removal at 136 locations. Trees are painted with a blue slash or location number. Please note, where there are groups/clusters of trees, only one location number is given to the cluster.

County Route	Starting	Ending	Tree Location
CR58	Int. Ashton Rd	Int. of SH72	1 - 38
CR47	Int. of SH72	Stockholm town line	39 - 112
CR56	Int. Connor Rd	Hopkinton town line	113 - 136



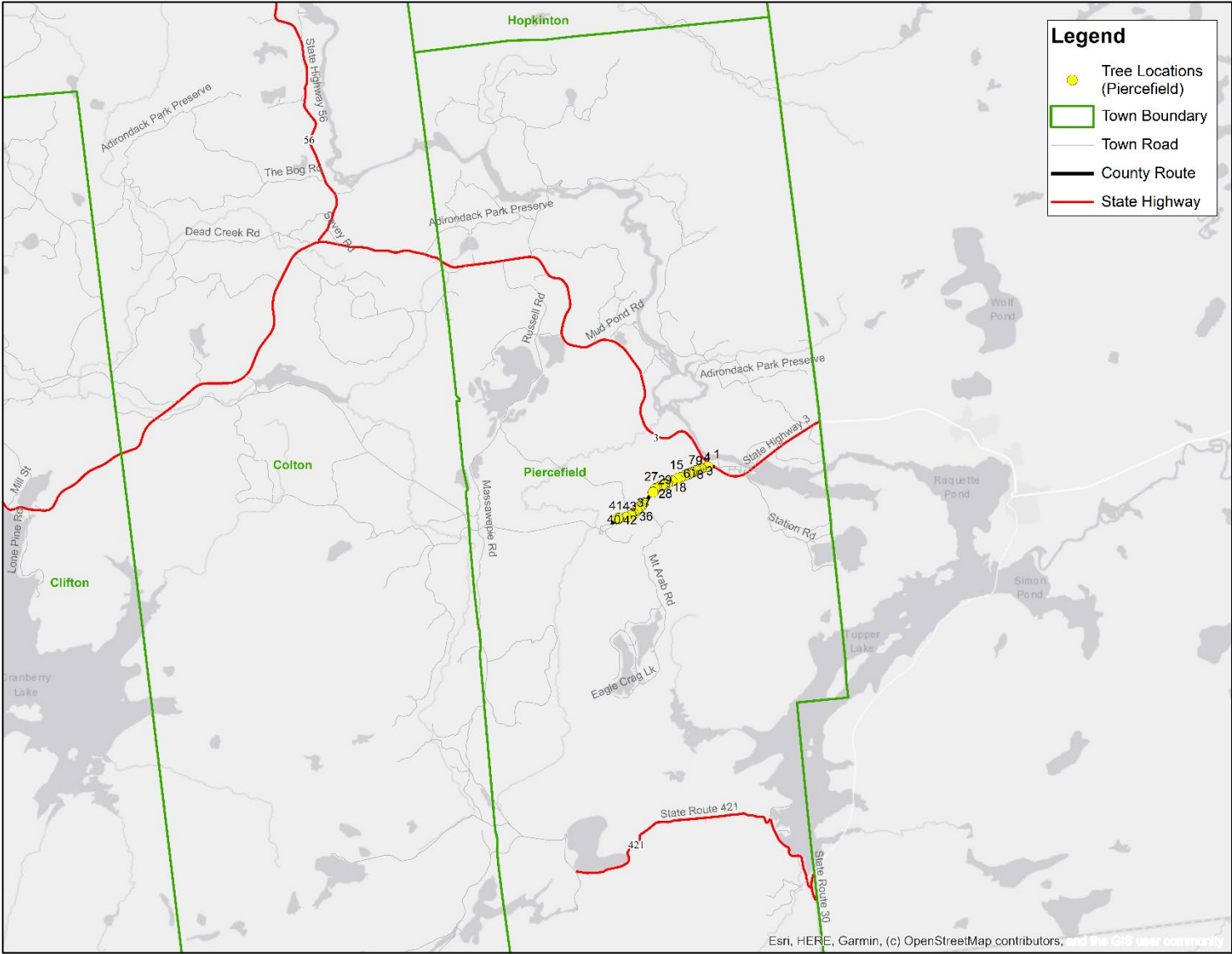
A .kmz layer will be made available upon request with the location of all trees to be removed within the town boundaries. This map location file is viewable in various geographic information systems (GIS) applications, including Google Earth.



# Town of Piercefield

There are a total of 139 trees within the town of Piercefield marked for removal at 43 locations. Trees are painted with a blue slash or location number. Please note, where there are groups/clusters of trees, only one location number is given to the cluster.

County Route	Starting	Ending	Tree Location
CR62	Intersection of SH3	Int. of Main street	1 - 43

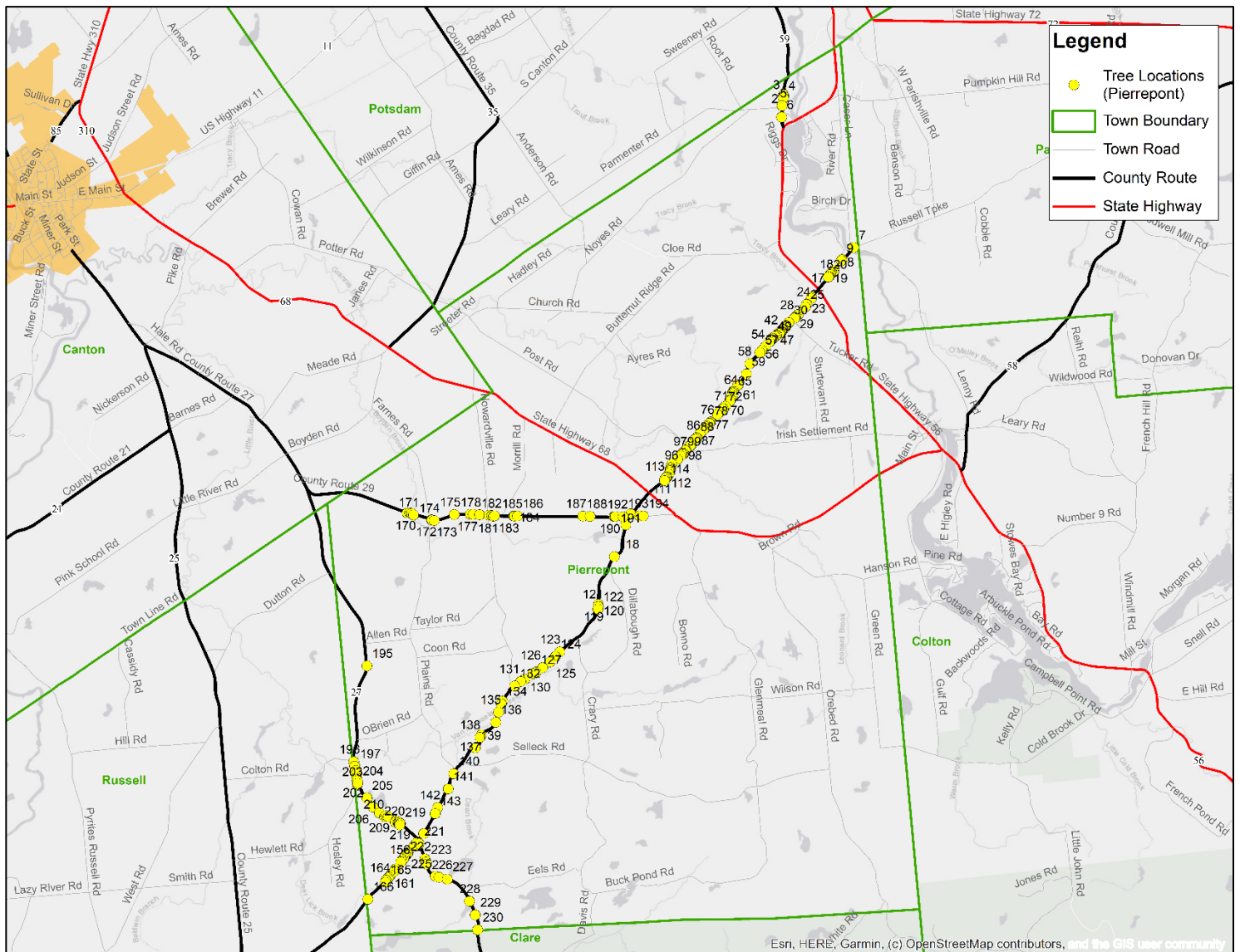


A .kmz layer will be made available upon request with the location of all trees to be removed within the town boundaries. This map location file is viewable in various geographic information systems (GIS) applications, including Google Earth.

# Town of Pierrepont

There are a total of 818 trees within the town of Pierrepont marked for removal at 230 locations. Trees are painted with a blue slash or location number. Please note, where there are groups/clusters of trees, only one location number is given to the cluster.

County Route	Starting	Ending	Tree Location
CR59	Potsdam town line	Int. of SH56	1 - 6
CR24	Int. of River Rd	Russell town line	7 - 166
CR29	Canton town line	Int. of SH68	167 - 194
CR27	Int. Allen Rd	Clare town line	195 - 230

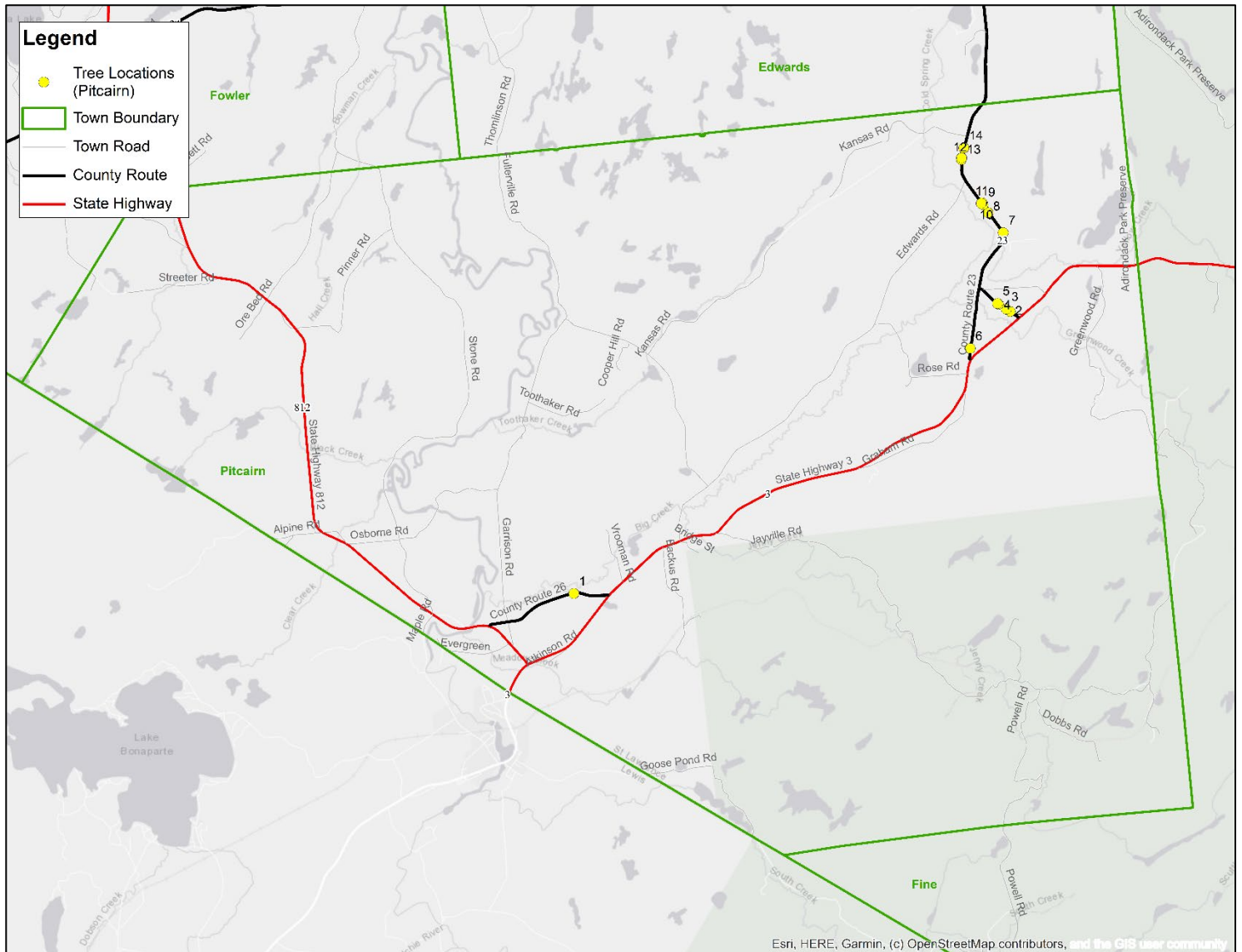


A .kmz layer will be made available upon request with the location of all trees to be removed within the town boundaries. This map location file is viewable in various geographic information systems (GIS) applications, including Google Earth.

# Town of Pitcairn

There are a total of 30 trees within the town of Pitcairn marked for removal at 14 locations. Trees are painted with a blue slash or location number. Please note, where there are groups/clusters of trees, only one location number is given to the cluster.

County Route	Starting	Ending	Tree Location
CR26	Intersection of SH812	Intersection of SH3	1
CR23A	Intersection of SH3	Intersection of CR23	2 - 5
CR23	Intersection of SH3	Edwards town line	6 - 14



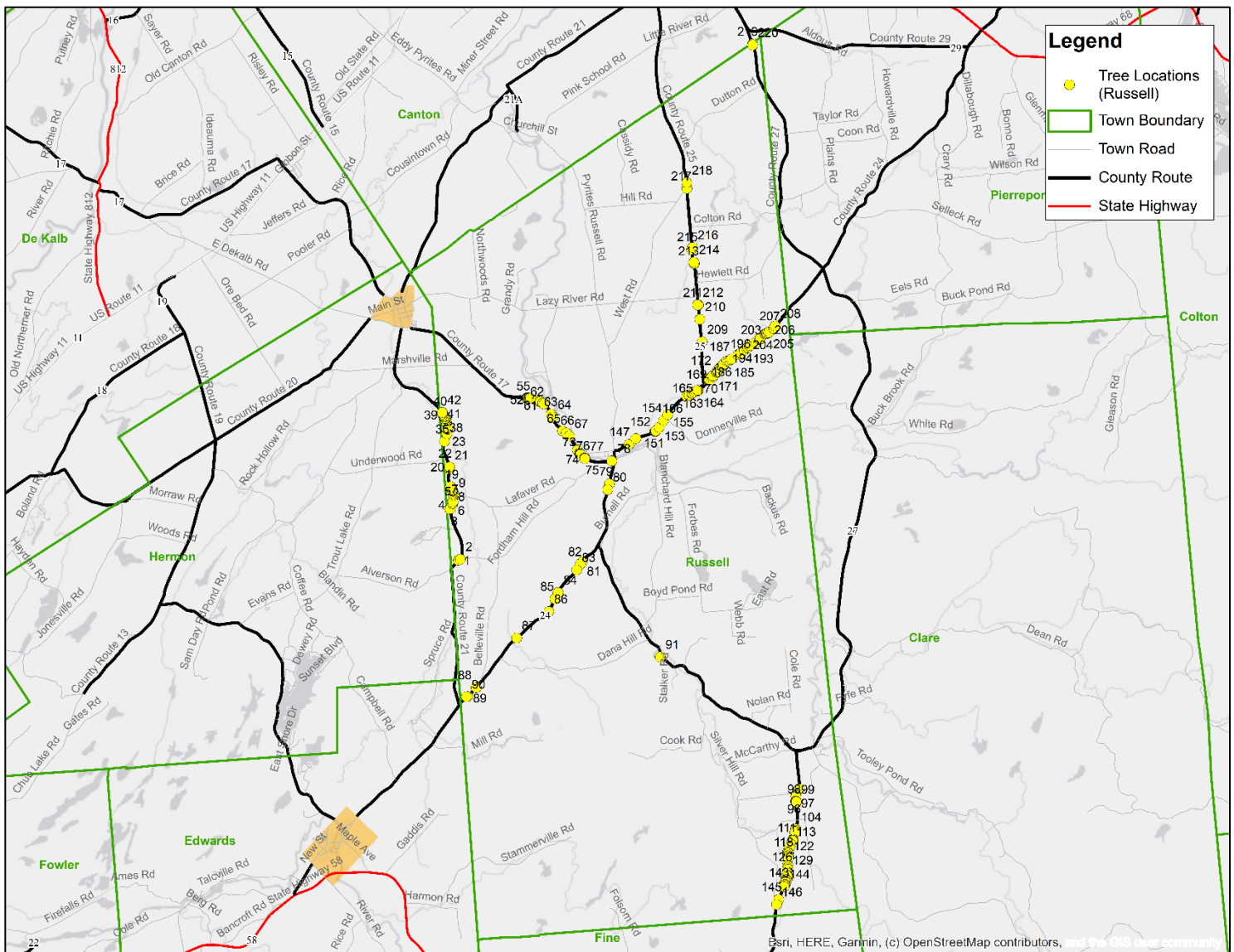
A .kmz layer will be made available upon request with the location of all trees to be removed within the town boundaries. This map location file is viewable in various geographic information systems (GIS) applications, including Google Earth.



# Town of Russell

There are a total of 871 trees within the town of Russell marked for removal at 220 locations. Trees are painted with a blue slash or location number. Please note, where there are groups/clusters of trees, only one location number is given to the cluster.

County Route	Starting	Ending	Tree Location
CR21	Int. of Alverson Rd	Hermon town line	1 - 42
CR17	Int. of Marshville Rd	Intersection of CR24	43 - 78
CR24	Intersection of CR17	Edwards town line	79 - 90
CR17	Intersection of CR24	Intersection of CR27	91
CR27	Intersection of CR17	Fine town line	92 - 146
CR24	Intersection of CR17	Pierrepont town line	147 - 208
CR25	Intersection of CR24	Canton town line	209 - 218



A .kmz layer will be made available upon request with the location of all trees to be removed within the town boundaries. This map location file is viewable in various geographic information systems (GIS) applications, including Google Earth.